

Implementation Board

King County Regional Homelessness Authority

KCRHA Implementation Board Meeting Minutes

Wednesday,
April 14, 2021

2:00pm to 4:00pm

Virtual Meeting Link Available at
<https://regionalhomelessnessystem.org/>

Roll Call:

Last	First	Present	Absent	Notes
Anderson	Carey	X		
Camino	Nate	X		
Carvalho	Paula	X		
Chelminiak	John	X		
McHenry	Gordon	X		
Odom	Harold	X		
Pattenaude	Damien	X		
Quinn	Adrienne	X		
Ramos	Michael	X		
Rankin	Sara		X	
Reddy	Simha	X		
Green	Lamont	X		<i>On behalf of Juanita Spotted Elk</i>

A quorum is present.

Record of Discussion and Decisions

Land Acknowledgement

Nate Camino conducts a land acknowledgement. He asks other Board members to let him or Harold know if they would like to lead land acknowledgement at future meetings.

Approval of Minutes

Nate Camino makes a motion to approve the March 10th meeting minutes and the three resolutions pertaining to KCRHA participation in the Public Employees Retirement System, authorization of Social Security Coverage for KCRHA employees, and enrollment into the Washington State Deferred Compensation Program, as presented in the meeting packet.

Adrienne Quinn motions; **Gordon McHenry, Jr.** seconds. All in favor, none opposed.

The minutes and resolutions are approved with unanimous consent without discussion.

Public Comment

- **Cindy Druschba:** Thank you to the Implementation Board for all their work so far. I really hope that the staff members hired to the KCRHA will be able to think outside of the box. HUD allows

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for a great deal of flexibility that we have not always done a good job of taking advantage of in King County. I really hope that the new staff members will be accessible to the public, I have had a hard time getting in touch with housing administrative officials at the KCRHA and elsewhere.

- **Bill Kirlin Hackett:** I hope that the Board will build in some robust communication strategies for getting the word out about the KCRHA's activities to eastside stakeholders, I cannot sustain this all on my own. It is also critical that the Board address the crisis of the 72-hour move order related to people living in vehicles in Seattle and throughout the region.

Presentation from the State Auditor's Office

Nate Caminos introduced Joe Simmons, Central Team Audit Manager for the State Auditor's Office who conducts local government audits in King County with a primary focus on Seattle.

Nate explains that the co-chairs invited Joe in order to officially meet the Implementation Board and share information about the State Auditor's Office.

Joe thanks the Board for the invitation to speak. Explains the function of the State Auditor's Office, detailing three main types of audits conducted by his office:

- 1) regular financial statement audits;
- 2) federal audits for grants received;
- 3) accountability audits (compliance with state and local laws).

Separately, there are performance audits conducted out of Olympia, but those are not handled by his office. The State Auditor Office is eager to work collaboratively with all agencies that are being audited. A liaison will be assigned directly to the agency. An agency Board will sometimes appoint an Audit committee to work with the liaison.

Gordon McHenry, Jr.: Appreciate the overview. Two-part question: knowing that we are early on in the planning phase, when would we be likely to have the first audit and what would the cadence be after that?

- Joe Simmons: We would want to conduct the first audit to cover the first year of operations once there are revenues and expenditures; they would be conducted annually (late spring/summer) thereafter for an agency of KCRHA's size

Immediate Staffing Request

Harold Odom gives a brief introduction to the Immediate Staffing Request by Marc Dones. He explains that in order to help Marc Dones get the KCRHA operational as quickly as possible, the Governing Committee and Implementation Board have already "pre-authorized" the hiring of five staff positions. These positions are open and currently being advertised.

Harold explains that Marc would like to increase the number of "pre-authorized" KCRHA staff hires from five (5) to ten (10). A memo from Marc describing this request in detail has been provided in the Board's meeting materials.

Marc has made themselves available today to answer IB members' questions about this request directly.

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Marc Dones: We are pretty behind schedule, and the original five positions are simply not enough to get us back on track. There is a strong need for these staff to be on board to help inform the overall systems-building and staffing plan work. Want to ensure that we are beginning with our best foot forward.

Harold Odom: Can you give us some insight into why you have elevated the Equity Officer role?

- Marc: crucial to support the Ombud's position, which is being advertised.

Simha Reddy: Have you considered the need for a Chief Health Officer?

- Marc: yes, I have considered this. My main question now is whether this is a Chief role or within a program office.

Adrienne Quinn: Do you have the bandwidth to hire that many people at once?

- Marc: honestly, it will be a challenge. But we don't have much of a choice. I am getting support from the City and County. I will be working very closely with LEC to include them in all panel interviewing. We have been advertising the positions with regional partners.

Harold Odom: Want to ensure that Sound Cities Association is being consulted as well on interview panels.

John Chelminiak: What kind of support from an HR perspective is Marc getting to set up interviews and the legal requirements.

- Marc: I am getting great admin support from Sola and her team. We don't have an HR team contracted, we will be coordinating with City and County HR resources. When we get into the benefits and payroll administration, we do have that consulting resource under contract already for that.

Gordon McHenry, Jr.: What support can we offer you as a Board?

- Marc: The postings for the current positions are on the website, please share with your networks. I am going to meet with a lot of people in the very near term: please share names with me and with Sola and Jeannie. I also would appreciate the Board helping to manage expectations about my availability while I am still just one person.

Harold Odom: How will we ensure public accessibility to staff?

- Marc: we will need to design the staff organization around a posture of transparency and accessibility. We want to be collaborative vs managerial.

Simha Reddy: What about administrative support.

- Marc: yes I have been receiving assistance on this from the County. The County will hire a position and then loan them to the Authority.

Michael Ramos: Very excited to have you. Welcome. Practical question: what are the guidelines for Board communication with Marc? Have you given any consideration to a Director of Intergovernmental Relations?

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- **Marc:** The current communications role that is being requested has room for regional intergovernmental role; but this is also going to need to be a core need for the entire KCRHA leadership team. Building regional relationships is going to be so critical.

Nate Caminos: Do you already have the other five job descriptions drafted?

- **Marc:** I have drafts, but final review is needed and ensure that there is budget alignment with the salary ranges. They could be posted within a week after approval.

Motion(s) and Vote(s) for Implementation Board Action

Harold Odom asks for a motion to vote to support Marc’s staffing request and send the request to the Governing Committee for their approval tomorrow as well.

Adrienne Quinn motions; Seconded by Simha Reddy.

Last	First	Aye	Nay	Absent	Abstain
Anderson	Carey	X			
Caminos	Nate	X			
Carvalho	Paula	X			
Chelminiak	John	X			
McHenry	Gordon	X			
Odom	Harold	X			
Pattenaude	Damien	X			
Quinn	Adrienne	X			
Ramos	Michael	X			
Rankin	Sara			X	
Reddy	Simha	X			
Green	Lamont	X			<i>For Juanita Spotted Elk</i>

Ayes –11, Nays – 0, Abstentions – 0, Absent – 1.

The resolution passes unanimously.

KCRHA Board Officers & Committees Draft Proposal

Harold Odom provides context for the Board Officers & Committees draft proposal before the board. He explains that the Board will not vote to adopt a governance structure today, but that the co-chairs would like reactions and feedback from each IB member.

- **Marc Dones:** Budget and Regional Engagement are top of mind for me in terms of needs for Board committees.
- **Harold Odom:** I feel the need for a Communication Officer on the board to spearhead the communication committee. I think Nate Caminos would be excellent in this role.
- **Nate Caminos:** I would love to be able to be more proactive in the regional communications.

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- **Paula Caralho.** can you help me to understand the differences between the Work Plan vs the System Planning committees? I would be interested in Work Plan and Performance.
 - **Harold:** I think the distinction is operational vs policy in nature.
- **John Chelminiak:** Nothing to add.
- **Gordon McHenry, Jr.:** I would love to help with CEO onboarding. I have interest an interest in regional planning and communications.
- **Damien Pattenaude:** I echo Marc’s point about having fewer permanent standing committees and dealing with ad hoc work that way. I am happy to fill in as needed.
- **Adrienne Quinn:** I am most interested in the Systems Planning Committee.
- **Michael Ramos:** I am interested in the System Planning committee. I agree that in practice that the co-chairs are working closely with the CEO, but the job of “CEO oversight” is the whole Board’s responsibility, it should be in writing. Finally, I support whatever Marc feels is appropriate in terms of the final committees and officers.
- **Simha Reddy:** System Planning would be my preference.
- **Lamont Green:** Will leave it to Juanita to choose.

Other Business

Harold Odom: Would like to hear the Board’s comments on Compassion Seattle charter amendment and the new Auburn Ordinance to criminalize camping.

Simha Reddy: Don’t know enough about the Compassion Seattle charter amendment yet to comment. Auburn is struggling to deal with a problem that is being felt throughout the region. That said, I am not supportive of this type of approach. We should as a Board, reach out to Auburn and offer advice.

Lamont Green: I feel very sad about the Compassion Seattle amendment. 98% of people on the street really do not want to be on the street. I feel that the Compassion Seattle amendment lays the ground for sweeping. LEC was not involved or consulted in the Compassion Seattle proposal. We all want the same thing. We need to give Marc and the Reginal Authority time to work through these issues.

Adrienne Quinn: I do think it would be helpful to have further conversation about this. It is not clear to me what the goal of the Compassion Seattle proposal is—feels like a bit of a mashup and a bit too vague to assess. At this point there are a lot of unanswered questions and it would be appropriate to engage the drafters as a Board.

Michael Ramos: Firstly, our staff team should be involved in considering our response to these issues. We could issue a letter to lift up the LEC as the appropriate body to engage with on Compassion Seattle. We could point Auburn to the research and work of Sara Rankin.

Gordon McHenry, Jr.: With Marc not yet fully on board, I think it would be appropriate to offer the IB members to the City of Auburn as a resource. With regards to Compassion Seattle, I think we should invite the organizers to come and brief the IB formally about the proposal.

Nate Caminos: We are working with legal counsel about guidance for the IB members in terms of what kind of advocacy we can engage in for Compassion Seattle. I would be happy to draft a letter in response to the Auburn ordinance.

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Michael Ramos: Not sure we should give weight to Compassion Seattle by asking them to come and present, since it is not even a formal initiative on the ballot yet. If we proceed with an invitation, it should be done with Marc's full knowledge and agreement.

Damien Pattenau: I feel that it would be critical for me to personally learn more about the context of the Auburn ordinance before I add my name to a letter.

Next Meeting

The next meeting will be: Wednesday May 12, from 2PM-4PM

Nate Caminos adjourns the meeting at 3:55pm.

DRAFT