



KCRHA
King County Regional Homelessness Authority

King County Regional Homeless Authority (KCRHA) Proprietary and Confidential Information

The State of Washington’s Public Records Act (Release/Disclosure of Public Records) Under Washington State Law (reference RCW Chapter 42.56, the Public Records Act) states that all materials received or created by KCRHA are considered public records. These records include but are not limited to: RFP/Q narrative responses, budget worksheets, board rosters, other RFP/Q materials, including written/or electronic correspondence. In addition, KCRHA RFP/Q application materials are released to rating committee members and all rating committee members must sign and adhere to the Confidentiality and Conflict of Interest Statement. Personal identifiable information entered on these materials are subject to the Washington Public Records Act and maybe subject to disclosure to a third-party requester. Examples of personal identifiable information include:

- First Name
- Last Name
- Date of Birth
- Social Security Number
- Financial Account Number
- Driver’s License Number or other State Identification Number

KCRHA does not require social security numbers on application materials or reports. For doing business with KCRHA, it is recommended to obtain a federal taxpayer identification (EIN) number.

Printed Name

Date

Signature