

# King County Regional Homelessness Authority - Advisory Committee Meeting Notes

**Date:** June 2, 2021

**Time:** 2:00 pm - 4:00 pm

## Welcome and Settling In

First Name	Last Name	Present	Absent
Tamara	Bauman	x	
Jesse	Benet	x	
Kelle	Brown	x	
Jenna	Burgoyne	x	
Dan	Burton	x	
Leeze	Castro	x	
Shanee	Colston	X	
Brianna	Franco	X	
Marvin	Futrell	X	
Kristi	Hamilton	X	
Marisol Tapia	Hopper	X	
Benjamin	Miksch	X	
Nawiishtunmi	Nightgun	X	
Norine Hill	Oneida		x
Linda	Peoples	X	
Kristina	Sawyckyj	X	
Robin	Tatsuda		x
Karen	Taylor	X	
Sherry	Tillman	x	

## Introductions

**Land Acknowledgment** was offered by Kristi Hamilton

## Public Comment

No public comment currently.

## KCRHA Staff Update

Marc Dones introduced Anne Martens, Director of External Affairs & Communications along with Peter Lynn, Chief Program Officer.

antwuan wallace will join the Authority beginning June 7<sup>th</sup> as Chief of Community Impact. A methodologist by training, antwuan does all work through anti-racism lens and very interested in pushing the limits of what we know and how we know it. He's focused on planning and analytic work more connected to communities' ideas of themselves and knowledge that communities would value or like to learn.

More roles will be filled in the upcoming weeks.

### **Committee Co-Chairs Discussion**

Per charter for this group, Committee must elect two co-chairs who would work with Peter to determine the committee structure then bring it back to this committee for a vote.

A committee selects their leadership through nomination and rules come together as people form and create this space.

Key roles/responsibilities are:

- Opening the meeting
- Making sure that the time is kept
- Making sure that certain tasks get done
- If minutes are kept, they need to be approved, votes are taken
- Accountability for ensuring that quorum is met before the meeting begins making sure that the rules are followed so that people don't get left out
- Not talking over people
- Ensuring an opportunity to raise your hand
- You don't mute people who are trying to raise their hand
- Prevent nasty behavior or attendees being shut out
- Mostly it's to keep flow, order and ensure that the business of the meeting gets done, that a vote gets taken when it needs to, it opens and closes on time.

Additional discussion needed around subcommittees will follow in subsequent meetings and to include continuum of care NOFA application committee, prioritization of discussions re function. A CDA, Point-in-time count – subcommittees to monitor key checkpoints may be helpful.

Discussion about communication, procedure, timeline tracking, material distribution, and other duties.

CEO Priorities are the HUD, NOFA, the Point-in-Time count; other operational duties to be supported by co-chairs and staff.

Committee members discussed a non-hierarchical structure and/or monthly, rotating facilitator to shape agenda and track progress of action items with share responsibility making.

Charter requires a chair and vice-chair. If the committee wants a different structure, a vote to amend the charter structure is needed. Language will be drafted and shared in advance of our next meeting; board wants ability quick adoption of it formally then immediately move into who will be in roles.

Discussion about conflict management and the chair(s) roles in facilitating discussion.

### **What does success look like?**

Discussion moved to next month's meeting.

### **Emergency Housing Voucher Program**

Peter explained the Emergency Housing Vouchers notice of funding opportunity (NOFA). He shared the difference between these vouchers and Section 8, DV, and VASH vouchers and the unique opportunity presented with the EHV. The vouchers are specifically targeted at communities impacted by COVID and up to 1300 vouchers may become available. HUD previously disallowed certain populations from being segmented and prioritized within the system (eg, BIPOC), but this opportunity now allows that due to COVID. The group discussed the different segmented groups that they would like data on. Peter will

send a survey to Advisory Committee members to capture the group's initial interests in which populations should be prioritized.

KCRHA AC will need to choose how they want to recommend populations prioritized for the application. The application is due July 31, 2021.

**Action Items:**

1. Staff will circulate information about governance structure before the next meeting; the next meeting the AC will vote on that structure.
2. The conversation about success will be slated for the next meeting.
3. Staff will also distill timelines and key points of interest (eg, NOFA, Point In Time count) and share with the AC members prior to next meeting.
4. Staff will identify methods toward supporting information symmetry amongst AC members (eg, email addresses).
5. Staff will disseminate a survey for capturing how the AC members want to prioritization groups for the EHV NOFA.

**Next Meeting**

Wednesday July 7, 2:00-4:00 pm