



**KCRHA**  
King County Regional Homelessness Authority

## **Senior Director of Community Partnerships: City of Seattle**

**Role Title:** Senior Director of Community Partnerships: City of Seattle

**Salary:** \$125,000 – \$145,000

*(This position is funded by a philanthropic grant)*

### **Organizational Overview**

The King County Regional Homelessness Authority (RHA) oversees all homelessness related programming and prevention initiatives in the Seattle/King County region. Created via an interlocal agreement between the City of Seattle and King County in 2019, the Authority is charged with building and implementing a regional approach to ending homelessness in King County. To accomplish this, the Authority is specifically tasked with:

1. Engaging and centering people with lived experience;
2. Focusing on justice-based approaches to actively address disproportionalities in the population experiencing homelessness; and
3. Integrating the perspectives of a wide range of stakeholders across King County through a sub-regional planning process that recognizes the unique attributes of communities within the county.

The Authority is currently in its founding era and seeks dynamic and skilled leaders at all levels.

### **Team Overview**

The leadership team of the KCRHA directly manages all aspects of agency operations and performance. The team includes the CEO, Deputy CEO, Senior Director of External Affairs and Communications, Senior Director of Health Initiatives, the Chief Community Impact Officer, Chief Program Officer, Chief Administrative Officer, Subregional Planning Manager, and the Director of Equity and Justice. This team is responsible for working with staff and stakeholders at all levels of the organization and in all parts of the community to develop strategy and drive implementation of key initiatives and complex tasks.

### **Role Description**



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The Senior Director of Community Partnerships for the City of Seattle will provide capacity, policy expertise, strategic guidance, and technical support to the KCHRA leadership team on matters related to policy development in partnership with the City of Seattle.

The Senior Director of Community Partnerships for the City of Seattle will also play a lead role in facilitating communication between KCRHA leadership and City of Seattle elected leaders, officials, Executive Office staff, and Department leads.

Through leadership in the function, the Senior Director works in support of the agency's mission to provide high-quality, customer centered services to Seattle/King County community members through a series of initiatives and programs that support housing and anti-homelessness related supports.

The Senior Director will be ultimately accountable to the Chief Executive Officer and people experiencing homelessness and will be held to the processes that customers of the Regional Authority's services, community groups, and frontline staff establish to ensure that accountability.

### ***Accountabilities***

#### **Policy Development and Analysis (50%)**

- Develop comprehensive technical and political analyses of policies and legislative actions by the City of Seattle that are relevant to the work of KCRHA.
- Work across KCRHA's departments to identify gaps and opportunities in the current homeless service system to be able to articulate them clearly to City of Seattle staff and leadership.
- Provide KCRHA's leadership overviews of relevant historical trends, programs, and policies within the City of Seattle that can inform present day action.
- Make recommendations to KCRHA leadership, based on engagement with key stakeholders, about policy and engagement priorities.

#### **Stakeholder Engagement (25%)**

- Manage the KCHRA's relationship between KCRHA and City of Seattle on matters relating to homelessness response in the City of Seattle.
- Regularly meet with key City of Seattle providers and stakeholders to provide updates related to KCRHA's work.



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- Work with KCRHA staff to identify and strategize regarding City stakeholder priorities and questions.
- Work closely with City of Seattle staff and leadership to support the development and implementation of policy priorities and strategic communication.
- Meet regularly with key City of Seattle legislators and staff to identify ongoing needs and opportunities, align policy action, and communicate RHA priorities and progress.
- Engage relevant stakeholder groups in an ongoing way to drive continuous improvement and design efforts.
- Work with the Lived Experience Coalition and people experiencing homelessness to evaluate the program and identify areas of improvement.
- Oversee communications and strategy related to policy development within the City of Seattle.
- Actively build relationships with innovators across the sector/sectors to drive innovation and change within homelessness policy in the City of Seattle.

#### **Organizational Coordination (25%)**

- Work with KCRHA leadership team to communicate priorities within the City of Seattle and relevant policy action.
- Work with the Subregional Planning Team to develop legislative and policy priorities in the City of Seattle.
- Coordinate with the Program teams to obtain and communicate relevant information for community partners.
- Work across Departments to gain insight into opportunities and gaps in the homeless service system to be able to communicate them to City Partners.
- Work with KCRHA's Senior Director of External Affairs and Communications and Intergovernmental Affairs Manager to manage communications, respond to questions, establish policy priorities, and develop advocacy plans for work pertaining to KCRHA in the City of Seattle.
- Engage in constant and ongoing iterative processes that can rapidly respond to customers, team members, and other stakeholders' concerns.

#### **Minimum Requirements**



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- Deep fluency in equity and racial justice concepts and language, understand their own privilege and power, and is able to bring equity impact analysis to life in the context of their tasks
- A track record of success of leadership of teams (3-5+), external affairs, strategic partnership building and/or program oversight
- Budget management experience
- Proficiency/comfort using technology and data, including Microsoft Office Suite

### **Additional Requirements**

- Ability to travel up to 10%, in state and out-of-state
- Experience working across government agencies and related structures/governing bodies.
- A track record of success in operations, partnership and/or board management
- Experience designing and operating programs and conducting data-driven continuous improvement processes
- Superior oral and written communication skills
- Experience managing large teams; a commitment to differentiating management to support success, growth and development of a diverse workforce
- Exceptional planning, organizing, and prioritizing skills in order to manage a diverse workload, multiple demands, and deadline sensitive projects
- A high level of customer service orientation and attention to detail
- Ability to provide and accept feedback
- Ability to work in and across several communication platforms, including social networks and cloud based systems
- Strong attention to detail, accuracy, timeliness

### **EEO STATEMENT**

The Regional Authority is committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee based on the basis of race, creed, religion, color, national origin, age, alienage or citizenship status, ancestry, nationality, national origin, marital or domestic partnership or civil union status, familial status, sex, pregnancy, gender identity, or any other characteristic protected by federal, state or local law. In addition, The Regional Authority will provide reasonable accommodations for qualified individuals with disabilities.