

King County Regional Homelessness Authority

Implementation Board Meeting Agenda

Facilitator: Jeannie Macnab
Note taker: Karen Cagnolotti
Captioner: DCHS KCIT
Date: 9/9/20
Time: 2-3:30

Meeting Objectives:

- Everyone will feel welcomed and participants confirmed
- Board members get to know one another
- Board members will understand what we mean when we talk about theory of change/equity-based decision-making
- Staff can move forward with putting the structure in place that will enable us to hire a CEO and staff
- Board members will vote on the officer’s structure and identify what they need to move forward to vote in officers at the next meeting
- Provide the Implementation Board members an overview of the CEO hiring process and ensure that they know how they’ll be involved
- Public will be given 10 minutes to share their comments
- The Board and Staff will know what we need to do to carry the work forward

Time	Topic	Lead
2:00-2:10 <i>10 mins</i>	Intro and Welcome <ul style="list-style-type: none"> • Role Call Result: Everyone will feel welcomed and participants confirmed	<i>Jeannie</i>
2:10-2:25 <i>15 mins</i>	Grounding question <ul style="list-style-type: none"> • What is the origin of you name? Result: Board members get to know one another	<i>Jeannie</i>
2:25-2:35 <i>10 mins</i>	Theory of Change/Equity-Based Decision Making <ul style="list-style-type: none"> • NIS Report = Equity-Based Decision Making • ILA Language = theory of change • Questions Result: Board members will understand what we mean when we talk about theory of change/equity-based decision-making	Sola
2:35-2:55 <i>20 mins</i>	Continued RHA Start-up Discussion <ul style="list-style-type: none"> • Context and implications for operational decisions. • Review 6 operational decisions to be made. • Call for vote on each of the following decisions: <ul style="list-style-type: none"> ○ Fiscal officer for KCRHA 	Jason

	<ul style="list-style-type: none"> ○ Payroll services ○ Insurance ○ Healthcare benefits ○ Social Security participation ○ PERS participation <p>Result: Staff can move forward with putting the structure in place that will enable us to hire a CEO and staff</p>	
2:55-3:05 <i>10 mins</i>	<p>Implementation Board Officers</p> <ul style="list-style-type: none"> ● Options for officer structure ● By-laws subcommittee ● Vote on structure ● Next meeting – vote on officers <p>Result: Board members will vote on the officers structure and identify what they need to move forward to vote in officers at the next meeting</p>	Jason
3:05-3:10 <i>5 mins</i>	<p>CEO Hiring Update</p> <ul style="list-style-type: none"> ● Subcommittee role and participants ● Timeline ● How this group will be involved ● We will invite the recruitment committee to present at your next meeting. <p>Result: Provide the Implementation Board members an overview of the CEO hiring process and ensure that they know how they'll be involved</p>	Jason
3:10-3:20 <i>10 mins</i>	<p>Public Comment Period</p> <p>Result: Public will be given 10 minutes to share their comments</p>	Jeannie/Kerry
3:20-3:25 <i>5 mins</i>	<p>Tasks and Next Steps</p> <ul style="list-style-type: none"> ● Review action items and next steps from this meeting. <p>Result: The Board and Staff will know what we need to do to carry the work forward</p>	Jeannie
3:25-3:30 <i>5 mins</i>	<p>Adjourn</p> <ul style="list-style-type: none"> ● Next Meeting: Wednesday October 2nd, from 2:00-3:30 PM <p>https://regionalhomelesssystem.org/implementation-board/implementation-board-meetings/</p>	Jeannie