**Location: Zoom Webinar**

**Note taker: Karen Cagnolatti**

**Date: 8/24/20**

**Time: 3:30-5PM**

**Meeting Objectives:**

* **Objective 1: Conduct Meetings using Robert’s Rules of Order, despite OPMA suspension**
* **Objective 2: Review and discuss 6 decisions about KCRHA Startup**
* **Objective 3: Nominate and vote officers**
* **Objective 4:**  **Review next steps**

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| **Time** | **Topic** | **Lead** |
| 3:30 - 3:40    *10 mins* | **Call Meeting to Order**  **Intro and Welcome**  **Result: Everyone will feel welcomed** | *Jason* |
| 3:40 – 4:00    *20 mins* | **Grounding question**  When and how does this group want to get to know each other and center how they want to approach the development of the KCRHA?    **Result: Everyone will provide feedback into group dynamic development and grounded in the work going forward.** | *Leo* |
| 4:00 – 4:30  *30 mins* | **KCRHA Start-up Decisions**  **Result: Board is aware of key start-up items and identifies any additional information needed to vote at September meeting.** | Jason |
| 4:30 – 4:50  *20 mins* | **Officer Nomination and Voting**   * Chairperson * Co-Chairperson * Secretary * Treasurer     **Result: Board Officers are selected** | Leo |
| 4:50 – 5:00    *10 mins* | **Next Steps and Adjourn**    **Result: Know what we need to do to carry the work forward** | Jason |