

Implementation Board

King County Regional Homelessness Authority

KCRHA Implementation Board Meeting Minutes

Wednesday,
May 12, 2021

2:00pm to 4:00pm

Virtual Meeting Link Available at
<https://regionalhomelessnessystem.org/>

Roll Call:

Last	First	Present	Absent	Notes
Anderson	Carey	x		Arrived at 2:24
Caminos	Nate	x		
Carvalho	Paula	x		
Chelminiak	John		x	
McHenry	Gordon	x		
Odom	Harold	x		
Pattenaude	Damien	x		
Quinn	Adrienne	x		
Ramos	Michael	x		
Rankin	Sara	x		Arrived at 2:09
Reddy	Simha	x		
Green	Lamont	x		<i>On behalf of Juanita Spotted Elk</i>

A quorum is present.

Record of Discussion and Decisions

Land Acknowledgement

Gordon McHenry Jr. conducts a land acknowledgement.

Approval of Minutes

Nate Caminos calls for the Adoption of the resolution pertaining to KCRHA CEO Marc Dones, as Auditing Officer, to submit vouchers for payment and disbursement in accordance with the Fiscal Manual prior to the Board taking action to approve said claims.

The resolution is necessary to ensure that the Authority can process warrants and electronic payments in a timely and consistent manner.

Nate Caminos calls for a motion to approve the April 14th Regular Meeting minutes and the Resolution No. 2021-07 as presented in the meeting packet.

Adrienne Quinn motions; **Paula Carvalho** seconds. All in favor, none opposed.

The minutes and resolution are approved with unanimous consent without discussion.

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Public Comment 2:11 – 2:21

- **Rev. Bill Kirlin Hackett:** Offered two points:
 - 1) The Eastside Homelessness Advisory Committee has been around since 2006 and have been comprised of jurisdictions, faith communities, non-profits and the homeless. Recently we have found out that Bellevue has something called “The Eastside Community Development Fund” it’s being staffed or led by Kevin Wallace and Donald Summers – two movers and shakers who, I’d say, represent business communities who are trying to form their own regional plan for you. And, we’re all concerned on the East side about that. They’re lobbying executive directors right now of Sophia Way and others and trying to overlay and enforce a regional plan for the RHA. We agreed, and I suggested, that EHAC originally was formed with homeless and providers and others and, our job now, because we’re not populated at all by folks who are homeless anymore, is to bring those voices back to the table. I think the Lived Experience Coalition could provide help for us on the Eastside and I’m also going to speak to this for the Southside as well. Those voices are not that present around the County as I think Marc would wish they are and that you should hope they are.
 - 2) To ask that you support Marc in the full acquisition of staff that they have requested because I think it was a little bumpy at the Governing Committee. And, I think we need to put our actions up front and not be tinkering over what I heard was a budget debate. So, good luck to all of you with those two things – especially the Regional Plan, it is already trying to be subsumed by powers. So, good luck. Thanks.
- **Naomi Elizabeth See:** Good afternoon everyone. I just wanted to take a moment and thank the Board and the team for making space earlier this May for all the providers to come together. I think it offered a lot of clarity and assurance for us as we go through this process. I also wanted to take an opportunity to advocate for our Seattle HSD staff who, we’ve observed, are facing significant capacity challenges as people leave in anticipation of the transition and so, just supporting them through this transition and making sure that they have the support that they need as staff leave anticipating the King County Regional Authority. So, thank you for your work and look forward to continuing to collaborate.

CEO’s Presentation

Financial Position – Marc Dones shared their screen with deck presentation of the current 2021 funding, a Proposed 2021 Simplified Budget and a 2021 Simplified Actual Budget highlighting the slim margin of remaining funds after expenses. They also offered a 2022 Projected Admin Funding and Staffing expense total which is commensurate of other governmental wage bands. This will all be submitted to the Governing Committee staff and will be voted on at the Special Meeting on May 20th.

Adrienne Quinn: Re staffing levels: Her understanding is that many staff functions held by City and County staff will need to be shifted in addition to CEO and additional staff. Is that true?

Marc Dones: There will be significant shift in role scope as we take on books of business that neither the City nor County were holding before in terms of span. This is also based on feedback from the audit that was performed looking at the posture of collaboration between staff at City/County were with

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providers and other folks across County. There will be shifts in job descriptions and role scope and in other areas there will be stability (i.e. scientific data collection). They indicated that due to COVID staffing cuts, there are many unknowns at this point and that they are attempting to offer a conservative budget.

Timeline for Staffing Plan Development – They are looking at subregional planning “in earnest” starting next week running through the end of August at which time a report will be produced on subregional plan on or around September 15th. Staffing plan will be proposed in July based on the first 1/3 of subregional work. They really want to be clear about why this agency looks the way it does – to have more clarity on needs before numbers of staff are offered. It’s important to take time to do this [planning] work before defining final architecture and deployment, etc.

October through 2022 - Contract migration of City/County staff will begin.

December - 2022 – ramp up hiring and system standardization and budget review.

Mid to end of January 2022 – RFP development with focus on a “whole system re-bid” for 2023

Gordon McHenry: We’re supportive of Marc’s efforts and will need help understanding the subregional planning and regional RFP development to help define and set expectations. He appreciates their calendar year application vs. fiscal year.

Marc Dones: We will need to look at refinement and will need assistance in “evangelizing” the plan. Fiscal timing will be a part of the plan. They offered to share the presentation with Board members.

New Hires –

- Peter Lynn, Chief Program Officer was introduced.
- Anne Martens, Director of External Affairs & Communications hiring was announced.

More offers and hires will happen within the next 7-10 days.

Peter Lynn introduced himself and is excited to be here.

KCRHA Board Officers & Committees Final Proposal

Questions:

Paula Carvalho: She’s curious if Marc has looked at any overlap of committees.

Marc Dones: They’ve reviewed notes from the co-chairs’ meeting and their concern is regarding depth vs. content. They aren’t concerned about overlap, but that a committee doesn’t get bogged down.

They’re goals are:

- 1) to ensure that the right committee could be approached for support vs. a particular committee going to “deep” on issues vs. staffing out more research.
- 2) For this process to be bi-directional

They are happy to review again yet knows by June a budgeting committee will need to review a budget and that fine-tuning can happen.

Simha Reddy: Has questions for Marc re Regional Planning and committee involvement.

Marc Dones: My goal is to identify and prioritize for 2022 action. Let us come to you. Let’s have a conversation. i.e. “What do you think about _____?”

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Motion(s) and Vote(s) for Implementation Board Action

Nate Caminos asks for a motion to vote to support the Board Members and Co-Chairs’ proposed board officers and committees (including role assignments).

Paula Carvalho motions; Seconded by **Carey Anderson**.

Last	First	Aye	Nay	Absent	Abstain
Anderson	Carey	X			
Caminos	Nate	X			
Carvalho	Paula	X			
Chelminiak	John			X	
McHenry	Gordon	X			
Odom	Harold	X			
Pattenaude	Damien	X			
Quinn	Adrienne	X			
Ramos	Michael	X			
Rankin	Sara	X			
Reddy	Simha	X			
Green	Lamont	x			<i>For Juanita Spotted Elk</i>

Ayes – 11, Nays – 0, Abstentions – 0, Absent – 1.

The resolution passes unanimously.

Other Business

Nate Caminos: Harold Odom and I will be following up and scheduling committees and members.

We are working with legal counsel about guidance for the IB members in terms of what kind of advocacy we can engage in for Compassion Seattle. I would be happy to draft a letter in response to the Auburn ordinance.

Next Agenda

Marc Dones: They’ll bring legal counsel feedback relating to working with performance measures and parent agencies.

Perhaps there will need to be By-Laws created.

They’ve emailed Mayor Durkin’s office requesting replacing Helen Howell’s position with the focus to have the Implementation Board fully staffed.

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Next Meeting

The next meeting will be Wednesday June 9, from 2PM-4PM

Harold Odom moved to adjourn the meeting, **Adrienne Quinn** seconds motion.

Meeting was adjourned at 3:00pm.

DRAFT