

# King County Regional Homelessness Authority - Advisory Committee Meeting Notes

**Date:** April 8, 2021

**Time:** 11:30 am - 2:00 pm

## Welcome and Settling In

First Name	Last Name	Present	Absent
Tamara	Bauman	X	
Jesse	Benet	X	
Kelle	Brown	X	
Jenna	Burgoyne	X	
Dan	Burton		X
Leeze	Castro	X	
Shanee	Colston	X	
Brianna	Franco	X	
Marvin	Futrell	X	
Kristi	Hamilton	X	
Marisol Tapia	Hopper		X
Benjamin	Miksch	X	
Nawiishtunmi	Nightgun		X
Norine Hill	Oneida	X	
Linda	Peoples	X	
Kristina	Sawyckyj	X	
Robin	Tatsuda	X	
Karen	Taylor		X
Sherry	Tillman	X	

## Introductions

Committee members introduced themselves by sharing their name, preferred pronouns, a feeling word (how are you feeling right now) and an action associated with that word.

## Public Comment

There was no public comment at this meeting.

## Group Agreements

The committee agreed upon the following group agreements.

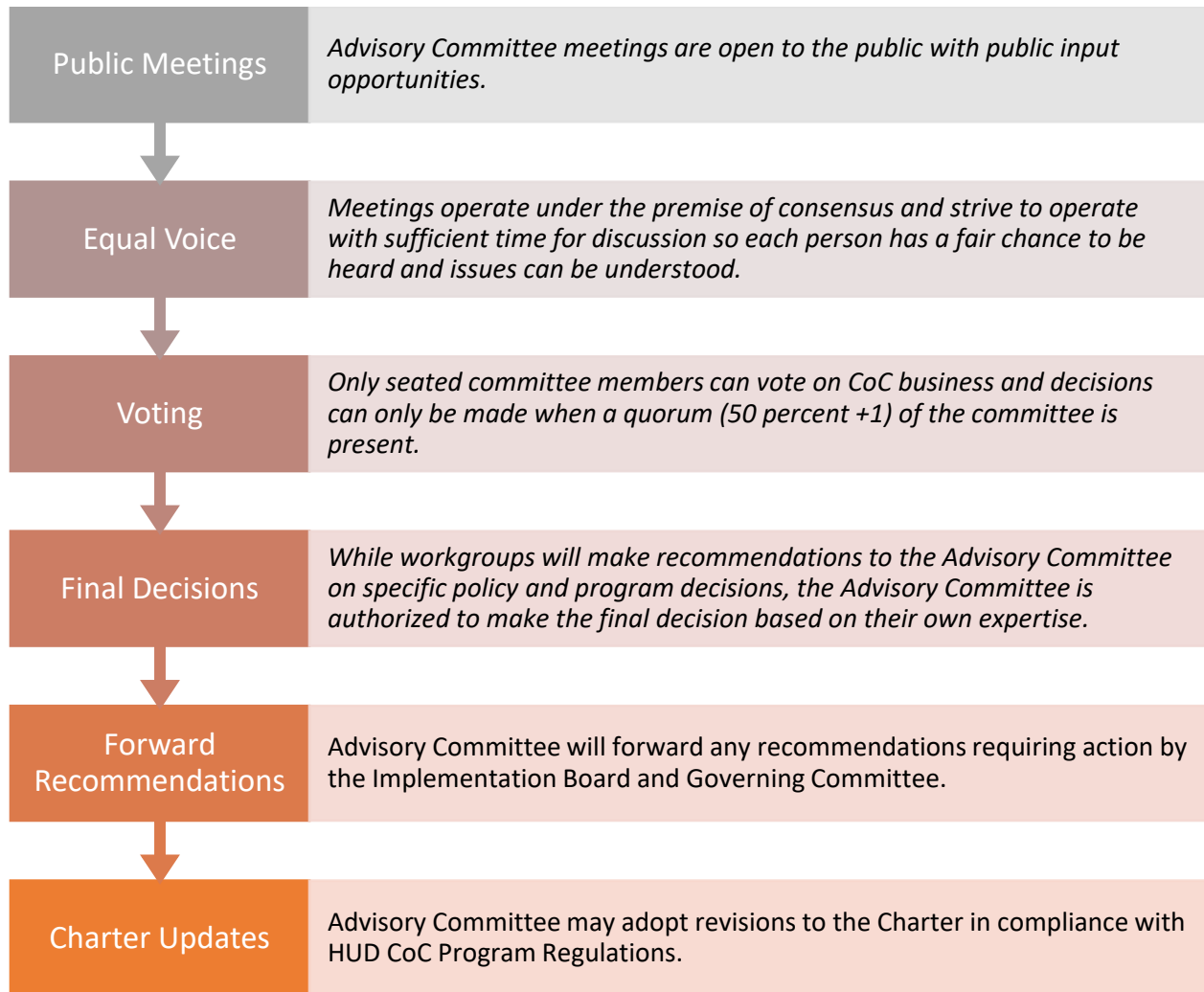
1. Respond versus react
2. Listen with an open mind; listen to understand
3. Assume unconditional positive regard
4. Focus on singleness of purpose
5. Respect, cultivate, and nurture authentic space
6. Speak your truth
7. Experience discomfort by allowing ourselves to be called in
8. Challenge the status quo
9. Meet people where they are (including peoples' pace and style)
10. Everyone's a leader

11. Prioritize relationships over accomplishments
12. Operate with a sense of urgency

**Overview of Advisory Committee & the Regional Homelessness Authority (RHA)**

To further onboard this group, Michelle Valdez provided an overview of the Advisory Committee membership. This group includes a maximum of 19 members who represent a diverse mix of public and private sector leaders who can credibly represent the perspectives of, and be accountable to, marginalized populations that are disproportionately represented among people experiencing homelessness in King County. The committee must also have experience with racial equity, provision of services to people experiencing homelessness and experience with health or social services.

Michelle shared this graphic as an overview of the decision-making process and authority of this committee:



The Advisory has workgroups that are structured to ensure a system-level focus rather than a Continuum of Care (CoC)-specific focus. Generally, Workgroups have the following characteristics:

- The chair of each workgroup will be the Director of the corresponding functional area of the Regional Authority,
- Chairs and members of each workgroup participate in ongoing training around integrating racial equity into their work. Workgroups should be held accountable to develop analyses and policies that drive progress toward achieving equitable outcomes for people experiencing homelessness.

- Members are selected from the staff of the Regional Authority, and the provider (including government partners like the VA or health care) and lived experience communities based on their expertise in the subject matter,
- Workgroups are limited to no more than 8 regular members,
- Workgroups are responsible for ongoing communication and coordination with the Advisory Committee,
- Workgroup members must participate consistently and substantively or may be removed by the Committee Chair, and
- Workgroups are empowered to identify and engage specific experts for time-limited projects to increase capacity.

The Advisory Committee Charter Designates the following Workgroups:

- **Consumer Advisory Council** - Co-Chaired by the Director of the Office of the Ombuds and a representative from the Lived Experience Coalition or relevant Customer representative, with members selected by people with lived experience of homelessness either through the Lived Experience Coalition or relevant Customer-lead body.
- **Youth Action Board** - The Youth Action Board (YAB) is a collective of young people who have current or past experience of homelessness. YAB members guide the implementation of the Coordinated Community Plan to prevent and end youth homelessness on behalf of the Continuum of Care.
- **System Performance Workgroup** - Chaired by the Director of the appropriate office of the Regional Authority. Members include Regional Authority staff, providers and customers with expertise in this area. Members must also include HMIS and CEA staff. Developing recommendations on system-level performance metrics is delegated to this workgroup.
- **Coordinated Entry for All Policy Advisory Workgroup** - Chaired by the Director of the appropriate office within the Regional Authority. Members include Regional Authority/CEA staff, providers and customers with expertise in this area. This workgroup is delegated authority to recommend system-level practices and procedures informed by expert members.
- **Continuum of Care Application Workgroup** - Chaired by the Chief Executive Officer (or their designee) of the Regional Authority in order to ensure system-level priorities are articulated. Members include non-HUD funded providers and customers who can make strong recommendations to the Advisory Committee for ranking projects for the annual CoC Competition. This workgroup must consider system performance metrics in the CoC application process.
- **Cross-cutting Policy Work Group** - The purpose of this workgroup is to provide a forum for providers serving a variety of populations to develop recommendations or share practices regarding interventions, challenges or policy issues. Chaired by the Director of the appropriate office of the Regional Authority, this workgroup includes representation from groups serving populations such as veterans, domestic violence survivors, families, youth, unsheltered persons, etc. This committee may exceed the 8-person standard.

### **Moving Forward as a Committee**

Michelle provided a recap of the CoC mission and values, the RHA Theory of Change and the commitment of Advisory Committee members:

- Listening to, valuing and utilizing the experience and contributions of people who are or have experienced homelessness.
- At least quarterly seeking input from, convey the interests of, and provide updates to the communities that committee members represent and are accountable to. This includes recipients of CoC services, cities, tribes and providers.

- Providing leadership to further regional goals – serving as a community champion, speaking on behalf of the regional efforts or the CoC, and assuring ongoing dialogue with the community on opportunities, progress, results, and barriers to ending homelessness in King County.

Committee Members discussed this and noted that there is a lot to learn but they and the staff of the Authority will help each other do this.

#### **Team Building**

Committee members participated in an exercise that required non-verbal communication. It was fun and a change to practice working together in a different way.

#### **Next Meeting**

Staff to provide committee members with a membership list, a timeline and goals for the Advisory Committee, and information about roles and responsibilities of the Chair and Vice-Chair roles.

Wednesday May 5, from 2:00 PM – 4:00 PM