

Policy:

Authority

The King County Regional Homelessness Authority (“KCRHA” or “the Authority”) was established on December 19, 2019 under the provisions of Washington’s Interlocal Cooperation Act, Section [39.34 of the Revised Code of Washington \(RCW\)](#), through an Inter-Local Agreement (ILA) between King County, Washington and the City of Seattle. The Authority is a public entity separate and apart from the parties to the Agreement, capable of exercising independent powers. The mission of the Authority is to significantly decrease the incidence of homelessness throughout King County, using equity and social justice principles. The Authority will provide consolidated, aligned services for individuals and families who are experiencing homelessness or who are at imminent risk of experiencing homelessness in King County, will coordinate existing services for people experiencing homelessness, and will design, fund and operate other homelessness and related social services using equity and social justice principles to assist those in the community who are eligible for those services. The KCRHA is administered by the Governing Committee (GC) and managed by the Implementation Board (IB).

Purpose

The ILA establishes the Implementation Board as the approval authority for the KCRHA’s internal policies for major expenditures and transactions. By action of the Implementation Board of the KCRHA, this establishes the Authority’s initial implementation and operational policies.

Implementation Board’s Responsibilities

The responsibilities of the Implementation Board (IB) with regards to KCRHA operational policy include the following:

- Recommendation of the Chief Executive Officer to the Governing Committee
- Development and recommendation of Goals, Policies, and Plans to the GC
- Adoption of an annual performance report and transmittal to the GC
- Adoption of policies and procedures for oversight of major expenditures and other transactions of the Authority, including delegation of contracting authority to the Chief Executive Officer and the minimum standards for procurement of goods, services and property

- Development and recommendation of an operating budget to the GC
- Development and transmittal to the GC an annual funding allocation report

Governing Committee's Responsibilities

The responsibilities of the Governing Committee with regards to KCRHA operational and implementation policy include the following:

- Confirm or remove the Chief Executive Officer
- Approve or amend the annual budget recommended by the IB
- By two-thirds majority, approve or amend Goals, Policies, and Plans recommended by the IB

The Authority's Standards on Policy

It is the policy of the KCRHA to establish policies that represent the broad and general policy position of the Authority, and for staff to establish procedures to enact those policies in clear actionable steps for operations. Policies should therefore avoid inclusion of procedures.

Initial Implementation and Operations Policy Delegation

As a new entity, the Implementation Board recognizes that the KCRHA is in operation while it establishes such necessary implementation policies for approval. As such the Implementation Board delegates to the Chief Executive Officer the authority to make sound and prudent decisions for operations until such policies can be created, reviewed and approved. The operating period for this policy is not to exceed 6 months without deliberation and reauthorization of this policy by the Implementation Board. All necessary operational and implementation policies shall be brought to the Implementation Board for approval in a timely and expedient manner.