System Performance Committee
King County Regional Homelessness Authority

KCRHA System Performance Committee Meeting Minutes

Wednesday, May 19, 2021	2:00mm to 3:00pm	Virtual Meeting Link Available at https://regionalhomelesssystem.org/

System Performance Committee Members	Agency	Present	Absent
Alaric Bien	City of Redmond		X
Christina McHugh	Co-Chair, King County PME	X	
Dan Wise	CCS		X
Evan Mack	Compass Housing Alliance		X
Janelle Rothfolk	Bitfocus	X	
Karen Ford	Co-Chair Solid Ground	X	
Kate Speltz	King County DCHS	X	
Kristina Sawyckyj	Seattle University	X	
Lauren McGowan	UWKC		X
Mickey Beatima	Plymouth Housing	X	
Nancy Sherman	Lived Experience Coalition	X	
Owen Kajfasz	City of Seattle	X	
Shawna McMahon	ICS Seattle		X
Shanee Colston	DESC		X

Attendees: Karen Ford, Kate Speltz, Kristina Sawyckyj, Mickey Beatima, Nancy Sherman, Owen Kajfasz, Christina McHugh, Janelle Rothfolk, Martha Sassorossi (King County DCHS); Pear Moraras (King County Performance Measurement & Evaluation), Emily Reimal (King County Performance Measurement & Evaluation), Victoria Ewing (King County Performance Measurement & Evaluation)
8 present and 6 absent.

Absent: Alaric Bien, Dan Wise, Evan Mack, Lauren McGowan, Shawna McMahon, Shanee Colston

2:00pm	**Welcome and Introductions** *Result: Members are introduced and ready to work.*	**Karen**
2:10pm	**Standing HMIS Updates** Federal Reporting · HIC/PIT – Submitted to HUD on 5/14. Provided brief overview of the process and outreach. Security Monitoring · Spring Security checklist have been received from all agencies, next outreach for September will begin end of July and will involve Annual Privacy Training by all current users · Annual Audit of HMIS Agency Lead Agreements and MOU compliance completed Data Quality Projects · Auto exits went live on May 1st	**Janelle**

· Screen Warning Updates - common data quality errors, or data inconsistencies
· Review of Language "In what Language are you best able to communicate"
Update to include American Sign Language
· CLS Outreach to Agencies starting June 1 - preparation for CE APR
· Follow up on program closures and data entry related to the HIC

Clarity Feature Updates
· Assessment like type - only one assessment per type per day

Training
· HMIS Report Library Report Training - May 24th 10am to 11am
· HMIS Advanced Report Training - June TBA
· Annual HMIS Satisfaction Survey - Distribution starting 6/1/2021

HUD Data Standards 2022 Released
· Start to provide Training to users in September.
· Changes will go live October 2021

2:20pm	**Standing Committee or Member Updates** Chief Community Impact Officer to be hired soon by HRA. 2020 Coordinated Entry Annual Evaluation to be published mid-June. Victoria and Emily will present at next meeting. Christina will let everyone know when new RHA website goes live and if there are any changes that impact dashboards	**Christina and Karen**
2:25pm	**Review Housing Inventory Count and Point in Time Count** HIC and PIT · Required HUD reports were submitted on time 5/14/2021 · There were changes as a result of COVID · Analysis underway and can report on numbers at next meeting PIT details · We typically complete both a sheltered and an unsheltered count · HUD requires unsheltered count in odd-numbered years, but provided a waiver for 2021 due to COVID · The Seattle-King County CoC used the waiver and did not do an unsheltered count · Sheltered count was completed; mostly HMIS data and surveys of non-participating agencies The County is still reviewing the numbers and will release soon. **Kristina Sawyckyj:** Who within CoC will work with the new Agency? **Christina McHugh** is happy to meet with the Advisory and Implementation Boards to brief them on the SPC's activities.	**Kate**

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2:35pm	**Review this Year's NOFA Rank Order Methodology**	**Kate**
	City and County staff who have historically supported the CoC application will continue to staff this year during transition. The CoC will meet with RHA to get them up to speed.	
	Proposal before the committee is to use the 2019 Rank Order Methodology without any significant changes Kate Speltz walked the committee through the methodology.	
	Nancy Sherman: Would like more background information on the NOFA.	
	MOVE TO VOTE: 8 members voted YES. Rank order adopted.	
	Pear Moraras: Interested in the group's feedback on how we could integrate CE participation into future NOFA methodologies. PME team has explored the data through a recent analysis.	
2:45pm	**Report Outs from the NHSDC Conference**	**All**
	Karen Ford: Attended a few sessions and was interested in one about protecting data in HMIS. A community had success using privacy notification with an ROI.	
	Kate Speltz: WA state law requires an affirmative "opt out" which is why we have the ROI.	
	Janelle Rothfolk: Will review training and evaluation compliance with ROI requirements as of Feb. 2021. Just started new quarterly review process. Invites everyone to review the ROI training posted on the Bitfocus website.	
	Victoria Ewing: From conference plenary, heard that HUD acknowledges 2020 will produce atypical data due to COVID-19 impacts on all communities. New administration is adopting a stronger focus on racial equality.	
	Pear Moraras: PME gave three presentations that resulted in good engagement: 1) Covid-19 prioritization for coordinated entry 2) Impacts of COVID on homeless response 3) Study of using hotels as COVID response	
	ROI Questions: Are there options for different levels of ROI? If consenting, option for partial entry of name, SSN, DOB in data quality field. Janelle agreed that it IS an option.	
	Christina indicated that she looks forward to the Advisory Board participation.	
3:00pm	**Closing** *Next Meeting: June 16th 2-3pm*	**Christina**