



**KCRHA**  
King County Regional Homelessness Authority

## Non-Congregate Alternatives to Shelter Q&A

- 1) This RFP requires a 10-year commitment to be eligible for Department of Commerce development funding but only provides 2 years of operating funding. If a nonprofit or faith organization raises private funding to develop a non-congregate shelter program, can the nonprofit or faith organization *apply only for the 2 years of operating funding*? **Operating costs are ineligible for the Property Acquisition and/or Development program areas; see page #7 for eligible and ineligible costs. However, applicants may apply for the On-Site Program Operations program area for the use of on-site operating costs and activities. These funds are ongoing based on budget levels and agency program performance and client satisfaction.**
- 2) Can KCRHA confirm that lease payment are an eligible operating expense using HSD General Funds and CLFT/ARPA funding? **Yes, providers can include lease cost as a line item in their service and operating budget.**
- 3) May a nonprofit or faith organization use Department of Commerce funding to develop a non-congregate shelter program that operates on a site for 5 years, and then commit to develop the site into subsidized permanent housing serving homeless persons? **Confirming.**
- 4) If a nonprofit manages the development and construction of a non-congregate shelter program itself, are construction management costs an eligible development expense? If not, why not? **No, project management costs are not allowable for the Property Acquisition and Development category because funds are intended to fund bricks and mortar activities only. This is a restriction by the Department of Commerce.**
- 5) Is labor provided by school job training programs, state-approved apprenticeship programs, or volunteers exempt from prevailing wage requirements? **Prevailing wage requirements apply to all construction projects and do not apply to property acquisition. If an applicant's proposal requires volunteers or personnel of any kind to perform construction-related activities, they must be paid state prevailing wage.**
- 6) Is KCRHA working with the City of Seattle to identify new sites for non-congregate shelter programs that may be eligible for funding under this RFP? If yes, what is the timeframe for identifying and securing those sites? **The City of Seattle is not securing sites for this project.**

7) If a nonprofit or faith organization applies for Department of Commerce funding to develop a non-congregate shelter program on *public property*, is the public entity required to maintain the program for 10 years? **Grantees must provide written evidence of site control, for a minimum of 10 years after final payment, either through outright ownership of the subject property or a long-term lease. This does not apply to awards designated solely for preconstruction or property acquisition.**

8) Is site control (e.g., long-term lease, purchase and sale agreement, deed) required to be eligible for development funding? For operating funding? If not, what is the timeframe for identifying and purchasing land? **Yes, property acquisition and/or development projects performed by nonprofits and public development corporations for construction, acquisition, and renovation of more than \$500,000 must list Department of Commerce on the deed of trust or leasehold deed of trust, promissory note, and provide title insurance. Operating costs are not allowable for this program area. Agencies have until 2023 to identify and purchase a property. Applicants who can demonstrate the ability to implement their proposal as soon as possible will be most competitive.**

9) According to the RFP, the rating team will be composed of community members and subject matter experts. Will the names of the people selected to serve on the rating team be made public? How does KCRHA propose to address potential conflicts of interest? Will people who are on record opposing the expansion of tiny house villages be excluded? **Generic identifiers will be given to each rater associated with this RFP. Personal identifiers such as first and last names, professional affiliations, etc., will remain confidential. Each member of the rating committee will be required to sign a Conflict-of-Interest Disclosure which will be reviewed by the KCRHA Procurement Coordinator to ensure a fair and equitable process. If a conflict arises at any point in the procurement process, the panelist will be removed. The rating panel will be composed of a variety of different experts, with varying points of view.**

10) May nonprofits or faith organizations use operating funding and behavioral health and support services funding to serve pregnant women? **Yes, applicants may use operating and behavioral health and support service costs to assist pregnant women.**