

Implementation Board

King County Regional Homelessness Authority

KCRHA Implementation Board Meeting Minutes

Wednesday,
February 10, 2021

2:00pm to 4:00pm

Virtual Meeting Link Available at
<https://regionalhomelesssystem.org/>

Roll Call:

Last	First	Voting Block	Present	Absent
Anderson	Carey	Seattle Mayor's Office	X	
Camino	Nate	Sound Cities Association	X	
Carvalho	Paula	Seattle City Council	X	
Chelminiak	John	King County Council	X	
McHenry	Gordon	King County Executive	X	
Odom	Harold	Lived Experience Coalition	X	
Pattenaude	Damien	Sound Cities Association	X	
Quinn	Adrienne	King County Executive	X	
Ramos	Michael	King County Council	X	
Rankin	Sara	Lived Experience Coalition	X	
Reddy	Simha	Seattle City Council	X	
Spotted Elk	Juanita	Lived Experience Coalition	X	

A quorum is present.

Record of Discussion and Decisions

Approval of Minutes from the 1/13/2021 Meeting

Nate Camino asked for a motion to approve the minutes. Gordon McHenry moved to approve the minutes. Sara Rankin seconded the motion.

All in favor; the minutes are approved.

Open Public Meetings Act (OPMA) & Public Records Training

- Shelby Miklethun and Mike Sinsky introduced themselves and provided some background on their training and the format.
- Shelby Miklethun delivered the Public Records Act training covering:
 - What is a public record?
 - How is "writing" defined?
 - Types of records
 - How to recognize a Public Records Request (PRR)
 - Legal requirements in response to a PRR
 - The five-day response
 - Exemptions

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- Risks associated with failure to comply with the PRA
- PRA Resources
- Shelby Miklethun delivered the OPMA training covering:
 - Covered Agencies & Governing bodies
 - Definitions in RCW 42.30.2020
 - Conditions to Attendance
 - COVID-19 Emergency Changes
 - Penalties
 - Types of Meetings
 - Meeting Structure
 - Voting
 - Executive Session
 - OPMA Resources
- Shelby and Mike entertain questions from the IB members
 - **Gordon McHenry:** For a verbal request as a volunteer member, how would I handle that?
 - **Harold Odom:** Is my personal electronic device subject to public records disclosure?
 - **Michael Ramos:** The IB needs an attorney that will provide us with formal legal advice regarding public records and meeting guidelines.
 - **Nate Caminos:** Perhaps we can add this topic to the March IB meeting.
 - **Adrienne Quinn:** Concur that we should add it to March meeting. We will want one legal entity representing the IB, GC, and the KCRHA Staff.

Public Comment

No public comment.

Confirm Advisory Board nominee

After providing a brief biography of his qualifications, Nate Caminos asked for a motion to confirm Dan Burton – City of Seattle Federal Grants Manager – as one of two funders to sit on the KCRHA Advisory Board.

Adrienne Quinn made the motion. Damien Pattenaude seconded the motion.

Last	First	Aye	Nay	Absent	Abstain
Anderson	Carey	X			
Caminos	Nate	X			
Carvalho	Paula	X			
Chelminiak	John	X			
McHenry	Gordon	X			
Odom	Harold	X			
Pattenaude	Damien	X			
Quinn	Adrienne	X			

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Ramos	Michael	X			
Rankin	Sara	X			
Reddy	Simha	X			
Spotted Elk	Juanita	X			

Ayes –12, Nays – 0, Abstentions – 0, Absent – 0.

Interlocal Agreements between KCRHA and Risk Management Services Association (RMSA) and Association of Washington Cities (AWC)

Harold Odom and Jeannie Macnab provided an overview for the IB about the resolution of the KCRHA to approve the Interlocal Agreement with the Association of Washington Cities (AWC).

Nate Caminos provided an overview of the health benefits that were selected by staff.

Nate Caminos asks for a motion to approve the Business Insurance and Health benefits Pool ILAs with AWC.

Gordon McHenry made the motion. Seconded by Damien Pattenaude.

Last	First	Aye	Nay	Absent	Abstain
Anderson	Carey	X			
Caminos	Nate	X			
Carvalho	Paula	X			
Chelminiak	John	X			
McHenry	Gordon	X			
Odom	Harold	X			
Pattenaude	Damien	X			
Quinn	Adrienne	X			
Ramos	Michael	X			
Rankin	Sara			X	
Reddy	Simha	X			
Spotted Elk	Juanita	X			

Ayes –11, Nays – 0, Abstentions – 0, Absent – 1.

Next Meeting:

The next meeting will be: Wednesday March 10, from 2PM-4PM

Nate Caminos adjourns the meeting at 3:19pm