



**2022 Seattle-King County  
Continuum of Care (CoC) Program Renewal Overview**

**Phase II: Local Application  
Due Wednesday, August 24, 2022 by 11:59pm**

**Phase II Application Submission Information**

**2022 Phase II Application  
Submit through Fluxx**

Each year, the U.S. Department of Housing and Urban Development (HUD) provides funding for homeless programs authorized under McKinney Vento as amended by the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act through a competitive Continuum of Care (CoC) NOFO process (Notice of Funding Opportunity). The NOFO details the requirements for all Continua of Care (CoC) and the individual applicants included in the CoC's application. In preparation for the NOFO, Seattle and King County, on behalf of the Seattle-King County CoC, also conduct an annual local evaluation process.

The Seattle-King County 2022 renewal process consists of three parts:

- 1. Phase I – 2022 SeattleKing County CoC Program Local Intent to Renew Process closed June 20, 2022.**  
The Phase I application results in the preliminary CoC performance-based rank order. Project HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key CoC Program indicators affirmed by the Seattle-King County CoC System Performance Committee as part of the 2022 Local Process.
- 2. Phase II – 2022 HUD CoC Program Phase II Application due Wednesday August 24, 2022**  
Phase I and Phase II data and information will be used to assess project performance according to the key CoC Program indicators endorsed previously by the System Performance Committee and the CoC Application and Rank Order Committee. Phase II collects the following information:
  - a. Non-HMIS generated project information related to efficiency/effectiveness measures, one of the rating and review factors necessary to the preliminary rank order; and
  - b. Other project specific information needed to respond effectively to the NOFO.
- 3. Phase III – Submittal of a 2022 HUD NOFO Project Application due August 30, 2022**  
HUD requires all projects selected for renewal to submit all materials for the HUD CoC project application to the CoC no later than 30 days prior to the NOFO deadline of September 30, 2022.

Please direct your questions via email to [coc.questions@kcrha.org](mailto:coc.questions@kcrha.org).

## 2022 Local Process Guidance

### 2022 Project Review and Tiering

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Each year the U.S. Department of Housing and Urban Development (HUD) releases a Notice of Funding Opportunity (NOFO), signifying the beginning of a funding competition among Continua of Care (CoC) across the country. Before the application is submitted to HUD, each CoC is required to hold a local funding process that rates and ranks all projects according to local criteria. This local review determines which project applications will be included in the consolidated application, along with their relative priority. This results in the priority listing.

Here is what to expect with the 2022 NOFO:

- Tier 1/ Tier 2 ranking approach. All CoC's will again be required to place projects into one of two required "Tiers". Tiers are financial thresholds based on the value of the CoC annual renewal demand (ARD) minus a percentage reduction (Tier 2) determined by HUD and published in the Federal Register. Tier 1 will be 95% of the ARD.
- CoCs must rate and rank projects. HUD will then apply its own selection priorities to the tiered ranking, especially for project placement in Tier 2. HUD is prioritizing the following for 2022:
  - Housing type preference (Permanent Supportive Housing and Rapid Rehousing);
  - Principles of Housing First (no service participation requirements or preconditions to entry);
  - Advancing racial equity and enhancing access and support for LGBTQ+ participants;
  - Performance and rapid placement and stabilization in permanent housing; and
  - Serving those who are literally homeless, coming from streets or shelter, or fleeing DV.
- Reallocation. New projects can be created through re-allocation but only to: (1) create new Permanent Housing projects, either Permanent Supportive Housing (PSH) projects for chronically homeless, (2) Rapid Rehousing serving homeless individuals and families who come directly from streets or shelter, or (3) a Rapid Rehousing / Transitional Housing Program ("Joint Component").
- DV Bonus funding. The DV Bonus will be targeted to projects that further HUD's strategic goals - rapid rehousing projects and supportive service projects providing coordinated entry are eligible new projects.

### Preliminary Rank Order

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HUD's evaluation and selection process has been focused on how well a CoC demonstrates that its projects and investments align with and help achieve HUD's strategic goals and priorities, especially those related to permanent housing (i.e., permanent supportive housing and rapid rehousing). HUD is focused on individual projects and system-wide performance with a strong focus on housing performance. To remain competitive the Seattle-King County CoC process must be strategic in the use of CoC Program funding within our community and be prepared for the 2022 national CoC Program competition.

The CoC rank order will be based on individual project scores which are tightly linked to HUD and the Seattle King County CoC priorities. In addition, the CoC reserves the right to consider additional factors

that may adjust the final rank. This would be done to achieve a strong and balanced HUD application that achieves local priorities, maximizes points, and thus funding for the entire Continuum. Additional factors that will be considered include:

- The geographic and population diversity of the projects;
- Preserving the ability to serve a spectrum of sub-populations:
  - Young Adults;
  - Survivors of Domestic Violence; and
  - Chronically Homeless Persons.
- The potential impact of the loss of housing units on the CoC homeless system;
- The opportunity to respond to local CoC priorities and HUD strategic goals for this fund source, including:
  - The degree to which projects have identified any barriers to participation (e.g., lack of outreach) faced by persons of various races and ethnicities; particularly those over-represented in the local homelessness population, and are taking or will take steps to eliminate the identified barriers;
  - No or low barrier to housing;
  - Serving literally homeless persons; and
  - Rapid exits to permanent housing or long-term housing stability in permanent housing.

## Local Values

Following are the values and prioritization considerations voted for adoption or adjustments by the CoC Advisory Committee on August 3, 2022. These not only frame CoC Program Policies and Priorities but will guide the development of the FY 2022 Project Priority Listing.

1. Center our **theory of change** - *If we create a homelessness response system that centers the voices of people who have lived experience of homelessness, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all - in the planning, programming and evaluation of Continuum of Care services.*
2. Promote our **mission** to significantly decrease the incidence of homelessness throughout King County, using equity and social justice principles.
3. Promote equitable access and service provision with an intersectional and anti-racist approach, serving those who are the most vulnerable to the experience of homelessness in our community, ***including but not limited to:*** the BIPOC community, the LGBTQ community, people living with disabilities, people exiting the foster care system, the aging, people with carceral system involvement, people living with behavioral health conditions and substance use disorders, and all immigrant and refugee communities.
4. Maximize our community response to homelessness while aiming to maintain as much HUD Continuum of Care Program funding in our CoC as possible.
5. Promote human-centered practices and partnerships with a Housing First approach instead of further displacement or the criminalization of our unhoused neighbors.
6. Prioritize projects that:
  - a. Elevate the voices of people with lived experience as experts in the development and implementation of planning, programming and evaluation.
  - b. Focus on those who are literally homeless (streets, shelter, transitional housing for homeless, and includes people fleeing domestic violence);

- c. Actively participate in the Continuum of Care through demonstrable racial equity and social justice oriented practices that center community and are in alignment with values of community accountability, trauma-informed care, harm reduction, prevention and whole person care through focusing on what is meaningful to the individual.
- d. Demonstrate commitment to power-sharing and deference to people with lived experience in organizational design and policy development processes through actions such as dedicated board seats or management positions.
- e. Advance the collective goals of the CoC, including addressing racial disproportionality, and achieving equitable outcomes for Indigenous, Black, Pacific Islanders, and other people of color and the LGBTQ+ community.
- f. Have movement to permanent housing and subsequent stability, including economic stability, as the primary focus;
- g. Do not replace mainstream resources;
- h. Work to connect people served with community-based, culturally responsive resources;
- i. Participate in the HMIS with complete, high quality data per HUD data standards;
- j. Demonstrate alignment with HUD Housing First standards (including screening, program entry, person-centered services, and termination policies);
- k. Perform well against HUD Continuum of Care goals and positively impact *local* system performance and equity outcomes;
- l. Consistently meet and exceed operational standards for spending, match, occupancy, and reporting.

### Community Meeting/Sharing Results

The results of the local Phase I and Phase II process will be used to strengthen our HUD NOFO application and help us to respond to HUD’s announced priorities. The 2022 project rank order status will be determined before we submit the CoC response to the HUD’s FY 2022 NOFO. These preliminary results will be shared with applicants in a community meeting on September 14, 2022.

### Local Review and Key Indicators

HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key indicators that populate the Annual Performance Review (APR). Additional efficiency and effectiveness measures will also be considered. The following review elements were approved by the Seattle-King County CoC System Performance Committee.

The CoC will assess projects in six categories, outlined as follows:

2022 Indicator Measures	96 points
1. Movement to Housing: Measured against HUD standards and local performance targets for persons obtaining or maintaining housing.	
<ul style="list-style-type: none"> <li>● PSH: % remaining in PSH for at least 12 months</li> </ul>	Up to 15

<ul style="list-style-type: none"> <li>● TH: % moving to PH (zero points if less than 50%). Full points to meet/exceed system target of 85%</li> </ul>	
<ul style="list-style-type: none"> <li>● RRH: % moving to PH (zero point if less than 50%). Full points to meet/exceed system target of 85%</li> </ul>	
<ul style="list-style-type: none"> <li>● Bonus: <ul style="list-style-type: none"> <li>○ % TH to PH in 90 days or less</li> <li>○ % PSH moving to other PH destinations</li> <li>○ % RRH moving to PH in 30 days or less</li> </ul> </li> </ul>	5
<ul style="list-style-type: none"> <li>● Extent to which the project is meeting system expectations for length of stay: <ul style="list-style-type: none"> <li>○ PH: Participants stay at least 12 months or move to other permanent housing</li> <li>○ TH: The project meets or exceeds performance targets <ul style="list-style-type: none"> <li>■ Single Adult Target = 90 days</li> <li>■ Family Target = 90 days</li> <li>■ Young Adult = 180 days</li> </ul> </li> <li>○ RRH: Participants meet or exceed system target of 120 days</li> </ul> </li> </ul>	5
<ul style="list-style-type: none"> <li>● Extent to which participants exit to a known destination.</li> </ul>	7
<ul style="list-style-type: none"> <li>● Extent to which persons who exit homelessness to permanent housing destination return to homelessness meets or exceeds system target for program and population type.</li> </ul>	5
<b>2. Income Progress: Measures the extent to which participants show positive changes in income</b>	
<ul style="list-style-type: none"> <li>● Exits with Earned Income: Extent to which adults in the program exit with employment income</li> </ul>	3
<ul style="list-style-type: none"> <li>● Exits with Non-earned income: Extent to which adults in the program exit with cash income from other sources (e.g. TANF, SSDI) or non-cash (e.g. EBT, Medicaid)</li> </ul>	3
<ul style="list-style-type: none"> <li>● No Financial Resources: Extent to which no more than 10% of participants exit with “no financial resources” (cash or non-cash)</li> </ul>	3
<b>3. Participant Outreach</b>	
<ul style="list-style-type: none"> <li>● Proportion of Households served coming from streets and/or Emergency Shelter</li> </ul>	10
<b>4. HMIS Data Quality/Completeness: Measures complete/quality data reported in HMIS (this criterion is waived for confidential DV programs).</b>	
<ul style="list-style-type: none"> <li>● No more than 5% reported missing/not collected etc., for data in any element (excluding Name, SSN, HIV /AIDS status)</li> </ul>	7
<b>5. HUD / System / Program Component Priority Measure</b>	
<ul style="list-style-type: none"> <li>● Program Component Priority: <ul style="list-style-type: none"> <li>○ Permanent Supportive Housing Project = 14pts</li> <li>○ Rapid Rehousing for Families, Individuals, and Young Adults = 12pts</li> <li>○ Transitional Housing = 8pts</li> </ul> </li> <li>● Program Population Priority</li> </ul>	Up to 26

<ul style="list-style-type: none"> <li>○ 100% of units are dedicated / prioritized for Chronically Homeless Persons =3pts</li> <li>○ 100% of units serve Youth and Young Adults= 1pt</li> <li>○ 100% of units operate as “Recovery Based” Housing = 1pt</li> <li>○ 100% of households are fleeing Domestic Violence or Sex Trafficking = 1 pt</li> <li>● Priority Narratives <ul style="list-style-type: none"> <li>○ Housing First/Housing First Narrative = 2pts</li> <li>○ Program Termination/Low Barrier Housing Narrative = 2pts</li> <li>○ Participant Participation/Feedback Narrative = 2pts</li> <li>○ Racial Equity Narrative = 2pts</li> <li>○ Housing First/Program Termination Policies= 2pts</li> </ul> </li> </ul>	
6. Project Efficiency and Effectiveness Measure	
<ul style="list-style-type: none"> <li>● Project Expenditures: Extent to which the project drew down 100% of HUD funds.</li> <li>● Occupancy: Extent to which the project maintains capacity/occupancy (zero points if less than 85%). Full points if meet/exceed 95%. Note: RRH scores are determined by move-in rate.</li> </ul>	7

## Deadline and Office Hours Information

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Whether you are a direct HUD grantee/recipient or a sub-recipient of the City of Seattle or King County, you must submit your **Phase II: 2022 Local CoC Program Application** by the deadline in order to be considered for inclusion in the Seattle-King County consolidated HUD CoC Program application.

- ★ A deadline is a deadline. Submit your Phase II Application via Fluxx by **11:59pm on Wednesday, August 24, 2022**. Late responses will **not** be reviewed and the project will be ranked in a non-competitive position and placed at the bottom of the local priority rank order.
- ★ Start early. Join the CoC Application Team for “**Virtual Office Hours**” on Friday, **August 19th from 2:00-3:00pm**. This meeting is optional.

## 2022 CoC NOFO Local Process Timeline

June 20 , 2022	<b><u>DUE DATE: 2022 Phase I Application</u></b> – Notice of Intent to Renew Funding <i>June 1, 2022 by 11:59pm via SmartSheets</i>
August 17, 2022	<b>2022 Mandatory HUD CoC Program NOFO Workshop for Renewal</b> <i>Wednesday, August 17, 2022 from 10:00am to 11:30am</i>
August 19, 2022	<b>2022 Phase II Application Office Call-in Hours via Google Meets</b> <i>Friday, August, 19 2022 from 2:00pm to 3:00pm</i>
	<b>Training Workshop CoC Project Application--Direct Grantees Only:</b> Accessing the 2022 NOFO Application in e-snaps and preparing your HUD application
August 24, 2022	<b><u>DUE DATE: Phase II Application: 2022 CoC Program Renewal Grants</u></b> <i>Wednesday, August 24, 2022 by 11:59pm via Fluxx</i>
August 25-31 2022	<b>CoC staff will:</b> 1. Review HMIS Data and Phase II information; and 2. Prepare preliminary renewal rank order
August 30, 2022	<b><u>DUE DATE: All CoC program applications complete and ready for submittal to e-snaps:</u></b> ★ Upload federal forms/current 501c.3 documents ★ Complete and submit PDF of e-snaps application (direct grantees only)
September 14, 2022	<b>2022 CoC Program Community Meeting</b> ★ Presentation of final priority rank order ★ All projects notified of final CoC Application Project Listing results
September 30, 2022	<b>2022 Seattle-King County NOFO Application Due to HUD</b>
<b>Please be responsive to all CoC Program Alerts! All notifications or requests will come via email.</b>	

## 2022 CoC Program NOFO Project Application Process Guidance

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### **Be Ready for Your HUD NOFO Application:**

You will be notified as soon as the 2022 HUD CoC Application is available in e-snaps. This is expected to happen during August. Your HUD Application and Certifications will be due soon after. Timelines are very short and quick turn-around is essential to meet the HUD deadline.

All projects will be expected to complete their applications using e-snaps, HUD's online application tool. Seattle and King County staff do this for their project sub-recipients. Those who contract directly with HUD for project funding (i.e., direct grantees) are responsible for submitting their "CoC Program" renewal application into e-snaps.

### **A Note to Direct Grantees: Don't wait—review now!**

The HUD electronic application system e-snaps is not ready for the 2022 applications yet. Use this time to get ready. You will have limited time once the process starts.

- Get ready.
  - Determine who is responsible for submitting the electronic application(s) and ensure they can access e-snaps. This means reviewing your usernames and passwords to ensure they are active.
  - Review your Applicant Profile in e-snaps and update accordingly. This is especially important if there have been changes including a new Executive Director, Agency name change, address changes, etc.
- Ensure the accuracy of information in your most recent e-snaps Application (i.e., FY 2022) to prepare for 2022.
  - Review your budget. Did your budget change during the 2021 HUD Grant Agreement process? Did you add a new activity or increase/decrease FTE staffing to your services budget?
  - Did anything else change that must be brought forward for 2022?

**REMINDER:** Additional training will be provided to direct HUD grantees when the NOFO is released to help make sure the electronic application process goes as smoothly as possible, especially for first time users.



**2022**  
**Seattle King County**  
***Phase II Application***  
**Continuum of Care Program Renewal Request**  
**DUE: Wednesday, August 24 2022 by 11:59pm**

**Cover Page**

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**A. Project Information**

CoC Program Project Title:
Name of Lead Agency/Organization (project sponsor):
Project Address:
Primary Contact Person:
Telephone: (    )                      Fax: (    )
e-mail address:

## 2022 HUD CoC Program Phase II Application

Renewal projects (projects previously funded) CoC Program award that **ends** in calendar year 2022 **must submit** the information required in this Phase II Application in order to be included in the HUD FY 2022 Continuum of Care Homeless Assistance Program NOFO process and to be eligible for continued funding for 2022-2023.

### Checklist for Submission

This checklist is provided to help ensure your submission is complete. Please refer to the specific instructions for each section for information on how to prepare and submit your responses to each section.

- CoC Project Efficiency/Effectiveness/Recipient Performance Information**
  - Grant Spending
  - HUD Monitoring / Audit Confirmation (Attachment required, as applicable)
  - Recipient / Sub-recipient Grant Information (Timely APR, LOCCS Draws)
- HUD /CoC Priority Measure Information**
  - HUD / System / Program Component Priority
  - Project Match
  - Housing First
  - Mainstream Resources and SOAR Training
- Project Narratives**
  - Housing First Narrative
  - Program Termination / Low Barrier Housing
  - Participant Participation / Feedback
  - Racial Equity Narrative / Question

### I. CoC Project Efficiency / Effectiveness / Recipient Performance

#### 1. Grant Spending:

- a. Did this project expend 100% of awarded HUD funds for the grant most recently ended?
- Yes
  - No

**NOTE:** Rental Assistance programs will be considered to have fully met the standard if they are serving more than the number of households required under their contract

- b. **Three Year Spending History:** Complete the chart below with information about the three most recently completed grant terms for this project. For projects, whose most recent grant term ended in March or April 2019, you may not have a completed APR with reported final expenditures. In that case, choose the grant with the 2018 end date as your most recently completed term. If the grant has only renewed twice, you will only require two lines. If the grant has only renewed once, enter that recapture amount. If the grant has not yet renewed, enter -0-.

**NOTE:** All amounts listed below will be verified with HUD.

HUD Grant Number	Total Grant Award	Total Drawn Down in LOCCS as reported in the APR	Unused/Unspent Amount
WA0000LOT001 508	\$200,000	\$190,000	\$10,000
<b>Total Unspent Amount:</b>			

- c. **Average Under-spend:** Calculate the average unspent \$ amount from the three most recently completed renewal grant years. If the grant only renewed twice, average the unspent amounts for those two years. If the grant only renewed once, enter the unused amount from the single renewal. If the grant has not yet been renewed, enter -0-.

Divide the Total Unspent Amount by the number of years for the Average Unspent Amount:  
\_\_\_\_\_

- d. Please explain any contributing factors for not expending 100% of the funds:

**2. HUD Monitoring / Agency Audit:**

- a. Has this program been monitored by HUD since 1/1/18?  
 Yes  
 No  
 Date of last monitoring: \_\_\_\_\_
- b. Are there any unresolved HUD monitoring findings or concerns related to this HUD CoC Program project or other HUD funded projects within your Agency? HUD programs include, but are not limited to ESG, CDBG, Home, HOPWA.  
 Yes  
 No
- c. Are there any unresolved Audit findings related to this project or any other HUD funded project in your Agency that required HUD review?  
 Yes  
 No
- d. End Date for last Agency audit (eg, 6/30/18): \_\_\_/\_\_\_/\_\_\_
- e. Has HUD instituted any sanctions on any project of your agency, including but not limited to, suspending disbursements (eg, freezing LOCCS, requiring repayment of grant funds or de-obligating grant funds due to performance)?  
 Yes  
 No
- f. **If YES to any of the above, an Attachment is required.**  
Please include a brief narrative (no more than 1 page) describing the issue and status of the concerns/findings and include the following documentation:  
 All correspondence by and between HUD to current for HUD monitoring

- A copy of the Audit finding and related correspondence and action to resolve the finding

**3. Quarterly LOCCS Drawdowns (Response required for Direct HUD Grants Only):**

- a. Has this project maintained at least quarterly draws for the most recent grant term related to this renewal grant request? Response will be verified with HUD.
- Yes  
 No

**If NO, please attach brief Narrative explanation (no more than ½ page)**

**4. On-time APR (for most recent grant ending on or before 2/28/22)**

- a. Was the program's HUD Annual Progress Report (APR) successfully submitted on time for the most recently expired grant?

**Instructions:** The APR is due 90 days after the grant term expires.

- Select **“Yes”** to indicate that an APR was submitted on time for the grant term that most recently expired (for most, this will be your FY 2016 renewal eg., grants ending on or before 12/32/18). For some of you it will be your FY 2017 grant and those with a calendar year term ending 2/28/19.
  - Select **“No”** to indicate that an APR was submitted late or has not been submitted for the grant term most recently expired. If no, please explain why the APR was not submitted to HUD in a timely fashion, and the steps you are taking to ensure timely submission in the future.
  - Select **N/A** if this is a first-time renewal for which the original grant term has not yet.
- Yes  
 No  
 N/A

## **II. HUD / CoC Priority System Information**

### **A. HUD /System / CoC Priority:**

- a. System Priority: Please check the box that describes your program type.
- This is a *Permanent Supportive Housing Project*.
  - This is a *Rapid Rehousing* project serving Families, Individuals, Young Adults, or Persons Fleeing Domestic Violence
  - This is a *Transitional Housing Project*
  - This is a *Joint Component Transitional Housing / Rapid Rehousing or Youth Housing Demonstration Program (YDHP) Bridge Housing* project serving Families, Individuals, Young Adults, or Persons Fleeing Domestic Violence
  - This is a *YDHP Services Only* project.
- b. Population Priority: Please check the box that describes your program's population priority.
- Project is 100% chronically homeless dedicated.
  - Project prioritizes chronically homeless persons and by policy and practice, 100% of units are prioritized at turnover for chronically homeless
  - 100% of units/services dedicated to Youth and/or Young Adults (ages 18-24)
  - 100% of units operate as “recovery housing” and provides on-site recovery-based services.
  - 100% of units are filled by households that are fleeing domestic violence.

### **B. Match**

- a. What dollar amount of match is the project providing for the upcoming award year (2022-

2023): \$ \_\_\_\_\_

% Match: \_\_\_\_\_

**NOTE:** Match letters do not need to be submitted with the Phase II Application but must be submitted and available for review.

### C. Housing First Priority Checklist and Narratives:

**Housing First** is a model of housing assistance that prioritizes rapid placement/stabilization in permanent housing and does not have service participation requirements or preconditions (such as sobriety or a minimum income threshold).

It is an approach to: **1)** quickly and successfully connect individuals and families experiencing homelessness to permanent housing; **2)** without barriers to entry, such as sobriety, treatment or service participation requirements; or **3)** other preconditions that might lead to the program participant from the project. Adherence to Housing First Principles is a system measure and is a scoring element for the Seattle King County consolidated application

**See Below: Please check all that are true for this program**

- a. At Program Entry:** This project ensures participants are NOT screened out based on:
- Having too little or no income
  - Active substance use
  - History of substance abuse
  - Having a criminal record with exceptions for state/SHA-mandated restrictions
  - Fleeing domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement).
  - Sexual Orientation or Gender Identity
- b. At Program Exit:** This project ensures participants are NOT terminated from the program for the following reasons:
- Failure to participate in supportive services
  - Failure to make progress on a service plan Loss of income or failure to improve income
  - Being a victim of domestic violence
  - Any other activity not covered in lease agreement typically fo area.
- c. Housing First Program Narrative:**  
For any element NOT checked in question #1 and #2 above, programs must submit a short response narrative that explains why. **(Limit 1 Page)**
- d. Housing First Program Termination / Low Barrier Housing Narrative:**  
Please describe the rules or behavioral expectations participants must follow in your program and whether these are provided in writing. Further, describe the behavior/issues that would cause you to ask someone to leave your program. Briefly describe the process used to terminate someone, including the supports to keep someone from being terminated and returning to homelessness. Include the number of households terminated from your program between 4/1/21 and 3/31/22. For each termination, please include race and/or ethnicity and the cause for termination. **(Limit 1 Page)**

### D. Mainstream Benefits and Other Assistance:

A HUD priority is to ensure CoCs demonstrate CoC Program funded projects work to supplement

CoC Program funds with resources from other public and private sources, including mainstream programs that assist homeless program participants in applying for and receiving mainstream benefits. CoCs must demonstrate: **1)** that program staff are kept systematically up-to-date regarding mainstream resources available for homeless program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs), **2)** there is collaboration with healthcare organizations to assist homeless program participants with enrolling in health insurance, and **3)** projects provide assistance through the effective utilization of Medicaid and other benefits.

**a. Please check all that are true:**

- a. Case Managers systematically assist clients in completing applications for mainstream benefit programs.
- b. We supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs
- c. We use the DSHS single application form that helps program participants sign up for four or more mainstream programs.
- d. We have staff who systematically follow-up with program participants (at least annually) to ensure that they have applied for and are receiving their mainstream benefits and that benefits are renewed.
- e. We participate in enrollment and outreach activities to ensure eligible households know of and are enrolled in health insurance (eg., Medicaid, Medicare, Affordable Care Act options).

**b. Please check all that are true. Add information as requested.**

- a. We have specialized staff, or contract with another organization, for the primary responsibility of identifying, enrolling, and following up with clients regarding participation in SSI/SSDI.

**NOTE:** If the box for b.a is checked, identify staff by job title, and organization.

- 1.
- 2.
- 3.

- b. We have staff, or contract with another organization who has staff, who participated in an in person or online SOAR training in the last 24 months.

**c. Describe how this program coordinates with healthcare organizations (Limit 1 page.)**

### III. Program Narratives

#### A. Participant Participation/Feedback

The Seattle King County CoC and King County Regional Homelessness Authority (KCRHA) affirm the value that all services should reflect the expressed needs of persons who are experiencing homelessness. KCRHA believes that when participants are provided opportunities to contribute experiences and expertise especially related to the design and implementation of the assistance and services that they need, projects and the continuum are strengthened.

Please respond to the question below:

Does the agency solicit and respond to feedback from participants?

- Yes
- No

If yes to Question IIIA, please describe the process you use for residents/clients to provide input and feedback. Describe how and when the information is collected and provide a specific example of how client feedback has been used in your program, with a particular emphasis on enhancing individual wellbeing, within the past two years (**Limit 1 page**).

**B. Racial Equity in Housing Outcomes Narrative:**

KCRHA leads with a Theory of Change that states: *If we create a homelessness response system that centers the voices of people who have lived experience of homelessness, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all .*

Additionally, our **core values** state: We center lived experience; we call out racial, social, and structural inequities and injustices; we believe people have a right to dignity, healing, and housing; and we operate with a pragmatic, collaborative and solutions-oriented approach. Homelessness disproportionately harms Black, Indigenous, and people of color, and the reason for that is rooted in systemic racism.

Nearly two thirds of people experiencing homelessness are people and families of color. Institutional and systemic racism contributes to the oppression of people of color, creating inequity, poverty and in some cases, homelessness. Success in reducing racial disparities and creating effective systems both for a dignified emergency response and housing, will require bold action and shared accountability.

This commitment will include the proactive reinforcement of policies, practices, attitudes and actions to produce equitable power, access, opportunities, treatment, impacts and outcomes for all In keeping with the above, the Seattle King County CoC affirmed a priority for programs that advance the collective goal of addressing racial disproportionality and achieving equitable outcomes across the spectrum of homeless persons, including Indigenous, Black and other people of color. It is important to understand the disparities that show up in the homeless system and the role that housing and service providers play in ensuring the equitable outcomes for the persons and the households they serve.

**Please respond to the questions below:**

- a. Programs should be considering and addressing racial equity when evaluating their housing outcomes. Using exit data from the Seattle-KC Program Outcomes Report\*\* for the period April 1, 2021 to March 31, 2022, describe your housing outcomes and what racial disparities exist, if any. Describe how this program works to ensure equitable outcomes for all participants and how you are addressing any identified racial disparities.

The Seattle-KC Program Outcomes Report is found in the HMIS Report Library under Agency Specific [[KCWA-101] Seattle-KC Program Outcomes Report [2019]

- b. Describe how this program incorporates activities to advance racial equity and social justice.
- c. Provide detailed information (total number of seats, member demographics) on the makeup of your board of directors, including the number of dedicated seats for those with lived and living experience.
- d. Describe how you do outreach and support people from marginalized communities, particularly LGBTQ+ people.

**NOTE:** Please limit your response to **1.5 pages**