Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

 1. the CoC Application,
 2. the CoC Priority Listing, and
 3. all the CoC's project applications that were either approved and ranked, or rejected.

 As the Collaborative Applicant, you are responsible for reviewing the following:

 1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
 2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
 3. All information provided to ensure it is correct and current.
 4. Responses provided by project applicants in their Project Applications.
 5. The application to ensure all documentation, including attachment are provided.

 Your CoC Must Approve the Consolidated Application before You Submit It
 - 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.
 - 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.
 Answering Multi-Part Narrative Questions
 Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

 Attachments
 Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
 - Attachments must match the questions they are associated with–if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
 - We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
 - 24 CFR part 578;
  - FY 2022 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

1A-1. CoC Name and Number: WA-500 - Seattle/King County CoC

1A-2. Collaborative Applicant Name: King County Regional Homelessness Authority

1A-3. CoC Designation: CA

1A-4. HMIS Lead: King County Regional Homelessness Authority

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	

	In the chart below for the period from May 1, 2021 to April 30, 2022:
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted–including selecting CoC Board members, and participated in your CoC's coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC's geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC's Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	No	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	Yes
4.	Disability Advocates	Yes	Yes	Yes
5.	Disability Service Organizations	Yes	Yes	Yes
6.	EMS/Crisis Response Team(s)	Yes	Yes	No
7.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
8.	Hospital(s)	Yes	No	Yes
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	Yes	Yes
10.	Law Enforcement	No	No	No
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
12.	LGBTQ+ Service Organizations	Yes	Yes	Yes
13.	Local Government Staff/Officials	Yes	No	No
14.	Local Jail(s)	No	No	No
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
18.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
19.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	No	Yes
22.	School Administrators/Homeless Liaisons	Yes	No	No
23.	State Domestic Violence Coalition	Yes	No	No
24.	State Sexual Assault Coalition	No	No	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Native-led; Immigrant and Refugee Advocates/Service Orgs	Yes	No	Yes
35.	VA; Philanthropy; Faith Communities; Health Insurance Providers	Yes	Yes	Yes

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:	
	1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
	2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
	3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1) CoC solicited new members actively. New in 2022, more than half of CoC Board membership is people with lived experience. Staff & committee co-chairs conducted regular review to assess need for new representation. Interested partners can: a) contact CoC at any time; b) at turnover, CoC may target invites to specialized groups for broad representation in alignment w/ CoC charter; or issue open invite. New members solicited through social media, email, CoC website, word of mouth by sitting members, and by CoC staff with strong emphasis on lived experience and historically marginalized and disproportionately impacted, esp. Indigenous & Black. Board/committees affirm all new members.

2) CoC staff trained in event accessibility follow all federal & local ADA requirements. CoC communicates ability for meeting accommodations up front in materials & notices: video conferencing with closed captioning; sign-language as requested; physical locations available and selected w/accessibility in mind; HMIS & CE docs in Braille; HMIS training videos with ASL. All CoC materials available online in PDF; all materials reviewed for formatting & reading comprehension.

3) Equity and inclusion of organizations serving culturally specific communities a CoC priority, with emphasis on equity. KCRHA Staff including Sub-Regional Outreach staff prioritize meeting with culturally specific communities - BIPOC, LGBTQ+, and disability community (all pops. part of subpop outreach and planning for 5 Year Plan). EHV distribution prioritizes inclusion of orgs. serving communities over-represented in homelessness eg, Black, Indigenous, particularly by/for orgs not previously involved.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

		Describe in the field below how your CoC:
	1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
	2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
	3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1) CoC solicits and considers opinions from CoC Board & Committees (CE, System Perform) who is intentionally recruited to represent a broad array of knowledgeable/interested persons/orgs: lived experience (LE), regional funders, local jurisdictions, PHAs, VA Health, prevention/homeless service providers, CBOs (immigrant/refugee, AI/AN, unsheltered, LGBTQ, DV, YYA, HCHN, FBO). Convened monthly, agendas hold time for public comment, member input, two-way info sharing.   CoC solicits and collects input from service providers and community members actively throughout the year via a Request for Information posted online and widely published to better inform strategy to address and prevent homelessness. Active partnership with the Lived Experience Coalition to both develop and improve strategy. Targeted outreach to orgs and individuals not represented in regular feedback mechanisms - e.g outreached Pacific Islander Community Association of WA (PICA) when noticeable absence of NHOPI interested were not being represented. Community responses re programs and policy development shared with CoC Board by KCRHA staff in monthly updates.
2) Information/feedback solicited thru: a) CoC-specific meetings (Annual CoC Convening, CoC Advisory, CE and SysPM), b) presentations to councils, regional homeless & regional planner meetings; c) stakeholder meetings; d) base building spaces for a given topic, e.g., prevention, rapid rehousing, transitional housing; e) community engagement sessions around the King County Regional Homelessness Authority's 5-Year Plan. Since COVID, all public meetings are virtual (all accessible) with designated time for community input. CoC also solicits input via online surveys/email
3)Stakeholder input is critical to CoC planning/decision-making, especially LE and pops disproportionately represented in homelessness. CBO feedback regarding disproportionate access to housing resources resulted in equity-based distribution process for EHV as well as reflective rating and scoring criteria within the local application process. Resultant equity-targeted access enabled small CBOs to connect communities of differing cultures, languages, and abilities to EHV with above national average. Based on feedback during initial 50+ community engagement sessions for 5 Year Plan, KCRHA began focused subpop work to address needs of LGBTQ+, seniors/elders, persons w/ disabilities, immigrants/refugees.

	1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
		NOFO Section VII.B.1.a.(4)	

		Describe in the field below how your CoC notified the public:
	1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
	2.	about how project applicants must submit their project applications–the process;
	3.	about how your CoC would determine which project applications it would submit to HUD for funding; and
	4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,500 characters)

1.Announced in August 2022, CoC-specific bonus process opened to PSH housing projects. CoC applications submitted through the local processes throughout the year, including from orgs not previously HUD CoC funded. Need of operating/services funding screened & identified through prior CoC and non-CoC housing RFP processes. Affirmed by CoC Advisory Committee, HUD CoC dollars target new PSH for high need/CH meeting HUD requirements. Additional outreach via publicly accessible community engagements which were posted online and recorded for public viewing to call for new applicants for both CoC Bonus and DV Bonus dollars, led three new organizations to apply for CoC Program funding.

2. Apps accepted electronically/paper depending on funding opportunity. Participation waivers for small/BIPOC available for submittal type; some processes include interviews; application TA increasingly available. All apps reviewed for eligibility, capacity, feasibility, population priority, sub-regional priority & screened for alignment w/ CoC values & priorities. Project funding (HUD CoC, PHA, healthcare, veteran, local levies) coord/leveraged amongst funders & fund sources (public/private). Meeting w/ agencies year-round for pre-application guidance re: plans, priority populations, service models, project budgets & allocation of HUD CoC/other dollars that best match project need/scope

3. New projects identified for CoC funding ranked & then affirmed by CoC Advisory Committee (includes LE) based on project readiness, target population, CoC gaps/needs, HUD priorities, system priorities of racial equity, & fund availability. The CoC also took consideration funding orgs not previously funded in order to expand both the orgs receiving funding and the unique populations those new orgs serve. This aligned with our equity principles and will expand the geographic coverage of our CoC programs. Further emphasis was placed on projects leveraging healthcare - both physical and behavioral health - supports to participants. Held published, virtual community meeting on 9/14 to review all projects, including new project and organizations - in the rated and ranked order. Recorded meeting

4. CoC follows federal/local requirements in ADA, communicates ability for accommodation in all materials / workshops. Meeting sites selected for accessibility, including closed captioning for online meetings, materials reviewed for formatting/reading comprehension & available online in PDF.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

	In the chart below:
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistentif the organization does not exist within your CoC's geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	VA/VA Health; local/state DV; DD; DCYF; AI/AN led orgs	Yes

	1C-2.	CoC Consultation with ESG Program Recipients.	
		NOFO Section VII.B.1.b.	

		Describe in the field below how your CoC:
	1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
	2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
	3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
	4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1) CoC WA-500 active ESG/ESG-CV recipients are: Seattle, King County (KC), and WA Statewide (Auburn, Bellevue, Burien, Federal Way, Kent, Kirkland, Redmond, Renton, Shoreline). Recipients participate in planning / allocation. ESG distributed via RFP, under CoC requirements & system performance (SPM) framework. ESG recipients represented in planning/review bodies. Local RFPs include ESG, administered by ESG recipient staff (Seattle & KC) who also participate in CoC workgroups. ESG contracts w/ providers managed by KCRHA, CoC Lead. For KC ESG the Joint Recommendations Committee (JRC) (interjurisdictional body includes all above listed jurisdictions) confirms final recommendations on projects funded w/ ESG. ESG-CV procured and distributed as crisis response shelter and RRH per Seattle and JRC approval and ESG-CV TA.
2) ESG & ESG/CV funded projects operate under WA-500 CoC SPM. CoC evaluates & reports performance of ESG recipients & subs. All projects, including ESG and CV-funded included in SPM & dashboards managed by CoC lead KCRHA & posted on CoC website. CoC SPM Committee includes ESG recipient (KC) w/ Seattle & WA also represented. SPM reviews performance/identifies issues. Performance as measured through this process informs RFP scoring and eligibility to apply for ESG & other CoC funds.
3) PIT and HIC data provided to Consolidated Plan jurisdictions within the CoC geographic area. The two largest ESG recipients are close partners in the HIC and PIT process.
4) WA-500 has 6 Consolidated Plan jurisdictions: Auburn, Bellevue, Federal Way, Kent, Seattle, KC. CoC works in close partnership to align planning w/ Consolidated Plan jurisdictions w/ representatives on all CoC planning bodies & workgroups (i.e. KCRHA Governing Committee and Implementation Board). All jurisdictions participate in annual PIT Count and collaborated on identifying best locations for Respondent Driven Sampling (RDS) in 2022. CoC provides regional homeless data & presents to con. plan bodies. All Consolidated Plans speak to participation in & collaboration w/ CoC & CoC strategic plan.

	1C-3.	Ensuring Families are not Separated.	
		NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	
	Admission w/ self-reported gender CoC policy. Is active part of CE case conferencing and HMIS training.	Yes

1C-4.	**CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts.**	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	**Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.**	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

Majority of formal collaboration between CoC and MKV education, at all levels, focused on COVID impacts on schools/students ensuring equitable response/recovery and safe return to the classroom. CoC convened Pre-K-12 Schools and Childcare Task Force as cross-departmental/multidisciplinary team (public health, communication/ed specialists, Puget Sound Educational Service District, Office of the Superintendent of Public Instruction, CoC, and stakeholders (districts/school staff, providers). Taskforce key contact/primary leader for all issues related to K-12, especially homeless students/families. Partnered w/ Seattle Council Parent Teacher Student Association on multiple fronts. a) Youth ed: CoC, King County School Districts, KC PHA collaborated with Highline, Tukwila & Renton school districts on pilot connecting housing and educational achievement for homeless students. Formal partnership: Student Homelessness Workgroup (SHW) collaboration of funders, philanthropy, providers, school personnel. b) State-Local Ed: CoC, MKV liaisons, district personnel shared school level practices, identified strategies/tools on diversion skills for school specific training. Formal partnership: SHW /MKV school liaisons/CoC, OHY, WA Office of Public Instruction; OHY on CoC YHDP Team c) School Districts: Under NIS, took a regional approach to cross system interventions re: schools, connection to crisis system, criminal justice. Formal partnerships: A regional by invitation collaboration between NIS, King County & Snohomish CoCs partnered with schools, DCYF, YYA providers.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

The Education Services Policy is included in the CoC Interim Policies. Written procedures require programs serving families w/ children & school-aged youth & young adults to: inform families & youth experiencing homelessness of their eligibility for MKV services during intake; cannot require school enrollment as a condition of program entry; cannot prohibit children from remaining in their school of origin; must develop relationships with colleges to access Higher Education Services; must designate a staff person to ensure children are enrolled in school & connected to education services. Programs are additionally required to ask participants to sign verification of their receipt of MKV Act eligibility. The Seattle/King County Coalition on Homelessness hosted virtual training on 10/21/21 and 9/22/22: Helping Homeless Students: McKinney-Vento 101, attended by both school personnel and homeless service providers. The Coalition also produces "Understanding Educational Rights for homeless and unstably housed students – a guide for parents, students, teachers and social workers", which outlines homeless student rights, and provides McKinney-Vento contacts for each King County school district. The brochure is made available to providers, libraries, schools & is posted on the Coalition website. Education Leads Home and Building Changes created flyer visually highlighting key information: how to get in touch with the nearest liaison, and the rights and services available for students experiencing homelessness for use in multiple languages.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

	Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.	Childcare Resources - homeless childcare subsidies; Preschool facility fund	No	Yes

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:
1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1) CoC-wide DV policies reviewed annually recommendations for updates are discussed & drafted with the CoC Advisory Committee (AC) in collaboration with Coalition on Ending Gender-Based Violence. The AC then votes on any proposed changes to implement CoC-wide. The policy is reviewed & updated as needed through this process. CoC assists providers on updating and improving project-level policies related to serving and supporting survivors of domestic violence, dating violence, sexual assault, and stalking throughout the year. During annual monitoring, KCRHA reviews each policy & provides recommendations to better align with survivor-centered language and practice. The CoC looks at ensuring that organizations are thoughtfully and mindfully supporting survivors and that each project's policies and practices reflect this. Should project-level issues arise in our Ombuds Office, the complainant and eventually project staff are supported to review and re-evaluate policies and practices to ensure survivor experience is accounted for in policy updates.
2) CoC closely collaborates with the Coaltion on Ending Gender-Based Violence (CEGBV) as well as the Washington State Coalition Against Domestic Violence (WSCADV), DV partners (LifeWire, New Beginnings, YWCA, Solid Ground) to provide CoC-wide training on trauma-informed care from a DV perspective that is offered to all providers both with and without CoC funding. A training was held in August 2022 through KCRHA Regional Access Point Base Building Space and recorded for wide viewing.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,500 characters)

1) Project Staff Training: CoC-funded CE-DV Housing Systems Manager leads safety and best practice & collaborates with & trains project & CE Regional Access Point staff on domestic violence (DV) advocacy, resources, and best practices including: a) Co-facilitate with HMIS how to best serve DV survivors while keeping privacy /confidentiality in data /record-keeping (annual); b) Convened space for HMIS admin & DV HMIS agencies to connect, answer questions, get clarity on data /reporting requirements; c) Trained family shelter staff (i.e. Fusion, Mary's Place) and youth services (i.e.Youthcare, New Horizons) at their request in 2021 & continued to provide ongoing consultation with Mary's Place teams on various issues related to serving DV survivors; d) Co-convene bi-monthly DV shelter/family shelter meeting to cross-train staff, build connections and share info to streamline services and close gaps for DV survivors; e) Convene DV RRH providers bimonthly for collaboration, info sharing/speakers & training in re: RRH implementation.   Additionally, WA State Coalition Against DV provides online training modules on DV and safety planning fundamentals that can be accessed any time. New DVHopeline offers 24/7 access to info and DV advocacy via phone or chat can be accessed by survivors or by anyone across the CoC to consult on all matters regarding DV. DV Housing Systems Manager provided three days housing specific training to DVHopeline advocates on how to better support DV survivors experiencing homelessness and housing instability. This was done in collaboration with CoC CE. Coalition staff continued to collaborate and provide consult in training throughout 2022 and into 2023.

2)2) CE Specific: DV Housing Systems Coord available for ongoing consult with CE staff, attending staff meetings as needed and in regular contact to inform best practices in serving survivors in the CE system through a trauma-informed lens; Provided annual training for CE Regional Access Point site staff on best practices related to serving DV survivors, with plans to offer more targeted training based on needs in 2023; DV Housing Systems Coordinator, CE staff and HMIS admin collaborated to change HMIS interface to better respond to safety needs of survivors.

	1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section VII.B.1.e.	

		Describe in the field below:
	1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and
	2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.

(limit 2,500 characters)

1) A primary CoC source of de-identified aggregate data used to assess special needs related to DV, sexual assault, & stalking is the nationally recognized WA State Coalition Against Domestic Violence (WSCADV) Domestic Violence Housing First (DVHF) Demonstration along with HMIS. FY22 applying for SSO-CE in DV Bonus to enhance CE-DV database to increase security and use for DV system. This will allow for more sophisticated data regarding survivors.
2) DVHF focuses on moving survivors into stable housing quickly & then providing the necessary support as they rebuild their lives. Key components of DVHF include survivor-driven, trauma-informed mobile advocacy; flexible financial assistance; & community engagement DVHF collected detailed info about survivor backgrounds, economic status, housing & safety obstacles & examines the match between needs & service provided in a comparable database. Looking at changes in housing stability, safety, health, & well-being of survivors & their children, researchers are documenting special needs related to DV, & the impact of the DVHF approach, to include community-based advocacy & flex/tailored services & financial assistance. Four KC DV providers (including New Beginnings, & Lifewire – both partners in CoC Regional RRH for DV Consolidation and Expansion) participate in DVHF Early findings point to DV-specific needs – advocacy over a longer period of time, & mental health support related to PTSD for adults & children (74% PTSD symptomatic). The response also needs to be truly flexible with trauma informed & mobile advocacy & totally flexible funding in a survivor-driven context. This supports survivors where they are – both in terms of location & safety as they define it. With more than 2,500 disbursements to over 1,400 survivors, the average disbursed was only $340, with 93% < $1,000 – it is not the amount, but the flexibility We look forward to having even more data next year to inform & improve our system response with 1) DV CE beginning to collect more data elements for analysis, and 2) the new regional consolidated DVHopeline now in service & collecting de-identified data about callers & their needs.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	the emergency transfer plan policies and procedures; and	
2.	the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

1) Households are potentially eligible for Mobility Transfer regardless of how they were referred to their current placement: eligibility is not limited to those who were referred via Coordinated Entry
prioritization. Current and former residents of housing programs that accept referrals from CE are eligible for mobility transfer. Several categories are eligible for Mobility Request including - Imminent Safety Risk: when a household is at risk of violence and needs to be moved to a different location. Mobility Requests under this category will be prioritized. CE protocols include an emergency transfer plan policy that aligns with VAWA and prioritizes households for referral to other housing if they experience an imminent safety issue and wish to relocate. As soon as CE / DVCE identifies survivors, it prioritizes quick connection to DV system/services/ housing programs. Survivors are prioritized and CE can expedite emergency transfers when/if safety is an issue. CE also added dedicated DVCE Housing System Coordinator to further streamline priority access.

2) Individuals or families who want/need to request an emergency transfer do so with their case manager or other program staff they decide to confide in regarding the need to transfer. The case manager then submits the mobility request to CE flagging the safety issues related to DV. This is available to all survivors in CoC Programs and discussed at program intake to ensure each household is aware of all options available to them, particularly in regards to ongoing safety and security.

1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC's geographic area.

(limit 2,500 characters)

CoC prioritizes safety as paramount to addressing the needs of households fleeing or attempting to flee DV, dating violence, sexual assault or stalking. Written policies include a DV policy that reinforces compliance with VAWA, including but not limited to confidentiality, Housing First, client choice, & informing survivors of their rights. As the CoC lead, King County Regional Homelessness Authority conducted a landscape analysis from late 2021-2022 of all programs - both funded and not funded by CoC - to get a detailed picture of regional access to all program types, including DV/SA specific resources. This work will continue to ensure expanded capacity for DV survivors to access all housing options available. CoC holds multiple DV focused grants and has successfully applied for DV bonus to expand access via RRH and JC; DV CE staff and new app for data base is a current DV Bonus application to continue enhancing how survivors may access resources. Currently, DV providers are educated and made readily aware of all services in the homelessness and housing system in order to offer robust and tailored services to all survivors. This aligns with belief that all services must be person-centered in order to best meet the needs of each unique household.

Survivors are not excluded from non-specific DV provider resources and made actively aware of their options outside of specialized DV services in order to ensure their program, geographic, and personal autonomy needs are met.

	1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
		NOFO Section VII.B.1.e.	

		Describe in the field below how your CoC's coordinated entry includes:
	1.	safety protocols,
	2.	planning protocols, and
	3.	confidentiality protocols.

(limit 2,500 characters)

1.CoC prioritizes safety as paramount to addressing the needs of households fleeing or attempting to flee DV, dating violence, sexual assault or stalking. Written policies include a DV policy that reinforces compliance with VAWA, including but not limited to confidentiality, Housing First, client choice, & informing survivors of their rights. Assessors & CE staff adhere to all related policies, including confidentiality and HMIS consent.

2. CE protocols include an emergency transfer plan policy that aligns with VAWA and prioritizes households for referral to other housing if they experience an imminent safety issue and wish to relocate. As soon as CE / DVCE identifies survivors, it prioritizes quick connection to DV system/services/ housing programs. Survivors are prioritized and CE can expedite emergency transfers when/if safety is an issue. CE also added dedicated DVCE Housing System Coordinator to further streamline priority access

3. CE follows explicit policies regarding safety and confidentiality including: a) sending non-consenting household info to CE for purposes of making a housing referral ensuring households who are de-identified in HMIS have equal access to housing resources; b) emergency transfer policy which prioritizes households for referral to other housing if they experience an imminent safety issue and wish to relocate; c) a client refusal policy which values client choice in housing referral and does not limit eligible households in the number of resources they can refuse and works to connect people with the resources they want (pending eligibility and capacity). CE participating agencies are trained in engaging with and soliciting the goals and needs of each person and follow the client's lead

1C-6.		Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+–Anti-Discrimination Policy and Training.	
		NOFO Section VII.B.1.f.	

	1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	No
	3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

	1C-6a.	Anti-Discrimination Policy–Updating Policies–Assisting Providers–Evaluating Compliance–Addressing Noncompliance.	
		NOFO Section VII.B.1.f.	

		Describe in the field below:
	1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
	2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;
	3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
	4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1) CoC welcomes both solicited & un-solicited feedback regarding the current anti-discrimination policies. Criticisms and recommendations are then discussed & policy changes drafted with the CoC Advisory Committee (AC). The AC then votes on any proposed changes to implement CoC-wide. The policy is reviewed & updated as needed through

2) CoC assists providers on updating and improving project-level policies throughout the year. During annual monitoring, KCRHA reviews each policy & provides recommendations to better align with CoC-wide language and practice. The CoC looks at ensuring that LGBTQ+ folx receive supportive services, shelter, and housing free from discrimination as well as how each project has effectively implemented Equal Access Final Rule and Gender Identity Final Rule. Assistance provided should project-level issues arise in our Ombuds Office. Via Ombuds process, project staff supported to review and re-evaluate anti-discrimination policies and practices to ensure participant experience accounted for in policy updates.

3) Through annual review process, CoC evaluates project level anti-discrimination policies to ensure alignment. Compliance evaluation also occurs on an ongoing basis through CE monitoring of referrals and denials, Program Perform. team monthly engagement with program staff, & via KCRHA the Ombuds Office.

KCRHA Ombuds Office receives inquiries & complaints from
•Community members served by a CoC provider or contracted program
•Residents of shelter, TH, SH, RRH, & PSH
•Providers who contract with CoC
•Employees or contractors of CoC
We assist the above groups by providing information and referrals to resources, helping CoC constituents navigate a problem or issue, and investigating more serious concerns.

4) If a constituent raises an issue related to discrimination, we use the above process to determine the best method to resolve complaint. For example, Ombuds Office may refer a discrimination matter to the Office of Civil Rights or start an investigation if we have jurisdiction to address the alleged conduct. At the end of an investigation, if the evidence demonstrates that anti-discrimination policies have been violated, Ombuds Office will make recommendations to all parties on how to best prevent and address discrimination in the provision of homeless services. For continued incidents of discrimination, KRCHA will implement performance improvement plan and consider ending contracted services with provider.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.
Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with–if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Seattle Housing Authority	56%	Yes-Both	No
King County Housing Authority	62%	Yes-Both	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

	Describe in the field below:
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference–if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. The two largest PHAs in WA-500 are King County Housing Authority (KCHA) and Seattle Housing Authority (SHA). Both KCHA and SHA are Moving to Work Housing Authorities. Each PHA has a Homeless Preference for both Public Housing and Housing Choice Vouchers and has for some years. Both KCHA and SHA are actively involved in the CoC participating in workgroups. PHAs partner effectively with CoC Lead in extremely successful Emergency Housing Voucher program, including leasing in other PHA owned housing. KCHA & SHA programs address the varied & diverse needs of CoC's most vulnerable homeless populations – those experiencing chronic mental illness; exiting the criminal justice system; homeless YA & former foster youth; homeless students & their families; veterans experiencing homelessness; & people escaping DV. Many of these households need supportive services to stabilize their housing that traditional housing subsidy programs lack. The PHAs partner with the CoC. PHAs are actively part of CE & BNL efforts, there is a process for allocating Mainstream and VASH vouchers to the development of PSH units, & vouchers contributed to CoC Move On - KC continues to run Move-on program with KCHA vouchers. CoC PSH providers are prioritized for vouchers. Data sharing agreements in place w/ both PHAs allowing for households experiencing homelessness that receives HCV or Pubic Housing to be documented in HMIS. Both PHAs adopted portability policies & prioritized homeless households in their recent Mainstream NOFA applications. KCHA used HMIS data matching / CE case conf to ID households on HCV waitlist & enrolled in CoC program for voucher prioritization.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

	Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:	

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section VII.B.1.g.	

	In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?	

	1.	Emergency Housing Vouchers (EHV)	Yes
	2.	Family Unification Program (FUP)	No
	3.	Housing Choice Voucher (HCV)	No
	4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
	5.	Mainstream Vouchers	Yes
	6.	Non-Elderly Disabled (NED) Vouchers	Yes
	7.	Public Housing	No
	8.	Other Units from PHAs:	
		Project based vouchers	Yes

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

	1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
			Program Funding Source
	2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	FUP Voucher Application

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section VII.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes

1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program.	
	Not Scored–For Information Only	

	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
	If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.	

PHA
Seattle Housing A...
King County Housi...
Renton Housing Au...

1C-7e.1. List of PHAs with MOUs

Name of PHA: Seattle Housing Authority

1C-7e.1. List of PHAs with MOUs

Name of PHA: King County Housing Authority

1C-7e.1. List of PHAs with MOUs

Name of PHA: Renton Housing Authority

1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

| | Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. |

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

	1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	54
	2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	54
	3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

	Describe in the field below:	
	1.	how your CoC evaluates every recipient–that checks Housing First on their Project Application–to determine if they are actually using a Housing First approach;
	2.	the list of factors and performance indicators your CoC uses during its evaluation; and
	3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

1. The principle of Housing First (HF) is embedded in all work of CoC and aligned across the entire homeless response system at every intervention. CoC actively committed to a Crisis Response System that is low/no barrier with rapid service connections. Outreach engages directly with CE for quick connection. HF is formalized in CoC policies/procedures and commitment to HF is minimum funding expectation. Agencies required to speak to HF implementation in all funding applications including CoC Program.

CoC relies heavily on data, monitoring, and work of CE, KCRHA Ombuds Office, and case conferencing to observe, evaluate and respond immediately to evidence of referral delays and program issues regarding HF. While all agencies commit, HF is not firmly embedded in all agencies - vigilance and technical assistance is required. CE and/or the Ombuds Office intervenes when patterns of non-compliance/or passive HF adoption emerge. Will elevate problems w/ the Program Performance Team (PPT) and coordinate intervention. Weekly meetings between CE and funder contract managers allow for issues to be raised early, and arm the PPT with on-the-ground information to inform conversations with agencies. The PPT regularly meets w/ providers to have a better understanding of the real work of the crisis response system, and to monitor system and agency behavior. They regularly perform program and client file monitoring to specifically look for signs that HF is being instituted and followed correctly. The system uses HMIS generated data to track length of time from CE referral to program enrollment for system evaluation and is working on a tool to evaluate program data regularly. This information allows the CoC to continuously refine the system and remove roadblocks to rapid housing. It should be noted that CoC projects requested and used CoC Waivers to support a Housing First Approach and not setting-up unnecessary

2) a) Program entry requirements including documentation requirements, b) Termination policies and actual termination reasons including demographics, c) CE Mobility request rates - both acceptance, denials, and number from programs.

3.KCRHA as the CoC implements annual monitor of all projects, including a review of program policies and practices. This review allows for a thorough evaluation of HF prinicples in practice as well as allows for TA to be provided to projects that may be drifting from HF fidelity.

| | 1D-3. | Street Outreach–Scope. | |
| | | NOFO Section VII.B.1.j. | |

		Describe in the field below:	
	1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
	3.	how often your CoC conducts street outreach; and	
	4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

1)To ensure all ID'd & engaged outreach staff deployed, field outreach coord. schedules, case conf. w/ BNL, connect HH to shelter& CE. CoC coord w/ CBO/FBO who provide ongoing engagement & basic care (Op. Nightwatch, Union Gospel Mission, SVdP RV outreach & Facing Homelessness). Outreach staff deployed w/ focus on specific regional needs& specialist capabilities- gen. outreach in reg. deployment to address encampments & unsheltered HH, w/ specific focus on outreach to address the unique needs of vehicular HH, & service providers with specializations to address needs of historically marginalized or highly vulnerable pops, including cultural competency for AI/AN pops & Black/AA unsheltered ppl, & behavioral health specialist outreach for ppl with severe & persistent mental illness & SUD, YYA specialists, & family specialists. Role of outreach is to connect w/ unsheltered to ensure that their needs known & connect them w/ other available resources. Outreach staff provide communication about public safety, public access, ADA compliance & other municipal requirements for unsheltered ppl & dwelling places. During severe weather conditions, outreach staff provide harm reduction supplies & basic necessities such as food & water, & information about severe weather shelters, cooling centers, clean air centers & other facilities
2)CoC provides outreach/engagement across region, with w/ staff resources spread thin in outlying areas. Outreach targeted in areas w/ highest % unsheltered: Seattle (67%), SW county (20%). Outreach increased by local jurisdiction resources in NE KC, collaborates with CoC and CE. Where outreach presence thin, 1st responders partner w/ service agencies/FBO to ID/support unsheltered.
3)CoC outreach conducted daily during daylight hours (outreach teams, HCHN, street & mobile medical). Overnight/weekend outreach occurs thru CBO/FBO who communicate w/ CoC outreach to coordinate care & address needs.
4)CoC works to ensure outreach is person-centered/trauma-informed w/ HR lens. Outreach agencies encouraged to hire those with lived experience. Interpreters engaged to facilitate communication w/ printed materials in multiple languages. Pop focused outreach offers specialized engagement to AIAN, YYA, Vets, Families, ppl w/ disabilities, ppl living in vehicles. Outreach teams meet people where they are, in settings best for the client. Includes access at free meal programs, food banks & encampments throughout CoC.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	Yes
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	Yes
4.	Implemented community wide plans	Yes	Yes
5.	Other:(limit 500 characters)		

Continued efforts to prevent the criminalization of homelessness: implementation of Seattle Fair Chance housing ordinance, which prohibits landlords from looking at peoples' criminal or arrest histories when making decisions about who to rent to; encampment and safe parking efforts throughout the CoC. During COVID, ordinances on the books such as 72-hour limit or no-overnight parking, which have a criminalizing effect were suspended in favor of shelter in place for isolation.	Yes	Yes

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.l.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC–only enter bed data for projects that have an inventory type of "Current."	1,207	1,463

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:	

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	TANF–Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

	Describe in the field below how your CoC:
1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1) CoC pivoted to virtual connections to meet needs during the pandemic and utilized existing partnerships to keep programs and HH systematically updated. Local Homelessness Coalition provided up to date public benefits information via flyers, meetings and trainings, kept informed of opening schedules for local DSHS service, hosted Child Care Resources and Anti-Hunger & Nutrition Coalition for updates on homeless child care / family resources including King County American Rescue Plan and SNAP benefits; Solid Ground Benefit Legal Assistance offered special training on how to access state benefits during COVID; King County Accountable Communities of Health (ACH) trainings/forums and "Unite Us" platforms facilitated referrals to behavioral /physical health, benefits, services..
2) Homeless Coalition with Solid Ground Benefits Legal Assistance put on a training on Medicaid and Medicare to educate service providers on how to help their clients access and maintain medical benefits. CoC also works with providers to bring the homeless health outreach team nurses to housing sites, Healthcare for the Homeless Network staff to shelters. Leveraging healthcare is priority of CoC to ensure whole-person care is available in programs.
3) There are a number of organizations with the CoC that have staff trained in SOAR and CoC sends out information to partners regarding the online training available for staff to complete. Regular communication with programs on importance of both engaging with participants to access SSI/SSDI and ensuring staff are SOAR certified.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

	Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

CoC capacity for non-congregate shelter (NCS) has been increased through 4 strategies: 1) motel/hotel acquisition, using State Rapid Acquisition funding (one property, 84 units of NCS), 2) CoC partner County Health Through Housing program has acquired 10 properties with 980 units for non-congregate shelter and emergency supportive housing, 3) RFP for new NCS through increased local funding, adding 173 units in 4 projects, including tiny house villages (THV) and hotel; 4) increased capacity for local funded existing NCS programs, adding 75 units in THV at 2 locations (Camp Second Chance & Friendship). NCS capacity extended and infectious disease transmission reduced by Isolation & Quarantine motel facilities for Covid positive & symptomatic persons operated by County Public Health dept.

ID-8.	Partnerships with Public Health Agencies–Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section VII.B.1.o.	

	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and
2.	prevent infectious disease outbreaks among people experiencing homelessness.

(limit 2,500 characters)

1) CoC Medical Director partners with Public Health of Seattle & King County to develop effective responses, guided by Racial Equity and Social Justice principles through the Pandemic and Racism Community Advisory Group (PARCAG), comprised of representatives from community, business, and government sectors in King County working to slow the spread of COVID-19 by accelerating the use of recommended and required community mitigation strategies. The Group shares information and urges action within their respective networks, informing Public Health on reality to prevent, interrupt, and respond to misinformation and stigma.
2) CoC worked with Public Health and providers on isolation and quarantine of clients testing positive for covid while in shelter; CoC continued efforts to de-congregate shelters and standup hotel-based emergency housing to reduce disease outbreaks; CoC obtained umbrella CLIA waiver from state that included over 15 providers facing barriers in obtaining CLIA waiver on their own. CoC also broadcast availability of free Covid-19 test kits and KN95 masks, and facilitated their distribution to providers; CoC acts as link for smaller providers and self-managed unsheltered communities to receive air purifiers from Public Health's Health Care for the Homeless Network by aggregating supplies requests and managing the distribution to unhoused residents

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	

	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:
1.	sharing information related to public health measures and homelessness, and
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.

(limit 2,500 characters)

1) CoC staff compiled and distributed (electronically and verbally at meetings) the latest guidance on Covid-19 control from Public Health's HealthCare for the Homeless Network to providers and updated the communiques as soon as something new came up from PHSKC.
2) CoC staff attended weekly "Covid-19 Homeless Provider Calls" hosted by PHSKC to hear new information and share among provider networks; raised issues or concerns from providers especially on isolation and quarantine; and handled CLIA waivers to allow staff to oversee Covid-19 testing and reporting. CoC also broadcast availability of free Covid-19 test kits and KN95 masks, and facilitated their distribution to providers.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section VII.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	covers 100 percent of your CoC's geographic area;
2.	uses a standardized assessment process; and

	3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

1) 1) Coordinated Entry (CE) serves households experiencing homelessness across 100% of King County. In addition to 500+ community-based assessors situated across the CoC, 5 Regional Access Points (RAPs) are site-based entry points to CE. RAPs each have a catchment area, which together cover the whole of King County. Households experiencing homelessness can access any RAP, not just the one they are located nearest. Coordinated Entry refers to resources located throughout Seattle/King County.

2) The Coordinated Entry System enrollment in HMIS captures homelessness history, disability status, and income; a standardized Housing Triage Tool (HTT) within HMIS serves as the CE assessment. Per COVID-19 guidance issued by HUD and Washington State Department of Commerce the Coordinated Entry Policy Advisory Committee approved a COVID Prioritization (CoPri) Policy effective 10/12/2020. CE uses Priority Pools to consider those with highest need for available units. To quickly house people experiencing homelessness at high risk for developing serious and life-threatening health complications from COVID-19, CoPri prioritizes households for each Priority Pool who are most disproportionately impacted by COVID-19, using risk factors determined in partnership with Seattle/King County Public Health using CDC guidelines. Combinations of the following risk factors are used to create prioritization tiering: 1) Pre-existing health conditions that put one at higher risk of mortality from COVID. Data analysis allows HMIS IDs to be associated with public health and Medicaid medical records. Absence of any medical record also counted as indication of lack of medical access and/or quality of medical care; 2) pregnancy; 3) advanced age; 4) membership in a racial and/or ethnic groups over-represented in both homeless and high risk of COVID-19.

3) CE solicits opinion from CoC Board & Committees intentionally recruited to represent broad array of knowledgeable/ interested persons/orgs: lived experience (LE), regional funders, local jurisdictions, PHA, VA Health, prevention/ homeless service providers, CBOs (immigrant/refugee, AI/AN, unsheltered, LGBTQ, DV, YYA, HCHN, FBO). Convened monthly, agendas hold time for public comment, member input, two-way info sharing; a) CoC-specific meetings (CoC Advisory, CE), b) presentations to councils, regional homeless & regional planner meetings; c) stakeholder meetings; d) topic specific base building.

	1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
		NOFO Section VII.B.1.p.	

		Describe in the field below how your CoC's coordinated entry system:
	1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
	2.	prioritizes people most in need of assistance;
	3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
	4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

1) Information on CE accessible online& via phone through 211. Community-based assessors spread across agencies, w/ many concentrated at agencies w/ specific focus on outreach& services for those experiencing severe& persistent mental illness who may be difficult to engage. Assessors also in by/for agencies w/ multiple languages &target pops distrustful of systems. CE supports weekly Case Conferencing meeting specifically for AIAN provider agencies to resource-share & ensure households are connected to CE.

2) Recognizing COVID impacts, CE currently uses COVID prioritization based on guidelines issued by HUD, Washington State Department of Commerce & Public Health. HH prioritized for CE resources are able to access resources regardless of program type. Under new COVID Prioritization method, a larger share of Black, Indigenous, and People of Color (BIPOC) HH were prioritized relative to the previous Interim Prioritization method. This was most pronounced for AIAN (from 4% to 5%), B/AA (27% to 49%), Hispanic/Latinx (16% to 18%), & NHOPI (3% to 4%) HH. A slightly smaller share of multiracial HH & no Asian households were prioritized under COVID Prioritization in 2020. These shifts were expected, given that COVID Prioritization explicitly prioritizes households who identify as racial and ethnic groups that have had disproportionately high risk for hospitalization & death from COVID

3) Those prioritized through COVID Prioritization are considered to be most in need of assistance. If not already system-connected they are rapidly connected to navigation supports for basic services, to determine level of service need, interest in/eligibility for given resources,& to provide relational connection to the system. The CoC continues to assertively monitor the average length of time between prioritization& referral with focused on rapid connection to navigation services, leveraging of existing service connections, and housing provider participation in weekly Case Conferencing meetings.

4) Working to increase access for communities whose primary language is not English via translation & interpretation services across the region. Partnering with providers serving communities that have not historically accessed CE such as vehicle residents & those unhoused neighbors primarily engaged with the behavioral health system. Increasing CE assessor access to organizations serving unhoused neighbors in their community that have not previously had CE or even HMIS access.

1D-10.	Promoting Racial Equity in Homelessness–Conducing Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	06/30/2022

1D-10a.	Process for Analyzing Racial Disparities–Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

	Describe in the field below:
1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1) CoC has and actively uses data. Racial Equity and Equity Review Tool were part of program design, implementation and prioritization for recent initiatives including: COVID Eviction Prevention and Rent Assistance Program (EPRAP), FUP vouchers, and CE CoPri. Regular evaluation of racial disparities is present in monthly and quarterly updates to our online dashboards, including one that compares head of household race data in HMIS to the 5-year ACS. We also maintain a year-over-year comparison of system performance measures by race and other demographic breakdowns, which can be broken down by full system, or individual intervention areas. Internal reporting allows for regular individual program out review with a racial equity lens.
2) Our CoC sees racial disparities in the number of people experiencing homelessness who identify as American Indian, Alaska Native, or Indigenous; Black, African American, or African; and Native Hawaiian or Pacific Islander. CE CoPri allows for better focusing on housing resources to households who identify with these races. System-wide, we see a spread of exit rates to PH across the system from 49% (latinx) to 59% (BAA). Other exit rates to PH are: 52% Multi-racial, 55% AIAN, 56% White, 57% Asian or Asian American, 59% Native Hawaiian or Pacific Islander. Our Programs Team evaluates individual program outcomes data with a racial equity lens as well, actively working with agencies with disparate outcomes.

1D-10b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes

11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.	CoC has and actively uses data. Racial Equity and Equity Review Tool were part of program design, implementation and prioritization for recent initiatives including: COVID Eviction Prevention and Rent Assistance Program (EPRAP), EHV, and CE CoPri. Beyond using the quantitative data from the PIT and HMIS, the CoC collected over 500 qualitative histories, which we are analyzing for greater insigh into race and ethnicity, as well as other, disparities within our system. These findings are part of our 5 year planning process.	Yes

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

When disparate outcomes are identified at the program participant level - for example, in exits to PH, early program exits, and program entry data. The KCHRA Program Performance (PP) team works closely with providers to first highlight the disparity and from there look to solutions to ensure improved direct assistance to program participants. KCRHA carefully reviews PSH terminations to better understand on both a system and program level whether there are disparities in who is being terminated from these programs. We not only look at the data, but ask providers to provide a quarterly narrative listing all terminations, demographics including race and ethnicity, and what led to the termination. This allows us to then directly connect with programs demonstrating disparities or trending toward disparity and to intervene early. We then evaluate their termination process and provide guidance on creating a more equitable, person-centered, and trauma-informed approach to potential termination.

Another way KCRHA as the CoC Lead addresses known disparities is through the program entry and exits to PH data. Regarding program entry, the CE and PP teams partner to evaluate referrals and denials on a monthly basis to determine whether any programs are consciously or unconsciously denying referrals based on a pattern of racial discrimination. Ongoing evaluation allows KCRHA to have open and candid conversations with programs and mandate implicit bias and racial equity training for program staff in order to decrease the likelihood of disparities in direct assistance to program participants.

One program that was seeing disparities in early exits took steps to confer with their participants about why they were leaving early. From this process, they determined that the food offered by the program was not meeting the needs of their culturally diverse participants. The program then determined to changed how they provided food - rather than the program buying food for each family, they gave each family grocery cards to purchase foods they wanted. This led to an increase in engagement and they saw greater parity in program outcomes.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

	Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

CoC maintains public-facing system-level dashboards with racial breakdown of overall homeless population, service access, and system performance. These include comparing HMIS breakdown to that of the general County population (ACS), and annual year-over-year system performance measures from 2016-2021. These dashboards are updated on a monthly, quarterly, and annual basis depending on the refresh rate of the data. Knowing the limitations to HMIS data collection, we also work with our King County partners who maintain an integrated data hub that connects HMIS-enrolled individuals to other local human services (such as Health Care for the Homeless Network). We have worked with them to identify cross-systems racial disparities that go beyond the provision of CoC programs, but do affect our target population. These connections will be essential to better understand our full prevention and elimination of racial disparities. For HMIS-participating programs, CoC has historically tracked racial disparities in provision and outcome on a program-level for contract monitoring and performance improvement. RHA is adopting and growing on that approach. Further, we conduct an annual evaluation of CE with a deep look into disparities. The use of CoPri during the pandemic has offered stark increases in the number of BIPOC individuals housed through CE.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking–CoC's Outreach Efforts.	
	NOFO Section VII.B.1.r.	

	Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

KCRHA makes it a practice to ask who has the most power and who has the least in shaping systems and meeting the needs. We also ask ourselves "How will it help/harm?" KCRHA is practicing how Community shapes process and co-creates knowledge. We realign priorities based on community vision. Based on our Regional Action Framework (RAF) and founding documents from the National Innovation Service (NIS), the primary goal of King County Regional Homelessness Authority (KCRHA), the CoC Lead, is to "ensure that [our clients] and people with lived experience of homelessness are positioned to inform, vet, and trigger review processes for decision-making related to system operations and policy at all levels of the system" (NIS, 2019). To live this value, representation of LE on COC Advisory and workgroups increased in 2022 through targeted outreach, resulting in a CoC Board with over 50% LE membership. Involving persons with lived and living experience (LE) is paramount to our work and KCRHA takes careful measure to recruit and hire those with LE as well.

Steps we take to outreach include proactive recruitment and standing weekly meetings with the Lived Experience Coalition; web-posting of open positions including a statement on our intention to hire those with LE; community engagement sessions; base building spaces; and in 2022 we completed the Understanding Unsheltered Homelessness Project as a part of the Point in Time Count - much of the findings from this study will be incorporated into our ongoing work.

Furthermore, any significant policy or program decision is first reviewed and vetted with the Lived Experience Coalition to ensure an explicit lens of lived experienced is included. This process is also supported and developed using our Equity-Based Decision Making Framework which includes careful consideration of both who is currently involved and who we need to outreach to bring into the planning and decision-making process.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	10	5
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	10	5
3.	Participate on CoC committees, subcommittees, or workgroups.	10	5
4.	Included in the decisionmaking processes related to addressing homelessness.	10	5
5.	Included in the development or revision of your CoC's local competition rating factors.	10	5

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

The CoC's provider community includes a multitude of employees with lived experience & organizations that provide professional development such as a Social Service Provider Academy that offers LE employees to take course on social services at Seattle Central Community College. Other organizations in the CoC offer volunteer work & internships to people with lived experience to bring their expertise & engage in professional development to then work in social services.

The Lived Experience Coalition has participated in the Undoing Institutionalized Racism Workshop by the People's Institute for Survival and Beyond. This workshop aligns with the KCRHA Theory of Change - If we create a homeless response system that centers people with lived experience, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all - and identify levels of change: Moving from Transactional to Transformative. This training is designed to move beyond the individual level & toward structural & systems change. Addressing white organizational culture. Even with People of Color with lived experience, it is internalized & we must explore and practice different ways of being. This workshop is a preventive measure. We want to mitigate harm. We want our providers to become skillful in self awareness, disrupting harm and living out our principles. To gain a strong understanding of Power, become systems thinkers, develop shared language around racial equity, build collective power within the organization/coalition/community, enhance community engagement, strengthen our collective equity and social justice footprint. The Lived Experience Coalition has also had a series of trainings centered on Racial Equity and Systemic Oppression.

Members of the LEC & local provider staff with LE are recruited to be raters for all KCRHA RFP processes - this includes providing robust training about procurement, rating applications, rating matrices and their development, and an orientation which includes a section on implicit bias. During the Understanding Unsheltered Homelessness Project, members of the LEC also acted as interviewers - they were provided training on how to conduct interviews and paid for their time to participate in the month long study.

KCRHA strives to ensure LE representative among staff & encourages those with lived experience to apply - currently nearly 60% of KCRHA, at all levels - identify as having lived experience.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

	Describe in the field below how your CoC:	
1.	how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and	
2.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness	

(limit 2,500 characters)

1) The KCRHA Ombuds Office's primary function is to routinely solicit & gather feedback from people w/ LE in S-KC CoC funded programs. W/ support from KCRHA, the Lived Experience Coalition developed a participant survey to more deeply engage w/ people accessing programs to understand their experiences within CoC. This is a means to thoughtfully & personally gauge how LE views & experiences programs & what improvement CoC needs to steward to improve how people access & recieve assistance across all program types. KCRHA Sub-Regional Planning Team engaged the LEC in the design phase of a regional services database of all homelessness services in KC. Their insight into what programmatic elements to capture in order to convey the reality of our service landscape led to the creation of our most comprehensive dataset evaluating over 30 characteristics from the built environment/design of spaces, to scale & connection to supportive services, & potential barriers. The team will be updating & revising to include & refine components per input from folks with LE.
On program level, CoC providers engage with participants regularly through internal feedback mechanisms such a comment boxes, Tenant/Client Advisory Boards, monthly feedback forums, and daily engagement with participants. Feedback is incorporated in a variety of ways such as new programming, policy redesign, and implementing more participant-led groups. One considerable way a CoC-org promoted client input all projects, is by establishing an agency-wide Consumer Advisory Board. Membership comprises of clients from all programs, including housing residents, clinical & entry services clients. The mission of the CAB is to promote the partnership of clients, staff
2) The primary mechanism to address challenges raised by LE is the KCRHA Ombuds Office.
This office was established in 2022 & created in close partnership with the LEC - including the hiring of all staff w/i the Ombuds office.
KCRHA Ombuds Office receives inquiries and complaints from
•Community members served by a CoC provider or contracted program
•Residents of shelter, transitional housing, or permanent supportive housing
•Providers who contract with CoC
•Employees or contractors of CoC
We assist the above groups by providing information & referrals to resources, helping CoC constituents navigate a problem or issue, & investigating more serious concerns.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	

	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1) CoC actively partners with the King County Affordable Housing Committee, which includes County and multiple city elected and non-elected officials, created to increase affordable housing supply (AHS) through regional collaboration, affordable unit production .especially near transit, and expansion of housing diversity; Affordable housing policy checklist posted on regional dashboard listing every municipality with zoning and land-use policy compliance for transparency and accountability, incl incentive and inclusionary zoning, multifamily tax exemption.

2) In reducing regulatory barriers, the CoC currently partners with the King County Affordable Housing Committee, which includes County and multiple city elected and non-elected officials, created to increase affordable housing supply (AHS) through regional collaboration, affordable unit production especially near transit, and expansion of housing diversity. Affordable housing policy checklist posted on regional dashboard listing every municipality and regulatory barrier removal for transparency, incl elimination of parking requirements, planned action EIS, permitting prioritization towards marginalized groups not currently represented in systems to serve those experiencing homelessness. KCRHA, CoC Lead, submitted public comment on Bellevue, WA Ordinance 6672, which is a Land Use Code Amendment (LUCA) to establish regulations for permanent supportive housing, transitional housing, emergency housing, and emergency shelter - asked them to not put any new barriers to building/siting either of them. Was completed in collaboration with multiple eastside King County human services and housing agencies.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
  - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
  - Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/11/2022

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	95
2.	How many renewal projects did your CoC submit?	50
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

	Describe in the field below:	
1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;	
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;	
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and	
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.	

(limit 2,500 characters)

1)CoC requested narrative responses related to low barrier practices& termination policies including information on terminations -demographics& why- in order to ascertain program supports to quickly move in participants facing severe barrier along w/ ultimately maintaining housing for participants. This was reviewed & analyzed in correlation with program entry, occupancy & program exit data pulled from HMIS to contextualize any outliers along w/ provide narrative confirmation of practices in reality.

2)CE team monitors all referrals& time between initial referral & move-in into programs. Along w/ the ongoing monitoring, CoC analyzes RRH move-in timelines specifically- the length of time between referral to a RRH provider & moving into housing via HMIS. This indicates how supportive providers are in the housing search process in order to decrease the length of time homeless while enrolled in RRH. Particular consideration to market conditions& ability to find units in a timely manner.

3)CoC worked diligently to ensure housing programs maintain low barriers to entry - particularly around ppwk& required docs. Throughout COVID, DSHS offices closed to public access, more participants experienced issues getting income information, SSN verification, or other vital docs. Worked w/ DSHS to improve access for participants to minimize the wait time for income documentation in particular. Advocated for continued adoption of Seattle Fair Change Housing laws to expand throughout KC to decrease likelihood of a criminal background impeding acceptance to private market housing. Each component was considered when reviewing the length of time between referral & entry into housing & point allocation (full v. partial). Consideration for DV providers & need to carefully consider location of housing, which can impact how quickly survivors access housing in locations safe for them.

4)PSH projects provide housing to hardest to serve population & demonstrate positive performance outcomes. We ensure to not only review HMIS performance data such as exit rates, income outcomes, & average length of time, but also solicit narrative information to create fuller picture of services & efforts staff make on the ground to support those w/ more severe needs. Give consideration to the % of unknown information provided often times those who are hardest to serve may be more reticent to consent to HMIS due to behavioral health challenges.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

		Describe in the field below:
	1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;
	2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;
	3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and
	4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.

(limit 2,500 characters)

1) CoC Advisory Committee made up of majority LE drafts and annually affirms set of local values/priorities that shape the planning, programming & annual evaluation of CoC applications & development of priority listing. These principles strongly center leadership of persons of lived experience (LE) & prioritize equity in access & outcomes for those disproportionately impacted by homelessness (BIPOC & other persons of color). The CoC AC represents the diversity of the CoC with strong emphasis on LE (75%) & BIPOC (50%). The role of LE and the diverse sub-populations (immigrant refugee, AI/AN, LGBTQ, age, disability, race & ethnicity) represented on the CoC Advisory Committee was significantly revised in 2021 & 2022 - enhanced the review & selection of CoC applications. LE representation & voice guided & reflected in the ultimate CoC priority order.
2)CoC Advisory reviews and affirms rating factors included in the CoC Local Application scoring schema against which each project is rated and ranked. These rating factors reflect the priorities in the CoC adopted values. CoC Advisory Committee is intentionally composed of LE and diverse subpopulations who are overrepresented in homelessness (immigrant refugee, AI/AN, LGBTQ, age, disability, race & ethnicity). Their role was built into the review/selection of each rating factor for all projects and their voice reflected in ultimate CoC priority order/ranking process.
3)Each renewal & new application was asked to complete a narrative response about outreach to underserved & harder to serve pops who are overrepresented- emphasis on BIPOC & LGBTQ+ populations. In reviewing responses, raters consider the context & location of each project. Partial points awarded to projects w/ clear barriers to outreach, but w/ plan or goal to improve their work over coming year. No projects were rejected due to lack of outreach to underserved communities. In coming year, CoC determined to enhance the process by which we evaluate outreach - particularly to LGBTQ+ pops - to include participant & staff interviews along w/ narratives in order to obtain more robust information.

1E-4.	Reallocation–Reviewing Performance of Existing Projects.		
	NOFO Section VII.B.2.f.		

		Describe in the field below:
	1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
	2.	whether your CoC identified any projects through this process during your local competition this year;
	3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and
	4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.

(limit 2,500 characters)

1)CoC elected to reallocate dollars to new CoC Bonus projects leveraging housing and healthcare in 2022. Reallocation can be voluntary or involuntary. Projects voluntarily notify the CoC through Intent to Renew process, of decision to fully or partially reallocate to better align with HUD/CoC priorities, intent to close, reduce scope, or seek other funding. Local competition scoring tool and resulting performance score identifies candidates for reallocation who consistently rank in the bottom 10 on utilization, spending, & performance. Chosen for deeper scrutiny during the annual NOFO process they are placed on reallocation watch list and at risk. Per CoC, any reallocation must: a) ensure consistency with HUD requirements, guidelines & priorities; b) maximize system performance w/high quality & effective programs; c) ensure reallocation dollars enough to fund effective programs; d) meet housing/service needs of HH. Final decisions made thru CoC values/priorities lens..

2) Two projects were identified for voluntary re-allocation

3) No projects deemed low performing/less needed (considered continued COVID and Great Recession impact). CoC previously reallocated all non-CE/HMIS/SSO (except new YHDP) & most TH. Only PSH, TH/RRH, RRH, & TH that meet a population gap or critical need remain. The CoC reallocated a total of $8.33M (last 9 yrs). We will continue to reallocate as needed to strengthen system performance.

4) While it's necessary to rank all projects and some projects do perform lower than others, 2022 process did not identify projects that were "low performing" or not needed. In prior years, CoC identified projects as low performing / not needed and effected reallocation, not in 2022.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	No

1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	Yes
2.	Did your CoC inform applicants why their projects were rejected or reduced?	Yes
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/09/2022

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/09/2022

1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes

1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC's website or partner's website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/28/2022

1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/28/2022

2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
 - 24 CFR part 578;
  - FY 2022 CoC Application Navigational Guide;
 - Section 3 Resources;
 - PHA Crosswalk; and
  - Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Bitfocus, Inc

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC

2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	05/04/2022

2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD's comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

1) DV housing and service providers use screens and templates through the Clarity software. All screens and templates are in compliance with HUD data standards as they are managed by the same System Administration team that oversees the HMIS.

2) Yes. All screens and templates were updated on 10/1/2021 to meet data standards. Careful review by system administration at Bitfocus, Inc insured compliance. 100% of the operational templates were reviewed and updated at that time.

2A-5.	Bed Coverage Rate–Using HIC, HMIS Data–CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

| | Enter 2022 HIC and HMIS data in the chart below by project type: | |

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	5,396	179	4,793	91.87%
2. Safe Haven (SH) beds	76	0	76	100.00%
3. Transitional Housing (TH) beds	1,942	313	1,381	84.78%
4. Rapid Re-Housing (RRH) beds	1,463	295	1,357	116.18%
5. Permanent Supportive Housing	6,785	0	5,484	80.83%
6. Other Permanent Housing (OPH)	2,848	198	2,635	99.43%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

	For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:	
	1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
	2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

1. PSH the rate accounts for the increase in VASH Projects w/ 1301 total beds, which increased from last year (827) which moved us from 87% in 2021 81% in 2022. These projects are required to enter the total number of VASH vouchers available in the community, and we will continue to enter them as non-participating each year into the HIC while working to incorporate into HMIS. Otherwise, participation with other PSH projects is at 100%. TH - coverage moved from 70% in 2021 to 71% in 2022 due to projects adjusting their inventory due to program and funding changes. These projects continue to be funded locally and operate independently. Needing 310 beds into participation in order to meet the threshold of 85%, CoC will continue to bring in non-CoC funded projects into HMIS as well as enhance JC TH/RRH within CoC.
2) Continued trend in reduced government investment in TH increases the proportion of TH that is Faith Based, many of which are outside of HMIS. 370 or (66%) of TH beds not included in HMIS are at FBOs (Acres of Diamonds, Jubilee Women's Center, Plymouth Healing Communities, Vision House, Way Back Inn and UGM) and not otherwise HMIS connected. KCRHA as the new CoC Lead entity is focused on engaging the community and improving CoC data overall. HMIS Lead staff will re-initiate engagement with Seattle's Union Gospel Mission (UGM) which uses the same database platform as WA-500 HMIS and has 103 non-participating beds to encourage inclusion through data integration with a target Q2 2023. CoC will also engage other FBOs 1:1 regarding HMIS and value of participation. With EHV and intentional inclusion of new, small by/for agencies, CoC developing training /support for HMIS participation which will be leveraged with smaller FBO.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	03/01/2022

2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	05/04/2022

2B-3.	PIT Count–Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

	Describe in the field below how during the planning process for the 2022 PIT count your CoC:
1.	engaged stakeholders that serve homeless youth;
2.	involved homeless youth in the actual count; and
3.	worked with stakeholders to select locations where homeless youth are most likely to be identified.

(limit 2,500 characters)

1) Stakeholders that serve youth and young adults were consulted throughout the 2022 PIT in King County. This included planning and execution of the count. King County received a methods exemption from HUD that allowed for us to try a new sampling methodology that worked in concert with qualitative data collection, as well as conducting our count on a different timeline. While at a different time, our sheltered count was conducted typically this year, with deep engagement with youth providers to ensure accuracy. Youth stakeholders were involved in the planning of our unsheltered count, including sessions focused on developing the qualitative research agenda. While the qualitative research disallowed us from collecting qualitative data from minors, one of our research locations was even hosted by a youth and young adult-serving provider.
2)Due to the qualitative research component of our unsheltered count, we did not involve homeless youth in the actual unsheltered count, though we did include young adult community members with lived experience as data collectors and researchers.
3) Due to the limitations of not being able to interview minors in qualitative research, we prioritized one of nine research hubs at a youth and young-adult serving location. This was chosen in order to include younger adults w/ lived experience in the research as well as being a known location for other community members experiencing homelessness. We used a statistical modeling approach consistent with our methodological exemption to quantify the youth number.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and
3.	describe how the changes affected your CoC's PIT count results; or
4.	state "Not Applicable" if there were no changes or if you did not conduct an unsheltered PIT count in 2022.

(limit 2,500 characters)

1) No changes to the methodology or data quality in the sheltered count from 2021 to 2022.
2) Our methodology changed from 2021 to 2022 to a Respondent Driven Sampling (RDS) which was used to estimate the total population and demographics of the unsheltered population. The design of the project was purposefully done to be both trauma-informed and to provide high data quality for the purposes of the PIT count. This includes careful work on the length, scale and scope of the data collection period and implementation of the chain referral method for respondent selection. We are confident that our application of the survey methodology and estimation strategy as one that provides higher quality estimates for the overall population under the timing, funding and other practical difficulties of reaching the unsheltered population for the PIT.
3) We saw from our community local estimates a more accurate count of the total number of unsheltered individuals, from 5,578 in 2020 (the last year with unsheltered PIT data) to 7,685. Subpopulations remained consistent with the sampling method using prior year's data.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
    - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	

	In the field below:
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;
2.	describe your CoC's strategies to address individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time

(limit 2,500 characters)

1) 1) Identification of Risk Factors: Analysis of HMIS inflow data includes CE Assessment, homelessness prevention screening tool, diversion use, PIT survey cause of homelessness question. Regional eviction data used to cross walk eviction & entry to homelessness. CoC part of longitudinal study of homeless families - includes analysis of risk factors (Westat Family Homelessness Initiative/Gates Foundation). Factors included prior homeless, eviction history, DV, illness, age, substance use, rent burden, sudden significant loss of income. Local data shows communities of color (esp. Black/African American & American Indian/Alaska Native) & LGBTQ YYA overrepresented and at higher risk.

2) Targeted prevention: a) research-based prevention screening tool to determine imminent risk, program eligibility, service needs. Causation questions (sudden income loss, DV, eviction history) mirror PIT count survey; b) connection to prevention programs, employment/legal supports at CE RAPS/known points of entry help divert HH at risk; c) increased prevention funding thru 3 voter-approved levies, includes BSK investment in communities w/ high rates of poverty/evictions, VSHSL funded legal assistance & UWKC Family Resource Exchanges; d) CoC Student Homeless Partnership strategy for universal screening in King Co schools; e) End Youth Homeless Now focused efforts on YYA prevention and those efforts continue; f) examining cycle of criminalization/homelessness seeking effective early interventions. Use of eviction prevention funds: a)1-time/short to med term financial assist, mediation/legal/housing stabilization; leverage employment, education, food & utility programs to increase earnings & offset monthly expenses for at risk lowincome renters; 2) employ targeted cross-system diversion w/ flexible funds/client-centered strategies for rapid housing return; 3) Created a decision tree on when it would be appropriate to provide a motel voucher vs other basic needs; 4) CoC & VA work w/SSVF providers to implement new shallow rent subsidy program. KCRHA 5-Year Plan includes implementing direct cash assistance to those at-risk to reduce likelihood of entering homelessness based on evidence from Innovations for Poverty Action studies. Further actions via quality improvement project and guidance - to prioritize assistance to households that may become homeless for the first time (medical fragility, household composition, age)

3) King County Regional Homelessness Authority

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

	In the field below:
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. CoC uses a HF approach w/ all people experiencing homelessness in KC, recognizing that housing with appropriate supports to meet the need is the only durable solution to homelessness. Regional strategy to address needs in the continuum is to deploy a suite of field based & site specific service interventions that meet people where they are & provide connectivity to the full range of housing & service resources available to the continuum.
CoC employs diversion approach systemwide, centralized housing location focused on finding units as well as more proactive landlord recruitment and engagement (Housing Connector) and increased investment in RRH and PSH. CoC plans to expand tenant-based rental assistance systemwide to offer more flexible housing options (evidence from EHV housing rate indicates this method can and will quickly move more households into housing and reduce LOT HH experience homelessness). CoC also works to diligently shift narrative on homelessness and works to reduce stigma about those experiencing homelessness - particularly with landlords and property managers.
2. 2. The CoC utilizes robust HMIS system to accurately collect the numbers/characteristics of people experiencing homelessness to identify & house individuals & families with the longest length of stay in homeless response system. Housing Navigators are instrumental to continue to engage with households who are not yet connected to housing to ensure continued household contact/eligibility readiness once housing identified. The CoC further committed to RRH as a strategy for reducing LOT. Using onetime ESG-CV funding, the CoC designed pilot RRH program to embed program enrollment & support within shelter buildings. The intentional linkage of shelter to RRH programming is designed to produce faster/more successful exits to PH, which will reduce HH length of stay. The CoC also adopted CoC-wide RRH guidelines showing results for fidelity to best practices. Additional TA to YYA RRH providers by Virtual Peer Learnings. CoC TH providers continue to strengthen programming, with some converting to permanent housing to better serve the households.
3. King County Regional Homelessness Authority

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing–CoC's Strategy	
	NOFO Section VII.B.5.d.	

	In the field below:	
	1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
	2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
	3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1) Strategy to increase the rate of exits to PH includes increased scale and focused resources: a) target EHV referrals to ES/SH/DV TH programs, to ensure rapid match to perm housing (1,055+ refs), b) create RRH-to-EHV progressive engagement for RRH households that need L/T subsidy (169+ refs), c) expand funding for RRH through CARES Act ($6.2M) and local revenue (total $8.5M) with increased flexibility for longer stayers, d) Include direct access to housing-oriented flexible funding / diversion resources in ES/SH programs; e) increase funding for local landlord engagement provider Housing Connector to recruit new rental stock; f) expand legal services to address past debt/eviction; g) employment/education services; h) Increase TA and accountability measures for underperformers.

2) Efforts to increase retention rate for PH include: a) Increased investment in prevention case management for households with previous homeless history; b) added conflict mediation, dispute resolution/family reunification services and training to suite of retention supports; c) new cross sector partnerships with mainstream employment/education services to increase/maintain employment; d) expanded move-on strategy in permanent supportive housing; e) leveraged Medicaid housing supports on-site nursing support through levies; f) expanded use of CE mobility transfer policy to help relocate when all other efforts exhausted; i) increased quarterly review of exits and program terminations to intervene on program-level to identify patterns and provide TA to decrease likelihood HH will be exited for behavioral reasons; j) systemwide increase to eviction prevention assistance to cover arrears or missed payments to due economic constraints related to continued impacts of COVID and prior eviction moratorium.

3) King County Regional Homelessness Authority

2C-4.	Returns to Homelessness–CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

	In the field below:
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1) CoC identifies HH who return to homelessness by: a) Tracking performance quarterly by population, project and program type and analyzing HMIS outflow / return data; b) Using national, state, local research to identify factors/vulnerabilities predictive of return including prior homelessness, past eviction history, illness rent burden, sudden & significant loss of income and PIT survey questions regarding cause of homelessness; c) holding more transparent case conferencing about what is happening with HH who have exited programs during post-exit case management follow-up. All mirrored in local research-based prevention tool to assertively target services such as employment assistance, prevention, and general case management to those most likely to return to homelessness.
2) CoC strategies to reduce rate of return includes: a) Investment in prevention case management/rental assistance and UWKC Family Resource Exchange/Home Base eviction prevention targeting HH w/ previous homeless history; b) Cross sector partnerships w/ mainstream employment & education services to increase & maintain employment; c) Cross sector partnerships w/ behavioral health; d) Move on strategies for households residing in PSH no longer needing intensive supports & high-need in RRH w/ progressive engagement; e) Using local resources to provide other permanent housing (PH) for HH whose primary need is housing affordability - successful example in connecting HH to EHV; f) Reinforce orientation to Housing First w/ training that emphasizes client engagement strategies to reduce evictions for housing compliance issues; g) strong focus on permanent connections to communities of support, particularly YYA to support long-term housing stability; h) Utilizing mobility transfer policy in PH to relocate to alternative PH if all other efforts to maintain housing have failed and moving to a different site may improve housing outcomes for the household; i) expand Housing Connector for centralized housing search & landlord relationships with risk mitigation funds and piloting funding local landlord incentives to support housing retention; j) shallow rent subsidy through SSVF & local levy; k) beginning stages of implementing direct cash transfers, which have high rate of successfully assisting HH to not return to homelessness.
3) King County Regional Homelessness Authority

2C-5.	Increasing Employment Cash Income–CoC's Strategy.	
	NOFO Section VII.B.5.f.	

	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

(limit 2,500 characters)

1) To increase employment income: a) Income/employment is covered at first household contact with employment navigators placed at CE access points; b) Cross system training with CoC & Workforce Development Council (WDC) to target homeless job seekers; c) Provide formal job training/employment assistance/job search coordinated through YWCA/TRAC Associates and well as other supported employment providers connect to RRH and PSH programs; d) coenroll YYA in RRH & Career Launchpad; e) Connect employment directly to shelters & RRH; f) target local levy dollars to homeless YYA employment (FOY, YouthCare, YMCA); g) Actively engage in efforts to increase access to employment including dedicated staffing/proactive job connections including formal/informal employer partnerships (Vigor Ship Building, Amazon, Best Buy, Starbucks). CCS Mind the Gap - 6-month IT training w/ industry mentors, preexa help. Aspiring Social Service Employee Training (ASSET) - employment prep / volunteer internship in social services w/ additional training for janitors

2) WDC is primary mainstream employment organization and oversees local WorkSource one-stop centers: a) CE Access points co-located w/ Worksource one stop; b) CoC, WDC, King County Regional Homelessness Authority participate in Connections Project including CEA RAP: Home & Work to strengthen CoC employment strategy & employer/career pathways; c) WDC & local levies fund employment services coordinated through KC. Additionally, CoC targets local resources to employment including United Way and Raikes Foundation for Youth employment connected to RRH & YDHP and coordinates w/ local agency financial empowerment skill building programs (Solid Ground, YWCA, Neighborhood House). New ARPA-funded King County Jobs and Housing pilot targeting literally homeless provides temp County jobs and employment supports with RRH [target: 300]. Jobs are full-time with benefits; employment supports [through WDC and partner agencies] focus on securing ongoing employment

3) King County Regional Homelessness Authority

2C-5a.	Increasing Non-employment Cash Income–CoC's Strategy	
	NOFO Section VII.B.5.f.	

		In the field below:
	1.	describe your CoC's strategy to access non-employment cash income; and
	2.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,500 characters)

1) CoC strategies to access non-employment cash income includes: 1) CE uses WA Connections on-line benefit tool to screen & enroll; 2) VA navigators use 12-point assessment, link VETS to available systems; 3)BFET case managers in South KC for benefit enrollment; 4)By-name case conferencing includes mainstream connection for benefit access, navigators assist w/securing ID; 5) WA Medicaid Waiver for Foundational Community Support (FCS) for housing/supported employment for Medicaid eligible w/complex needs: 6) training housing/service staff in FCS to ensure eligible HH access , working to leverage FCS at CE; 7) Non-employment cash income a CoC Program scoring element--100% of progs assist to identify, access, maintain benefits, majority SOAR trained; 8) Partner with Seattle-King County Coalition on Homelessness to provide systemwide training to all homeless and housing service staff on assisting HH to apply for SSI, SSDI, ABD, and TANF; 9) Broadly promote and send out link & information on 20-hour SOAR training that is accessible online; 10) King County ARPA CLFR investment in Stimulus Check and Benefits access Navigation training and support for agencies serving people experiencing homelessness [general (Coalition on Homelessness), family (Mary's Place) and youth-focused (Friends of Youth)]. Programs work directly/indirectly with mainstream progs to track referrals, benefits received/renewed, help resolve eligibility screening/benefit denial issues.
2) King County Regional Homelessness Authority

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
FOY - Francis Vil...	PH-PSH	51	Housing
DESC Greenlake	PH-PSH	53	Healthcare

3A-3. List of Projects.

1. What is the name of the new project?   FOY - Francis Village Permanent Supportive Housing

2. Enter the Unique Entity Identifier (UEI):   JC77VNK7P7D3

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 51

5. Select the type of leverage: Housing

3A-3. List of Projects.

1. What is the name of the new project?   DESC Greenlake

2. Enter the Unique Entity Identifier (UEI):   JC77VNK7P7D3

3. Select the new project type: PH-PSH

4. Enter the rank number of the project on your CoC's Priority Listing: 53

5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

	Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction?	No

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

	If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD's implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not Applicable

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.
	If you answered yes to question 3C-1, describe in the field below:
1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not Applicable

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
  - 24 CFR part 578;
   - FY 2022 CoC Application Navigational Guide;
  - Section 3 Resources;
  - PHA Crosswalk; and
   - Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes

4A-1a.	DV Bonus Project Types.	
	NOFO Section II.B.11.e.	

	Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2022 Priority Listing.	

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

4A-2.	Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.	
	NOFO Section II.B.11.(e)(2)	

	Enter in the chart below information about the project applicant applying for the new SSO-CE DV Bonus project:	

1.	Applicant Name	King County Regional Homelessness Authority
2.	Project Name	WA-500 Coordinated Entry - DV Expansion
3.	Project Ranking on Priority Listing	55
4.	Unique Entity Identifier (UEI)	JC77VNK7P7D3
5.	Amount Requested	$91,498

| | 4A-2a. | Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project. | |
| | | NOFO Section II.B.11.(e)(2)(c) | |

		Describe in the field below:
	1.	the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and
	2.	how the proposed project addresses inadequacies identified in element 1 of this question.

(limit 2,500 characters)

1) Currently in the DV-CE System, DV housing assessments are in a fillable PDF format, submitted via secure Dropbox portal. Access to this portal is limited to DV housings programs and relevant Coalition for Ending Gender-Based Violence (CEGBV) staff, with DV housing staff only having access to assessment submitted directly to them. Deidentified data is manually entered in an Excel spreadsheet and merged via automated process into a master document for ongoing data analysis.

This current process is cumbersome, unsustainable, and subject to inaccuracies and confidentiality breaches. At minimum, a more robust portal and database is needed, that allows for advocates to input housing assessment information directly into a secure portal, where information can be easily accessed by receiving DV housing providers, with the entire process overseen by key Coalition staff.

2) Expansion funds will be used to research, develop, and implement a more secure portal/comparable database to simplify DV housing assessment submission, improve data safety and confidentiality, streamline data collection, and better inform continuous improvement and system enhancements for the DVCE system.

The right solution to address these needs will require consultation, both in choosing a platform to actual development and maintenance. This will require additional staffing support for the DV Housing Systems Manager via Coalition staff and additional contractors. Funding for this vital infrastructure for the DVCE system will provide a clearer picture of who is being served, how well survivors are being served, and inform system improvements. At minimum, streamlining assessment submission will result in more accurate information and a more effective process to match survivors to housing options, contributing to a more trauma-informed approach overall.

| | 4A-2b. | Plan to Involve Survivors in Policy and Program Development in the New SSO-CE DV Bonus Project. | |
| | | NOFO Section II.B.11.(e)(2)(d) | |

| | | Describe in the field below how the new project will involve survivors with a range of lived expertise in policy and program development throughout the project's operation. |

(limit 2,500 characters)

Currently, the Domestic Violence Housing Systems Manager convenes an advisory Workgroup that meets monthly, comprised of representatives from all DV housing programs - many of whom are survivors themselves - that take referrals from the DVCHAP system as well as additional gender-based violence advocacy organizations across King County. Approximately 16 gender-based violence organizations and organizations working with those who are/have been sexually exploited are represented in the workgroup: 9 DV agencies with participating housing services and 7 gender based violence programs that serve historically marginalized communities, including but not limited to: immigrants and refugees, American Indian/Alaskan Natives, African American, and LGBTQ+ folx. These meetings ensure that service providers and survivors are giving input to the DV Coordinated Housing Access Point (DVCHAP) system on a regular basis. The group engages in collaborative decision-making on any adjustments that may need to happen system-wide in order to better serve survivors. Representatives of each agency serve as point persons to bring back input from their teams, who in turn bring back input from survivors they are working with directly. Additionally, the housing assessment includes a narrative block that invites both advocates and survivors to give direct input on their experience with the housing assessment. All of this feedback is brought to and discussed in the DVCHAP Workgroup meetings.

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section II.B.11.(e)(1)(c)	

1.	Enter the number of survivors that need housing or services:	6,090
2.	Enter the number of survivors your CoC is currently serving:	2,386
3.	Unmet Need:	3,704

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

	Describe in the field below:	
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1) Using data from HMIS between 04/01/2021-03/31/2022, gathered information for all active in HMIS who indicated recent history or actively fleeing DV in CE screening to determine total need in CoC of survivors needing housing or services. During same time period, captured number of people enrolled in TH, SH, RRH, JC, and PSH who are currently fleeing DV.

2) The data source used for the calculation is the CoC HMIS for non-DV projects, and comparable database for DV projects for households with enrollments active between April 1,2021 and March 31, 2022.

Data above reflects performance for WA-500, the Seattle-King County Continuum of Care, and King County Regional Homelessness Authority as the project applicant on behalf of the DV Bonus projects submitted for consideration. Sub-recipient performance metrics and performance informed the choice of the DV/SA RRH Program partners - one is a long standing partner who achieved a Placement Rate of 89%; and Retention Rate of 87%., the other is a new partner offering expanded services to an underserved community - Black/African American and Asian/Pacific Islander households feeling DV and/or sexual exploitation.

3) n/a - we have data to show unmet need and don't need to answer this part.

	4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
		NOFO Section II.B.11.e.(1)(d)	

Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects–only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.

Applicant Name
King County Regio...

Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2022 Priority Listing:

	1.	Applicant Name	King County Regional Homelessness Authority
	2.	Project Name	DV/SA Rapid Rehousing Program
	3.	Project Rank on the Priority Listing	54
	4.	Unique Entity Identifier (UEI)	JC77VNK7P7D3
	5.	Amount Requested	$1,318,774
	6.	Rate of Housing Placement of DV Survivors–Percentage	89%
	7.	Rate of Housing Retention of DV Survivors–Percentage	87%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(c)	

	For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below	
1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

(limit 1,500 characters)

1) APR data from 4/1/2021 - 3/31/2022 provided information on housing placement. In that time period, 89% of all enrolled participants were in housing and 11% still searching for a housing placement. During the same time period, the 87% retention rate was calculated based on the total number of people housed and total number of people retaining housing in the period.
2)Yes, the rates calculated account for any exits to safe housing destinations
3) The data source used for the calculation is the CoC HMIS for non-DV projects, and comparable database for DV projects for households with enrollments active between April 1,2021 and March 31, 2022.

	4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
		NOFO Section II.B.11.e.(1)(d)	

		Describe in the field below how the project applicant:
	1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;
	2.	prioritized survivors–you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;
	3.	determined which supportive services survivors needed;
	4.	connected survivors to supportive services; and
	5.	moved clients from assisted housing to housing they could sustain–address housing stability after the housing subsidy ends.

(limit 2,500 characters)

1) KCRHA is applicant for CoC. DV/SA RRH Program will grow CoC capacity to quickly move households into PH. Both the YWCA and API Chaya are seasoned & respected DV providers who are active w/ DV CE. CE policies follow VAWA, w/ immediate referral to DV system & DV system to CE for assessment & referral (based on survivor choice/safety). DV CE practices include coordinated access to RRH & other PH for DV survivors experiencing housing instability, regardless of whether they are accessing DV advocacy services or not. Project staff deeply involved in local DV CE emphasizing rapid access to PH interventions
2) A soon as CE / DVCE identifies survivors, it prioritizes quick connection to DV system/services/ housing programs. Survivors are prioritized & CE expedites emergency transfers when/if safety is an issue. CE also added dedicated CE DV Housing System Coordinator to further streamline survivor priority access.
3) All DV providers are survivor centered and survivor led; meaning the survivor determines what services and supports are best for themselves. Providers also use trauma-informed care and a progressive engagement model which focuses on providing only what the survivor needs.
4) CE & DV Coordinator work with all homeless providers to ensure safety & connection to DV services across programs. Ongoing cross-agency collaboration provides seamless service provision to survivors seeking a safe place to stay while fleeing domestic violence and wraparound supportive services, with client choice in mind to help them stabilize and move to permanent housing as quickly as possible
5) Quick housing attainment occurs thru mobile advocacy, progressive engagement, tailored/voluntary services, safety planning, & flexible client assistance. DV housing advocacy includes: a) resolving barriers to signing a lease; b) rent readiness, & move-in assistance; c) working & negotiating w/ landlords; d) budgeting/financial planning; e) legal advocacy. This ongoing advocacy & flexible supports resulted in a strong record for YWCA (subrecipient): 98% PH placement w/ 100% retention. The new RRH project will increase available housing by 40+ units to more quickly move HH into PH

	4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
		NOFO Section II.B.11.e.(1)(d)	

		Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:
	1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;
	2.	making determinations and placements into safe housing;
	3.	keeping information and locations confidential;
	4.	training staff on safety and confidentially policies and practices; and
	5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.

(limit 2,500 characters)

DV partners trained in TIC& strict standards of confidentiality. All staff have private spaces to converse in confidentially. Staff follow lead (e.g time & place) of survivor to ensure safety& confidentiality. Convos held separately w/ members of intact HH so each adult can talk privately. State DV Coalition offers specialized training (attended by DV RRH partners) on serving survivors who wish to remain in relationships&/or where DV is a factor after services begin Prvdrs adhere to survivor-driven, trauma-informed, voluntary services empowerment model. Survivor voice& agency re hsing choice & services offered prioritized. Prvdrs use DVHF approach to eliminate hsing as a reason for survivors to stay in abusive relationship by offering access to hsing options that best fit their needs& offering alternatives as needs change. Options include helping survivor safely stay in home or relocate to safer location& connect to hsing options that may be relevant to survivors at that time. Staff/volunteers trained on concepts of survivor-centered services& to engage& use coaching, MI& other strength-based/person-centered approaches -result: draws out survivor needs for hsing, which staff then address in full
Maintaining confidential location is central to DV work. Prvdrs have initial &ongoing staff/volunteer training& program protocols support confidentiality. At entry& throughout enrollment, participants are expected to maintain location confidentiality for self& other HH, both current& future. This is one of the few "rules" in what are otherwise very low-barrier& housing first oriented programs& is consistently, regularly stressed w/ participants
Safety planning is central to every step& program commitment. All DV-RRH staff complete extensive training at hire& annually per WA State WAC reqs w/ essential focus on confidentiality/safety planning. CoC CEDV staff provide reg training on DV best practices, advocacy, resources, safety; facilitate bi-monthly meetings of partners for training, problem-solving & sharing of best practices;& conduct training for all homeless program service providers& CE staff re DV survivor safety tools& protocols
Advocates offer flexible advocacy& design schedules to work w/ survivors outside of traditional business hours& at locations most accessible to them to ensure safety. W/ safety as priority, advocates work closely with RRH HH to identify hsing options in safe geographic locations& look for units that support survivor' safety.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

> Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

(limit 2,500 characters)

New PH-RRH applicants currently participate in HMIS to accurately track housing data outcomes and retention. To ensure safety, agencies specifically will: (1) Respond to the emotional, psychological, and physical needs of survivors with a culturally-specific and trauma informed lens; (2) Restore a measure of safety, security, and well being for survivors; and (3) Assist survivors to stabilize their lives after abuse by assisting finding secure and permanent housing. They assess and evaluate their progress by regularly conducting assessment towards their goals. Initial calls are evaluated by the staff asking at the end of the call (when appropriate), "Was this helpful for you?" or, "Did you get what you needed?" or, "Is there any other information that you need?" When they close cases with clients & it is safe to contact them, an anonymous survey is sent regarding the services provided. Client satisfaction is periodically evaluated with surveys and/or phone interviews through a partnership between the agencies and the Univ of WA School of Social Work. Annually, they partner with MSW candidates on program evaluation. As a result of evaluation, programs make adjustments to language they use with survivors, look to enhance existing services and procure funds for more programs - for example, API Chaya expanded their therapy services based on participant feedback and program evaluation that demonstrated a clear unmet need.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

		Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:
	1.	prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
	2.	establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
	3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
	4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
	5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
	6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
	7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1) Our CoC Domestic Violence Housing First (DVHF) approach to quickly connect survivors with safe & stable housing that is coupled with survivor-driven, trauma-informed programming. In alignment with the HUD Notice, the CoC Coordinated Entry (CE) develops & maintains written policies & procedures, & partners with the Washington State Coalition Against Domestic Violence &Coalition Ending Gender Based

Violence – KC to offer high-quality tools & trainings to ensure trauma informed practices are employed in all aspects of programming, including screening, assessment, and referrals.

Providers adhere to a survivor-driven, trauma-informed, voluntary services empowerment model, in which survivor voice and agency around housing choice and services offered is prioritized. This approach

promotes the value of survivor strengths & resiliency & places the highest priority on survivor's feelings of safety, choice, & control. DVHF strives to eliminate housing as a reason for survivors to stay in an abusive relationship by offering rapid access to housing options that best fit their needs at the time & offering alternatives as their needs change. Options include helping the survivor safely stay in their home or relocate to a safer location, connect to RRH, subsidized or PSH, or any combination of housing options that may be relevant to survivors at that time. In alignment with the DVHF approach, providers are also mobile, quickly meeting survivors wherever they feel most comfortable and safe.

2) Voluntary services mean that survivors can access as little or as much support as they need in order to reach their self-determined goals. This lends to an environment that fosters authentic relationships & mutual respect, staff center what survivors name as needs rather the needs of the program, or funders. Punitive interventions are never used.

3) All staff & volunteers are trained on concepts of survivor-centered services, how to deliver trauma informed services, & the importance of self-care. Core training for advocates include an in-depth look at various modalities where impacts of trauma may manifest (physiological, behavioral, emotional, and interpersonal) with tangible ways they can incorporate trauma informed care when providing emotional support & connecting the survivor with resources to help uncover causes & impacts of trauma. As a result, staff & volunteers can fully support survivors understand their trauma, how it can show up in their lives & how to move towards healing & resilience.

4) Staff are trained to engage & use coaching, motivational interviewing & other strength-based/person-centered approaches. Housing/economic stability assessment tools are used in partnership with survivors to develop individualized plans that are flexible & adjusted as needed. Survivors take the lead in planning & reviewing their progress towards short- & long-term goals & are offered support as needed.

5)Cultural responsiveness & racial equity are incorporated throughout the CoC plan & within all trainings offered to subrecipients. Projects in the CoC have demonstrated experience working with survivors from diverse cultures & backgrounds. New projects with DV Bonus will further enhance systemwide cultural inclusivity through serving B/AA (YWCA), and Asian and Pacific Islanders (API Chaya). Specifically, the DV Coordinated Entry system requires that in order to complete & submit the DVCE Housing Assessment, all advocates must be trained on how to do the assessment within a trauma-informed lens that recognizes that race & identity matter in all aspects of survivors' DV experiences. The CEGBV oversees the training & continuous improvement of the DVCE system, training & tools, bringing in-house expertise & community partners with expertise in racial justice & its intersections with

domestic violence. Mainstream DV agencies maintain good partnerships & work closely with culturally specific sibling agencies & vice versa to ensure that survivors can connect with an advocate of the same racial or cultural background, if desired. Each project recruits & hires staff of various backgrounds & languages so survivors can better connect with their advocate. When staff of the same racial/cultural background may not be available, interpreters are used.

6) Providers understand that survivors experience extreme isolation from community supports & work actively support survivors to (re)connect to community resources &/or build new natural supports. Survivors are given the opportunity to build connections with community through support groups for adults, youth & children, DV-specific mental health therapy & group counseling, & referrals to relevant culturally and identity-specific resources.

7) Providers have Children & Youth Advocates on staff to offer specialized parenting support & resources, connection to DV-specific mental health therapy for families, children & youth, & connection to childcare resources.

	4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
		NOFO Section II.B.11.e.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)

King County Regional Homelessness Authority is the applicant for individual programs meeting service need of DV survivors. All KCRHA subrecipients (partners) including those in the DV/SA RRH Program use a Domestic Violence Housing First (DVHF) approach to quickly connect survivors with safe and stable housing that is coupled with survivor-driven, trauma-informed programming. The partners bring their knowledge of the community and its resources and long experience in providing services to survivors of domestic violence and their families. 1)Survivors of domestic violence experiencing DV face many challenges that can get in the way of locating safe, stable housing, and becoming financially stable. The partners in this program adhere to a program designed to provide the advocacy services and flexible funding needed to face these challenges. Barriers commonly identified by participants included: being stuck in previous leases with rent arrears, overdue rent, overdue or high utility bills, or past debt; being un/der-employed; having children; mental health issues; a physical disability; and experiencing continued domestic violence. Advocates worked closely with participants to help eliminate or work around these barriers so that they could secure safe, stable housing. There are numerous other concerns that survivors contended with and Advocates individualized their services to clients' needs, and the programs assisted in the following areas: employment, education, financial assistance/budgeting, legal, childcare, counseling, transportation, health care, assistance with issues for children outside of childcare, food, clothing, services or material goods, and increasing social support.

The two partners (API Chaya and YWCA) leveraged a full range of culturally responsive survivor services, mobile advocacy and rich housing expertise/knowledge. API Chaya focuses on Asian and Pacific Islander community, while YWCA specializes in working with Black/Afr. Amer. HH. Services began with a trauma-informed assessment of survivor needs/strengths in many domains: child custody; legal service; criminal & credit history; education, training & employment (+45%); physical & mental health; substance abuse use; and childcare/children services (+50%). Driven by client choice, staff were trained in motivational interviewing to build rapport & trust to explore survivor needs/barriers to housing & safety. Implications for survivor safety & housing attainment are always complicated by emotional trauma/action of the abusive partner (financial abuse, stalking at the workplace, limiting survivor access to healthcare). The CoC RRH DV partners used a safety planning framework prioritizing action to improve acute health/safety needs, quickly pivoting to housing attainment while continuing progress in other area identified by the survivor.

Advocates helped the survivors with a rich variety of advocacy services throughout the program that directly and indirectly affected their ability to find safe and stable housing. The most common areas in which advocates helped survivors: negotiating with landlords, searching for housing, and helping with basic necessities. Advocates also assisted with negotiations to terminate old lease agreements, negotiated new lease agreements and move-in costs with the new landlords, assisted with negotiations when the participant did not speak English well. Advocates assisted in cleaning up past debt for participants. In many cases, the debt (such as utility and rental arrears) was directly interfering with the participant obtaining housing. By helping with this, advocates removed barriers participants were experiencing when trying to get into safe, stable housing. The process to get back in housing began early: a) connecting to housing navigator for housing search/landlord advocacy; b) improving economic

stability/income, connection to mainstream benefits, through employment & financial empowerment resources; c) reviewing housing choices for safety/proximity to abuser, etc.; f) Survivor stabilization services--counseling, safety planning, etc.; and g) budgeting for post housing expenses i.e. transportation, utilities, & childcare.

Two examples: (a) Advocate helped to obtain bus passes, get car repaired, and improve client self-confidence interacting with people (parenting, negotiating externships, etc.). Result: client completed DV program, moved out on own, turned externship into a part-time job. (b)bi-lingual advocate worked extensively w/ King County Prosecutor's Office to get false charges dismissed against survivor, got immigration process on track, obtained a work permit, and re-united with children. They are now prospering, feel safe and have enough income for rent and are finding a new apartment using the address protection program.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Approaches for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(e)	

		Provide examples in the field below of how the new project will:
	1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
	2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
	3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
	4.	emphasize program participants' strengths–for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans works towards survivor-defined goals and aspirations;
	5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
	6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
	7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1) The DV/SA RRH Bonus Project will use a Domestic Violence Housing First (DVHF) approach to quickly connect survivors with safe & stable housing that is coupled with survivor-driven, trauma-informed programming. The partners will bring their knowledge and long experience to this project. The partners DVHF approach is to eliminate housing as a reason for survivors to stay in an abusive relationship by offering access to housing options that best fit their needs at the time and offering alternatives as their needs change. Options include helping the survivor safely stay in their home or relocate to a safer location, connect to RRH, subsidized or permanent supportive housing, or any combination of housing options.

2) Provide survivor driven, trauma informed, voluntary services empowerment model, prioritizes survivor voice and agency to inform offered services. This promotes value of survivor strengths & resiliency & places the highest priority on survivor's feelings of safety, choice, & control. Like the DVHF approach, providers are mobile, they strive to maintain an atmosphere of trust and mutual respect at all levels of interactions. Voluntary services mean that survivors can access as little or as much support as they need in order to reach their self determined goals. This lends to an environment that allows authentic relationships and mutual respect, centering the needs of the survivor, rather than one that centers the needs of staff, the program, or funders.

3) All staff/volunteers will be trained on concepts of survivor-centered services, how to deliver trauma informed services, and the importance of self-care. Core training for advocates include an in-depth look at various modalities where impacts of trauma may manifest (physiological, behavioral, emotional, and interpersonal) with tangible ways they can incorporate trauma informed care when providing emotional support and connecting the survivor with resources to help uncover the causes and impacts of trauma.

4)Staff will place emphasis on participant strengths, engage and use coaching, motivational interviewing and other strength-based/person-centered approaches. As a result, staff/volunteers will fully support survivors to understand their trauma, how it manifests in their lives and how to move towards healing and resilience. Housing/economic stability assessment tools are used in partnership with survivors to develop individualized strength-based plans that are flexible and adjusted as needed. Survivors take the lead in planning and reviewing their progress towards short- and long-term goals and are offered support as needed.

5) Cultural responsiveness and racial equity are incorporated throughout the planned DV/SA RRH Program - the YWCA has a strong cultural focus serving the Black community while API Chaya focuses on serving the Asian and Pacific Islander community. The project has staff and demonstrated experience working with survivors from diverse cultures/backgrounds. The DV CE system requires that in order to complete and submit the DVCE Housing Assessment, all advocates must be trained on how to do the assessment within a trauma-informed lens that recognizes that race and identity matter in all aspects of someone's experience of domestic violence. The Coalition Ending Gender Based Violence oversees the training and continuous improvement of the CoC DV CE system, training and tools, bringing in-house expertise and community partners with expertise in racial justice and its intersections with domestic violence. The partners will maintain good partnerships and work closely with culturally specific sister agencies and vice versa to ensure that survivors can connect with an advocate of the same racial or cultural background, if desired. Each partner will recruit and hire staff of various backgrounds with multiple languages represented so survivors can better connect with their advocate. When staff of the same racial/cultural background may not be available,

interpreters are always available.

6) Partners understand that survivors experience extreme isolation from community supports and will work actively to support survivors connect back to community resources and/or build new natural supports through support groups for adults, youth and children, DV-specific mental health therapy and group counseling, and referrals to relevant culturally and identity-specific resources.

7) Partners will have Children and Youth Advocates on staff to offer specialized parenting support and resources, connection to DV-specific mental health therapy for families, children and youth, and connection to childcare resources.

4A-3h.	Plan for Involving Survivors in Policy and Program Development of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(f)	

Describe in the field below how the new project(s) will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

(limit 2,500 characters)

The nature of these projects are to provide survivor-centered services, the experience of survivors are always taken into account in the development of new policies and programs. Agencies often hire staff who identify as survivors and/or providers also engage in ongoing survivor-centered program and policy feedback processes. KCRHA also holds Base Building spaces to discuss and develop program models. Survivors and others with lived experience are outreached to engage in these spaces to ensure CoC-level program development is anchored in their voices and experience.

API Chaya programs are formed & shaped by centering the needs expressed directly from the most vulnerable and marginalized survivors and young people in our communities. They invest in steering committees who have decision-making power, hire former clients & program participants as staff, & conduct survivor surveys to guide strategic priorities.

YWCA has established systems in place for engaging participant voice in the assessment and development of their structures, policies, and programs. Through formal & informal methods, they are constantly engaged in a feedback loop of assessment, design, and implementation, as informed by the communities that they serve. Most recently (in 2020), YWCA engaged in agency-wide client feedback data collection which involved surveying program participants across all pillars of services. The survey asked respondents to report how well they felt they were respected, represented (culturally & linguistically), & connected to needed services. This survey found that over 90% of program participants reported feeling that they were respected by YWCA staff (4+ stars out of 5) & over 90% of program participants reported that they felt represented culturally and linguistically (4+ stars out of 5). Participants suggested adding services such as: help obtaining vouchers for housing & access to laptops/computers with webcam capabilities for video participation in virtual classes. Based feedback, YWCA departments have formed Race & Social Justice workplans which carefully assessed the survey findings & identified feasible & relevant resources that the YWCA can create or offer moving forward.

4B. Attachments Screen For All Application Questions

	We have provided the following guidance to help you successfully upload attachments and get maximum points:
1.	You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2.	You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3.	We prefer that you use PDF files, though other file types are supported–please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4.	Attachments must match the questions they are associated with.
5.	Only upload documents responsive to the questions posed–including other material slows down the review process, which ultimately slows down the funding process.
6.	If you cannot read the attachment, it is likely we cannot read it either.
	. We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
	. We must be able to read everything you want us to consider in any attachment.
7.	After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	KCHA Homeless Pre...	09/21/2022
1C-7. PHA Moving On Preference	No	SHA Moving On Pref	09/21/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/20/2022
1E-2. Local Competition Scoring Tool	Yes	2022 Local Compet...	09/20/2022
1E-2a. Scored Renewal Project Application	Yes	2022 Scored Renew...	09/20/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/21/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/27/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/27/2022
1E-5c. Web Posting–CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/27/2022

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/27/2022
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: KCHA Homeless Preference

Attachment Details

Document Description: SHA Moving On Pref

Attachment Details

Document Description: Local Competition Deadline Posting

Attachment Details

Document Description: 2022 Local Competition Scoring Tool

Attachment Details

Document Description: 2022 Scored Renewal Project Application

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Final Project Scores for All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Housing Leveraging Commitments

Attachment Details

Document Description: Healthcare Formal Agreements

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/20/2022
1B. Inclusive Structure	09/27/2022
1C. Coordination and Engagement	09/27/2022
1D. Coordination and Engagement Cont'd	09/27/2022
1E. Project Review/Ranking	09/28/2022
2A. HMIS Implementation	09/28/2022
2B. Point-in-Time (PIT) Count	09/28/2022
2C. System Performance	09/28/2022
3A. Coordination with Housing and Healthcare	09/27/2022
3B. Rehabilitation/New Construction Costs	09/27/2022
3C. Serving Homeless Under Other Federal Statutes	09/27/2022

4A. DV Bonus Project Applicants	09/28/2022
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Admission and Continued Occupancy Policy

ACOP

This is the latest version as of: 4-20-2022

Family Self-Sufficiency Program (FSS Program): The program established by a Housing Authority to promote self-sufficiency among participating families, including the coordination of supportive services.

Foster Child Care Payment: Payments to eligible households by state, local or private agencies.

Handicapped Assistance Expenses: Reasonable expenses that are anticipated, during the period for which annual Income is computed, for attendant care or auxiliary apparatus for a Handicapped or Disabled Family member, and **that are necessary to enable a Family member (including the Handicapped or Disabled member) to be employed or further his/her education**, provided that the expenses are neither paid to a member of the Family nor reimbursed by an outside source.

Head of Household: The adult member of the Family who is the head of the household for the purposes of determining income eligibility and rent. A Head of Household must be 18 years of age or older.

Homeless Family: For selection preference purposes, an applicant is considered a Homeless Family if they:

1. Lack a fixed, regular and adequate night time residence; and

2. Have a primary night time residence that is:

   a. A supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters and transitional housing for the mentally ill);

   b. An institution that provides a temporary residence for individuals intended to be institutionalized; or

   c. A public or private place not designed for or ordinarily used as, a regular sleeping accommodation for human beings.

A Homeless Family does not include any individual imprisoned or otherwise detained pursuant to an Act of the Congress or a State law.

Housing Authority (HA): The Housing Authority of the County of King, a public corporation.

HUD: The U.S. Department of Housing and Urban Development.

- ❑ Displacement by action of a housing owner;

- ❑ Displacement by domestic violence (domestic violence is defined as actual or threatened physical violence directed against one or more members of the applicant family by a spouse or other member of the applicant's household);

- ❑ Displacement to avoid reprisals;

- ❑ Displacement by hate crimes (hate crimes are actual or threatened physical violence of intimidation that is directed against a person or his or her property and that is based on the person's race, color, religion , sex, national origin, handicap, or familial status);

- ❑ Displacement by inaccessibility of unit;

- ❑ Displacement because of HUD disposition of a multifamily project.

3. **Family living in Substandard Housing**. A family is living in substandard housing if they are living in housing that:

- ❑ Is dilapidated;

- ❑ Does not have operable indoor plumbing;

- ❑ Does not have a usable flush toilet inside the unit for the exclusive use of the family;

- ❑ Does not have electricity, or has inadequate or unsafe electrical service;

- ❑ Does not have a safe or adequate source of heat;

- ❑ Should, but does not, have a kitchen;

- ❑ Has been declared unfit for habitation by an agency or unit of government

4. **Rent Burdened Household.** A Rent Burdened Household is a family who is currently, and for a minimum of (at least) the last 90 days, has been paying more than 50% of total family income for rent and utilities.

- ❑ Individuals and families who choose to pay a rent in excess of the established FMR for their bedroom size will not qualify as rent burdened.

5. **Residents displaced due to KCHA Redevelopment.** Families who have been displaced from a development as a result of HOPE VI demolition or other KCHA sponsored redevelopment activities ONLY– this is intended to allow families who

have indicated a desire to move back to the redeveloped site a priority to do so.

During initial re-occupancy of the site, qualified displaced residents may be selected from the waiting list and housed ahead of other applicants as follows:

❑ HOPE VI returnees displaced from Park Lake Homes I will be offered a unit based on their number established through a lottery system, rather than the date of application.

❑ Residents displaced as a result of other KCHA sponsored redevelopment activities may be offered a unit in accordance with the criteria outlined in the relocation plan established for the specific site.

All applicants will be allowed to initially qualify for a local preference by claiming it on the Housing Authority's preference certification form. Prior to actually being offered housing, all applicants will be required to document that a claimed local preference still exists (see Exhibit G for specific verification requirements). KCHA will waive this requirement for households who are participants in the Rapid Rehousing program (RRP) or any similar short-term *(lasting 12 months or less)* subsidy program. Such applicants will be eligible to retain their initially claimed local preference during program participation.

Unless waived as noted above, applicants who are unable to document qualification of a local preference when asked to do so, will be considered to have "no preference".

Applicants who do not qualify for a local preference as outlined above, may be considered otherwise eligible for housing assistance, but receive assistance only after applicants who document qualification for a local preference.

Notwithstanding the above, applicants who are elderly, disabled, or displaced will be offered housing before other single persons (see 6.C.5).

B. EXECUTIVE DISCRETION WAIVER

Applicants receiving a written waiver of the waiting list by the housing authority's executive director for urgent housing needs not meeting other preferences may receive housing assistance ahead of other applicants on the waiting list. Documentation of the reasons for such waiver will be included in the applicant's file

C. SPECIAL PROGRAM SET-ASIDE

The Housing Authority will administer a separate waiting list of applicants referred under any of the following SpecialProgram Set-Asides established by KCHA:

❑ Sound Families transitional housing partnership between the King County Housing Authority and the Gates Foundation.

move-on strategy --->

❑ Passage Point Conditional Housing program.

Applicants will be placed on the Special Programs Set-Aside waiting list according to the Region in which they wish to reside, bedroom size and date/time of graduation from the targeted housing program. Selection of families qualifying for housing assistance will be in rotation with the Housing Authority's Site-based and Regional Waiting lists as outlined in Section 6.   In addition, the following rules will apply in determining eligibility and tenant selection under this category:

❑ Applicants who have applied to the Housing Authority through Special Program Set-Aside may not simultaneously have an active application on the Authority's Site-based or Regional Waiting lists.

❑ Applicants qualifying for housing assistance under this set-aside program must complete requirements for graduation, as designated by the applicable KCHA Agency Partner, prior to being offered a public housing unit.

D. TARGETED, MIXED FINANCE AND REDEVELOPED PUBLIC HOUSING DEVELOPMENTS

Where the Housing Authority has combined the use of Public Housing funds with other government funding (direct of through provision of support services) or assigned project-based subsidy to a re-developed Public Housing site, selection of applicants from the waiting list will be made in compliance with the partnership and/or cooperation agreements entered into by the Housing Authority for the operation of the development. Specific properties affected by such an agreement and their stipulations include:

❑ **Bellevue 8 Single Family Homes**: Combines the use of Public Housing funding with funding from King County's Housing Opportunity Fund (HOF) program. Priority for this development is given to families who qualify as Homeless, as outlined under the Bellevue Homeless Families Scattered Site program requirements (See Exhibit X).

❑ **Greenbridge**: Combines the use of Public Housing funding and funding through the Low Income Housing Tax Credit (LIHTC) program to create a mixed-income neighborhood of new low-income and workforce housing together with affordable and market rate for-sale homes. As outlined in the partnership agreements and LIHTC program requirements, priority for individual developments within the Greenbridge community will be provided as follows:

> **Seola Crossing I and II** - 50% of the units will be given to households whose annual income is at or below 30% of the Area Median Income (AMI) based on family size. Priority for eight (8) units will be provided to families with annual income below 50% of the AMI based on family size. Remaining units will be given to households whose annual income is at or below 60% of the Area Median Income based on family size.

> **Nia Apartments** - 50% of the units will be given to households whose annual income is at or below 30% of the Area Median Income (AMI) based on family size. An additional 10% of the units will be given to households with annual income at or below 50% of the AMI based on family size. The remaining 40% of the units will be filled with households whose annual income is at or below 60% of the Area Median Income based on family size.

❑ **Birch Creek:** Replaces Public Housing subsidy with Project-Based Section 8 subsidy and combines the use of Low Income Housing Tax Credit (LIHTC) program funding to support redevelopment of the former Springwood Apartments. As established, 50% of the units are designated for occupancy by households whose annual income is at or below 30% of the Area Median Income based on family size. The remaining 50% of the units are designated for occupancy by households whose income is at or below 50% of the Area Median Income based on family size.

❑ **Pacific Court**: Acquired with financial assistance provided through King County, the development combines the use of Public Housing Operating Subsidy with on-site intensive support services funded through the County's Department of Community and Human Services and the Mental Health and Chemical Abuse and Dependency Services Division (DCHS/MHCADSD) to establish a Permanent Supportive Public Housing program for individuals who are formerly homeless or are at-risk of homelessness. The development is operated in conjunction with the Memorandum of Agreement between DCHS/MHCADSD, Seattle Mental Health (SMH) and the Housing Authority. Occupancy of the site is limited to applicants who are screened, determined eligible and referred for occupancy by SMH as a suitable unit assignment becomes available, in accordance with the Memorandum of Agreement between participating agencies.

In addition, applicants who qualify for specific set-asides, such as Disabled households and those meeting the definition of large households (as defined in development and program partnership/cooperation agreements) will be given priority for available units to the extent necessary to meet the set-aside requirements.

33: EXHIBIT X - OUTLINE FOR "BELLEVUE HOMELESS FAMILY SCATTERED SITE PROGRAM"

I. DESCRIPTION OF PROJECT

This project is a scattered site public housing development providing permanent housing for the homeless. There are eight (8) individual three-bedroom single-family houses averaging 1,200 SF/house. Each house is frame construction with three bedrooms and either one or 1 ½ baths and is located on its own individual lot.

Tenants of these houses will be single head of household families or two head of household families comprised of a minimum of three (3) to a maximum of six (6) persons. It is estimated that the number of tenants housed per year will range from 24 to 48. Naturally, this could fluctuate due to turnover.

II. ELIGIBILITY REQUIREMENTS

This program is targeted to homeless low-income families. In order to be accepted into the Bellevue Homeless Family Scattered Site Program, prospective tenants must demonstrate that their annual incomes do not exceed 50 percent of the annual median income for the Seattle/Everett Metropolitan Statistical Area, adjusted for family size, as estimated from time to time by the U.S. Department of Housing and Urban Development (HUD).

III. SUPPORT SERVICES

The housing Authority has entered into an agreement with the YWCA which is attached and incorporated into this Management Plan by reference. Through this contract, the YWCA will provide case management and support services which will include, but not be limited to, the following:

Home visitation once every two months for the first six months, thereafter as needed for a minimum of one year. During each home visitation, the YWCA case worker will discuss the participating family's present situation and will outline the many types of human services and job training programs (including those listed below) which are available to the family.

In addition, the YWCA case worker will assist program participants in their efforts to access these needed human services programs.

Telephone Contract Services every two-three weeks for first three months, thereafter as needed for a minimum of one year. During each contact, the YWCA case worker will discuss the participating family's present situation and will outline the many types of human services which are available to the family.

In addition, the YWCA case worker will assist program participants in their efforts to access these needed service programs.

Mental Health & Substance Abuse Referral Service through the King County systems.

Eastside Mental Health (EMH) offers three separate divisions to better serve the diverse needs of the community. They include:

Community Support Services – Meeting the needs of those with severe and Persistent forms of mental illness.

-Case Management   -Housing   -Vocational
-Psychiatric Case   -Family Support   -Daily Activity
-24-Hr. Emergency Service   -Advocacy

Crisis Intervention Services
-Emergency intervention and assessments in community settings
-Walk-in and next day appointments
-Psychiatric care

Eastside Counseling Services – Responding to the concerns of families, children and individual adults.

-Individual, family and group therapy
-Specialized services (family sexual abuse and eating disorders)
-School-based programs
-Eastside Behavioral Responsibility Programs
-Psychiatric care & psychological assessments
-Volunteer and intern training and supervision

Employment and Job Training services offered through the YWCA Eastside employment program located in Bellevue.

Services Provided:

-Skills Assessment
-Career Choices
-Interviewing Techniques
-Job Search Techniques
-Earning a GED
-Choosing a College/Vocational School

-Applying for Financial Aid

Resources Available:

        -YWCA Job Bank
        -Job Hunt Support Group
        -Resume Preparation Service
        -Classes & Workshops
        -Employer Panels
        -Educational Counseling

Many services are free; others are based on a sliding scale fee.

Program Location – Eastside

YWCA Eastside Branch
1420 156th Avenue NE
Bellevue, WA 98007
(425) 644-7361

King County Housing Authority

Section 8
Administrative Plan

S8 Voucher Program

This is the latest version as of: 4/20/2022

SECTION 5: PARTICIPANT SELECTION

Among income eligible applicant families of the size and composition appropriate to available Vouchers, families will be selected without regard to race, color, religion, age, sex, national origin, familial status, marital status, parental status, sensory, mental, or physical disability or the use of a trained guide dog by a visually or hearing impaired person. In addition, no person will be automatically excluded from participation in or denied the benefits of the Housing Voucher Program solely because of membership in a class such as unmarried mothers, recipients of public assistance, persons with a disability, etc.

The HA's Participant Selection system will be administered in a manner that is not incompatible with Title VI of the Civil Rights Act of 1964, the Federal Fair Housing Act, Executive Order 11063, as amended, Executive Order 12259, Executive Order 12892, Title II of the American with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, state or local Fair Housing laws, and any other HUD requirements and regulations issued under the above authorities.

Specific participant selection procedures, definitions and requirements not covered in this Administrative Plan or in the MTW agreement will adhere to the guidelines of 24 CRF Part 882, Part 982 and Part 983.

A. INCOME TARGETING REQUIREMENTS

The HA will adhere to the statutory requirement that 75% of newly admitted families in any fiscal year be families who are extremely low-income. To ensure this goal is met, the HA will twice yearly monitor incomes of newly admitted families and the income of the families on the waiting list. If it appears the requirement is not being met, the HA retains the right to skip higher income families on the waiting list to reach extremely low-income families. If there are not enough extremely low-income families on the waiting list, the HA will conduct outreach on a non-discriminatory basis to attract extremely low-income families to reach the statutory requirement.

B. Definitions OF LOCAL PREFERENCES

1. **Extremely Low-Income Household.** A family will be considered extremely low-income whose total household income is equal to or less than the higher of the Federal poverty level or 30% of the Area Median Income for their household size.

   - Recipients of federal rent subsidy programs are excluded from qualification of a local preference under this category.

2. **Involuntarily Displaced.** A family is or will be considered involuntarily displaced if the applicant has vacated or will have to vacate the unit where the applicant lives because of one or more of the following:

- Displacement by disaster;

- Displacement by government action;

- Displacement by action of a housing owner (where a signed lease existed);

- Displacement by domestic violence.

- Displacement to avoid reprisals

- Displacement by hate crimes. Hate crimes are actual or threatened physical violence or intimidation that is directed against a person or his or her property and that is based on the person's race, color, religion, sex, national origin, disability, or familial status;

- Displacement by inaccessibility of unit;

- Displacement because of HUD disposition of a multifamily project.

3. **Substandard Housing.** A family is living in "Substandard Housing" if they are "Homeless" as defined in Section 2 of this administrative plan, or if living in housing that:

- Is dilapidated;

- Does not have operable indoor plumbing;

- Does not have a usable flush toilet inside the unit for the exclusive use of the family;

- Does not have electricity, or has inadequate or unsafe electrical service;

- Does not have a safe or adequate source of heat;

- Should, but does not have a kitchen;

- Has been declared unfit for habitation by an agency or unit of government.

4. **Rent Burden.** A rent burdened family is a family who is currently paying more than 50% of total family income for rent and utilities. Individuals and families

who choose to pay a rent in excess of the established FMR for their bedroom size will not qualify as rent burdened.

C. VERIFICATION OF LOCAL PREFERENCE

Prior to being placed on the Section 8 waiting list, all applicants must initially claim qualification for one of the local preferences on their application for housing. Verification will only be required at this point if the HA has evidence indicating that misrepresentation has occurred or otherwise showing that the declaration is inaccurate. Prior to actually being selected for housing, applicants will be required to document that a preference still exists (See Exhibit E of the Administrative Plan for specific verification requirements).

1. The HA will waive this requirement for applicants who are participants in the Rapid Rehousing Program (RRP) or any similar short-term subsidy program (lasting 12 months or less). Such applicants will be eligible to retain their initially claimed local preference during participation in these programs.

2. If a Section 8 applicant is currently receiving tenant-based assistance under the HOME Program, the HA determines whether the applicant qualifies for a preference based on the situation of the applicant at the time they received assistance from the HOME Program.

   Applicants unable to document eligibility of a claimed preference when required will be determined to be ineligible for the Section 8 program.

D. ESTABLISHING A LOCAL PREFERENCE

The HA will publicly notify interested parties for comment any time a new local preference is proposed or a current local preference is revised. Interested parties will be invited to comment on the proposed additions and present any concerns they feel should be addressed. Any change in the HA local preference will be made in accordance with the provisions of the MTW agreement and the annual plan.

E. ORDER OF SELECTION

Applicants determined eligible for the waiting list through selection during an advertised Lottery opening or those eligible for participation in one of KCHA's specific targeted housing programs will be placed on the General HCV waiting list. Selection from the general waiting list will be made using the priorities listed below. Individual program requirements may affect selection as detailed below.

1. **Priority 1** – Targeted Housing Voucher Funding.
   Eligible applicants who qualify for one of the local preferences and who document qualification for one of KCHA's targeted voucher programs may be housed ahead of other applicants. The HA may limit the number of vouchers issued annually under each targeted program, based upon the number of vouchers allocated for the program, voucher turnover, and current and projected program utilization.

Targeted Voucher programs established by KCHA include:

a. **Supportive Housing Vouchers**

   i. **Housing Access Services Program (HASP)** - This program serves people with disabilities, primarily single adults under the age of 62. Referrals are made from one of two sources: 1) a consortium of King County's mainstream human service and behavioral healthcare systems or 2) specific social service provider agencies. These systems directly provide and financially support contracted services such as housing search, crisis intervention, case management and/or clinical services to referred participants. For preference qualification purposes, households moving-on from a KCHA funded sponsor-based program, the Shelter Plus Care program or an approved service enriched program in collaboration between KCHA and King County will retain the preference documented at the time of entry into the service-enriched housing program from which they are transitioning. This category also includes non-NED Mainstream vouchers issued prior to 2018.

   Move-on strategy --->

   Under HASP applicants will be referred according to the following criteria:

   - Disabled applicants who are either homeless or have been determined by their service provider agency to be prepared to move to permanent housing from temporary or transitional housing programs such as Cluster Housing, Shelters and HOPWA funded transitional programs.
   - Disabled applicants who have been determined by an agency to be prepared to transition from a supervised living arrangement to a supported living arrangement, such as clients who are transitioning from Group Homes, Hospitals, Living with Family Care Givers, Congregate Care Facilities and Assisted Living Facilities.
   - Physical Rehabilitation Facilities – Applicants that are participating in an agency-coordinated and/or sponsored program.

   ii. **Mainstream NED** – This targeted program serves households which contain a disabled non-elderly adult.
   Applicants for this targeted program will be taken in the following order:
      a. Applicants participating with the HASP consortium who also qualify as either transitioning out of an institutional and other segregated setting, at serious risk of institutionalization, homeless, or at risk of becoming homeless will receive priority.
      b. Other applicants not participating with a HASP consortium agency and who meet the requirements listed above. These applicants will be placed on the waiting list but will not be given a lottery

number and will only be eligible for the Mainstream NED program.

   c. If there are insufficient applicants who meet the requirement to be homeless or otherwise at risk, then non-homeless households which meet other program requirements may be housed.

b. **Family Supportive Housing Programs** - These programs serve families with children who are Homeless, at risk of Homelessness, at risk of separation as a result of poor living conditions, exiting KCHA-recognized emergency and transitional housing, and survivors of domestic violence. Referrals are made from supportive service providers and government child welfare agencies that are operating under a written agreement with KCHA to provide housing search, crisis intervention, housing stabilization, and/or case management services to participants. Examples include Family Unification Program, Domestic Violence and 2163 Homeless programs.

c. **Terminally Ill Housing Program –** This program serves applicants who have a terminal illness and are likely to die before they could receive and use assistance in the form of a Voucher if they had to wait their chronological turn on the waiting list. Terminally ill applicants are defined as individuals with a medical prognosis that their life expectancy is three years or less. In the case of applicants suffering from the AIDS virus, only individuals classified with an AIDS Indicator Condition of C1, C2, C3, or B3 meet the definition of terminally ill. The condition must be documented by the attending physician and/or a Social Service Agency that has been working with the applicant and can provide the necessary information.

d. **Veteran Affairs Supportive Housing Program (VASH)** - This program serves homeless and at-risk Veterans identified as qualifying for the program by the local Veteran's Affairs (VA) Medical Center. Clients must be referred from the VA and receive case management and other supportive services from the VA under a written agreement with the Housing Authority.

e. **Additional Targeted Programs**
This category includes programs designed to assist applicants in KCHA-identified special needs areas as well as applicants selected in conjunction with demonstration programs established by KCHA to test and measure the impact of new approaches to the delivery of housing services.   Examples of programs under this category include, but are not limited to, the Creating Moves to Opportunity (CMTO) program, and programs established to assist families who are homeless or at-risk of homelessness. Programs may include those in which applicant referrals are made from support service providers operating under a written agreement with KCHA to provide housing search, crisis intervention, housing stabilization, and/or case management services to participants.

11/19/2019

2. **Priority 2** - Non-targeted Housing Voucher Applicants.
Includes applicants who entered the waiting list through a KCHA advertised waiting list opening. This includes applicants who have claimed qualification for a local preference, been determined initially eligible and were randomly selected and assigned a lottery number only. Final application screening – including but not limited to verification of current eligibility for a local preference – is required prior to voucher assignment. Applicants will be selected and invited to a KCHA Voucher briefing in the order of the lottery number assigned.[32]

F. EXCEPTIONS TO THE WAITLIST

1. Tenant Protection Assistance - When the HA receives funding from HUD targeted for families living in specified units, the family may be admitted to the program without placement on a waiting list. Families qualifying for Tenant Protection Assistance may be selected any time the targeted assistance is made available. Examples include current Public Housing residents who are living in units being demolished as a result of HOPE VI or other community redevelopment programs or families being displaced from other HUD assisted housing where the owner is opting out of the contract.

2. Executive Exception – Applicants who, as determined by the HA, are in urgent situations where they may or may not be currently on a waiting list. All such situations will be verified as to the urgency of the applicant's housing needs and will only be approved by the Executive Director or their designee.

3. Other special voucher allocations, which may be issued by HUD in response to emergency needs.

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[32] Approved under MTW 7/21/08

EXHIBIT T: AFFIRMATIVELY FURTHERING FAIR HOUSING PLAN

Three Major Impediments to Fair Housing in King County: According to the King County Consolidated Plan, 2005 – 2009, the three major impediments to fair housing are

I.   HOUSING DISCRIMINATION IMPEDIMENTS:
- Rental market discrimination, with the most notable discrimination occurring on the basis of race, national origin, disability and familial status;
- Discriminatory financing in home ownership including predatory lending, on the basis of race or national origin and sometimes age; and,
- Discriminatory zoning issues and practices and discrimination by housing associations.

II.   ADMINISTRATIVE PRACTICE IMPEDIMENTS:
- Access to fair housing rights information on a day-to-day basis;
- Confusion about where to go for help with fair housing and where to send people for help;
- Local jurisdiction capacity for fair housing enforcement mechanisms where most of the discrimination occurs; and
- Lack of monitoring for sub-recipients, i.e., entities awarded funds for projects.

III.   INADEQUATE SUPPLY OF AFFORDABLE HOUSEHOLDS FOR THE LOWEST INCOME LEVELS:

Since 2003, King County Housing Authority has been a Moving to Work Housing Authority, as a result of being named a high-performing housing authority by the U.S. Department of Housing and Urban Development.   As mandated by Congress, the MTW Demonstration project provides KCHA and other designated housing authorities with significant flexibility to develop approaches to meet the jurisdiction's housing needs.   Two specific goals of the MTW program are to expand KCHA clients' housing choices and preserving and increasing affordable housing opportunities while focusing on those in greatest needs.

Actions taken by King County Housing Authority (KCHA) to further fair housing through EXAMINATION OF ITS PROGRAMS OR PROPOSED PROGRAMS:

Through the annual submission of an MTW Report to HUD, KCHA outlines program accomplishments and evaluates progress towards upcoming goals.   In addition, an MTW Annual Plan is developed and submitted annually to HUD detailing any new projects which are being proposed for the upcoming year. A number of revisions have been made to the Section 8 program to further fair housing including increases to the payment standard, creation of programs to assist homeless and special needs clients, and increased access to the reasonable accommodation process.

Actions taken by KCHA to IDENTIFY AND REDUCE IMPEDIMENTS TO FAIR HOUSING CHOICE:

The following are specific King County Housing Authority efforts to identify and reduce impediments to fair housing choice:

1. **Expanding its role as the safety net for homeless and special needs populations in King County:** In partnership with the Bill and Melinda Gates Foundation and local governments, King County Housing Authority (KCHA) has created a network of service-enriched housing for homeless families. It has redefined tenant selection preferences to move more homeless families into public housing. KCHA's "Housing First" program, in partnership with local behavioral health care systems and United Way, provides housing and services to chronically homeless individuals, those who are most susceptible to housing discrimination.

2. **Ending Homelessness:** KCHA is a leader in the region's efforts to end homelessness by expanding housing for homeless and special needs households, working to serve "hard-to-house" populations not traditionally served by mainstream housing programs, and coordinating rental subsidies with private and public service funding. This year, partnering with King County and behavioral health providers, KCHA will house up to 100 chronically homeless and mentally ill individuals who currently cycle between psychiatric hospitals, jails and the street.

3. **Public Housing and Section 8 Admissions Preferences:** When selecting applicants, KCHA uses local preferences for the Public Housing, Section 8 Housing Choice Voucher and Project-based Assistance programs. Each program's policies are developed in concert with other admissions-related policies. KCHA continues to monitor the impact of the Public Housing site based, regional and Sound families waiting lists and will use MTW authority where needed to address problem areas.

4. **Limited English Persons (LEP):** Communicating with clients with limited English proficiency is a priority to assure that applicants and residents understand program requirements. Since public housing residents speak more than 20 languages, KCHA has developed a plan to assist clients with limited English proficiency navigate our programs. A working group meets regularly to discuss new ideas on improving communication to LEP clients.

5. **Reasonable Accommodations:** When an applicant for housing indicates on the application that he/she needs reasonable accommodations in their housing, the application is referred to KCHA's Section 504 Coordinator for assistance in locating accessible public housing units that meet the reasonable accommodation needs of the applicant. Those needs include **voucher extensions, additional bedroom requests**, and higher payment standards to name a few. In 2008 the King County Section 8 program received 591 requests of which 454 were approved.

6. **Staff Training, Advocacy and Tenant Education:** King County Housing Authority pursues the following additional strategies to address identified impediments to fair housing choice, including:
   - Providing staff training on current changes in laws and regulations.
   - Providing active outreach and education to landlords throughout King County about Section 8 to increase the number of potential landlords willing to accept Section 8 tenants.
   - Intervening with landlords to address concerns.
   - Offering education to Section 8 and Public Housing program participants about their fair housing rights and how to file complaints, sometimes assisting them with the filing process.

Actions undertaken by KCHA to ADDRESS ADMINISTRATIVE IMPEDIMENTS TO FAIR HOUSING IN VIEW OF AVAILABLE RESOURCES:

King County Housing Authority staff in all offices including the corporate office, the Section 8 office and the on-site management offices are aware of local resources which can assist tenants to deal with discrimination in housing.   When an applicant or tenant calls regarding a landlord/tenant concern, the caller is referred to their local fair housing office and the Tenant's Union. Applicants receiving housing vouchers also are given information regarding fair housing at their orientation. Between 2004 and 2006, King County Housing Authority established site-based management offices at each of its public housing sites in an effort to make services more accessible.   In addition an on-line Section 8 Housing application was instituted for greater accessibility.

Actions undertaken by KCHA to WORK WITH LOCAL JURISDICTIONS TO IMPLEMENT INITIATIVES TO FURTHER FAIR HOUSING:

1. **Deconcentration:**   Utilizing the HOPE VI program, new project-basing rules for Housing Choice vouchers developed under MTW and KCHA's bond and tax credit financed inventory, KCHA is giving low income households greater access to neighborhoods with strong school systems and ample entry-level job opportunities.

2. **Encouraging Homeownership:** Using a Resident Opportunity Self-Sufficiency (ROSS) grant and MTW flexibility, KCHA is helping public housing residents become homeowners. Exceeding the program target, 312 households purchased homes under the program, with 66% utilizing KCHA down payment assistance grants of up to $15,000.

3. **King County's Plan to End Homelessness in Ten Years (A Roof Over Every Bed in King County: Our Community's Ten-Year Plan to End Homelessness):** This local Ten-Year Plan reflects a regional commitment to seek long-term and sustainable solutions to homelessness, utilizing best practices and programs that produce tangible results. Its priorities are: homeless prevention; development of new housing and improved connections to support services; and building the community and political will to end homelessness. In 2005, this Plan was adopted and the Committee to End Homelessness in King County (CEHKC) was formed. CEHKC is made up of representatives of nonprofit organizations, businesses, local governments, homeless advocates and the faith community. KCHA's Executive Director, Stephen Norman, is the Co-Chair of the Interagency Agency Council, which oversees implementation efforts of the 10-year plan. KCHA uses this plan as a tool in identifying unmet housing needs and aligning KCHA resources with other funders to address those needs.

Actions undertaken by KCHA to PROACTIVELY ADDRESS ACCESSIBILITY PROBLEMS FOR PERSONS WITH DISABILITIES:

King County Housing Authority maintains policies and procedures which are part of a reasonable accommodation plan with the deliberate intention of addressing challenges of all people with disabilities. The following proactive steps address these challenges:

1. **Assist program applicants and participants to gain access to supportive services available within the community, but not require eligible applicants or participants to accept supportive services as a condition of continued participation in the program.** King County Housing Authority provides Resident Services Coordinators for each of the 23 senior and disabled properties.   Each of these coordinators has information and directories of services available in the community and can inform residents of supportive services provided by community-based agencies. Acceptance of supportive services is not a condition of continued participation in the program.

2. **Identify public and private funding sources to assist participants with disabilities in covering the costs of structural alternations and other accessibility features that are needed as accommodations for their disabilities.**   In the public housing properties owned by King County Housing Authority, costs of approved reasonable accommodations are paid for KCHA.   In both Section 8 Tenant-based and Project-based programs, requests for reasonable accommodations are between the resident and the landlord. Section 8 staff maintains lists of possible private agencies that can help complete the work and can assist in locating resources.

3. **Not deny persons who qualify for HCV under this program other housing opportunities or otherwise restrict access to PHA program to eligible applicants who choose not to participate.** Generally, King County Housing Authority does not make participation in services a condition of housing. However, under certain circumstances where the service is directly tied to the housing program, particularly in Project-based units, services may be required for program participation.

4. **Provide housing search assistance.** In addition to maintaining a list of landlords willing to participate in the Section 8 program, King County Housing Authority contracts with the YWCA of Seattle, King and Snohomish Counties to provide housing search assistance for HCV applicants.

5. **In accordance with rent reasonable requirements, approve higher rents to owners that provide accessible units with structural modifications for persons with disabilities.** King County Housing Authority performs a rent reasonable test on all Section 8 units and will consider any improvements made by a landlord to make a unit accessible for a person with a disability. In addition, KCHA has a full time 504 Coordinator who reviews any request for a higher rent as a reasonable accommodation and will adjust rents for accessible units.

6. **Provide technical assistance, through referrals to local fair housing and equal opportunity offices, to owners interested in making reasonable accommodations or making units accessible to persons with disabilities.** The King County Housing Authority Section 8 office provides a website that allows owners to advertise accessible units.   While KCHA does not fund

a private owner to renovate for accessibility, they will assist by directing them to possible agencies that perform or fund the desired accommodation.

Actions undertaken by KCHA to MAINTAIN RECORDS REFLECTING ACTIONS TAKEN TO FURTHER FAIR HOUSING:

Records of analysis and actions outlined in this plan are kept through monthly, quarterly, and yearly reports presented in a variety of formats including the MTW Annual Report and Plan, quarterly financial reports, monthly Section 8 and Public Housing management reports, and updates to the HCV Administrative Plan.

CERTIFICATION

The King County Housing Authority certifies that it operates it programs in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and title II of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

SOURCES OF INFORMATION: Sources of information include the following:

1. The major source of information providing guidelines for the investment of certain federal housing and community development funds in King County outside the City of Seattle, during 2005-2009 is the "Consolidated Plan," a document written by representatives of the King County Consortium, an organization made up of 35 small cities and the unincorporated areas of King County.   The Plan had extensive input from a wide range of additional stakeholders including agencies, advocates, community-based organizations, local and state government staff, and members of the public including low income individuals.
2. The most current housing action plan and "Analysis of Impediments to Fair Housing Choice" was published in 2005 and will be in effect through 2009.
3. Reference is made to fair housing in the 2009 Moving to Work Annual Plan for the King County Housing Authority.
4. Reports are published quarterly by the Committee to End Homelessness.

IV.   ADDENDUM #1

FAMILY UNIFICATION PROGRAM

(a). Actions undertaken by King County Housing Authority to ENSURE CERTIFICATION OF FUP ELIGIBLE FAMILIES THAT MAY BE ON KCHA'S WAITING LIST AND ENSURE THAT THE FAMILY MAINTAIN THEIR ORIGINAL POSITION ON THE WAITING LIST AFTER CERTIFICATION.

As part of the Memorandum of Understanding with the local Department of Child and Family Services (DCFS), KCHA will create a data sharing agreement whereby the names on the HCV waiting list will be cross-referenced with the DCFS list of eligible families. Those families identified as FUP eligible will be given preference on the FUP waiting list. Families will maintain their original position on the HCV waiting list until they receive either a FUP voucher or a general voucher, whichever occurs first.

(b). Actions undertaken by King County Housing Authority to APPROPRIATELY PLACE ALL FUP ELIGIBLE FAMILIES REFERRED FROM DCFS ON THE HCV WAITING LIST IN ORDER OF FIRST COME, FIRST SERVED.

Eligible Families referred by DCFS will be given a housing preference and placed on the FUP waiting list. Families will be selected from this list on a first-come, first-served basis.

(c). Actions undertaken by King County Housing Authority to INFORM APPLICANTS ON HOW TO FILE A FAIR HOUSING COMPLAINT INCLUDING THE PROVISION OF THE TOLL FREE NUMBER FOR THE HOUSING DISCRIMINATION HOTLINE: 1-800-669-9777 or the Federal Information Relay Service at 1-800-887-8339.

All Section 8 applicants including FUP participants attend an orientation briefing where they receive information packets including copies of the Fair Housing Complaint file form and instructions for filing. This paperwork includes the toll free number for the housing discrimination hotline. If they file a complaint, they can send these forms directly, or King County Housing Authority will send the forms for them.

V.   ADDENDUM #2:

RENTAL ASSISTANCE FOR NON-ELDERLY PERSONS WITH DISABILITIES IN SUPPORT OF DESIGNATED HOUSING PLANS

(a). Actions undertaken by King County Housing Authority to IDENTIFY NON-ELDERLY DISABLED FAMILIES ON ITS PUBLIC HOUSING WAITING LIST THAT WILL NOT BE HOUSED DUE TO AN APPROVED OR SUBMITTED DESIGNATED HOUSING PLAN.

KCHA has reconstructed the waiting lists for the Public Housing buildings affected by the designated housing plan and will contact the non-elderly disabled applicants at their last known address. Any qualifying applicant responding to the inquiry will be given priority to receive a Housing Choice Voucher.

(b). Actions undertaken by King County Housing Authority to INFORM APPLICANTS ON HOW TO FILE A FAIR HOUSING COMPLAINT INCLUDING THE PROVISION OF THE TOLL FREE NUMBER FOR THE HOUSING DISCRIMINATION HOTLINE: 1-800-669-9777 or the Federal Information Relay Service at 1-800-887-8339.

All Section 8 applicants including FUP participants attend an orientation briefing where they receive information packets including copies of the Fair Housing Complaint file form and instructions for filing. This paperwork includes the toll free number for the housing discrimination hotline. If they file a complaint, they can send these forms directly, or King County Housing Authority will send the forms for them.

VI.   ADDENDUM #3:

RENTAL ASSISTANCE TO NON-ELDERLY PERSONS WITH DISABILITIES RELATED TO CERTAIN TYPES OF SECTION 8 PROJECT-BASED DEVELOPMENTS AND SECTIONS 202,221(d)(3) and 236 DEVELOPMENTS (CERTAIN DEVELOPMENTS)

(a). Actions undertaken by King County Housing Authority to IDENTIFY AND CONTACT ALL NON-ELDERLY DISABLED FAMILIES THAT WERE AFFECTED BY THE PREFERENCES, OR RESTRICTED OCCUPANCY, TO CERTAIN UNITS IN CERTAIN DEVELOPMENTS FOR OCCUPANCY BY ELDERLY FAMILIES ONLY.
KCHA has identified a number of buildings in our jurisdiction that restricted housing to elderly families only and has been able to obtain a copy of their waiting lists at the time the elderly only designation was implemented. KCHA will contact the non-elderly disabled applicants at their last known address. Any applicant responding to the inquiry will be given priority to receive a Housing Choice Voucher.

(b). Actions undertaken by King County Housing Authority to INFORM INDIVIDUALS ON HOW TO FILE A FAIR HOUSING COMPLAINT INCLUDING THE PROVISION OF THE TOLL FREE NUMBER FOR THE HOUSING DISCRIMINATION HOTLINE: 1-800-669-9777 or the Federal Information Relay Service at 1-800-887-8339.

All Section 8 applicants including FUP participants attend an orientation briefing where they receive information packets including copies of the Fair Housing Complaint file including the phone number. If they file a complaint, they can send these forms directly, or King County Housing Authority will send the forms for them.

VII.   ADDENDUM #4:

RENTAL ASSISTANCE FOR NON-ELDERLY PERSONS WITH DISABILITIES APPLYING ON THEIR OWN OR TRANSITIONING FROM NURSING HOMES OR OTHER HEALTH CARE FACILITIES

(a). Actions undertaken by King County Housing Authority to IDENTIFY NON-ELDERLY DISABLED FAMILIES TRANSITIONING FROM NURSING HOMES AS WELL AS OTHER NON-ELDERLY DISABLED FAMILIES ON ITS SECTION 8 WAITING LIST .
As part of the Memorandum of Understanding with the local Department of Social and Health Services (DSHS), KCHA will create a data sharing agreement whereby the names on the HCV waiting list will be cross-referenced with the DSHS list of eligible families. Those families identified as eligible will be given preference for the special vouchers issued under this NOFA. Families will maintain their original position on the HCV waiting list until they receive either a special voucher or a general voucher, whichever occurs first.

(b). Actions undertaken by King County Housing Authority to APPROPRIATELY PLACE ALL NON-ELDERLY DISABLED FAMILIES TRANSITIONING FROM NURSING HOMES AS WELL AS OTHER NON-ELDERLY DISABLED FAMILIES REFERRED FROM DSHS ON THE HCV WAITING LIST IN ORDER OF FIRST COME, FIRST SERVED.

Eligible Families referred by DSHS will be given a housing preference and placed on the Special Program waiting list. Families will be selected from this list on a first-come, first-served basis.

(c). Actions undertaken by King County Housing Authority to INFORM APPLICANTS ON HOW TO FILE A FAIR HOUSING COMPLAINT INCLUDING THE PROVISION OF THE TOLL FREE NUMBER FOR THE HOUSING DISCRIMINATION HOTLINE: 1-800-669-9777 or the Federal Information Relay Service at 1-800-887-8339.

All Section 8 applicants attend an orientation briefing where they receive information packets including copies of the Fair Housing Complaint file form and instructions for filing.   This paperwork includes the toll free number for the housing discrimination hotline. If they file a complaint, they can send these forms directly, or King County Housing Authority will send the forms for them.

Project-based Section 8 Administrative Plan

King County Housing Authority

13: TENANT APPLICATION PROCESS

A. GENERAL APPLICATION REQUIREMENTS

The following application requirements apply to ALL Project-based Assistance Programs.

1. **Income Targeting Requirements**

   KCHA applies the statutory requirement of the Housing Choice Voucher Program requiring 75% of newly admitted families in any fiscal year be Extremely Low-Income families to the Project-based Assistance Programs. This requirement does not apply to each individual Project; rather it applies to the Project-based Assistance Program as a whole. To ensure that this goal is met, KCHA will twice yearly monitor incomes of newly admitted families and the income of the families on the waitlists. If it appears the requirement is not being met, KCHA will determine whether particular projects are not meeting the requirement and work with them to make adjustments in program outreach and screening as needed. KCHA retains the right to skip higher income families on the waiting list to reach extremely low-income families. If there are not enough extremely low-income families on the waiting list, KCHA will conduct outreach on a non-discriminatory basis to attract extremely low-income families to reach this goal.

2. **Waitlists**

   KCHA and/or Owners will administer waitlists in a manner that affirmatively furthers Fair Housing goals and prohibits discrimination. Waitlists and selection will be administered in a manner that is in accordance with Title VI of the Civil Rights Act of 1964, the Federal Fair Housing Act, Executive Order 11063, as amended, Executive Order 12259, Executive Order 12892, Title II of the American with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, State or local Fair Housing laws, and any other HUD requirements and regulations issued under the above authorities.

   In addition, KCHA will ensure compliance with the Violence Against Women Act of 2013 (VAWA 2013) which provides that an applicant for assistance under a covered housing program may not be denied admission to or denied assistance on the basis or as a direct result of the fact that the applicant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking, if the applicant otherwise qualifies for admission, assistance, participation, or occupancy.

   Waitlists are Program specific. Generally applicants applying for Permanent Replacement Housing would apply through the Central Applications Center and choose "Private Housing" as their waitlist choice. Supportive Housing Programs do not maintain a waitlist due to the urgent situation of the households targeted.

Instead, owners and/or their contracted service provider will refer households needing a unit as they become available. [52]

3. **Referral and Waitlist Monitoring**

To ensure that Project-based Assistance referral and waitlist processes are effective in meeting Fair Housing guidelines, KCHA monitors the processing of applicants on the waitlist. In the case of project sponsors managing and maintaining a waiting list, the sponsor will be required to submit a detailed Tenant Selection and Assignment Plan that meets all of the requirements of furthering Fair Housing goals and objectives and the Authority's policies and procedures. If this monitoring appears to reflect a disproportionally underrepresented portion of the target population, KCHA will begin more frequent monitoring of those projects and begin corrective action including, but not limited to: requiring new referral sources be added to the outreach plan, changes in program design that provide more culturally-appropriate services, and/or replacement of the referring agency.

4. **Suspension of Applications**

If the number of Applicants claiming Preferences on any waitlist greatly exceeds the number of Families that the Housing Authority is likely to be able to house within the following 12 months, the Housing Authority may at any time suspend the acceptance or processing of new applications or the addition of any new Applicants on that waitlist.

5. **Housing Choice Voucher Program Applicants**

KCHA will not directly offer applicants on its HCV waitlist the opportunity to apply for Project-based Assistance. However, applicants on the HCV waitlist or any KCHA-managed subsidized housing waitlist may apply for any Project-based Project waitlist for which they are eligible.

6. **Availability of Information regarding Project-based Projects**

KCHA and/or Owners will make information available to Applicants upon request regarding Project-based Projects including: a description of the development, services offered, and estimates of the time that an applicant may be on a specific waitlist.

7. **Rescheduling Appointments**

The Housing Authority will allow a Family to reschedule for good cause. Generally, no more than one opportunity will be given to reschedule without good cause, and

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[52] Approved MTW Policy Section V.4

no more than two opportunities will be given for good cause. The decision as to the qualifications of "good cause" will be made on a case-by-case basis and will be at the discretion of the Housing Authority. Applicants who are being removed from a waitlist for reasons other than lack of response will be offered the right to an informal review before being removed from a waitlist.

B. ORDER OF SELECTION- ALL PROGRAM CATEGORIES

1. Preferences

Preferences establish groups of Applicants that are prioritized over other Applicants, regardless of date and time. Preferences are established for each Project-based Assistance Program. KCHA will publicly notify interested parties for comment any time a new local preference is proposed or a current local preference is revised. Interested parties will be invited to comment on the proposed changes and present any concerns they feel should be addressed. Any change in the Project-based local preferences will be made in accordance with the provisions of the MTW Agreement with HUD and its MTW Annual Plan.

2. Executive Director's Waiver

Applicants who, as determined by KCHA, are in urgent situations where they do not qualify for any of the preferences in a particular Program may be approved to receive Project-based Assistance by the Executive Director. All such situations will be verified as to the urgency of the Applicant's housing needs.

3. Accessible Units

In selecting families to occupy Project-based units with special accessibility features for persons with disabilities, KCHA will refer, and the Owner must select families needing these unit features above others on the waitlist.

4. Eligibility

For purposes of eligibility, all families who qualify for a preference will be considered eligible to be placed on the Project-based waiting list except "other" single persons who are defined as those who are not elderly, near-elderly, or disabled attempting to apply on their own.

5. Existing Tenant Protections

In order to minimize displacement of in-place families, the HA will have full discretion to either turn on Project-based subsidies upon vacancy at the property, or to offer in-place protections. In-place protections are applicable if an existing unit that is to be placed under contract is occupied by an eligible family on the date of the execution of the Project-based HAP contract. These protections also apply to

occupied units where rehabilitation is planned. If this is the case, families will be given the opportunity to apply for assistance. Admission of such families is not subject to income targeting, however existing tenants must meet a local housing preference described under Section G.4 in order to qualify for the Project-based subsidy. If an existing family is determined eligible and placed on KCHA's waitlist, they will be given an absolute selection preference and referred to a unit that is appropriately sized for the family. Families under lease at the time of execution of a HAP contract will be required to sign a new one-year lease at the time that their subsidy begins.

a. **Notice to Existing Tenants.** If Project-based Assistance is to be turned on upon unit vacancy, this section does not apply. KCHA will ensure that Owners of Existing Housing Developments notify all existing eligible tenants of the opportunity to apply for assistance and that all tenants are given ample time and accommodations to make an application for assistance. Once an Owner has notified existing tenants of the opportunity to apply for Project-based assistance, tenants will have a specified time frame (generally not less than 30 days) in which to submit an application for assistance to the Owner. If an existing tenant seeks to apply for assistance after the specified time frame or moves in after the effective date of the HAP contract the Applicant will be required to apply through the standard application waitlist. The Owner will initially screen the existing tenants for eligibility and send this documentation to KCHA for verification.

C. TIMING/VERIFICATION OF LOCAL PREFERENCE

All applicants will be allowed to initially qualify for a Preference by claiming their Preference on their application. Before actually being approved for assistance, all applicants will be required to document that a Preference exists. If an Applicant does not certify or cannot provide such verification, or if a change in the applicant's circumstances has occurred resulting in the loss of a Preference, the Applicant will be withdrawn. The HA will waive this requirement for applicants who are participants in the Rapid Rehousing Program (RRP) or any similar short-term subsidy program (lasting 12 months or less). Such applicants will be eligible to retain their initially claimed local preference during participation in these programs.

If a Project-based Applicant is currently receiving Tenant-based assistance under the HOME Program, the HA determines whether the applicant qualifies for a Local Preference based on the situation of the applicant at the time they received assistance from the HOME Program.

D. DENIAL OF LOCAL PREFERENCE

An Applicant denied a Preference will receive a prompt written notice giving a brief statement of the reasons for the denial and given an opportunity to utilize the Informal Review process to review the denial. This review will be limited only to the issue of whether the applicant meets the criteria for receiving a Preference.

E. REMOVING APPLICANT NAMES FROM A WAITLIST

The Housing Authority or Owner will not remove an applicant's name from a waitlist unless:

1. The applicant requests that their name be removed (in writing);

2. The applicant fails to respond to a written request for information or a request to declare their continued interest in the program or misses scheduled appointments;

3. The applicant does not meet the eligibility criteria for the Project; or

4. There is insufficient funding for the Section 8 Program to cover the costs of the Project. Should this occur, the Housing Authority reserves the right to cancel all or a portion of the applications on the Project-based waitlist(s) without prior notice to the Applicants.

Should one of these situations occur, the application will be listed as "Withdrawn". Sufficient information is to be entered on the application form to establish the ineligibility status and the applicant is to be informed in writing of the reason(s) for the denial and right to appeal the determination.

The Housing Authority will consider written requests for reinstatement of non-responsive applicants within twelve months of the date of withdrawal. In addition, any applicant who subsequently maintains that their failure to respond was caused by their disability will be provided reasonable accommodation to explain their circumstances. Should the Family be reinstated, their application will be placed in their former position on the waitlist.

Persons with disabilities who require a reasonable accommodation in completing an application may call the Housing Authority to make special arrangements. A Telecommunication Device for the Deaf (TDD) is available for the hearing impaired. The TDD telephone number is posted in the Section 8 Office and each Public Housing Management Office.

F. HOUSED STATUS

When an applicant is housed in a Project-based KCHA managed property, the applicant's name will be withdrawn from all other Project-based waitlists.   For those housed in transitional housing, once the applicant completes their transitional program, they would be eligible for Public Housing through the Sound Families Graduation Process.   If a tenant later leaves their Project-based unit in good standing, there is no restriction on reapplication for any housing program later.

G. APPLICATION PROCEDURES –PERMANENT REPLACEMENT HOUSING PROGRAM

The Project-based Permanent Replacement Housing Program "replaces" demolished Public Housing units by attaching Project-based assistance to privately-managed Developments in geographic areas of low poverty and high employment rates. The Program is known to the public as the "Private Housing Program". The Permanent Replacement Housing Application Process mirrors that of the Public Housing Program as closely as possible in order to ensure these Project-based Units are as accessible as the public housing units they are replacing once were.

1. Permanent Replacement Housing Waitlist Process

After all qualified existing tenants have been assisted; new Applicants will typically be referred by KCHA to Owners in the Permanent Replacement Housing Program at a ratio of 1 to 1 between the Standard Project-based Regional Waitlists and the Sound Families Graduate Waitlist, except in cases where the property maintains a site-based waitlist (see below).

a. Standard Permanent Replacement Housing Waitlists

Unless otherwise stated, Applicants wishing to apply for Permanent Replacement Housing will apply through a Regional Permanent Replacement Housing Waitlist based on bedroom size needed. Those Permanent Replacement Housing Developments not designated in the regional waitlist area will maintain site-specific waitlists until two or more Developments are contracted in a particular region, at which point KCHA may establish a new Regional Waitlist.

Interested households may obtain an initial application for Housing through KCHA's Central Applications Center (CAC) and/or website www.kcha.org. This form provides the opportunity to apply for a number of KCHA's subsidized housing programs. Once completed, the CAC places the Applicant Family on the appropriate Waitlists.

The applicant must report changes in their applicant status including changes in family composition, income, or preference factors to the CAC who will make any changes to the application and update their place on the waitlist. Confirmation of the changes will be confirmed with the Family in writing.

b. **Identifying the Next Applicant**

Due to the large number of unresponsive applicants, KCHA may contact a cluster of applicants on any Permanent Replacement Housing waitlist prior to receiving a Notice of Available Unit from an Owner to pre-screen the applicant for Housing Authority eligibility. When KCHA sends an Update Letter to an applicant, the applicant will have 10 days to respond. If the applicant does not respond within 10 days, their application may be withdrawn from the waitlist. An applicant may be reviewed for re-instatement on the waitlist if s/he responds in writing within 12 months of the date of the Update Letter and request to be reinstated. Updated applicants will be offered available units based upon the date of their response to these inquiries and the certified date of their application.

c. **Site-specific waitlists**

For a subset of projects, it may be more appropriate for Owners to maintain their own waitlists. KCHA shall make the determination on an individual case-by-case basis as to whether it is appropriate for a Permanent Replacement Housing project to have a site-based waitlist. This may be considered in cases where the project serves a specific target population (i.e. seniors) from which KCHA's waitlist may not have sufficient eligible applicants to select or when the Owner's application requirements and/or fees vary from KCHA's.

In such cases, KCHA will review the Owner's referral sources and tenant selection methods and criteria at the time of the Owner's application for Project-based Assistance, to determine that they are broad-based, affirmatively furthering Fair Housing goals, and prohibiting discrimination.

2. **Sound Families Graduate Waitlist**[53]

Only graduates of KCHA-funded Sound Families programs are eligible for this set-aside waitlist. Upon graduation, the graduate and his/her case manager completes an Update Packet and Graduation Notice and submits them to the CAC. The CAC dates and time-stamps the Update Packets and processes them to the extent necessary to determine whether the applicant is eligible for permanent subsidized housing.

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[53] Approved MTW Policy Section V.7

The CAC will update information in KCHA's management information system according to the bedroom size needed, preference and date/time of application and will keep it in a permanent file at the CAC. Updated graduates are then placed on the Sound Families set-aside waitlist for permanent, subsidized housing at the CAC.

Move-on strategy --> Sound Families transitional housing participants are only eligible for the Permanent Replacement Housing Program upon graduation. They are not, however, eligible for Permanent Replacement Housing projects where a site-specific waitlist has been approved. If a Family applies for Permanent Replacement Housing prior to graduation, KCHA will notify the Family in writing that they are not eligible to be placed on the Permanent Replacement Housing waitlist until KCHA has received a written Graduation Notice and Update Packet confirming their status.

3. **Applicant Notification and Eligibility Determination**

   Prior to or upon receipt of a Notice of Available Unit, KCHA will contact the next qualified applicant from either the Sound Families or Standard Permanent Replacement Housing Waitlist and instruct him/her to contact the Owner immediately. KCHA will also immediately provide the Owner with the name and contact information for the applicant.

   KCHA will make a preliminary eligibility determination upon initial contact with the applicant and work with the applicant to collect information to verify preferences and income at the same time as the Owner screening process.

   a. **Owner Suitability Determination**

      The Owner will screen the applicant using standard screening criteria used for all applicants to the Development. Owners may apply set-aside requirements from the Low-Income Housing Tax Credit Program to their selection criteria. Applicants for Permanent Replacement Housing will be required to pay any screening fees and provide screening documentation directly to the Owner. The Owner is responsible for notifying KCHA whether or not each applicant passes their screening in a timely manner. If the applicant fails to make contact with the Owner within 48 hours, the Owner may request that KCHA refer the next applicant on the waitlist.

   b. **Owner Approval of Applicant**

      If the applicant passes the Owner's screening, KCHA will determine the Total Tenant Payment (TTP), brief the applicant, and schedule the inspection in accordance with other Sections of this Administrative Plan.

   c. **Owner Rejection of Applicant**

If the applicant does not pass the Owner's screening, the applicant will be allowed to remain on the Permanent Replacement Housing waitlist and be screened by a second Owner with an available unit. If the applicant does not pass the second Owner's screening, the applicant will be removed from all Permanent Replacement Housing waitlists. Owner-denial does not apply in the case of applicants who were denied based upon Owner criteria for tax-credit set-asides. Applicants denied by Permanent Replacement Housing Program Owners will not be removed from any other KCHA subsidized housing waitlists. A withdrawal from the Permanent Replacement Housing waitlist does not affect the Public Housing waitlist status.

d. **Applicant Rejection of Unit**

Applicants may only reject the offer of a unit for good cause. Rejection for good cause will preserve the applicant's placement at the top of the waiting list. Rejection of a unit for other than good cause will result in removal from the Permanent Replacement Housing waitlist. Good cause includes the following:

- Documented reasons related to health, disability or proximity to work, school, or childcare (for those working or going to school), or

- Documented situations where an applicant is temporarily unable to move at the time of the offer (such as major surgery requiring a period of time to recuperate, or serving on a jury; or

- Refusal (turn-down) of a studio apartment by a household that includes more than a single individual; or

- Refusal by an applicant who has turned down an offer for a unit in order to continue participating in a documented transitional housing program from which they have not yet graduated as long as the graduation date does not to exceed 12 months from the date of refusal.

Where it is determined that an applicant's basis for refusal of an offered apartment does not meet established good cause criteria, the applicant will be offered the right to an informal review of the decision to cancel their application for housing assistance.

4. **Permanent Replacement Housing Program Order of Selection**

Permanent Replacement Housing Program Applicants who meet one of the following Housing Choice Voucher "Local Preference" Categories will be served before those applicants who do not.

➢ **Extremely Low-Income Household.** Applicant whose total household income is equal to or less than the higher of the Federal poverty level or 30% Of the Area Median Income for Their Household Size.[54]

- Recipients of federal rent subsidy programs are excluded from qualification of a local preference under this category

➢ **Involuntarily Displaced**. A Family is or will be considered involuntarily displaced if the applicant has vacated or will have to vacate the unit where the applicant lives because of one or more of the following:

- Displacement by disaster;

- Displacement by government action;

- Displacement by action of a housing Owner (where a signed lease existed);

- Displacement by domestic violence;

- Displacement to avoid reprisal;

- Displacements by hate crimes. Hate crimes are actual or threatened physical violence or intimidation that is directed against a person or his or her property and that is based on the person's race, color, religion, sex, national origin, disability, or familial status;

- Displacement by inaccessibility of unit;

- Displacement because of HUD disposition of a multifamily project.

➢ **Substandard Housing**. A Family is living in "Substandard Housing" if they are "Homeless" as defined in Section 2 of this Administrative Plan, or if living in housing that:

- Is dilapidated;

- Does not have operable indoor plumbing;

- Does not have a usable flush toilet inside the unit for the exclusive use of the Family;

- Does not have electricity, or has inadequate or unsafe electrical service;

- Does not have a safe or adequate source of heat;

- Should, but does not have a kitchen;

- Has been declared unfit for habitation by an agency or unit of government.

➢ **Rent Burden.** A rent-burdened Family is a Family who is currently paying more than 50% of total family income for rent and utilities. *(Individuals and families who choose to pay a rent in excess of the established FMR for their bedroom size will not qualify as rent burdened.)*

H. APPLICATION PROCEDURES- PUBLIC HOUSING REDEVELOPMENT

The Project-based Public Housing Redevelopment Program attaches Project-based Assistance to units that were formerly subsidized with Public Housing operating subsidies. The waiting lists, application process, and order of selection for Project-based units in this Program are operated in accordance with Section 6 of the Public Housing ACOP including any and all amendments.

Income and family composition for residents living in Public Housing at the time of redevelopment will be determined using verification from the most recent Public Housing review (interim, update, or full recertification) provided it is no more than 12 months old. Existing residents will not be required to meet a Local Preference (as described above in G.4) as they are considered to be "continuously assisted".

I. APPLICATION PROCEDURES-LOCAL PROGRAM (INCLUDING TAX CREDIT)

The Project-based Local Program uses Project-based Assistance to preserve the affordability and physical integrity of Existing Housing stock that serves low-income households and is in physical jeopardy due to a lack of capital reserves and/or operating subsidy.

1. **Local Program Waitlist**

   After all qualified existing applicants have been assisted; KCHA will establish a waitlist at the Project site or may pull applicants from existing housing waitlists managed by KCHA. The waitlist must be established according to date and time of application by bedroom size. Interested households may obtain an application on the KCHA website at www.kcha.org or at any property.

2. **Order of Selection**

Applicants of Local Program Developments will be required to meet one of KCHA's "Local Preference" categories as described in section G.5 above and will be served before those applicants who do not.

J. APPLICATION PROCEDURES- PERMANENT SUPPORTIVE HOUSING

The Permanent Supportive Housing Programs assist households who need supportive services in order to access and remain in their housing. The units subsidized in these Projects are targeted to homeless households and/or those with disabilities.

1. **Permanent Supportive Housing Waitlists**

   Because of the urgent housing situation of the households targeted for these Programs, neither KCHA nor Owners will maintain waitlists for Supportive Housing Projects. Instead, Owners and/or their contracted Service Providers will refer households needing Permanent Supportive Housing as units become available. Referring agencies may take roommate-compatibility into consideration in shared housing situations. At the time of the Owner's application for Project-based Assistance, KCHA will review the Owner's referral sources and tenant selection criteria to determine that they are broad-based, affirmatively furthering Fair Housing goals, and prohibiting discrimination.

2. **Applicant Referrals**

   When a HAP contract is executed for a Supportive Housing Project or unit turnover produces a vacancy, the Service Provider will work with the Owner to ensure suitability prior to referring applicants to KCHA for eligibility determination. The Service Provider will assist applicants in completing the eligibility packet and will designate a representative to answer questions and correspond with KCHA.

   The Service Provider will send enough completed eligibility packets to KCHA to fill their vacant contract units. When a large number of applicants are in the process for a particular Project at any given time, KCHA will arrange a group briefing in accordance with Section 18.

3. **Order of Selection for Permanent Supportive Housing for Homeless Families**

   As stated in paragraph J.2. above, applicants are selected as units become available and therefore, selection is based on an as needed basis.

4. **Order of Selection for Permanent Supportive Housing for Persons with Disabilities**

When a Supportive Housing Project is established for people with disabilities who are not specifically moving out of homelessness, a Project-specific waiting list <u>can</u> be established with the following preference:

a. Disabled households needing supportive services - A Supportive Housing waiting list may give preference to disabled households who need services offered at a particular Project. The preference is limited to the population of households with disabilities that significantly interfere with their ability to obtain and maintain themselves in housing:

    i. Who, without appropriate supportive services, will not be able to obtain or remain in housing; and

    ii. For whom such services cannot be provided in a non-segregated setting.

41:   EXHIBIT Q- AFFIRMATIVELY FURTHERING FAIR HOUSING PLAN

A. THREE MAJOR IMPEDIMENTS TO FAIR HOUSING IN KING COUNTY According to the King County Consolidated Plan, 2005 – 2009, the three major impediments to fair housing are

1. Housing Discrimination Impediments:

- Rental market discrimination, with the most notable discrimination occurring on the basis of race, national origin, disability and familial status;

- Discriminatory financing in home ownership including predatory lending, on the basis of race or national origin and sometimes age; and,

- Discriminatory zoning issues and practices and discrimination by housing associations.

2. Administrative Practice Impediments:

- Access to fair housing rights information on a day-to-day basis;

- Confusion about where to go for help with fair housing and where to send people for help;

- Local jurisdiction capacity for fair housing enforcement mechanisms where most of the discrimination occurs; and

- Lack of monitoring for sub-recipients, i.e., entities awarded funds for projects.

3. Inadequate supply of affordable households for the lowest income levels:

- Since 2003, King County Housing Authority has been a Moving to Work Housing Authority, as a result of being named a high-performing housing authority by the U.S. Department of Housing and Urban Development.   As mandated by Congress, the MTW Demonstration project provides KCHA and other designated housing authorities with significant flexibility to develop approaches to meet the jurisdiction's housing needs.   Two specific goals of the MTW program are to expand KCHA clients' housing choices and preserving and increasing affordable housing opportunities while focusing on those in greatest needs.

A. **Actions taken by King County Housing Authority** (KCHA) to further fair housing through EXAMINATION OF ITS PROGRAMS OR PROPOSED PROGRAMS:

Through the annual submission of an MTW Report to HUD, KCHA outlines program accomplishments and evaluates progress towards upcoming goals.   In addition, an MTW Annual Plan is developed and submitted annually to HUD detailing any new projects which are being proposed for the upcoming year. A number of revisions have

been made to the Section 8 program to further fair housing including increases to the payment standard, creation of programs to assist homeless and special needs clients, and increased access to the reasonable accommodation process.

B. Actions taken by KCHA to IDENTIFY AND REDUCE IMPEDIMENTS TO FAIR HOUSING CHOICE:

The following are specific King County Housing Authority efforts to identify and reduce impediments to fair housing choice.

1. **Expanding its role as the safety net for homeless and special needs populations in King County:** In partnership with the Bill and Melinda Gates Foundation and local governments, King County Housing Authority (KCHA) has created a network of service-enriched housing for homeless families. It has redefined tenant selection preferences to move more homeless families into public housing. KCHA's "Housing First" program, in partnership with local behavioral health care systems and United Way, provides housing and services to chronically homeless individuals, those who are most susceptible to housing discrimination.

2. **Ending Homelessness:** KCHA is a leader in the region's efforts to end homelessness by expanding housing for homeless and special needs households, working to serve "hard-to-house" populations not traditionally served by mainstream housing programs, and coordinating rental subsidies with private and public service funding. This year, partnering with King County and behavioral health providers, KCHA will house up to 100 chronically homeless and mentally ill individuals who currently cycle between psychiatric hospitals, jails and the street.

3. **Public Housing and Section 8 Admissions Preferences:** When selecting applicants, KCHA uses local preferences for the Public Housing, Section 8 Housing Choice Voucher and Project-based Assistance programs. Each program's policies will be developed in concert with other admissions-related policies. KCHA will continue to monitor the impact of the Public Housing site based, regional and Sound families waiting lists and use MTW authority where needed to address problem areas.

4. **Limited English Persons (LEP):** Communicating with clients with limited English proficiency is a priority to assure that applicants and residents understand program requirements. Since public housing residents speak more than 20 languages, KCHA has developed a plan to assist clients with limited English proficiency navigate our programs.   A working group meets regularly to discuss new ideas on improving communication to LEP clients.

5. **Reasonable Accommodations:** When an applicant for housing indicates on the application that he/she needs reasonable accommodations in their housing, the application is referred to KCHA's Section 504 Coordinator for assistance in locating accessible public housing units that meet the reasonable accommodation needs of the applicant. Those needs include voucher extensions, additional bedroom requests, and

higher payment standards to name a few. In 2008 the King County Section 8 program received 591 requests of which 454 were approved.

6. **Staff Training, Advocacy and Tenant Education:** King County Housing Authority pursues the following additional strategies to address identified impediments to fair housing choice, including:

- Providing staff training on current changes in laws and regulations. Providing active outreach and education to landlords throughout King County about Section 8 to increase the number of potential landlords willing to accept Section 8 tenants.

- Intervening with landlords to address concerns.

- Offering education to Section 8 and Public Housing program participants about their fair housing rights and how to file complaints, sometimes assisting them with the filing process.

C. Actions undertaken by KCHA to ADDRESS ADMINISTRATIVE IMPEDIMENTS TO FAIR HOUSING IN VIEW OF AVAILABLE RESOURCES:

- King County Housing Authority staff in all offices including the corporate office, the Section 8 office and the on-site management offices are aware of local resources which can assist tenants to deal with discrimination in housing.   When an applicant or tenant calls regarding a landlord/tenant concern, the caller is referred to their local fair housing office and the Tenant's Union. Applicants receiving housing vouchers also are given information regarding fair housing at their orientation. Between 2004 and 2006, King County Housing Authority established site-based management offices at each of its public housing sites in an effort to make services more accessible.   In addition an on-line Section 8 Housing application was instituted for greater accessibility.

D. Actions undertaken by KCHA to WORK WITH LOCAL JURISDICTIONS TO IMPLEMENT INITIATIVES TO FURTHER FAIR HOUSING

1. **1. Deconcentration:** Utilizing the HOPE VI program, new project-basing rules for Housing Choice vouchers developed under MTW and KCHA's bond and tax credit financed inventory, KCHA is giving low income households greater access to neighborhoods with strong school systems and ample entry-level job opportunities.

2. **Encouraging Homeownership:** Using a Resident Opportunity Self-Sufficiency (ROSS) grant and MTW flexibility, KCHA is helping public housing residents become homeowners. Exceeding the program target, 312 households purchased homes under the program, with 66% utilizing KCHA down payment assistance grants of up to $15,000.

3. **King County's Plan to End Homelessness in Ten Years** (A Roof Over Every Bed in King County: Our Community's Ten-Year Plan to End Homelessness): This local Ten-Year Plan reflects a regional commitment to seek long-term and sustainable solutions to homelessness, utilizing best practices and programs that produce tangible results. Its priorities are: homeless prevention; development of new housing and improved connections to support services; and building the community and political will to end homelessness. In 2005, this Plan was adopted and the Committee to End Homelessness in King County (CEHKC) was formed. CEHKC is made up of representatives of nonprofit organizations, businesses, local governments, homeless advocates and the faith community. KCHA's Executive Director, Stephen Norman, is the Co-Chair of the Interagency Agency Council, which oversees implementation efforts of the 10-year plan. KCHA uses this plan as a tool in identifying unmet housing needs and aligning KCHA resources with other funders to address those needs.

E. Actions undertaken by KCHA to proactively address accessibility problems for persons with disabilities:

King County Housing Authority maintains policies and procedures which are part of a reasonable accommodation plan with the deliberate intention of addressing challenges of all people with disabilities. The following proactive steps address these challenges:

1. Assist program applicants and participants to gain access to supportive services available within the community, but not require eligible applicants or participants to accept supportive services as a condition of continued participation in the program. King County Housing Authority provides Resident Services Coordinators for each of the 23 senior and disabled properties. Each of these coordinators has information and directories of services available in the community and can inform residents of supportive services provided by community-based agencies. Acceptance of supportive services is not a condition of continued participation in the program.

2. Identify public and private funding sources to assist participants with disabilities in covering the costs of structural alternations and other accessibility features that are needed as accommodations for their disabilities. In the public housing properties owned by King County Housing Authority, costs of approved reasonable accommodations are paid for KCHA. In both Section 8 Tenant-based and Project-based programs, requests for reasonable accommodations are between the resident and the landlord. Section 8 staff maintains lists of possible private agencies that can help complete the work and can assist in locating resources.

3. Not deny persons who qualify for HCV under this program other housing opportunities or otherwise restrict access to PHA program to eligible applicants who choose not to participate. Generally, King County Housing Authority does not make participation in services a condition of housing. However, under certain circumstances where the service is directly tied to the housing program, particularly in Project-based units, services may be required for program participation.

4. **Provide housing search assistance.** In addition to maintaining a list of landlords willing to participate in the Section 8 program, King County Housing Authority contracts with the YWCA of Seattle, King and Snohomish Counties to provide housing search assistance for HCV applicants.

5. In accordance with rent reasonable requirements, approve higher rents to owners that provide accessible units with structural modifications for persons with disabilities. King County Housing Authority performs a rent reasonable test on all Section 8 units and will consider any improvements made by a landlord to make a unit accessible for a person with a disability. In addition, KCHA has a full time 504 Coordinator who reviews any request for a higher rent as a reasonable accommodation and will adjust rents for accessible units.

6. Provide technical assistance, through referrals to local fair housing and equal opportunity offices, to owners interested in making reasonable accommodations or making units accessible to persons with disabilities. The King County Housing Authority Section 8 office provides a website that allows owners to advertise accessible units. While KCHA does not fund a private owner to renovate for accessibility, they will assist by directing them to possible agencies that perform or fund the desired accommodation.

F. Actions undertaken by KCHA to MAINTAIN RECORDS REFLECTING ACTIONS TAKEN To further fair housing:

Records of analysis and actions outlined in this plan are kept through monthly, quarterly, and yearly reports presented in a variety of formats including the MTW Annual Report and Plan, quarterly financial reports, monthly Section 8 and Public Housing management reports, and updates to the HCV Administrative Plan.

1. Certification

   The King County Housing Authority certifies that it operates it programs in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4), the Fair Housing Act (42 U.S.C. 3601-19), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and title II of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

2. Sources of information include the following:

   - The major source of information providing guidelines for the investment of certain federal housing and community development funds in King County outside the City of Seattle, during 2005-2009 is the "Consolidated Plan," a document written by representatives of the King County Consortium, an organization made up of 35 small cities and the unincorporated areas of King County. The Plan had extensive input from a wide range of additional stakeholders including agencies, advocates, community-based organizations,

local and state government staff, and members of the public including low income individuals.

- The most current housing action plan and "Analysis of Impediments to Fair Housing Choice" was published in 2005 and will be in effect through 2009.

- Reference is made to fair housing in the 2009 Moving to Work Annual Plan for the King County Housing Authority.

- Reports are published quarterly by the Committee to End Homelessness.

G. ACTIONS UNDERTAKEN BY KCHA TO INFORM APPLICANTS ON HOW TO FILE A FAIR HOUSING COMPLAINT INCLUDING THE PROVISION OF THE TOLL FREE NUMBER FOR THE HOUSING DISCRIMINATION HOTLINE: 1-800-669-9777 or the Federal Information Relay Service at 1-800-887-8339.

- All Section 8 applicants attend an orientation briefing where they receive information packets including copies of the Fair Housing Complaint file form and instructions for filing.   This paperwork includes the toll free number for the housing discrimination hotline. If they file a complaint, they can send these forms directly, or King County Housing Authority will send the forms for them.

Seattle Housing Authority
Moving to Work
2022 Annual Plan

Submitted October 15, 2021
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I. Introduction

The mission of the Seattle Housing Authority (SHA), a public corporation, is to enhance the Seattle community by creating and sustaining decent, safe and affordable living environments that foster stability and self-sufficiency for people with low incomes.

SHA provides affordable housing to more than 37,600 people[1] through a variety of opportunities including SHA owned/managed units, subsidizing collaborative units operated by non-profit partners and tenant-based vouchers that provide subsidy to participants to rent in the private market. About one-third of SHA's participants in Seattle are children and another one-third are seniors or adults with disabilities. Nearly 85 percent of SHA households have annual incomes below 30 percent area median income and the median household income is $12,522 annually.

In keeping with our mission, SHA also supports a wide range of community services for residents, including employment services, case management and youth activities.

Funding for the agency's activities comes from multiple sources including the HUD MTW Block Grant, special purpose HUD funds, other government grants, tenant rents and revenues from other activities.

A. Overview of short-term and long-term MTW goals and objectives

SHA's goals and objectives align with the three objectives of the MTW Demonstration: promoting cost-effectiveness, housing choice and self-sufficiency. Through the lens of these three goals and using the flexibility authorized under MTW, SHA continuously reviews our practices and policies to best maximize our resources and provide affordable housing to low-income people in Seattle.

Long-term goals and objectives

MTW is a critical tool in SHA's ability to advance our mission and achieve our strategic goals and objectives. Therefore, one of our long-term goals is to retain the flexibility and stability of the MTW program so we can maximize the impact of limited federal funding for people with low incomes in need of affordable housing. Additional long-term objectives are outlined in SHA's 2016-2020 Strategic Plan. SHA concentrates our efforts, resources, strategies and partnerships on the following Strategic Directions:

- Expand housing opportunities: creating more affordable housing and diversifying housing choice.
- Promote quality communities: ensuring that all SHA communities offer a high-quality living environment.
- Improve quality of life: investing in services that help people lead healthy, productive lives.

Due to the COVID-19 pandemic, as well as the planned retirement of the agency's Executive Director in spring 2021, planning for the next Strategic Plan was postponed. The agency intends to embark on a new strategic planning process in 2022. Until a new strategic plan is adopted, the existing Strategic Plan will continue guiding the agency's work.

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[1] Data was pulled on 7/1/2021.

Race and social justice is one of the Organizational Cornerstones in the agency's current Strategic Plan. To further strengthen this position, SHA will take an active stance against racism by weaving in race and social justice throughout our operations. This includes our Moving to Work and strategic planning processes as critical ways to further the agency's equity work and guide SHA towards becoming a more anti-racist organization.

Short-term goals and objectives

SHA's short-term MTW goals and objectives for 2022 align with the goals of the MTW Demonstration and SHA's mission, values and Strategic Plan, building on SHA's twenty plus years of innovation under MTW. As local and national pandemic restrictions vacillate and new ways of operating emerge in 2022, SHA will use our MTW authority to respond to new conditions, take advantage of new opportunities and support our residents as we work to establish a "new normal."

In 2022, SHA is not proposing any new strategies. We are updating several of our approved MTW activities as we continue to adapt to best meet the needs the of the people we serve and leverage opportunities in our community. The following is a summary of key updates and guiding principles (details of our updates are in Section IV: Approved MTW activities).

COVID response and recovery: SHA continues to learn and adapt as we tackle the challenges of operating in our second year of the COVID pandemic and prepare for the potential of a third. Many of SHA's 2021 MTW updates were direct lessons learned from the emergency authorizations approved in our 2020 Plan and through HUD's COVID waivers and provide SHA flexibilities to adapt operations in key areas such as rent reviews and inspections as necessary to accommodate emergency situations and periods of recovery (see Introduction to Section IV for more details). This year, additional updates (outlined below) build upon this foundation to better serve SHA's residents and improve administrative procedures for staff.

Homeownership assistance: In keeping with SHA's mission to foster stability and self-sufficiency for people with low incomes in the Seattle community, race and social justice commitment and Strategic Plan objective to *Economically Empower People*, SHA will explore piloting a homeownership program in 2022. In the initial pilot, SHA intends to focus on supporting low-income households who have been displaced or are at risk of being displaced from Seattle and are impacted by systemic inequities that drive gaps in homeownership. The final program model will be informed by the communities impacted and may evolve accordingly. This program will take advantage of our current MTW strategies in *Activity 13: Homeownership and graduation from subsidy*. See Activity 13 in Section IV for more details.

Income and rent calculation simplification: SHA's annual certification streamlining efforts in recent years have demonstrated that "light touch" annual reviews are effective, cost efficient and make the process easier for many residents/participants and staff. SHA will be building on our update to *Strategy 10.A.01: Local income verification hierarchy* from the 2021 MTW Plan to normalize this approach.

Inspections: SHA uses MTW to reduce the frequency of inspections and use alternative formats, all with a risk management approach. The use of COVID-related emergency waivers and activities prompted even further streamlining in this area. In 2021, SHA formalized a number of

these procedures. In 2022, the Housing Choice Voucher program is making the following updates:

- Piloting a program to conduct Housing Quality Standards pre-inspections in buildings that frequently rent to tenant-based voucher holders, pre-authorizing units before a Request for Tenancy Approval (RFTA) is submitted to speed up the move-in times for new tenants (Strategy 3.A.03: Reduced frequency of inspections).
- Reactivating a strategy to allow property owners/managers to self-certify minor fails for all inspection types (Strategy 3.H.04: Self-certification for minor fails).

Other updates: Other updates in our 2022 Plan include:

- Enabling SHA and project-based housing choice voucher providers to easily separate out combined Housing Assistance Payment (HAP) contracts for multiple properties (Strategy 5.H.01: HAP contracts).
- Building on a pilot program developed in 2021 to provide monetary incentives for new and continuing landlords/property owners who rent to SHA housing choice voucher participants, with the intent of recruiting new landlord participation and maintaining positive relationships with current landlords (Strategy 19.H.02: Housing choice moving cost assistance and support).

II.   General operating information

A. Housing stock information

i.   Planned new public housing units

Asset Management Project (AMP) name and number	0/1 BR	2 BR	3 BR	4 BR	5 BR	6+ BR	Total units	Population type	Section 504 units (mobility)	Section 504 units (hearing / vision)
N/A	25	2	0	0	0	0	27	N/A	0	0

Total public housing units to be added in 2022:   **27**

In 2022, SHA may apply to bring South Park Manor, a 27-unit elderly and disabled-designated building, into our public housing portfolio using the units available under the agency's Faircloth limit. If SHA does so, SHA would also amend its Designation Plan to include South Park Manor with the elderly and disabled designation levels consistent with the Seattle Senior Housing Program.

ii.   Planned public housing units to be removed

In the next year, SHA may apply for dispositions (as defined in 24 C.F.R. 970) that aid, assist or further SHA's mission but that do not result in the removal of any public housing units from SHA's public housing inventory, including, without limitation, the granting of easements, leases, licenses and covenants.

During 2022, the agency may seek HUD approval for demolition/disposition for the following developments, as well as those listed in prior approved plans, due to obsolescence or for the purposes of redevelopment, mixed finance redevelopment or redevelopment using the Rental Assistance Demonstration (RAD) program:

AMP name and number	Number of units to be removed	Explanation for removal
Holly Court WA001000041	97	Disposition and/or demolition due to obsolescence or for the purposes of redevelopment, mixed finance redevelopment or redevelopment using the Rental Assistance Demonstration (RAD) program.
Jackson Park Village WA001000037	41	Disposition and/or demolition due to obsolescence or for the purposes of redevelopment, mixed finance redevelopment or redevelopment using the Rental Assistance Demonstration (RAD) program.
Jefferson Terrace WA001000009	299	Disposition and/or demolition due to obsolescence or for the purposes of redevelopment, mixed finance redevelopment or redevelopment using the Rental Assistance Demonstration (RAD) program.

Total public housing units to be removed in 2022:   **437**

iii.   Planned new project-based vouchers

Property name	Number of vouchers to be project based	RAD?	Description of project
Bayview Terrace	50	No	This contract results from project-based opt-ins after a Section 8 contract non-renewal and will be converting from TPV funding to MTW in 2022.
Cedar Crossing	7	No	A 253-unit affordable housing development next to the Roosevelt Light Rail station, operated by a partnership between Bellwether Housing and Mercy Housing NW.
Golden Sunset Apartments	25	No	This contract results from project-based opt-ins after a Section 8 contract non-renewal and will be converting from TPV funding to MTW in 2022.
Hinoki Apartments	82	No	A part of the Yesler Terrace redevelopment, the Hinoki Apartments will have a total of 138 units in 1, 2, 3 and 4-bedroom sizes.
Market Terrace	15	No	This contract results from project-based opt-ins after a Section 8 contract non-renewal and will be converting from TPV funding to MTW in 2022.
Martin Luther King Junior Way Apartments	15	No	This contract results from project-based opt-ins after a Section 8 contract non-renewal and will be converting from TPV funding to MTW in 2022.
Weller Apartments	50	No	This contract results from project-based opt-ins after a Section 8 contract non-renewal and will be converting from TPV funding to MTW in 2022.

Total planned new project-based vouchers:	244

iv.   Planned existing project-based vouchers

SHA's total **planned existing project-based vouchers for 2022 is 4,145**. The complete list includes more than 180 projects; details can be found in Appendix A.

v.   Planned other changes to MTW housing stock anticipated during 2022

Planned other changes to MTW housing stock anticipated in 2022
A new building, Hinoki in the Yesler Terrace redevelopment, will complete construction in 2022, adding 82 project-based voucher units, 53 straight tax-credit units and one Common Area Unit. In 2022, SHA may use our MTW authority to finance the rehabilitation of Jefferson Terrace, a 299-unit building, as a local non-traditional project. This project may involve the financing of a major rehabilitation using Low Income Housing Tax Credits, tax exempt bonds, MTW Block Grant funds and/or other funds that may be available. If SHA proceeds with this project, the agency will follow PIH 2011-45 and all applicable HUD regulations. (Note: This project is also listed in the demolition/disposition section of the 2022 Plan). In 2022, SHA may also: • Apply for land disposition for sale to market-rate developers, for sale to Limited Partnerships to finance replacement housing and to the City of Seattle Parks Department. These sites may be part of previously approved HOPE VI and CNI developments. • Consider and convert selected properties to RAD, pending further analysis and discussion. • Continue holding select Scattered Sites units offline to undergo substantial rehabilitation. • Pursue further acquisition of additional local, non-traditional housing as opportunities may arise. • Consider and use the Faircloth-to-RAD process developed by HUD to subsidize up to 900 units currently available under the agency's Faircloth limit

vi.   General description of all planned capital expenditures during 2022

General description of all planned capital expenditures during 2022
In 2022, SHA will engage in the following capital expenditures: Elevators: SHA is planning the modernization of both elevator cabs at Capitol Park (WA001000086) and Center Park (WA001000087). SHA will modernize the elevator at Stewart Manor (WA001000088), Nelson Manor (WA001000095) and a Scattered Site apartment (WA001000055). Exteriors: SHA will fund the exterior rehabilitation at South Park Manor (N/A). SHA will also fund the rehabilitation and target repairs at various Scattered Sites (WA00100051, WA001000052, WA001000053, WA001000056). Flooring: SHA will be replacing flooring at Westwood Heights (WA001000023), Carroll Terrace (WA001000094) and Bitter Lake Manor (WA001000095). SHA also plans to fund some floor repairs at South Park Manor (N/A). HVAC: SHA will be upgrading the HVAC system at SHA's Martin Luther King Maintenance Facility (N/A) and at the Operations Support Center (N/A). Interior upgrades: SHA will be upgrading the interiors of Meadowbrook View Apartments (WA001000078), Aki Kurose I (WA001000072), Aki Kurose II

(WA001000074), Cedarvale Village (WA001000038), University House
(WA001000088) and Daybreak (N/A).

Life safety: SHA will continue funding the replacement of fire panels at various buildings in 2022,
including the Operations Support Center (N/A) and Fort Lawton Place (WA001000094)

Painting: SHA will be painting the interior common areas of Bell Tower (WA001000015). We will
also be doing targeted exterior painting at two Scattered Sites (WA001000052
and WA00100055) and the Central Maintenance Facility (N/A).

Plumbing: SHA will replace showers at Stewart Manor (WA001000088), Olive Ridge
(WA001000013) and Cal-Mor Circle (WA001000087). SHA also plans to replace water pipes at
Ross Manor (WA001000088).

Roofing: SHA will be replacing roofs at South Park Manor (N/A).

Security: SHA plans to make security improvements to Bell Tower (WA001000015), a Scattered
Site (WA001000053), the South Operations Facility (N/A) and the Central Maintenance Facility
(N/A).

Site work: This year SHA will be focusing on sidewalk and parking lot improvements at Olmsted
Manor (WA001000095), Jackson Park Village (WA001000037), and Denny Terrace
(WA001000017). SHA will also repair fencing at University House (WA001000088), the 104th St
Townhomes (N/A), and a couple Scattered Sites (WA001000051 and WA001000054). SHA
plans to replace a retaining wall at Pinehurst Court Apartments (WA001000092). There will also
be balcony repairs, parking lot repairs and fencing repairs at various Scattered Site locations
(WA001000051, WA001000051, WA001000054, WA001000056).

Windows and doors: SHA will be replacing windows at Bitter Lake
Manor (WA001000095), Green Lake Plaza (WA001000086), Westwood Heights
(WA001000023) and various Scattered Site locations (WA001000050, WA001000051,
WA001000052, WA001000053, WA001000055).

B. Leasing information

i.   Planned number of households served

Planned number of households served through:	Planned number of unit months occupied/leased	Planned number of household to be served
MTW public housing units leased	66,679	5,557
MTW Housing Choice Vouchers (HCV) utilized	112,460	9,372
Local, non-traditional: Tenant-based	0	0
Local, non-traditional: Property-based	6,516	543
Local, non-traditional: Homeownership	0	0
Planned total households served:	**185,655**	**15,472**

Local, non-traditional category	MTW activity name/number	Planned number of unit months occupied/leased	Planned number of households to be served
Tenant-based	None	0	0
Property-based	MTW Activity #20: Local, non-traditional affordable housing strategies	6,516	543
Homeownership	None	0	0

ii.   Discussion of any anticipated issues/possible solutions related to leasing

Housing program	Description of anticipated leasing issues and possible solutions
MTW public housing	In the absence of further COVID-19-related restrictions, SHA does not anticipate leasing difficulties in 2022. Building rehab at one of SHA's large high-rises will require 100+ vacancies for the duration of construction. This will decrease the number of available public housing units. Despite these challenges, SHA anticipates that high occupancy levels will continue.
MTW Housing Choice Voucher	Anticipated leasing issues in 2022 for tenant-based vouchers are all related to uncertainty. It is unclear what effects reopening the economy as COVID-19 restrictions are lifted will have on the rental market in Seattle/King County. For example, lifting moratoria on evictions and rent increases could have negative impacts on participants shopping for units and for existing tenants who may need to move. HCV staff have been closely monitoring reopening efforts on both the market and on potential and current residents. Staff capacity has been increased to help applicants and residents navigate the confusing rental marketplace by utilizing MTW authority to reduce the frequency of annual reviews.
Local, non-traditional	SHA's LNT units typically do not have waiting lists so the agency must be nimble and adjust to the affordable housing market and needs of prospective renters. In 2021, SHA enacted strategies due to COVID such as remote viewing of available units. Using these tools and other similar adjustments, staff have been able to resume leasing as units become vacant. SHA anticipates that leasing will be strong throughout 2022.

C. Waiting list information

i. Waiting list information anticipated

Waiting list name	Description	Number of households on waiting list	Waiting list open, partially open or closed	Plans to open the waiting list during 2022
MTW public housing[2]	Site-based	5,623	Open	No
MTW Housing Choice Voucher (tenant-based)	Community-wide	357	Closed	No
MTW Housing Choice Voucher (property-based)[3]	Site-based	1,000	Partially open	No

ii. Planned changes to waiting list in 2022

Waiting list name	Description of planned changes to waiting list
MTW public housing	No changes anticipated.
MTW Housing Choice Voucher (tenant-based)	SHA *may* need to replenish its current MTW tenant-based waiting list by the end of 2022. If so, SHA may take the opportunity to examine alternative approaches to the lottery/waiting list that has been used in recent years. SHA may also make waiting list changes if new opportunities arise to administer additional vouchers or otherwise address local issues.
MTW Housing Choice Voucher (property-based)	In 2021, one of the largest contributors to SHA's PBV waiting list count, Monica's Village, purged their waiting list of all outdated, duplicative, etc. entries, reducing the total number of individuals on the PBV waiting list significantly. In 2022, Monica's Village expects to cap their waiting list at approximately the level of unit turnover annually, as reflected in the new total in Table I(C)(i), above.

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[2] SHA includes project-based units located in public housing buildings in the public housing waiting list since 2019 using our MTW authority under Activity 15: Combined program management and selected LNT properties.

[3] Many PBV units are managed by partners, who fill their vacancies through the King County-wide Coordinated Entry for All (CEA) system, which maintains a central waitlist for permanent supportive housing units. The number entered here reflects the projects SHA partners with which maintain their own waiting lists outside the CEA.

III.   Proposed MTW activities

This section provides information detailing propose new uses of MTW authority, including evaluation criteria and specific waivers to be used.

SHA is not proposing any new activities in 2022.

IV.   Approved MTW activities

Introduction

This section provides HUD-required information detailing previously HUD-approved uses of SHA's MTW authority. SHA has made an effort to include all previously approved MTW activities and updates in this section. Any exclusion is unintentional and should be considered continuously approved. If additional previously approved activities, strategies or updates are discovered, we will add them to subsequent MTW Plans and Reports.

MTW activities are the overarching approved areas of reform that SHA is pursuing, such as local inspection protocols and the local project-based voucher program, often with multiple strategies to reach our goals. SHA obtained approval from HUD for many of these activities through previous Annual Plans and other means prior to execution of the Amended and Restated MTW Agreement at the end of 2008. Prior to that time, MTW agencies were not required to specify the policy elements or waivers being used to implement an activity. For the purpose of evaluating the impact and success of these activities, SHA has made an effort to break down the specific elements of the initiative into distinct strategies where feasible.

In accordance with the required HUD format, activities are organized in separate sections based on whether they are active, not yet implemented, on hold or closed out. Some strategies within an activity may be inactive or closed out and are indicated as such under their appropriate heading.

To date, HUD has approved 22 MTW Activities, which are:

Active MTW activities
1.   Development simplification
2.   Family Self-Sufficiency program
3.   Inspection protocol
5.   Local leases
8.   Special purpose housing use
9.   Project-based program
10. Local rent policy
11. Resource conservation
12. Waiting lists, preferences and admission
13. Homeownership and graduation from subsidy
15. Combined program management
18. Short-term assistance
19. Mobility and portability
20. Use of funds for local non-traditional affordable housing
22. Housing assistance for school stability
Not yet implemented activities
21. Self-sufficiency assessment and planning
Activities on hold
4.   Investment policies
Closed out activities
6.   MTW Block Grant and fungibility
7.   Procurement

| 14. Related nonprofits |
| 16. Local asset management program |
| 17. Performance standards |

In the following pages, we provide a description of these MTW activities that have been previously approved and describe anticipated updates for 2022.

Within each approved activity, SHA structures the section with the required HUD data as well as a table of strategies. For convenience, SHA uses a numbering system to categorize strategies as agency-wide (noted with an "A" in the number), voucher-specific (noted with an "H") and public housing-specific strategies (noted with a "P"). These categorizations are neither official nor limiting in the application of the strategies. The dates in the "Year(s) updated" column are supplied for the purpose of enabling readers to easily find significant updates since a strategy was first identified. Some updates may be unintentionally left out.

Emergency response and recovery

In SHA's 2021 MTW Plan, we established an emergency response and recovery protocol. In the event that a government body with authority over our jurisdiction (e.g. City of Seattle, King County, State of Washington, the federal government), SHA's Board of Commissioners and/or SHA's Executive Director (as authorized by the Board of Commissioners) declares a state of emergency, SHA may utilize state of emergency and recovery flexibilities outlined in its MTW plan during the state of emergency and subsequent recovery. The state of emergency declaration may last until the emergency has been deemed to end by the declaring body or the declaration expires. The recovery period may last up to 18 months following the state of emergency, unless an extension is necessary due to conditions that preclude staff and residents from undertaking regular operations.

A. Implemented activities

MTW Activity #1: Development simplification

Status

MTW Activity #1 was included in SHA's 1999 MTW Agreement and first proposed in the 1999 Annual Plan. It was first implemented in 2004.

Description

Development simplification helps SHA to move quickly to acquire, finance, develop, and remove public housing properties from its stock in an efficient, market-driven manner. MTW flexibilities allow the agency to respond to local market conditions and avoid delays and associated costs incurred as a consequence of HUD requirements and approval processes. While of greatest impact when the housing market is highly competitive, these strategies present opportunities continuously for SHA to avoid costs and increase housing options as circumstances arise.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Current status	Year(s) updated[4]
Public housing strategies				
1.P.01	Design guidelines: SHA may establish reasonable, modest design guidelines, unit size guidelines and unit amenity guidelines for development and redevelopment activities.	1999 MTW Agreement	Not yet implemented	None
1.P.02	Streamlined public housing acquisitions: Acquire properties for public housing without prior HUD approval, provided that HUD site selection criteria are met.	1999 MTW Agreement	Activated in 2004	None
1.P.03	Total Development Cost limits: Replace HUD's Total Development Cost limits with reasonable limits that reflect the local marketplace for quality construction.	1999 MTW Plan	Not yet implemented	2019
1.P.04	Streamlined mixed-finance closings: Utilize a streamlined process for mixed-finance closings	2000 MTW Plan	Activated in 2005	2005 2006 2012
1.P.05	Streamlined public housing demo/dispo process: Utilize a streamlined demolition/disposition protocol negotiated with the Special Applications Center for various public housing dispositions	2000 MTW Plan	Activated in 2004	2004 2006 2009 2012
1.P.06	Local blended subsidy: SHA may blend public housing and Housing Choice Voucher funds to subsidize units that serve households earning below 80 percent of Area Median Income.	2018 MTW Plan	Not yet implemented	2019

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

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[4] Any years notated as XXXX-R indicate the update was included in an MTW Report. All other years indicate that the update was in an MTW Plan.

MTW activity #2: Family self-sufficiency program

Status

MTW activity #2 was first proposed in the 1999 Annual Plan. It was first implemented in 2018.

Description

SHA's JobLink program is an innovative initiative that combines family self-sufficiency (FSS) with other funding streams to allow participants streamlined access to multiple resources. JobLink's mission is to help SHA residents increase their income through employment. JobLink uses one-on-one coaching support to connect residents to employment, education, and resources. The program is open to all SHA residents aged 18 and older and helps residents build job preparation and interview skills, teaches financial planning and literacy skills, supports residents to start a small business, connects residents with resources in the community such as childcare and transportation and helps residents sign up for college or vocational training, apply for jobs or explore buying a home.

MTW strategies have been designed to help JobLink expand its impact by providing incentives for participation and using local selection criteria, contract terms and escrow calculation methods. Escrow accounts and short-term incentives such as education, employment and emergency fund payments are distinct strategies and receipt of short-term incentives does not disqualify a household from receiving an escrow disbursement in the future.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Current status	Year(s) updated
Agency-wide strategies				
2.A.01	FSS: Partner with City: Partner with the City of Seattle to share responsibilities and resources for a new integrated FSS program.	1999 MTW Plan	Not yet implemented	None
2.A.02	SJI preference + time limits: Preference for Seattle Jobs Initiative participants coupled with time limits.	1999 MTW Plan	Not yet implemented	None
2.A.03	FSS escrow accounts: Use local policies for determining escrow calculation, deposits, and withdrawals.	2007 MTW Plan	Activated in 2018	2017 2020 2021
2.A.04	FSS participation contract: Locally designed contract terms including length, extensions, interim goals, and graduation requirements.	2007 MTW Plan	Activated in 2018	2018 2020 2021
2.A.05	FSS Program Coordinating Committee: Restructure Program Coordinating Committee (PCC) to better align with program goals and local resources.	2007 MTW Plan	MTW authority not needed	None

Strategy	Description	First identified	Current status	Year(s) updated
2.A.06	FSS program incentives: Provide incentives to participants including those who do not receive escrow deposits, including program offerings for non-heads of household and other members not enrolled in HUD's FSS program.	2007 MTW Plan	Activated in 2018	2016 2018 2020 2021
2.A.07	FSS selection preferences: Up to 100 percent of FSS enrollments may be selected by local preferences.	2007 MTW Plan	Activated in 2018	2016

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #3: Inspection protocol

Status

MTW Activity #3 was first proposed in the 1999 Annual Plan. It was first implemented in 2001.

Description

SHA uses a cost-benefit approach to unit and property inspections. Current strategies in this approach include using SHA's own staff to complete HQS inspection of its properties with vouchers and inspecting residences on a less frequent schedule.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Current status	Year(s) updated
Agency-wide strategies				
3.A.01	Private sector cost benefit and risk management approaches to inspections such as avoiding	1999 MTW Plan	Activated in 2020	2003 2004 2009

Strategy	Description	First identified	Current status	Year(s) updated
	duplicative inspections by using other recent inspections for agencies such as the Washington State Housing Finance Commission			2012 2019 2020 2021
3.A.03 (Combined and recategorized from 3.H.03, 3.P.01)	Reduced frequency of inspections: Cost-benefit approach to housing inspections allows Seattle Housing to establish local inspection protocol, including less frequent inspections and interchangeable use of HQS/UPCS/UPCS-V.	1999 MTW Plan	Activated in 2003	2002 2005 2009 2011 2013 2014 2017 2020 2021 2022
Voucher strategies				
3.H.01	Inspect SHA-owned properties: Allows SHA staff, rather than a third-party entity, to complete inspections of SHA owned properties.	2000 MTW Plan	Activated in 2001	2000-R
3.H.02	Fines for no-shows at inspections: Impose fines on the landlord or participant for failing to be present at scheduled inspections.	2005 MTW Plan	Not yet implemented	2005-R 2006
3.H.03	Reclassified as 3.A.03			
3.H.04	Self-certification for minor fails: Self-certification by landlords of correction of minor failed inspection items.	2010 MTW Plan	Activated in 2021	2022
Public housing strategies				
3.P.01	Reclassified as 3.A.03			

2022 Updates

In 2022, SHA has the following updates to the implementation of existing strategies under Activity 3:

Strategy 3.A.03: Reduced frequency of inspections: In order to reduce lease-up barriers for voucher holders shopping for units, SHA may pilot a program to conduct "pre-inspections" of units where no request for tenancy approval (RFTA) has been submitted. The following is a description of the initial pilot, although details (e.g. criteria, days, etc.) may be adjusted: Pre-inspections may occur in buildings which meet criteria such as: the building has affordable, vacant units available for rent; the landlord/property owner has demonstrated interest in leasing to voucher holders; and no tenant has been approved for the unit. A receipt of inspection, which will be valid for a set period of time such as 90 days, will be issued to the landlord/property owner. If a voucher holder applies for and is selected for the unit within the set time period, then no additional inspections will need to be conducted, speeding up the processing time of the RFTA and allowing the family to move into the unit more quickly. If the pilot proves successful, SHA may build on the strategy by expanding the criteria for eligible units, or otherwise expand the scope of the strategy in future years. Updates to the program would be included in applicable future MTW Plans.

Strategy 3.H.04: Self-certification for minor fails: SHA included this strategy in our 2010 MTW Plan but left it as "deactivated" due to changes in inspections strategies. In 2020, SHA took advantage of HUD-approved waivers to allow for increased landlord self-certifications of inspections in our COVID response, and in July 2021 SHA activated this strategy to allow staff to continue landlord self-certifications for minor fails in all inspection types as the HUD waivers sunset.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #5: Local leases

Status

MTW Activity #5 was first proposed in the 1999 Annual Plan. It was first implemented in 1999.

Description

SHA utilizes local lease strategies to incorporate best practices from the private market and to encourage self-sufficiency.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
5.A.01	Self-sufficiency requirement: All households receiving subsidy from SHA (public housing or voucher) in HOPE VI communities must participate in self-sufficiency activities.	1999 MTW Plan	Activated in 1999	2005 2005-R
Voucher strategies				
5.H.01 (Recategorized from 9.H.06 in 2021)	HAP contracts: SHA may modify the HAP contract and Tenancy Addendum.	2000 MTW Plan	Activated in 2000	2000-R 2021 2022
Public housing strategies				

Strategy	Description	First identified	Status	Year(s) updated
5.P.01	Local lease: SHA may implement its own lease, incorporating industry best practices.	2001 MTW Plan	Activated in 2011	2004 2005 2005-R 2009 2010 2011
5.P.02	Grievance procedures: Modify grievance policies to require tenants to remedy lease violations and be up to date in their rent payments before granting a grievance hearing for proposed tenancy terminations.	2008 MTW Plan	Not yet implemented	None
5.P.03	Lease term for public housing units: SHA may offer lease renewals for six months or month-to-month time periods.	2009 MTW Plan	Activated in 2009	2012
5.P.04	Property-specific pet policies: SHA may establish pet policies, which may include the continuation or establishment of pet-free communities or limits on the types of pets allowed, on a building-by-building basis.	2011 MTW Plan	Activated in 2011	None
5.P.05	Leasing incentives: SHA may offer lease incentives to promote the leasing of a public housing unit	2017 MTW Plan	Activated in 2018	None

2022 Updates

In 2022, SHA has the following updates to the implementation of existing strategies under Activity 5:

Strategy 5.H.01: HAP contracts: SHA has the authority to include multiple buildings or sites ("projects") under a single project-based Housing Assistance Payment (HAP) contract. On occasion, however, problems arise that make having multiple projects under one contract too restrictive; for example, SHA is unable under current policy to transfer or approve the transfer of a single project under a multi-project HAP. SHA will use our MTW flexibility under Strategy 5.H.01 to allow for the separation of a single HAP contract that covers multiple projects into two or more HAP contracts covering the various projects without HUD approval. The resulting HAP contract(s) would have the same terms and conditions as applicable to the original HAP contract through the end of the contract period.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #8: Special purpose housing use

Status

MTW Activity #8 was first implemented prior to SHA being granted MTW status in 1999.

Description

SHA utilizes public housing units to provide special purpose housing and to improve quality of services or features for targeted populations. In partnership with agencies that provide social services, SHA is able to make affordable housing available to households that would not likely be admitted in traditional public housing units. With this program SHA allows partner agencies to use residential units both for service-enriched transitional/short-term housing and for office space for community activities and service delivery. The ability to designate public housing units for specific purposes and populations facilitates this work, by allowing units to target populations with specific service and housing needs or specific purposes.

Approved strategies in this activity are as below.

Strategy	Description	First identified	First implemented	Year(s) updated
Agency-wide strategies				
8.A.01	Conditional housing: Housing program for those who do not currently quite meet SHA's minimum qualifications	2000 MTW Plan	Not yet implemented	None
8.A.02	Program-specific waiting lists: Operate separate waiting lists (or no waiting list) for specific programs such as service enriched units.	2000 MTW Plan	Activated prior to MTW implementation	2009 2010-R 2019
8.A.03	Service-enriched housing: With the help of key partners, SHA may develop supportive housing communities.	2001 MTW Plan	Not yet implemented	None
Public housing strategies				
8.P.01	Agency units for housing and related supportive services: Make residential units available for service-enriched housing by partner agencies.	1999 MTW Agreement	Activated prior to MTW implementation	2009 2010 2010-R
8.P.02	Agency units for services: Make residential units available as space for community activities, management use, and partner agencies providing services in and around the community.	1999 MTW Agreement	Activated prior to MTW implementation	2010-R 2011 2012 2015
8.P.03	Designate LIPH units for specific purposes/populations: SHA may	2000 MTW Plan	Activated in 2011	2001 2008

Strategy	Description	First identified	First implemented	Year(s) updated
	designate properties/units for specific purposes such as elderly.			2010 2011
8.P.04	Definition of elderly: Allows change in definition of elderly for HUD-designated elderly preference public housing from 62 to 55.	2008 MTW Plan	Not yet implemented	None
8.P.05	Pet-free environments: Establish pet-free environments in connection with selected service enriched housing.	2009 MTW Plan	Not yet implemented	None

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #9: Project-based program

Status

MTW Activity #9 was first proposed in the 1999 Annual Plan. It was first implemented in 2000.

Description

SHA uses MTW to develop and implement a local project-based program, providing vouchers to subsidize units in SHA-owned and privately owned properties throughout Seattle. SHA's project-based activities include a large number of MTW strategies to reduce costs, make project-based programs financially feasible for owners and to provide housing choice in the city. The project-based program promotes housing choice through strategies such as offering site-specific waiting lists maintained by providers (and, therefore, does not issue exit vouchers), expanding the definition of eligible unit types, allowing more project-based units per development and overall, admitting people with certain types of felonies on their records, reallocating vouchers to programs and providers (not just units), allowing payment standards that promote services and the financial viability of projects and coupling housing assistance with services by working with partners . The project-based program reduces SHA's costs through strategies allowing project-based owners to self-certify selected inspections and maintain their own waiting list, reducing the frequency of inspections by SHA staff, streamlining admissions and non-competitively

allocating subsidies to SHA units. Project-based program strategies also make contract terms consistent with requirements for other leveraged funding sources.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below:

Strategy	Description	First identified	Status	Year(s) updated
Voucher strategies				
9.H.01	Cost-benefit inspection approach: Allows SHA to establish local inspection protocol, including self-certification that inspection standards are met at time of move in for mid-year turnovers	1999 MTW Plan	Activated in 2004 Inactivated in 2021	2020
9.H.02	Assets in rent calculation: Only calculate income on assets declared as valuing $5,000 or more.	2000 MTW Plan	Activated in 2005	None
9.H.03	Choice offered at beginning (no exit vouchers): Housing choice is offered at the beginning of the project-based admissions process (by nature of site-specific waiting lists); exit vouchers are not offered.	2000 MTW Plan	Activated in 2000	2005
9.H.04	Contract term: Project-based commitments renewable up to 40 years.	2000 MTW Plan	Activated in 2000	None
9.H.05	Eligible unit types: Modify the types of housing accepted under a project-based contract - allows shared housing and transitional housing.	2000 MTW Plan	Activated in 2002	None
9.H.06	Recategorized as 5.H.01 (2021)			
9.H.07	Non-competitive allocation of assistance: Allocate project-based subsidy non-competitively to SHA controlled units, including non-contiguous project-based units within a portfolio.	2000 MTW Plan	Activated in 2000	2001 2005-R 2018
9.H.08	Owners may conduct new and turnover inspections: SHA may allow project-based owners to conduct their own new construction/rehab inspections and to complete unit turnover inspections	2000 MTW Plan	Activated in 2005	None
9.H.09	Percent of vouchers that may be project-based: Raise the percentage of vouchers that may be project-based above HUD limits, including exclusion of replacement vouchers and calculation based on authorized number of vouchers.	2000 MTW Plan	Activated in 2000	2008 2008-R 2011 2016

Strategy	Description	First identified	Status	Year(s) updated
9.H.10	Unit cap per development: Waives the 25% cap on the number of units that can be project-based in a multi-family building without supportive services or elderly/disabled designation.	2000 MTW Plan	Activated in 2008	None
9.H.11	Rent cap-30% of income: Project-based participants cannot pay more than 30% of their adjusted income for rent and utilities.	2000 MTW Plan	Activated in 2000 Inactivated in 2011	2011
9.H.12	Streamlined admissions: SHA may streamline and centralize applications and waiting list processes for project-based HCV units.	2000 MTW Plan	Activated in 2000	2010-R 2017
9.H.13	Competitive allocation process: Commit vouchers to the City's competitive process for housing funding.	2004 MTW Plan	Activated in 2005 Inactivated in 2011	2011
9.H.14	Payment standards for SHA units: Allows higher than Voucher Payment Standard for SHA-operated project-based units if needed to support the project budget (while still taking into account rent reasonableness).	2004 MTW Plan	Activated in 2004	2005-R
9.H.15	Subsidy cap in replacement units: Cap subsidy at levels affordable to households at 30% AMI in project-based HOPE VI replacement units where SHA also contributed capital to write-down the unit's affordability to that level.	2004 MTW Plan	Activated in 2004 Inactivated in 2011	2011
9.H.16	Admissions-admit people with felony records under certain conditions: Allows for the admission into Project-based Voucher units of people with Class B and Class C felonies on their records subject to time-limited sex offender registration requirements who do not, in the opinion of the owner of the subsidized units, constitute a threat to others.	2005 MTW Plan	Activated in 2005	2005-R
9.H.17	Program-based vouchers: Allocate floating voucher subsidy to a defined group of units or properties.	2003 MTW Plan	Activated in 2004	2003-R
9.H.18	Provider-based vouchers: Provide vouchers to selected agencies to couple with intensive supportive services. The agency master leases units and subleases to tenants.	2007 MTW Plan	Activated in 2007	None
9.H.19	Streamlined admissions and recertifications: SHA may streamline admissions and recertification processes for provider-based and project-based programs.	2009 MTW Plan	Not yet implemented	None

Strategy	Description	First identified	Status	Year(s) updated
9.H.20	Partners maintain own waiting lists: Allow partners to maintain waiting lists for partner-owned and/or operated units/vouchers and use own eligibility and suitability criteria.	2000 MTW Plan	Activated in 2000	None
9.H.21 (Recategorized from 9.H.20 in 2013)	COPES housing assistance payment calculations: Count as zero income for residents who are living in project-based units at assisted living properties where Medicaid payments are made on their behalf through the COPES system	2012 MTW Plan	Activated prior to MTW implementation	2013

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #10: Local rent policy

Status

MTW Activity #10 was first proposed in the 2000 Annual Plan. It was first implemented in 2000.

Description

SHA's rent policy program tackles a number of objectives, including increased flexibility in the rent calculation process and determining the eligibility of units and payment standards. Rent policies also promote cost effectiveness and self-sufficiency through a minimum rent and asset income threshold and through streamlined rent review processes.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Current status	Year(s) updated
Agency-wide strategies				
10.A.01	Streamlined income verification: SHA may adopt local rules regarding the length of time income verification is considered valid and a local verification hierarchy.	2014 MTW Plan	Activated in 2014	2020 2021 2022
10.A.02 (Recategorized from 10.P.23 in 2021)	Self-employment expenses: Households may declare employment expenses up to a set threshold of gross income without further validation of deductions.	2014 MTW Plan	Activated in 2015	2018 2019 2021
Voucher strategies				
10.H.01	Rent burden-include exempt income: Exempt income included for purposes of determining affordability of a unit in relation to 40% of household income.	2000 MTW Plan	Activated in 2005	2005 2014
10.H.02	Rent cap-use gross income: Rent burden calculated on 40% of Gross Income, up from HUD's standard 30% of Adjusted Income.	2000 MTW Plan	Activated in 2005	2003 2005
10.H.03	Rent reasonableness at SHA-owned units: Allows SHA staff to perform rent reasonable determination for SHA-owned units.	2000 MTW Plan	Activated in 2000	2006 2017
10.H.04	Payment standard: SHA may develop local voucher payment standards, including supplements for opportunity areas and different standards for market-rate and affordable housing and shared housing.	2003 MTW Plan	Activated in 2003	2003 2006 2008 2011 2012 2015 2016 2017 2018 2019 2020
10.H.05	Absolute minimum rent: The minimum rent for all residents will be established annually by SHA. No rent will be reduced below the minimum rent amount by a utility allowance.	2003 MTW Plan	Not yet implemented	2005
10.H.06	Payment standard-SROs: SHA may use the studio payment standard for SRO units.	2003 MTW Plan	Activated in 2003	None
10.H.07	Tenant-based self-sufficiency incentives: Rent policies to foster self-sufficiency among employable households, including income disregards proportional to payroll tax; allowances for employment-related expenses; intensive employment services coupled with time limits; locally defined hardship waivers.	2005 MTW Plan	Not yet implemented	None

Strategy	Description	First identified	Current status	Year(s) updated
10.H.08	Imputed income from TANF: Impute TANF income if household appears eligible and has not documented ineligibility. TANF not counted toward income if family is sanctioned.	2006 MTW Plan	Not yet implemented	None
10.H.09	Rent reasonableness streamlining: Allows SHA to streamline rent reasonable determinations, including automatic annual updates and shared housing.	2006 MTW Plan	Activated in 2016	2008 2016 2017 2018 2021
10.H.10	Income reviews conducted for households with 100% elderly and/or disabled adults only every three years (within a period of 40 months).	2009 MTW Plan	Activated in 2010	2013 2014 2015 2020 2021
10.H.11	Recategorized as 13.H.02. See Activity #13.			
10.H.12	Asset income threshold: SHA will establish a threshold for calculating asset income to an amount up to $50,000 and may allow self-certification of assets below the threshold.	2010 MTW Plan	Activated in 2010	2015
10.H.13	Streamlined medical deduction: SHA will allow self-certification of medical expenses.	2010 MTW Plan	Activated in 2011	2015
10.H.14	Simplified utility allowance schedule: HCV participants' rent will be adjusted for a Utility Estimate based on the number of bedrooms (defined as the lower of voucher size or actual unit size) and tenant responsibility for payment of energy, heat, and sewer/water under their lease, with a proration for energy-efficient units.	2011 MTW Plan	Activated in 2011	None
10.H.15	Disregard of student financial aid as income: SHA may disregard student financial aid as income.	2019 MTW Plan	Activated in 2019	2020
Public housing strategies				
10.P.01	Absolute minimum rent: Tenants pay a minimum rent ($50 or more) even if utility allowance would normally result in a lower rental payment or reimbursement.	2000 MTW Plan	Activated in 2001	2005
10.P.02	Earned Income Disregard: HUD's Earned Income Disregard is not offered to public housing residents.	2000 MTW Plan	Activated in 2001	2000 2001
10.P.03	Income reviews conducted for households with 100% elderly and/or disabled adults only every three years (within a period of 40 months).	2001 MTW Plan	Activated in 2004	2005 2013 2014 2015 2020 2021

Strategy	Description	First identified	Current status	Year(s) updated
10.P.04	Rent freezes: Voluntary rent policy freezes rent in two-year intervals.	2000 MTW Plan	Activated in 2000	2000 2001 2005
10.P.05	TANF rent calculation: Calculate TANF participant rent on 25% of gross income.	2000 MTW Plan	Activated in 2000	2000 2001 2005
10.P.06	Tenant Trust Accounts: A portion of working public housing residents' income may be deposited in an escrow account for use toward self-sufficiency purposes.	2000 MTW Plan	Activated in 2000 Inactivated in 2012	2000 2001 2005 2010 2012
10.P.07	Ceiling rent two-year time limit: When a tenant's calculated rent reaches the ceiling rent for their unit, the rent will not be increased beyond the rent ceiling for 24 months.	2000 MTW Plan	Activated in 2001 Inactivated in 2012	2000 2001 2005 2012
10.P.08	Impute income from public benefits: SHA may impute income in rent calculation for tenants declaring no income who appear eligible for but decline to collect cash benefits	2000 Annual Plan	Activated in 2000	2000 2005 2013
10.P.09	Partners develop separate rent policies: Allow partner providers and HOPE VI communities to develop separate rent policies that are in line with program goals and/or to streamline.	2005 MTW Plan	Not yet implemented	None
10.P.10	Studio vs. one-bedroom: Differentiate rents for studios vs. one-bedroom units.	2005 MTW Plan	Not yet implemented	2005
10.P.11	Utility allowance-self-sufficiency and resource conservation: Change utility allowance where metering permits to encourage self-sufficiency and resource conservation.	2005 MTW Plan	Not yet implemented	None
10.P.12	Utility allowance-schedule: SHA may change utility allowances on a schedule different for current residents and new move-ins.	2008 MTW Plan	Activated in 2008	None
10.P.13	Streamlined for fixed income: Further streamline rent policy and certification process for fixed income households, including self-certification of medical expenses.	2009 MTW Plan	Activated in 2014	2015
10.P.14	Streamlined rent policy for partnership units: Allow non-profit partners operating public housing units to implement simplified rent policies.	2009 MTW Plan	Not yet implemented	None
10.P.15	Utility allowance: frequency of utility allowance updates: SHA may revise the schedule for reviewing and updating utility allowances due to fluctuations in utility rates.	2009 MTW Plan	Activated in 2010	2010 2018

Strategy	Description	First identified	Current status	Year(s) updated
10.P.16	Utility allowance: local benchmark: SHA may develop new benchmarks for "a reasonable use of utilities by an energy conservative household" - the standard by which utility allowance are calculated.	2009 MTW Plan	Not yet implemented	None
10.P.17	SSHP rent policy: Rents in SSHP units will be one of five flat rents based on the tenant's percentage of Area Median Income, with annual adjustments and income reviews only every three years.	2011 MTW Plan	Activated in 2011	2018 2021
10.P.18	No HUD-defined flat rents: SHA does not offer tenants the choice of "flat rents" as required of non-MTW agencies (includes alternate calculation for mixed citizenship households).	2000 MTW Plan	Activated in 2001	2000 2017
10.P.19 (Recategorized from 10.P.17 in 2013)	Asset income threshold: SHA will increase the threshold for including asset income in rent contribution calculations to an amount up to $50,000 and may allow self-certification of assets below the threshold.	2012 MTW Plan	Activated in 2012	2013 2015
10.P.20	Simplified Utility Assistance Payment for HOPE VI communities: HOPE VI participants receive a maximum level of consumption rather than reduction, and incentive for conservation. Annual adjustments are made at the next regularly scheduled annual review or update.	2013 MTW Plan	Activated in 2013	2014
10.P.21	Market rate rent: SHA may charge market rate rent as a penalty for noncompliance with the annual review process.	2005 MTW Plan	Activated in 2005	2015
10.P.22	Delay in rent increase for newly employed households: SHA may allow a longer notification period before rent increase if the increase is due to the resident becoming employed after at least six months of unemployment and is self-reported by the resident in a timely manner.	2014 MTW Report	Activated in 2014	2014
10.P.23	Self-employment expenses: Households may declare employment expenses up to a set threshold of gross income without further validation of deductions.	2015 MTW Plan	Activated in 2015	2018 2019
Emergency response & recovery				
10.EM.01	States of emergency: certification deferrals: SHA may defer regular rent	2020 MTW Plan	Activated in 2020	None

Strategy	Description	First identified	Current status	Year(s) updated
	reviews for all household types during states of emergency and recovery until the agency has recovered from the crisis, as defined in the Introduction to Section IV. Residents retain applicable opportunities to have an interim review.			

2022 Updates

SHA has the following update to the implementation of one existing strategy under Activity 10:

Strategy 10.A.01: Streamlined income verification: Based on lessons learned from streamlining efforts in the past several years, SHA may standardize successful streamlined processes by maximizing usage of third-party verification tools (such as HUD's Enterprise Income Verification system) and allowing for remote authorization of documentation and by removing requirements for households to provide hard copies of their materials or meet with staff in person.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #11: Resource conservation

Status

MTW Activity #11 was first proposed in the 2000 Annual Plan. It was first implemented in 2000.

Description

SHA's resource conservation strategies take advantage of the agency's existing relationships with the City of Seattle and local utility providers, which continuously identify opportunities to increase resource conversation and reduce costs, rather than conducting a HUD-prescribed energy audit every five years. Conservation strategies have already achieved significant energy and cost savings to the agency, including conversion to more efficient toilets and electrical upgrades.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Public housing strategies				
11.P.01	Energy protocol: Employ a cost-benefit approach for resource conservation in lieu of HUD-required energy audits every five years.	2000 MTW Plan	Activated in 2000	2004

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #12: Waiting lists, preferences and admissions

Status

MTW Activity #12 was first proposed in the 2000 Annual Plan. It was first implemented in 2000.

Description

SHA's waiting list, preferences and admission strategies are primarily intended to increase efficiencies which, in turn, facilitate housing access. These MTW flexibilities include streamlining onerous administrative requirements to match local needs and non-profit housing partners to administer their own waiting lists. Several of SHA's streamlining practices over the years are no longer needed under MTW as they are now allowable practices for all housing authorities.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
12.A.01	Local preferences: SHA may establish local preferences for federal housing programs.	2002 MTW Plan	Activated in 2002	None

Strategy	Description	First identified	Status	Year(s) updated
			Inactivated in 2011	
12.A.02 (Recategorized from 12.H.06 in 2021)	Streamlined eligibility verification: Streamline eligibility verification standards and processes, including allowing income verifications to be valid for up to 180 days.	2009 MTW Plan	Activated in 2013	2020 2021
Voucher strategies				
12.H.01	Recategorized as 9.H.20			
12.H.02	Voucher distribution through service provider agencies: Up to 30% of SHA's tenant-based vouchers may be made available to local nonprofits, transitional housing providers, and divisions of local government that provide direct services for use by their clients without regard to their client's position on SHA's waiting list.	2000 MTW Plan	Activated in 2002	2001 2003
12.H.03	Special issuance vouchers: Establish a "special issuance" category of vouchers to address circumstances where timely issuance of vouchers can prevent homelessness or rent burden.	2003 MTW Plan	Activated in 2003	2017
12.H.04	Admit applicants owing SHA money: Provide voucher assistance to households owing SHA money from prior tenancy under specific circumstances, for example if they enter into a repayment agreement.	2008 MTW Plan	Activated in 2008 Inactivated in 2010-R	2008-R
12.H.05	Limit eligibility for applicants in subsidized housing: Implement limits or conditions for tenants living in subsidized housing to participate in the HCV program. For example, before issuing a Public Housing resident a Voucher, they must fulfill the initial term of their public housing lease.	2008 MTW Plan	Activated in 2011	None
12.H.06	Recategorized as 12.A.02 (2021)			
Public housing strategies				
12.P.01	Site-based waiting lists: Applicants can choose from several site-specific and/or next available waiting lists.	1999 MTW Plan	Activated in 1999 Inactivated in 2011	None
12.P.02	Partners maintain own waiting lists: Allow partners to maintain waiting lists for partner-owned and/or operated units (traditional LIPH units; service provider units, etc.) and use own eligibility and suitability criteria (including no waiting list).	2000 MTW Plan	Activated in 2000	None

Strategy	Description	First identified	Status	Year(s) updated
12.P.03	Expedited waiting list: Allow applicants referred by selected partners (primarily transitional housing providers) to receive expedited processing and receive the "next available unit."	2004 MTW Plan	Activated in 2004 Inactivated in 2018	2005-R
12.P.04	No waiting list: Allows for filling units without a waiting list.	2008 MTW Plan	Not yet implemented	None
12.P.05	Eligibility criteria: Unique eligibility criteria for specific units or properties, such as service enriched units.	2008 MTW Plan	Not yet implemented	None
12.P.06	Seattle Senior Housing Program (SSHP) waiting list policy: SHA will not distinguish between senior and non-senior disabled households in filling vacancies in the SSHP portfolio based on bedroom size. The SSHP program will maintain a 90 percent senior, 10 percent non-senior disabled ratio at the AMP level.	2013 MTW Plan	Activated in 2013	None

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #13: Homeownership and graduation from subsidy

Status

MTW Activity #13 was first proposed in the 2004 Annual Plan. It was first implemented in 2004.

Description

SHA provides support for the multiple ways that households can successfully move on from housing subsidy, not only through homeownership, but also through unsubsidized rentals in the private market, to facilitate the goals of the family and the ability of SHA to serve additional

families in need of housing assistance. These strategies include an End of Participation clock for households whose income has increased to the point where they no longer require substantial subsidy while allowing them to remain in an affordable Low Income Housing Tax Credit unit and piloting incentives for positive tenant departures.

As first approved in 2021, SHA may allow participants to provide select approvals and certifications over the phone, by email or other means in lieu of a signature.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
13.A.01	Down payment assistance: Allocate MTW Block Grant funds to offer a local down payment assistance program.	2004 MTW Plan	Activated in 2004 Reactivated in 2021	2004-R 2007 2021
13.A.02	Savings match incentive: Program that matches savings and provides financial information for participating public housing and HCV households leaving subsidized housing for homeownership or unsubsidized rental units.	2012 MTW Plan	Activated in 2013 Reactivated in 2021	2021
Voucher strategies				
13.H.01	Monthly mortgage assistance: SHA may develop a homeownership program that includes a monthly mortgage subsidy.	2008 MTW Plan	Has not been implemented	None
13.H.02	180-day EOP clock: The 180-day End of Participation "clock" due to income will start when a family's Housing Assistance Payment (HAP) reaches $50 or less.	2010 MTW Plan	Activated in 2010	2012 2021
Public housing strategies				
13.P.01	End of Participation for higher income households in mixed-income communities: In mixed-income communities, SHA will remove subsidy when household income exceeds the established limit for six months.	2012 MTW Plan	Activated in 2016	2017 2018
13.P.02	Incentives for positive tenant departures and housing stability: SHA may provide a financial incentive to public housing households who vacate their unit in a manner consistent with SHA unit guidelines.	2019 MTW Plan	Activated in 2019	None

2022 Updates

In 2022, SHA has the following updates to the implementation of existing strategies under Activity 13:

SHA has begun to explore the development of a homeownership pilot program to create homeownership opportunities for low-income households who have been displaced or are at risk of being displaced from the City of Seattle. One of the agency's Strategic Plan Key Objectives is *to Economically Empower People*, and as part of this overall goal the agency already has several approved MTW strategies in place to support such efforts, including directly related to homeownership. Homeownership strategies have seemed out of reach for many years due to the exorbitant housing prices in Seattle and as a result, SHA had inactivated these strategies. However, given that there are new partners and resources paying attention to the issue, there may be new opportunities. In 2022 SHA will re-activate and update these strategies, as one or more may be needed for the toolbox being developed at SHA to help address the racial wealth gap.

Strategy 13.A.01: Down payment assistance: When we proposed this strategy in 2004, we specified that this activity would be for a pilot program with HCV residents. Moving forward, we are clarifying that this strategy (as indicated by the "A" in the strategy number) may apply to any eligible participant of SHA's housing programs or low-income families in the community. SHA may enact this program by itself or in partnership with one or more partnership organizations.

Strategy 13.A.02: Savings match incentive: We are clarifying that this strategy, too, may be applicable to any eligible participant of SHA's housing programs or low-income families in the community, including those whom we may serve through an LNT homeownership or service provision program. SHA may enact this program by ourselves or in partnership with one or more partner organizations.

Planned non-significant changes

None.

Planned changes to metrics/data collection

If SHA implements any significant homeownership program in 2022 or future years, we will reevaluate the metrics for this activity at that time.

Planned significant changes

None.

MTW Activity #15: Combined program management

Status

MTW Activity #15 was first proposed in the 2008 Annual Plan. It was first implemented in 2008. Subsequent amendments to the activity are included in the table below.

Description

In some of its communities, SHA co-locates units funded through project-based vouchers and low-income public housing. Combining program management and policies for both of these types of units (referred to as Streamlined Low Income Housing Program, or SLIHP, units) within

the same community reduces costs by eliminating redundancies, including duplicative rent reviews and inspections. It also avoids unnecessary disparities between tenants of the two different types of units. SHA's current implementation of this activity allows for all units subsidized by project-based housing choice vouchers to be operated like public housing subsidized units in communities that receive both types of subsidy. This streamlined approach includes transfer policies as well as acceptance of slight differences (generally less than $1) in rent calculation caused by different data systems of record for vouchers and public housing.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
15.A.01	Combined program management: Combined program management for project-based vouchers co-located with public housing or other units in communities operating both subsidy types.	2008 MTW Plan	Activated in 2008	2008-R 2009 2010 2014 2018

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #18: Short-term assistance

Status

MTW Activity #18 was first proposed in the 2013 Annual Plan. It was first implemented in 2013. Subsequent amendments to the activity are included in the table below.

Description

SHA is working on multiple fronts with community partners to develop innovative new assistance programs that are designed to be short-term in length. These new programs help households both access and retain housing through one-time or temporary assistance such as rent, deposits, arrears, utility assistance, moving and relocation costs, and temporary housing

as needed. Short-term assistance is paired with targeted services when needed, including connections to case management, employment, childcare services, and domestic violence counseling.

SHA's MTW activities for short-term assistance also include disregarding one-time or short-term emergency assistance from other sources to prevent households from losing their housing in determining eligibility and rent contribution.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
18.A.01	Interagency Domestic Violence Transfer Program: SHA may join an inter-jurisdictional transfer program to assist residents and program participants who become victims of domestic violence.	2014 MTW Plan	Not yet implemented	None
18.A.02	Emergency assistance for housing stability: SHA may disregard one-time or short-term emergency assistance from other sources to prevent households from losing their housing in determining eligibility and rent contribution.	2014 MTW Plan	Activated in 2014	None
18.A.03 (Recategorized from 18.H.01 in 2021)	Short-Term Rental Assistance: SHA may provide funding for short-term shallow rental assistance through cooperative community initiatives to help families, students, adults, and youth obtain and retain housing.	2013 MTW Plan	Activated in 2013	2014 2015 2016 2021
Voucher strategies				
18.H.01	Recategorized as 18.A.03 (2021)			

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

SHA will be removing the metric for *Strategy 18.A.01: Interagency domestic violence transfer program* (HC1: Additional units of housing made available) from our routinely reported metrics in the 2021 MTW Report and moving forward. The strategy was never implemented, and results have been zero since they were added to SHA's standard metrics in 2014. If Strategy 18.A.01 is implemented in the future, the metrics will be reassessed at that time.

Planned significant changes

None.

MTW Activity #19: Mobility and portability

Status

MTW Activity #19 was first proposed in the 2013 Annual Plan. It was first implemented in 2015. Subsequent amendments to the activity are included in the table below.

Description

Mobility and portability strategies are designed to support cost effectiveness and to increase access to targeted units and neighborhoods for voucher holders.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Voucher strategies				
19.H.01	Limiting portability in high-cost areas: SHA may deny requests for portability moves to another jurisdiction when the receiving housing authority intends to administer rather than absorb the voucher and the resulting payment standard would be higher than SHA's payment standard.	2013 MTW Plan	Not yet implemented	None
19.H.02	Housing choice moving cost assistance and support: SHA may develop a program for voucher households to provide assistance with housing search, access supplements, deposits and similar costs, outreach and incentives for landlord participation such as risk reduction funds and access supplements.	2014 MTW Plan	Activated in 2015	2015 2017 2018 2022
19.H.03	One-year residency requirement before port out: SHA may require that Housing Choice Voucher households live in Seattle for one year before moving with their voucher to a different community.	2015 MTW Plan	Activated in 2015	None
19.H.04	Streamlined local timelines and processes for improved leasing success: SHA may modify leasing timelines and processes to support leasing success and improve efficiency	2019 MTW Plan	Activated in 2019	None

2022 Updates

SHA has the following update to the implementation of existing strategies under Activity 19:

Strategy 19.H.02: Housing choice moving cost assistance and support: This strategy includes incentives for landlord participation in the Housing Choice Voucher program. In 2021, SHA was able to use CARES Act funds to pilot landlord incentive payments. Under this pilot program, "new" landlords who are renting to an SHA voucher holder for the first time receive a one-time $300 bonus; "continuing" landlords receive a $300 payment for continuing to lease to SHA voucher holders, up to a lifetime maximum of $1,500. HCV staff believe that this pilot program will reduce barriers for participants by increasing the number of landlords/property owners who are willing to rent to voucher holders in Seattle, including in rental markets that are historically difficult for voucher holders to penetrate, such as high opportunity areas.

Staff are engaging with landlords/property owners throughout the pilot program to try to assess the extent to which the payments increase incentive to lease to voucher holders and/or expand their partnership with SHA. If the results are encouraging, SHA may continue, modify or expand this program utilizing MTW resources, including adjusting eligibility for payment and payment structures.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

MTW Activity #20: Local non-traditional affordable housing strategies

Status

MTW Activity #20 was first proposed in the 2013 Annual Plan, per HUD guidance. It was first implemented in 1999. Subsequent amendments to the activity are included in the table below.

Description

SHA sometimes uses MTW Block Grant funds to support affordable housing outside of the traditional public housing and voucher programs. This activity includes both short- and long-term funding for development, capital improvement, and maintenance of affordable housing units. It may also provide financial maintenance, such as the contribution of funds to meet an established Debt Coverage Ratio, required for continued operation of the affordable units. SHA follows applicable requirements regarding local non-traditional use of MTW funds.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
20.A.01	Use of funds for local non-traditional affordable housing: SHA may use Block Grant funds to develop, capitally improve, maintain and operate affordable housing outside of the traditional public housing and voucher programs.	2013 MTW Plan	First used in 2011	2013-R 2015

2022 Updates

None.

Actual non-significant changes

None.

Actual changes to metrics/data collection

None.

Actual significant changes

None.

MTW Activity #22: Housing assistance for school stability

Status

MTW Activity #22 was first proposed in the 2016 Annual Plan. It was first implemented in 2016. Subsequent amendments to the activity are included in the table below.

Description

Stable, quality schools are a core component of neighborhoods of opportunity. SHA is partnering with local service providers and the school district to implement Home from School, a collaborative initiative to support homeless and unstably housed families with children in order to positively impact family and school stability. Student turnover, especially mid school year, creates challenges for schools and for students, both in serving new students and those who remain throughout the year. Residential stability can lead to an uninterrupted school year for students and can prevent fewer school changes that often leave children behind academically.

SHA provides housing assistance to participating families, using multiple means as available, including prioritizing preference for participating families for admission into units within the selected neighborhood, as well as tenant-based vouchers for participating families, with use limited to the school neighborhood. Partnering service providers provide outreach, enrollment,

and pre- and post-move support, including services such as housing search, assistance with barriers to leasing such as lack of security deposit and utility arrears, and connecting families to neighborhood resources and services.

Participation in the program is voluntary and priority is given to literally homeless families. To continue to receive SHA housing assistance, participating families must remain in the school neighborhood until their children graduate from elementary school.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
22.A.01	Housing assistance for school stability: SHA may provide housing assistance for homeless or unstably housed low-income families with children at selected neighborhood schools.	2016 MTW Plan	Activated in 2016	None

2022 Updates

None.

Planned non-significant changes

None.

Planned changes to metrics/data collection

None.

Planned significant changes

None.

B. Not-yet-implemented activities

MTW Activity #21: Self-sufficiency assessment and plan

Status

MTW Activity #21 was first proposed in the 2015 Annual Plan. It has not been implemented. Subsequent amendments to the activity are included in the table below. The activity was placed on hold in 2017.

Description

This activity is intended to increase self-sufficiency by connecting participants to assessments, individualized plans, and community resources designed to help them increase their education, training, and credentials and obtain higher wage jobs.

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
21.A.01	Self-sufficiency assessment and plan: SHA may make self -sufficiency assessments and planning mandatory for work-able adults	2015 MTW Plan	Not yet implemented	2019

Reactivation

SHA launched the Workforce Opportunity System pilot in 2015 and at the end of 2017 ended the three-year pilot program without needing to make participation mandatory. Key strategies from the pilot were integrated in the new JobLink program in 2018, which streamlined access to services previously delivered through the Family Self-Sufficiency and Economic Opportunities programs. Mandatory participation has not been needed to date but each year SHA will continue to monitor enrollment and participation and may make changes such as requiring mandatory participation based on those results.

C. Activities on hold

MTW Activity #4: Investment policies

Status

MTW Activity #4 was first proposed in the 1999 Annual Plan. It was first implemented in 1999. Subsequent amendments to the activity are included in the table below. The activity was placed on hold in 2013.

Description

SHA's MTW investment policies give the agency greater freedom to pursue additional opportunities to build revenue by making investments allowable under Washington State's investment policies in addition to HUD's investment policies. Each year, SHA assesses potential investments and makes a decision about whether this MTW flexibility will be needed. In 2018 investment flexibility was not needed and all SHA investments followed HUD policies.

Approved strategies in this activity are as below.

Strategy	Description	First identified	First implemented	Current status
Agency-wide strategies				
4.A.01	Investment policies: SHA may replace HUD investment policies with Washington State investment policies.	1999 MTW Plan	Activated in 1999 Placed on hold in 2013	1999 2017 2019

Reactivation

SHA annually assesses potential investments to determine which investment policies are most beneficial. MTW alternate investment policies were not needed in 2019. However, SHA continues to revisit its investment strategies annually in consideration of both the agency's financial plans and available investment opportunities.

D. Closed out activities

MTW Activity #6: MTW block grant and fungibility

Status

MTW Activity #6 was included in SHA's 1999 MTW Agreement. It was first implemented in 1999. Subsequent amendments to the activity are included in the table below. The activity was closed out in 2011.

Description

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
6.A.01	MTW Block Grant: SHA combines all eligible funding sources into a single MTW Block Grant used to support eligible activities.	1999 MTW Agreement	Activated in 1999 Closed out in 2011	None
6.A.02	Obligation and expenditure timelines: SHA may establish timelines for the obligation and expenditure of MTW funds	1999 MTW Agreement	Activated in 1999 Closed out in 2011	2003-R
6.A.03	Operating reserve: Maintain an operating reserve consistent with sound management practices	1999 MTW Agreement	Activated in 1999 Closed out in 2011	None
Voucher strategies				
6.H.01	Utilization goals: Utilization defined by use of budget authority	2003 MTW Plan	Activated in 2003 Closed out in 2011	None

Reason for closing

While the Block Grant, fungibility, operating reserve and utilization goals continue to be active and critical elements of SHA's participation as an MTW agency, this activity may be considered closed out as of 2011, which was the last year that SHA reported on it as a separate activity. HUD no longer allows SHA to establish timelines for the obligation and expenditure of MTW funds. SHA reports on uses of single fund/Block Grant fungibility in Section V of this report.

MTW Activity #7: Procurement

Status

MTW Activity #7 was included in SHA's 1999 MTW Agreement. It was first implemented in 1999. Subsequent amendments to the activity are included in the table below. The activity was closed out per HUD guidance in 2011.

Description

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
7.A.01	Construction contract: Locally-designed form of construction contract that retains HUD requirements while providing more protection for SHA	1999 MTW Plan	Activated in 1999 Closed out in 2011	None
7.A.02	Procurement policies: Adopt alternative procurement system that is competitive and results in SHA paying reasonable prices to qualified contractors	1999 MTW Plan	Activated in 1999 Closed out in 2011	None
7.A.03	Wage rate monitoring: Simplified process for monitoring the payment of prevailing wages by contractors	1999 MTW Plan	Activated in 1999 Closed out in 2011	2003 2006

Reason for closing

While SHA's MTW procurement activity was approved by HUD in the 1999 Annual Plan, HUD has since that time taken the position that it is not an allowable MTW activity.

MTW Activity #14: Related nonprofits

Status

MTW Activity #14 was first proposed in the 2004 Annual Plan. It was never implemented. The activity was closed out in 2013.

Description

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
14.A.01	Related non-profit contracts: SHA may enter into contracts with any related nonprofit.	2004 MTW Plan	Never implemented Closed out in 2013	None

SHA never implemented this activity, which would have allowed the agency to enter into contracts with related nonprofits. SHA determined that existing partnership structures were adequate without needing additional MTW authority.

MTW Activity #16: Local asset management program (LAMP)

Status

MTW Activity #16 was included in SHA's 2000 MTW Plan. It was first implemented in 2000. Subsequent amendments to the activity are included in the table below. The activity was closed out in 2013.

Description

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
29 (Archival numbering system)	Local asset management program: Use asset management principles to optimize housing and services	2000 MTW Plan	Activated in 2000 Closed out in 2013	None

Reason for closing

Although SHA maintains the authority to implement the LAMP, and the continued operation of the LAMP remains an essential element of the agency's participation in the MTW program, this activity may be considered closed out at HUD's request as of 2013.

MTW Activity #17: Performance standards

Status

MTW Activity #17 was included in SHA's 1999 MTW Agreement. It was first implemented in 1999. Subsequent amendments to the activity are included in the table below. The activity was closed out in 2014.

Description

Approved strategies in this activity are as below.

Strategy	Description	First identified	Status	Year(s) updated
Agency-wide strategies				
30 (Archival numbering system)	Local performance standards in lieu of HUD measures: Develop locally relevant performance standards and benchmarks to evaluate the agency performance in lieu of HUD's Public Housing Assessment System (PHAS)	1999 MTW Plan	Activated in 1999 Closed out in 2014	None

Reason for closing

Although SHA continues to maintain and refine alternate performance standards, this activity may be considered closed out at HUD's request as of 2014.

V. Planned application of MTW funds

A. Planned application of MTW funds

i. Estimated sources of MTW funds

FDS line item number	FDS line item name	Dollar amount
70500 (70300+70400)	Total tenant revenue	$ 14,775,000
70600	HUD PHA operating grants	$ 206,880,000
70610	Capital grants	$ 14,670,000
70700 (70710+70720+70730+70740+70750)	Total fee revenue	$ 0
71100+72000	Interest income	$ 39,000
71600	Gain or loss on sale of capital assets	N/A[5]
71200+71300+71310+71400+71500	Other income	$ 1,667,000
70000	**Total revenue**	**$ 238,031,000**

ii. Estimated application of MTW funds

FDS line item number	FDS line item name	Dollar amount
91000 (91100+91200+91400+91500+91600+91700+91800+91900)	Total operating - Administrative	$ 24,951,000
91300+91310+92000	Management fee expense	$ 8,043,000
91810	Allocated overhead	N/A
92500 (92100+92200+92300+92400)	Total tenant services	$ 284,000
93000 (93100+93600+93200+93300+93400+93800)	Total utilities	$ 6,300,000
93500+93700	Labor	N/A
94000 (94100+94200+94300+94500)	Total ordinary maintenance	$ 14,198,000
95000 (95100+95200+95300+95500)	Total protective services	$ 306,000
96100 (96110+96120+96130+96140)	Total insurance premiums	$ 2,328,000
96000 (96200+96210+96300+96400+96500+96600+96800)	Total other general expenses	$ 1,912,000
96700 (96710+96720+96730)	Total interest expense & amortization cost	N/A
97100+97200	Total extraordinary maintenance	$0
97300+97350	HAP + HAP portability-in	$ 123,395,000
97400	Depreciation expense	N/A
97500+97600+97700+97800	All other expense	$ 19,542,000
90000	**Total expenses**	**$201,259,000**

Please describe any variance between estimated total revenue and estimated total expenses:

> Estimated sources of funds exceed estimated application of funds for several reasons. The summary of expenditures table does not include capital expense, which account for approximately $14.7 million. Seattle Housing Authority's planned capital expense budget is not

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[5] N/A in tables above indicates that SHA does not budget these items for MTW.

part of the application table, but capital is shown as a source. In addition, the application table does not include $18.7 million that Seattle Housing Authority plans to spend on local housing, programs and services for voucher and public housing participants (such as career coaching, youth engagement and education), parks operations in low-income communities and planning for and redevelopment of low-income housing. See the description of single-fund flexibility that follows this section for a discussion of expenses not included within the application table. The application table also does not capture $1.0 million for required replacement reserve contributions.

iii.   Description of planned application of MTW funding flexibility

Planned application of MTW funding flexibility
Seattle Housing Authority established an MTW Block Grant Fund under the original MTW Agreement and continues to use single-fund flexibility under the Amended and Restated MTW Agreement (as extended in 2016 to 2028). MTW Block Grant single-fund flexibility is important in supporting the agency's array of low-income housing programs and services, its local partnerships and to meet locally defined needs. Seattle Housing Authority exercises its MTW authority to move funds and project cash flow among projects and programs, as the agency deems necessary, to further its mission and strategic plan, cost objectives, statutory compliance and local housing needs.

The agency analyzes its housing, rental assistance, tenant and community services, sustainability services, administrative and capital needs annually through the budget process to determine the level of service and resource needs to meet the agency's strategic objectives. Seattle Housing Authority's single-fund flexibility allows allocation of MTW Block Grant revenues among Seattle Housing Authority's programs. This enables the agency to balance mixes of housing types, tenant services, administrative support and capital investments in preservation and development of low-income housing. It also enables the agency to tailor resource allocation to best achieve our cost, program and strategic objectives and therefore maximize our services to low-income residents and applicants to meet their varied needs.

The bulk of Seattle Housing Authority's use of its MTW single fund authority is focused on activities in MTW communities, support of low-income housing development and preservation and services for Low-Income Public Housing and Housing Choice Voucher participants. Examples are:

- Community supportive services, including: deepening commitment to youth education by expanding external partnerships; focusing on youth engagement by developing emotional supports and pro-social behaviors; continuing youth tutoring; job training and betterment activities for high school youth; aging in place services; leveraging health-related programs that provide participants with critical health care and stability services; supporting SHA residents and participants on their journey toward self-sufficiency; and evaluating ways to improve housing stability.
- Parks and open spaces for our low-income communities, with play opportunities for children, active and team sports activities for youth and passive and active exercise options for all.
- Planning, pre-development, construction and construction services for asset preservation, public housing redevelopment and opportunities to increase affordable housing for low-income people.

The MTW Block Grant will enable Seattle Housing Authority to:

- Provide transitional funding for services at Yesler following the Choice Neighborhoods grant pending establishment of a sustainable vehicle to fund health, education, employment service and other supportive services.
- New housing acquisitions and a review of other opportunities and options for adding more units to serve both subsidized and unsubsidized low-income residents.
- Operate a homeownership pilot to create opportunities for low-income households who have been displaced or are at risk of being displaced from the City of Seattle.
- Develop programs to support and provide opportunities to the BIPOC community.
- Enhance SHA's housing stability activities for behavioral health, including crisis intervention, treatment and referrals and case management of residents referred for service.
- Continue modifications and enhancements to SHA office spaces and information technology environment to address needs revealed by impacts of the COVID-19 virus and changes in operation and workplace policies and protocols.
- Fund planning, feasibility studies and concept work before a project is selected for predevelopment.
- Support construction of SHA's sixth replacement housing building at our Yesler Redevelopment site and extend the Yesler HillClimb along the Seattle Department of Transportation right-of-way.

B. Planned application of SHA's unspent operating fund and HCV funding

Original funding source	Beginning of FY - unspent balances	Planned application of PHA unspent funds during FY
HCV HAP*	$ 2,844,000	$
HCV admin fee	$ 0	$
PH operating subsidy	$ 5,886,000	$
Total:	**$ 8,730,000**	**$**

C. Local asset management plan

i.   Is SHA allocating costs within statute?   **Yes**

ii.   Is SHA implementing a local asset management plan (LAMP)?   **Yes**

iii.   Has SHA provided a LAMP in the appendix?   **Yes**

iv.   If SHA has provided a LAMP in the appendix, please describe any proposed changes to the LAMP in 2022 or state that SHA does not plan to make any changes in 2022.

Pursuant to the requirements of OMB Super Circular Part 200, the Indirect Service Fee (IDSF) is determined in a reasonable and consistent manner based on projected total units and leased vouchers. The IDSF is a per-housing-unit or per-leased-voucher fee per month charged to each program. For the 2022 budget, the per-unit-month (PUM) cost will be $63.00 for housing units and $23.95 for leased vouchers.

As part of the IDSF calculation, MTW Block Grant revenues can also be used to support any positive or negative budget variance as part of the annual reconciliation process.

No changes are proposed.

D. Rental Assistance Demonstration participation

i.   Description of Rental Assistance Demonstration (RAD) participation

Rental Assistance Demonstration (RAD) participation
N/A

ii.   Has SHA submitted a RAD significant amendment in the appendix?   **N/A**

iii.   If SHA has provided a RAD significant amendment in the appendix, please state whether it is the first RAD significant amendment submitted or describe any proposed changes from the prior RAD significant amendment.

N/A

VI. Administrative

A. Board resolution and certifications of compliance

SHA's Board of Commissioners voted on the adoption of the Annual MTW Plan on October 11, 2021. The signed Resolution, Certifications of Compliance and lobbying disclosure form are included in Appendix C of the MTW Plan. The signed Certification of Consistency with the Consolidated Plan (Form HUD-2991) is also included in this appendix.

B. Documentation of public process

The public comment period for the MTW Annual Plan began on August 30, 2021 and concluded on September 30, 2021. Extensive efforts will be made to make residents, tenants and the public aware of the availability of the Plan and comment period, including posting in the *Daily Journal of Commerce*, messages in our e-newsletters that reach thousands and flyers in buildings and common areas (where practical due to COVID-19 restrictions). The draft plan was made publicly available on SHA's website (www.seattlehousing.org) or by requesting a hard copy. A public hearing was held remotely via remote audio/video conferencing service on September 20, 2021 at 3:00 pm. Language interpretation and disability accommodations were made available by request. Staff also met remotely with SHA's two resident advisory groups, the Joint Policy Advisory Committee and Senior Joint Policy Advisory Committee, at a combined meeting on September 14, 2021 to discuss the Plan activities and proposed updates.

Results of these meetings and processes were taken into consideration in finalizing the MTW Plan. Documentation of this process was presented to the Board of Commissioners at the October 4, 2021 Board Briefing and can be made available to HUD upon request.

C. Planned and ongoing evaluations

SHA is not currently engaged in any third-party agency-wide evaluations of its MTW program. No external MTW evaluations are planned for 2022.

D. Lobbying disclosures

The signed Certificate of Payments (Form HUD-50071) is included in Appendix C of the final MTW Plan.

Appendix A: Planned existing project-based vouchers

The below table consists of the tenant-based vouchers that SHA is currently project-basing in 2021. Some properties may have more than one existing AHAP/HAP contract with SHA, and may be listed two or more times. This section meets the requirements prescribed in HUD Form 50900 Section II.A.iv "Planned Existing Project Based Vouchers."

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
?al ?al	29	Leased	No	Permanent supportive housing
104th St. Townhomes	3	Leased	No	Affordable housing
A Place of Our Own	19	Leased	No	Service-enriched for homeless families (with at least one minor)
Albion Place	12	Leased	No	Enhanced behavioral health services
Aldercrest	8	Leased	No	Affordable housing
Almquist Apartments	52	Leased	No	Permanent supportive housing
Arbora Court	40	Leased	No	Service-enriched for homeless individuals
Aridell Mitchell Home	6	Leased	No	Affordable housing
Aurora House	30	Leased	No	Permanent supportive housing
Avalon Place	9	Leased	No	Permanent supportive housing
Baldwin Apartments	15	Leased	No	Affordable housing
Beacon House	6	Leased	No	Service-enriched for homeless individuals
Bellevue/Olive Apartments	5	Leased	No	Affordable housing
Bergan Place	2	Leased	No	Homeless young adults
Bergan Place	8	Leased	No	Affordable housing
Brettler Family Place I	51	Leased	No	Service-enriched for homeless families (with at least one minor)
Brettler Family Place II	21	Leased	No	Service-enriched for homeless families (with at least one minor)
Broadway Crossing	10	Leased	No	Service-enriched for homeless individuals
Broadway Crossing	9	Leased	No	Service-enriched for homeless families (with at least one minor)
Bush Hotel	7	Leased	No	Affordable housing

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Casa Pacifica	6	Leased	No	Affordable housing
Casa Pacifica	5	Leased	No	Affordable housing
Cascade Court Apartments	3	Leased	No	Service-enriched for homeless families (with at least one minor)
Cascade Court Apartments	5	Leased	No	Affordable housing
Cate Apartments	10	Leased	No	Affordable housing
Cate Apartments	15	Leased	No	Service-enriched for homeless families (with at least one minor)
Centerwood Apartments	2	Leased	No	Affordable housing
Colonial Gardens	20	Leased	No	Affordable housing
Columbia Court	13	Leased	No	Service-enriched for homeless families (with at least one minor)
Colwell Building	20	Leased	No	Affordable housing
Community Psychiatric Clinic	14	Leased	No	Enhanced behavioral health services
Compass Broadview	18	Leased	No	Service-enriched for homeless families (with at least one minor)
Compass Cascade	33	Leased	No	Permanent supportive housing
Compass on Dexter	36	Leased	No	Service-enriched for homeless individuals
Council House	30	Leased	No	Senior housing
CPC 10th Ave. NW	5	Leased	No	Enhanced behavioral health services
CPC Alderbrook	6	Leased	No	Enhanced behavioral health services
Crestwood Place Apartments	6	Leased	No	Affordable housing
Croft Place	7	Leased	No	Affordable housing
David Colwell Building	25	Leased	No	Affordable housing
Dekko Place	5	Leased	No	Affordable housing
Delridge Heights Apartments	3	Leased	No	Affordable housing
Delridge Triplexes	6	Leased	No	Affordable housing
Denny Park Apartments	5	Leased	No	Affordable housing
Denny Park Apartments	8	Leased	No	Service-enriched for homeless families (with at least one minor)

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
DESC	12	Leased	No	Enhanced behavioral health services
Eastern Hotel	4	Leased	No	Affordable housing
Eastlake Supportive Housing	25	Leased	No	Permanent supportive housing
Emerald City Commons	12	Leased	No	Affordable housing
Ernestine Anderson Place	33	Leased	No	Service-enriched for homeless individuals
Estelle Supportive Housing	15	Leased	No	Permanent supportive housing
Evans House	49	Leased	No	Permanent supportive housing
Fir Street Apartments	7	Leased	No	Affordable housing
First Place	4	Leased	No	Service-enriched for homeless families (with at least one minor)
Four Freedoms House	25	Leased	No	Senior housing
Four Freedoms House	126	Leased	No	Senior housing
Fremont Solstice Apartments	6	Leased	No	Service-enriched for homeless families (with at least one minor)
Gardner House	6	Leased	No	Service-enriched for homeless families (with at least one minor)
The Genessee	17	Leased	No	Affordable housing
The Genessee	3	Leased	No	Service-enriched for homeless families (with at least one minor)
Gossett Place	12	Leased	No	Permanent supportive housing
Gossett Place	28	Leased	No	Permanent supportive housing
Greenwood Place	66	Leased	No	Permanent supportive housing
High Point	100	Leased	No	Affordable housing
Hilltop House	30	Leased	No	Senior housing
Hoa Mai Gardens	70	Leased	No	Affordable housing
Hobson Place	63	Leased	No	Permanent supportive housing
Holden Manor	1	Leased	No	Affordable housing
Holden Street Family Housing	25	Leased	No	Service-enriched for homeless families (with at least one minor)

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Holiday Apartments	6	Leased	No	Affordable housing
Humphrey House	71	Leased	No	Permanent supportive housing
Imani Village	8	Leased	No	Service-enriched for homeless families (with at least one minor)
Josephinum Apartments	25	Leased	No	Service-enriched for homeless individuals
Josephinum Stability Project	49	Leased	No	Service-enriched for homeless individuals
Judkins Park	4	Leased	No	Affordable housing
Judkins Park	4	Leased	No	Service-enriched for homeless families (with at least one minor)
The Julie Apartments	20	Leased	No	Affordable housing
The Julie Apartments	2	Leased	No	Affordable housing
The Julie Apartments	6	Leased	No	Service-enriched for homeless individuals
The Karlstrom	17	Leased	No	Service-enriched for homeless individuals
Kebero Court	83	Leased	No	Affordable housing
Kenyon Housing	18	Leased	No	Permanent supportive housing
Kerner-Scott House	15	Leased	No	Permanent supportive housing
Kingway Apartments	16	Leased	No	Service-enriched for homeless families (with at least one minor)
Kristin Benson Place	57	Leased	No	Permanent supportive housing
Lake City Commons	15	Leased	No	Affordable housing
Lake Washington Apartments	37	Leased	No	Affordable housing
Lakeview Apartments	15	Leased	No	Affordable housing
Lakeview Apartments	5	Leased	No	Affordable housing
Lakeview Apartments	6	Leased	No	Affordable housing
Lam Bow Apartments	51	Committed	No	Affordable housing
Legacy House	22	Leased	No	Senior housing
Leschi House	35	Leased	No	Senior housing
Lincoln Apartments	4	Leased	No	Affordable housing

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Lyon Building	12	Leased	No	Permanent supportive housing
Main Street Apartments	2	Leased	No	Affordable housing
Main Street Place	8	Leased	No	Affordable housing
Marion West	25	Leased	No	Service-enriched for homeless individuals
Martin Court	28	Leased	No	Service-enriched for homeless individuals
Martin Court	13	Leased	No	Service-enriched for homeless families (with at least one minor)
Martin Luther King Jr. Apartments	10	Leased	No	Affordable housing
Mary Avenue Townhomes	8	Leased	No	Affordable housing
McDermott Place	15	Leased	No	Permanent supportive housing
McDermott Place	10	Leased	No	Permanent supportive housing
Meadowbrook View Apartments	15	Leased	No	Service-enriched for homeless families (with at least one minor)
Mercer Court	3	Leased	No	Affordable housing
MLK Family Housing (Katharine's Place)	5	Leased	No	Affordable housing
MLK Family Housing (Katherine's Place)	10	Leased	No	Service-enriched for homeless families (with at least one minor)
MLK Properties	6	Leased	No	Affordable housing
Monica's Village Place	38	Leased	No	Service-enriched for homeless families (with at least one minor)
Montridge Arms	13	Leased	No	Affordable housing
Morrison Hotel	190	Leased	No	Permanent supportive housing
Muslim Housing	10	Leased	No	Service-enriched for homeless families (with at least one minor)
Nhon's Housing	5	Leased	No	Service-enriched for homeless families (with at least one minor)
Nihonmachi Terrace	20	Leased	No	Affordable housing
Nihonmachi Terrace	5	Leased	No	Service-enriched for homeless families (with at least one minor)

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Norman Street Apartments	15	Leased	No	Affordable housing
NP Hotel	5	Leased	No	Affordable housing
Oleta Apartments	6	Leased	No	Affordable housing
One Community Commons	5	Leased	No	Service-enriched for homeless individuals
One Community Commons	7	Leased	No	Service-enriched for homeless families (with at least one minor)
Opportunity Place	145	Leased	No	Permanent supportive housing
Ozanam House (formerly Westlake II)	29	Leased	No	Permanent supportive housing
Pacific Hotel	5	Leased	No	Permanent supportive housing
Palo Studios at the Josephinum	7	Leased	No	Service-enriched for homeless individuals
Pantages Apartments	10	Leased	No	Affordable housing
Pantages Apartments	11	Leased	No	Service-enriched for homeless families (with at least one minor)
Pardee Townhomes	3	Leased	No	Affordable housing
Park Place	100	Leased	No	Assisted living
Park Place	36	Leased	No	Assisted living
Parker Apartments	8	Leased	No	Affordable housing
Parkview Services	23	Leased	No	Affordable housing for people with disabilities
Pat Williams Apartments	20	Leased	No	Permanent supportive housing
Patricia K. Apartments	12	Leased	No	Permanent supportive housing
Patrick Place	40	Leased	No	Permanent supportive housing
Pioneer Human Services	20	Leased	No	Service-enriched for homeless individuals
Plymouth on First Hill	77	Leased	No	Permanent supportive housing
Plymouth on Stewart	74	Leased	No	Permanent supportive housing
Plymouth Place	70	Leased	No	Permanent supportive housing
Rainier Vista	23	Leased	No	Affordable housing
Raven Terrace	50	Leased	No	Affordable housing
Ravenna Springs Properties	13	Leased	No	Affordable housing

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Red Cedar	80	Leased	No	Affordable housing
Rise at Yancy	44	Leased	No	Permanent supportive housing
Rose of Lima House	30	Leased	No	Permanent supportive housing
Rose Street Apartments	4	Leased	No	Affordable housing
Samaki Commons	12	Leased	No	Affordable housing
Samaki Commons	8	Leased	No	Service-enriched for homeless families (with at least one minor)
Sand Point Campus	18	Leased	No	Service-enriched for homeless families (with at least one minor)
Sand Point Family Housing	21	Leased	No	Permanent supportive housing for families
Sea-Mar Family Housing	5	Leased	No	Service-enriched for homeless families (with at least one minor)
SHA-SFD Special Portfolio	1	Leased	No	Affordable housing
Simons Senior Housing Apartments	76	Leased	No	Permanent supportive housing
Sound Mental Health	6	Leased	No	Service-enriched for homeless individuals
Sound Mental Health	20	Leased	No	Service-enriched for homeless individuals
South Shore Court (formerly Douglas Apartments)	9	Leased	No	Affordable housing
Spruce Street Apartments	10	Leased	No	Affordable housing
St. Charles Apartments	61	Leased	No	Permanent supportive housing
Starliter Apartments	6	Leased	No	Affordable housing
Stone Avenue Townhomes	4	Leased	No	Affordable housing
Stone Way Apartments	21	Leased	No	Affordable housing
Stone Way Apartments	14	Leased	No	Service-enriched for homeless families (with at least one minor)
Sylvia Odom's Place	64	Leased	No	Permanent supportive housing graduates
Tamarack Place	20	Leased	No	Affordable housing

Property name	Number of project-based vouchers	Planned status at end of 2022	RAD?	Description of project
Traugott Terrace	40	Leased	No	Service-enriched for homeless individuals in recovery
Tyree Scott Apartments	10	Leased	No	Affordable housing
Tyree Scott Apartments	6	Leased	No	Service-enriched for homeless families (with at least one minor)
Views on Madison Phase I	17	Leased	No	Affordable housing
Views on Madison Phase I	10	Leased	No	Service-enriched for homeless families (with at least one minor)
Views on Madison Phase II	7	Leased	No	Affordable housing
Villa Park	5	Leased	No	Affordable housing
Village Square II Apartments	31	Leased	No	Affordable housing
Vivian McLean Place Apartments	4	Leased	No	Affordable housing
Weller Apartments	47	Leased	No	Affordable housing
Westwood Heights East	22	Leased	No	Affordable housing
WSAH (formerly Longfellow/Wisteria)	19	Leased	No	Affordable housing
Yesler Court	5	Leased	No	Affordable housing
Yesler Family Housing	92	Committed	No	Affordable housing
YWCA Women's Residence	15	Leased	No	Permanent supportive housing for women
YWCA Women's Residence	38	Leased	No	Permanent supportive housing for women

Total planned existing project-based vouchers	4,145

Appendix B: Local asset management plan

I. Introduction

The First Amendment to the Amended and Restated Moving to Work (MTW) Agreement ("First Amendment") allows the Seattle Housing Authority (SHA or the Authority) to develop a local asset management program (LAMP) for its Public Housing program. The agency is to describe its LAMP in its next MTW Annual Plan, to include a description of how it is implementing project-based management, budgeting, accounting and financial management and any deviations from HUD's asset management requirements. Under the First Amendment, SHA agreed its cost accounting and financial reporting methods would comply with the federal Office of Management and Budget (OMB) Super Circular at Title 2 CFR Part 200 (formerly A-87 requirements) and agreed to describe its cost accounting plan as part of its LAMP, including how the indirect service fee is determined and applied. The materials herein fulfill SHA's commitments.

II. Framework for SHA's Local Asset Management Program

A. Mission and Values

The City of Seattle established SHA under State of Washington enabling legislation in 1939. SHA provides affordable housing or rental assistance to nearly 37,000 low-income people (representing 18,500 households) in Seattle, through units SHA owns and operates or for which SHA serves as the general partner of a limited partnership and as managing agent, and through rental assistance in the form of tenant-based, project-based and provider-based vouchers. SHA is also an active developer of low-income housing. SHA redevelops and rehabilitates communities and preserves existing assets. SHA operates according to the following mission and values:

> *Our mission*
>
> *Our mission is to enhance the Seattle community by creating and sustaining decent, safe and affordable living environments that foster stability and increase self-sufficiency for people with low-income.*
>
> *Our values*
>
> *As stewards of the public trust, we pursue our mission and responsibilities in a spirit of service, teamwork, and respect. We embrace the values of excellence, collaboration, innovation, and appreciation.*

SHA owns and operates housing in neighborhoods throughout Seattle. These include the four large family communities of NewHolly and Rainier Vista in Southeast Seattle, High Point in West Seattle, and Yesler Terrace in Central Seattle. In the past 21 years, SHA has undertaken redevelopment or rehabilitation of all four family communities, a new family community in Lake City and 23 of our public housing high-rise buildings, using mixed financing with low-income housing tax credit limited partnerships and/or ARRA funds. During 2022, SHA will be the general partner in nineteen limited partnerships.

B. Overarching policy and cost objectives

SHA's mission and values are embraced by our employees and ingrained in our policies and operations. They are the prism through which we view our decisions and actions and the cornerstone to which we return in evaluating our results. In formulating SHA's Local Asset Management Program, our mission and values have served as the foundation of our policy/cost objectives and the key guiding principles that underpin SHA's LAMP.

Consistent with requirements and definitions of 2 CFR 200, SHA's LAMP is led by three overarching policy/cost objectives:

◈ *Cost effective affordable housing:* To enhance the Seattle community by creating, operating and sustaining decent, safe and affordable housing and living environments for low-income people, using cost-effective and efficient methods.
◈ *Housing opportunities and choice:* To expand housing opportunities and choice for low-income individuals and families through creative and innovative community partnerships and through full and efficient use of rental assistance programs.
◈ *Resident financial security and/or self-sufficiency:* To promote financial security or economic self-sufficiency for low-income residents, as individual low-income tenants are able, through a network of training, employment services and support.

C. Local Asset Management Program – Eight Guiding Principles

Over time and with extensive experience, these cost objectives have led SHA to define an approach to our LAMP that is based on the following principles:

1. *In order to most effectively serve low-income individuals seeking housing, SHA will operate its housing and housing assistance programs as a cohesive whole, as seamlessly as feasible.*

We recognize that different funding sources carry different requirements for eligibility and different rules for operations, financing, and sustaining low-income housing units. It is SHA's job to make funding and administrative differences as invisible to tenants/participants as we can, so low-income people are best able to navigate the housing choices and rental assistance programs SHA offers. We also consider it SHA's job to design our housing operations to bridge differences among programs/fund sources, and to promote consolidated requirements, wherever possible. It is also incumbent on us to use our own and MTW authority to minimize administrative inefficiencies from differing rules and to seek common rules, where possible, to enhance cost effectiveness, as well as reduce the administrative burden on tenants.

This principle has led to several administrative successes, including use of a single set of admissions and lease/tenant requirements for Low Income Public Housing and project-based Housing Choice Voucher tenants in the same property. Similarly, we have joint funder agreements for program and financial reporting and inspections on low-income housing projects with multiple local and state funders.

An important corollary is SHA's involvement in a community-wide network of public, non-profit, and for-profit housing providers, service and educational providers, and coalitions designed to

rationalize and maximize housing dollars – whatever the source – and supportive services and educational/training resources to create a comprehensive integrated housing + services program city and county-wide. So, not only is SHA's LAMP designed to create a cohesive whole of SHA housing programs, but it is also intended to be flexible enough to be an active contributing partner in a city-wide effort to provide affordable housing and services for pathways out of homelessness and out of poverty.

2. *In order to support and promote property performance and financial accountability at the lowest appropriate level, SHA will operate a robust project and portfolio-based budgeting, management, and reporting system of accountability.*

SHA has operated a property/project-based management, budgeting, accounting and reporting system for the past twenty plus years. Our project-based management systems include:

- Annual budgets developed by on-site property managers and reviewed and consolidated into portfolio requests by area or housing program managers.
- Adopted budgets at the property and/or community level that include allocation of subsidies, where applicable, to balance the projected annual budget. This balanced property budget becomes the basis for assessing actual performance.
- Monthly property-based financial reports comparing year-to-date actual to budgeted performance for the current and prior years.
- Quarterly portfolio reviews are conducted with the responsible property manager(s) and the area or housing program managers, with SHA's Asset Management Team, including Budget and Accounting staff.

SHA applies the same project/community-based budgeting system and accountability to its non-federal programs.

3. *To ensure best practices across SHA's housing portfolios, SHA's Asset Management Team provides the forum for review of housing operations policies, practices, financial performance, capital requirements, and assessment of best practices and performance among SHA, other housing authorities, and other housing providers.*

A key element of SHA's LAMP is the Asset Management Team (AM Team) comprised of upper and property management staff from housing operations, asset management, property services, executive, legal, finance and budget, community services, communications, and rental assistance. This interdisciplinary AM Team meets bi-weekly throughout the year and addresses:

- All critical policy and program issues facing individual properties, applying to a single unit or multiple portfolios, from rent policy to smoke-free buildings to rules for in-home businesses.
- Portfolio reviews and follow-up, where the team convenes to review with property management staff how well properties are operating in relation to common performance measures (e.g. occupancy, rent collections and receivables, vacancy rates, turnover time), how the property is doing in relation to budget and key reasons for deviations and property manager projections and/or concerns about the future.
- Annual assessment of capital repair and improvement needs of each property with property managers and area portfolio administrators in relation to five-year projections of capital preservation needs. This annual process addresses the capital needs and priorities of individual properties and priorities across portfolios.

- Review and preparation of the MTW Annual Plan and Report, where key issues for the future are identified and discussed, priorities for initiatives to be undertaken are defined, and where evaluation of MTW initiatives are reviewed and next steps determined.

The richness and legitimacy of the AM Team processes result directly from the diverse Team composition, the open and transparent consideration of issues, the commitment of top management to participate actively on the AM Team and the record of follow-up and action on issues considered by the AM Team.

4. *To ensure that the Authority and residents reap the maximum benefits of cost-effective economies of scale, certain direct functions will be provided centrally.*

Over time, SHA has developed a balance of on-site capacity to perform property manager, resident manager and basic maintenance/handyperson services, with asset preservation services performed by a central capacity of trades and specialty staff. SHA's LAMP reflects this cost-effective balance of on-site and central maintenance services for repairs, unit turnover, landscaping, pest control, and asset preservation as direct costs to properties. Even though certain maintenance functions are performed by central trade crews, the control remains at the property level, as it is the property manager and/or area or program manager who calls the shots as to the level of service required from the "vendor" – the property services group – on a unit turnover, site landscaping, and maintenance and repair work orders. Work is not performed at the property by the central crews without the prior authorization of the portfolio manager or his/her designee. And all services are provided on a fee for service basis.

Similarly, SHA has adopted procurement policies that balance the need for expedient and on-site response through delegated authorization of certain dollar levels of direct authority for purchases, with Authority-wide economies of scale and conformance to competitive procurement procedures for purchases/work orders in excess of the single bidder levels. Central procurement services are part of SHA's indirect services fee.

5. *SHA will optimize direct service dollars for resident/tenant supportive services by waiving indirect costs that would otherwise be borne by community service programs and distributing the associated indirect costs to the remaining direct cost centers.*

A large share of tenant/resident services are funded from grants and foundations and these funds augment local funds to provide supportive services and self-sufficiency services to residents. In order to optimize available services, the indirect costs will be supported by housing and housing choice objectives.

There are a myriad of reasons that led SHA to this approach:

- Most services are supported from public and private grants and many of these don't allow indirect cost charges as part of the pool of eligible expenses under the grant;
- SHA uses local funds from operating surpluses to augment community services funding from grants; these surpluses are derived from operations where indirect services have already been charged;
- SHA's community services are very diverse, from recreational activities for youth to employment programs to translation services. This diversity makes a common basis for allocating indirect services problematic; and,

- Most importantly, there is a uniform commitment on the part of housing and housing choice managers to see dollars for services to their tenants/participants maximized. There is unanimous agreement that these program dollars not only support the individuals served, but serve to reduce property management costs they would experience from idle youth and tenants struggling on their own to get a job.

6. *SHA will achieve administrative efficiencies, maintain a central job cost accounting system for capital assets, and properly align responsibilities and liability by allocating capital assets/improvements to the property level only upon completion of capital projects.*

Development and capital projects are managed through central agency units and can take between two and five or more years from budgeting to physical completion. Transfer of fixed assets only when they are fully complete and operational best aligns responsibility for development and close-out vs. housing operations.

The practice of transferring capital assets when they are complete and operational, also best preserves clear lines of accountability and responsibility between development and operations; preserves the relationship and accountability of the contractor to the project manager; aligns with demarcations between builders risk and property insurance applicability; protects warranty provisions and requirements through commissioning; and, maintains continuity in the owner's representative to ensure all construction contract requirements are met through occupancy permits, punch list completion, building systems commissioning, and project acceptance.

7. *SHA will promote service accountability and incorporate conservation incentives by charging fees for service for selected central services.*

This approach, rather than an indirect cost approach, is preferred where services can be differentiated on a clear, uniform, and measurable basis. This is true for information technology services and for Fleet Management services. The costs of information technology services, hardware and software, are distributed based on department headcount, number of hardware equipment devices (Wise; PC; laptops and tablets) and by employee job function, i.e. field employees were weighted much less than office staff.

The Fleet service fee encompasses vehicle insurance, maintenance, and replacement. Fuel consumption is a direct cost to send a direct conservation signal. The maintenance component of the fleet charge is based on a defined maintenance schedule for each vehicle given its age and usage. The replacement component is based on expected life of each vehicle in the fleet, a defined replacement schedule, and replacement with the most appropriate vehicle technology and conservation features.

8. *SHA will use its MTW block grant authority and flexibility to optimize housing opportunities provided by SHA to low-income people in Seattle.*

SHA's flexibility to use MTW Block Grant resources to support its low-income housing programs is central to our Local Asset Management Program (LAMP). SHA will exercise our contractual authority to move our MTW funds and project cash flow among projects and programs, including Indirect Services Fee calculation, as the Authority deems necessary to further our mission and cost objectives. MTW flexibility to allocate MTW Block Grant revenues among the Authority's housing and administrative programs enables SHA to balance the mix of housing types and services to different low-income housing programs and different groups of low-income residents. It enables SHA to tailor resource allocation to best achieve our cost objectives and therefore

maximize our services to low-income residents and applicants having a wide diversity of circumstances, needs, and personal capabilities. As long as the ultimate purpose of a grant or program is low-income housing, it is eligible for MTW funds.

III. SHA's Local Asset Management Program (LAMP) Implementation

A. Comprehensive Operations

Consistent with the guiding principles above, a fundamental driver of SHA's LAMP is its comprehensive application to the totality of SHA's MTW program. SHA's use of MTW resource and regulatory flexibility and SHA's LAMP encompass our entire operations.

Accordingly:

- We apply our indirect service fees to all our housing and rental assistance programs;
- We expect all our properties, regardless of fund source, to be accountable for property-based management, budgeting, and financial reporting;
- We exercise MTW authority to assist in creating management and operational efficiencies across programs and to promote applicant and resident-friendly administrative requirements for securing and maintaining their residency;
- We use our MTW block grant flexibility across all of SHA's housing programs and activities to create the whole that best addresses our needs at the time; and,
- We will have the option to exercise MTW authority to balance indirect service fees when expenses exceed revenues or when revenues exceed expenses in the CSOC. MTW funding will assist in balancing or evening out the fee cost to communities, especially in the event of unforeseen circumstances like a pandemic that creates new costs and curtails employment and rehiring opportunities to low-income residents.

SHA's application of its LAMP and indirect service fees to its entire operations is more comprehensive than HUD's asset management system. HUD addresses fee for service principally at the low-income public housing property level and does not address SHA's comprehensive operations, which include other housing programs, business activities, and component units.

B. Project-based Portfolio Management

We have reflected in our guiding principles above the centrality of project/property-based and program-based budgeting, management, reporting and accountability in our asset management program and our implementing practices. We also assign priority to our multi-disciplinary central Asset Management Team in its role to constantly bring best practices, evaluations, and follow-up to inform SHA's property management practices and policies. Please refer to the section above to review specific elements of our project-based accountability system.

A fundamental principle we have applied in designing our LAMP is to align responsibility and authority and to do so at the lowest appropriate level. Thus, where it makes the most sense from the standpoints of program effectiveness and cost efficiency, the SHA LAMP assigns budget and management accountability at the property level. We are then committed to providing property managers with the tools and information necessary for them to effectively operate their properties and manage their budgets.

We apply the same principle of aligning responsibility and accountability for those services that are managed centrally, and, where those services are direct property services, such as landscaping, decorating, or specialty trades work, we assign the ultimate authority for determining the scope of work to be performed to the affected property manager.

In LIPH properties, we budget subsidy dollars with the intent that properties will break even with actual revenues and expenses. Over the course of the year, we gauge performance at the property level in relation to that aim. When a property falls behind, we use our quarterly portfolio reviews to discern why and agree on corrective actions and then track their effectiveness in subsequent quarters. We reserve our MTW authority to move subsidy and cash flow among our LIPH properties based on our considered assessment of reasons for surplus or deficit operations. We also use our quarterly reviews to identify properties whose performance warrants placement on a "watch" list.

C. Cost Allocation Approach

Classification of Costs

Under 2 CFR 200, there is no one universal rule for classifying certain costs as either direct or indirect under every accounting system. A cost may be direct with respect to some specific service or function, but indirect with respect to the Federal award or other final cost objective. Therefore, it is essential that each item of cost be treated consistently in like circumstances, as either a direct or an indirect cost. Consistent with 2 CFR 200 cost principles, SHA has identified all of its direct costs and segregated all its costs into pools, as either a direct or an indirect cost pool. We have further divided the indirect services pool to assign costs as "equal burden" or hard housing unit based, as described below.

Cost Objectives

2 CFR 200 defines cost objective as follows: *Cost objective means a function, organizational subdivision, contract, grant, or other activity for which cost data are needed and for which costs are incurred*. The Cost Objectives for SHA's LAMP are the three overarching policy/cost objectives described earlier:

- Cost Effective Affordable Housing;
- Housing Opportunities and Choice; and,
- Resident Financial Security and/or Self-Sufficiency

Costs that can be identified specifically with one of the three objectives are counted as a direct cost to that objective. Costs that benefit more than one objective are counted as indirect costs. Attachment 1 is a graphic representation of SHA's LAMP, with cost objectives, FDS structure, and SHA Funds.

SHA Direct Costs

2 CFR 200 defines direct costs as follows: *Direct costs are those that can be identified specifically with a particular final cost objective.* SHA's direct costs include but are not limited to:

- Contract costs readily identifiable with delivering housing assistance to low-income families

- Housing Assistance Payments, including utility allowances, for vouchers

- Utilities
- Surface Water Management fee
- Insurance
- Bank charges
- Property-based audits
- Staff training
- Interest expense
- Information technology fees
- Portability administrative fees
- Rental Assistance department costs for administering Housing Choice Vouchers including inspection activities
- Operating costs directly attributable to operating SHA-owned properties
- Fleet management fees and fuel costs
- Central maintenance services for unit or property repairs or maintenance
- Central maintenance services include, but are not limited to, landscaping, pest control, and decorating and unit turnover
- Operating subsidies paid to mixed income, mixed finance communities

- Community Services department costs directly attributable to tenants' services
- Gap financing real estate transactions
- Acquisition costs
- Demolition, relocation, and leasing incentive fees in repositioning SHA-owned real estate
- Homeownership activities for low-income families
- Leasing incentive fees
- Certain legal expenses
- Professional services at or on behalf of properties or a portfolio, including security services
- Extraordinary site work
- Any other activities that can be readily identifiable with delivering housing assistance to low-income families
- Any cost identified for which a grant award is made. Such costs will be determined as SHA receives grants
- Direct Finance staff costs
- Direct area administration staff costs.

SHA Indirect Costs

2 CFR 200 defines indirect costs as *those (a) incurred for a common or joint purpose benefiting more than one cost objective, and (b) not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.* SHA's indirect costs include, but are not limited to:

- Executive
- Communications
- Most of Legal
- Development (Most Development staff charge directly to the Development Fund, only certain staff and functions in this department are indirect charges)
- Finance
- Purchasing
- Human Resources

- Housing Finance and Asset Management (Based on functions, this staff is split among indirect cost, direct charge to the capital budget, and charges to MTW direct property services.)
- Administration staff and related expenses of the Housing Operations Department that cannot be identified to a specific cost objective.

SHA Indirect Service Fee – Base, Derivation and Allocation

SHA has established an Indirect Services Fee (IS; ISF) based on anticipated indirect costs for the fiscal year. Per the requirements of 2 CFR 200, the ISF is determined in a reasonable and consistent manner based on total units and leased vouchers. Thus, the ISF is calculated as a per-housing-unit or per-leased-voucher fee per month charged to each program. Please see Attachment 2 to review SHA's Indirect Services Fee Plan.

Equitable Distribution Base

According to 2 CFR 200, *the distribution base may be (1) total direct costs (excluding capital expenditure), (2) direct salaries and wages, or (3) another base which results in an equitable distribution.* SHA has found that unit count and leased voucher is an equitable distribution base when compared to other potential measures. Testing of prior year figures has shown that there is no material financial difference between direct labor dollar allocations and unit allocations. Total units and leased vouchers are a far easier, more direct and transparent, and more efficient method of allocating indirect service costs than using direct labor to distribute indirect service costs. Direct labor has other complications because of the way SHA charges for maintenance services. Using housing units and leased vouchers removes any distortion that total direct salaries and wages might introduce. Units and leased vouchers is an equitable distribution base which best measures the relative benefits.

Derivation and Allocation

According to 2 CFR 200, where a grantee agency's indirect costs benefit its major functions in varying degrees, such costs shall be accumulated into separate cost groupings. Each grouping shall then be allocated individually to benefitted functions by means of a base which best measures the relative benefits. SHA divides indirect costs into two pools, "Equal Burden" costs and "Hard Unit" costs. Equal Burden costs are costs that equally benefit leased voucher activity and hard, existing housing unit activity. Hard Unit costs primarily benefit the hard, existing housing unit activity.

Before calculating the per unit indirect service fees, SHA's indirect costs are offset by designated revenue. Offsetting revenue includes 10 percent of the MTW Capital Grant award, a portion of the developer fee paid by limited partnerships, limited partnership management fees, laundry revenue, dividend or savings from insurance companies and purchasing card discounts for early payment, commuting reimbursements from employees and a portion of Solid Waste's outside revenue.

A per unit cost is calculated using the remaining net indirect costs divided by the number of units and the number of leased vouchers. For the 2022 budget the per unit per month (PUM) cost for housing units is $63.00 and for leased vouchers is $23.95

Annual Review of Indirect Service Fee Charges

SHA will annually review its indirect service fee charges in relation to actual indirect costs and will incorporate appropriate adjustments in indirect service fees for the subsequent year, based on this analysis. To achieve a breakeven fund, any deficit or excess can be balanced by using the MTW fund, as allowed under SHA's fund flexibility provisions.

D. Differences – HUD Asset Management vs. SHA Local Asset Management Program

Under the First Amendment, SHA is allowed to define costs differently than the standard definitions published in HUD's Financial Management Guidebook pertaining to the implementation of 24 CFR 990. SHA is required to describe in this MTW Annual Plan differences between our Local Asset Management Program and HUD's asset management program. Below are several key differences, with additional detail reflected in Attachment 3 to this document:

- SHA determined to implement an indirect service fee that is much more comprehensive than HUD's asset management system. HUD's asset management system and fee for service is limited in focusing only on a fee for service at the Low-Income Public Housing (LIPH)

property level. SHA's LAMP is much broader and includes local housing and other activities not found in traditional HUD programs. SHA's LAMP addresses the entire SHA operation.

- SHA has defined its cost objectives at a different level than HUD's asset management program. SHA has defined three cost objectives under the umbrella of the MTW program, which is consistent with the issuance of the CFDA number and with the current MTW Contract Agreement (expires 12/31/28). HUD defined its cost objectives at the property level and SHA defined its cost objectives at the program level. Because the cost objectives are defined differently, direct and indirect costs will be differently identified, as reflected in our LAMP.
- HUD's rules are restrictive regarding cash flow between projects, programs, and business activities. SHA intends to use its MTW resources and regulatory flexibility to move its MTW funds and project cash flow among projects without limitation and to ensure that our operations best serve our mission, our LAMP cost objectives, and ultimately the low-income people we serve.
- HUD intends to maintain all maintenance staff at the property level. SHA's LAMP reflects a cost-effective balance of on-site and central maintenance services for repairs, unit turnover, landscaping, and asset preservation as direct costs to properties.
- HUD's asset management approach records capital project work-in-progress quarterly. SHA's capital projects are managed through central agency units and can take between two and five or more years from budgeting to physical completion. Transfer of fixed assets only when they are fully complete and operational best aligns responsibility for development and close-out vs. housing operations.

Please consult *Attachment 3* for additional detailed differences between HUD's asset management program and SHA's LAMP. However, detailed differences for SHA's other housing programs are not provided.

Balance Sheet Accounts

Most balance sheet accounts will be reported in compliance with HUD's Asset Management Requirements and some will deviate from HUD's requirements, as discussed below:

- Cash
- Petty Cash
- Prepaid Expenses and Deferred Charges
- Materials Inventory
- Contract Retention
- Other Post-Employment Benefits (OPEB) Liability
- Pension Liability or Asset
- Deferred Inflows and Deferred Outflows

SHA will deviate from HUD's asset management requirements by reporting the above account balances as assets or liabilities maintained centrally. They will not be reported by AMP or program. Through years of practice, we believe that maintaining these accounts centrally has proven to be the most cost effective and least labor-intensive method. Although these balance sheet accounts are proposed to be maintained centrally, the related expenses will continue to be reported as an expense to the appropriate program, department and/or AMP, based on income and expense statements. It is important to note that maintaining the above balance sheet accounts centrally will not diminish SHA's obligation or ability to effectuate improved and satisfactory operations and to

develop and adhere to its asset management plan. This is consistent with the new Catalog of Federal Domestic Assistance (CFDA) number for the MTW program.

Enclosures:

Attachment 1: Structure of SHA's LAMP and FDS Reporting
Attachment 2: 2022 Indirect Services Fee Plan
Attachment 3: Matrix: HUD vs. SHA Indirect and Direct Costs

Attachment 1: Structure of SHA's LAMP and FDS Reporting

Local Asset Management Program:
Use MTW flexibility to operate housing and assistance programs as seamlessly as feasible.

Direct cost objectives			Housing					Rental assistance	Community services
FDS columns	MTW	Indirect services costs	AMPs	Other housing	Other business activities	LP component units	MF developments & home ownership	Other housing	Other business activities
Funds	Capital WIP unallocated costs IT capital projects 100 480	400	Various, including LIPH portion of LP CUs	104 122 127 137 193/216 352-354 357 591 750 754	190 194 195 198 199 450 470	19 LPs LIPH portion reported in AMPs	700 704-709 711-712 718-719 723-747	139 168	125 CS grants

Fund name	Fund number
General	100
Seattle Senior Housing	104
Market Terrace	122
Bayview Tower	127
Ref 37	137
Housing Choice Vouchers	139
Mod Rehab	168

Local fund	190
Local housing program	193/216
House ownership	194
SHA land and parks	195
Development	198
Wakefield	199
Holly II and III	352-353
Rainier I	354
High Point North	357
Indirect services costs	400
Impact Property Services	450
Impact Property Management	470
MTW fund	480
Baldwin	591
New acquisitions	750
Northgate	754
MF developments & home ownership	700-747

Attachment 2: 2022 Indirect Services Fee Plan

Department		2022 Proposed expenses	All units	Hard units only
Executive total		2,764,208	2,764,208	
Asset Management		369,034		369,034
Finance		4,513,037	4,513,037	
Housing Operations		2,427,331		2,427,331
HCV		135,302	135,302	
HR: Allocated based on staff		2,851,307	1,071,998	1,779,309
Prior year inc/exp reconciliation – expense				
Total		$ 13,060,219	$ 8,484,545	$ 4,575,674
Percentage		100%	65%	35%
Less fixed revenues		(5,488,901)		
Remaining OH to allocate PUM		7,571,318	4,918,692	2,652,627
Units			17,113	5,661
PUM cost			$23.95	$39.05
PUM cost to equal burden units				$23.95
PUM fee to hard units				$63.00

Indirect revenue				2022 Estimate
Capital grant admin				1,467,300
MTW adjustment				1,600,000
10% of developer fee cash				146,260
LP management fees				1,446,810
Laundry fee revenue				98,024
Insurance dividend				378,593
City benefit reimbursement				101,913
Solid waste services				250,000
Total fixed revenues				$ 5,488,901
Unit summary				**Total**
Housing units				5,661
Total vouchers			12,130	
Leased vouchers at 94.5% of utilization				11,297
Total Mod Rehab			310	
Divide by two for work equivalency				155
Total units				**17,113**

Indirect services fee by community

		Indirect services rates	
		Equal burden units	25.98
Low Income Public Housing		Hard units	59.44
Development no.	**Community name**	**Units**	**2022 Allocation**
1	Yesler	0	-
9	Jefferson Terrace	299	226,043
13	Olive Ridge	105	79,380
15	Bell Tower	120	90,720
17	Denny Terrace	220	166,319
23	Westwood Heights	130	98,280
31	Tri Court	87	65,772
37	Jackson Park Village	41	30,996
38	Cedarvale Village	24	18,144
41	Holly Court	66	49,896
50	Scattered Sites	2	1,512
51	Scattered Sites	121	91,476
52	Scattered Sites	15	11.340
53	Scattered Sites	112	84,672
54	Scattered Sites	5	3,780
55	Scattered Sites	128	96,768
56	Scattered Sites	28	21,168
57	Scattered Sites	73	55,188
86	High Rise Rehab Phase I	704	532,223
87	High Rise Rehab Phase II	690	521,638
88	High Rise Rehab Phase III	587	443,771
92	Seattle Senior Housing North	231	174,636
93	Seattle Senior Housing South	138	104,328
94	Seattle Senior Housing Central	246	185,976
95	Seattle Senior Housing City Funded	345	260,819
Total Low Income Public Housing		**4,517**	**3,414,837**
Other housing programs			
127	Bayview Tower	100	75,600
201	127th & Greenwood	6	4,536
139	Rental Assistance	11,297	3,247,072
168	Mod Rehab	155	44,550
193	Local Housing Program	150	113,399
354	Rainier Vista I - Escallonia	184	139,103
357	High Point N	344	260,063
234	Ritz	30	22,680
352	New Holly II - Othello	96	72,576
353	NewHolly III - Desdemona	219	165,563

591	Baldwin Apartments	15	11,340
Total other housing programs		**12,596**	**4,156,482**
Total management fee		**17,113**	**7,571,318**

Limited Partnership Units and Restricted Fee Units			
	Property	2022 Units	2022 Allocation
089	731 Tamarack (RV)	83	62,180
0xx	736 RV III Northeast	118	89,845
085	733 High Point S	256	194,918
091	727 Lake City Village	86	56,760
	Total HOPE VI limited partnerships	543	403,703
292	734 South Shore Apts fka Douglas	44	22,218
735	735 Aldercrest	36	19,440
738	738 1105 E Fir/Kebero	103	78,425
739	739 Leschi House	69	51,007
743	743 Raven LP	83	63,197
744	744 Hoa Mai Gardens	111	80,053
745	745 Red Cedar	119	80,896
746	746 Holly Park I Re-Redevelopment	305	228,018
747	747 West Seattle LP	204	151,531
749	Hinoki LP	136	92,752
848	SPACE SS	228	175,569
	Total restricted units	1,438	1,043,107
	Total	**1,981**	**1,446,810**

Attachment 3: Matrix: HUD vs. SHA Indirect and Direct Costs

Matrix: HUD's Tables 7.1: Fee/indirect expense
HUD vs. SHA Local Asset Management Program (LAMP)

Low-income public housing			
Fee/indirect expense per HUD		**Fee/indirect expense per SHA LAMP**	
1.	Actual personnel costs for individuals assigned to the following positions: • Executive direct and support staff • Human Resources staff • Regional managers • Corporate legal staff • Finance, accounting and payroll staff • IT staff including Help Desk • Risk Management staff • Centralized procurement staff • Quality control staff, including quality control inspections	1.	Actual personnel costs for individuals assigned to the following positions: • Executive direct and support staff • Human Resources staff • Corporate legal staff • Finance, accounting and payroll staff, except non-supervisory accounting staff (considered front-line bookkeepers) • Separate IT Fee for Service • Risk Management staff • Most centralized procurement staff
2.	Purchase and maintenance of COCC arrangements, equipment, furniture and services	2.	Purchase and maintenance of indirect services (IS) arrangements, equipment, furniture and services
3.	Establishment, maintenance, and control of an accounting system adequate to carryout accounting/bookkeeping for the AMPs	3.	Establishment, maintenance, and control of an accounting system adequate to carryout accounting/bookkeeping for the AMPs
4.	Office expense including office supplies, computer expense, bank charges, telephone, postage, utilities, fax and office rent related to the general maintenance and support of COCC	4.	Office expense including office supplies, computer expense, bank charges, telephone, postage, utilities, fax and office rent related to the general maintenance and support of IS.
5.	The cost of insurance related to COCC buildings, equipment, personnel to include property, auto, liability E&O and casualty.	5.	The cost of insurance related to COCC buildings, equipment, personnel to include property, auto, liability E&O and casualty.
6.	Work with auditors for audit preparation and review of audit costs associated with the COCC.	6.	Work with auditors for audit preparation and review of audit costs associated with the IS.
7.	Central servers and software that support the COCC (not projects)	7.	Central servers and software that support the IS (not projects)

Low-income public housing

	Fee/indirect expense per HUD		Fee/indirect expense per SHA LAMP
8.	Commissioners' stipend and non-training travel.	8.	Commissioners' stipend and non-training travel.
9.	Commissioners' training that exceed HUD standards	9.	Commissioners' training that exceed HUD standards
10.	The cost of a central warehouse, unless, with HUD approval, the Agency can demonstrate that the costs of maintaining this warehouse operation, if included with the costs of the goods purchased, are less than what the project would otherwise incur if the goods were obtained by on-site staff.	10.	The cost of a central warehouse, unless, with HUD approval, the Agency can demonstrate that the costs of maintaining this warehouse operation, if included with the costs of the goods purchased, are less than what the project would otherwise incur if the goods were obtained by on-site staff.

Housing Choice Voucher

	Fee/indirect expense per HUD		Fee/indirect expense per SHA LAMP
1.	A share of the personnel costs for HCV staff assigned to the COCC.	1.	A share of the personnel costs for HCV staff assigned to Indirect Services ("IS"). Some executive staff costs allocated to IS.
2.	Establish, maintain and control an accounting system adequate to carryout accounting/ bookkeeping for the HCV program	2.	Establish, maintain and control an accounting system adequate to carryout accounting/ bookkeeping for the HCV program
3.	General maintenance of HCV books and records	3.	General maintenance of HCV books and records
4.	Supervision by COCC management staff of overall HCV program operations	4.	Supervision by IS management staff of overall HCV program operations
5.	Procurement	5.	Centralized Procurement staff
6.	Preparation of monitoring reports for internal and external use.	6.	Preparation of monitoring reports for internal and external use.
7.	Preparation, approval and distribution of HCV payments, not HAP	7.	Preparation, approval and distribution of HCV payments, not HAP
8.	COCC staff training, and ongoing certifications related to HCV program.	8.	IS staff training, and ongoing certifications related to HCV program. Certifications are an ongoing cost of keeping trained staff.
9.	Travel for COCC staff for training, etc. related to HCV program	9.	Travel for IS staff for training, etc. related to HCV program
10.	COCC staff attendance at meetings with landlords, tenants, others regarding planning, budgeting, and program review.	10.	IS staff attendance at meetings with landlords, tenants, others regarding planning, budgeting, and program review.

Housing Choice Voucher	
Fee/indirect expense per HUD	**Fee/indirect expense per SHA LAMP**
11. Work with auditors and audit preparation.	11. Work with auditors and audit preparation.
12. Indirect cost allocations imposed on the HCV program by a higher level of local government.	12. Indirect cost allocations imposed on the HCV program by a higher level of local government.
13. Hiring, supervision and termination of front-line HCV staff.	13. Hiring, supervision and termination of front-line HCV staff.
14. Preparation and submission of HCV program budgets, financial reports, etc. to HUD and others.	14. Preparation and submission of HCV program budgets, financial reports, etc. to HUD and others.
15. Monitoring and reporting on abandoned property as required by states.	15. Monitoring and reporting on abandoned property as required by states.
16. Investment and reporting on HCV proceeds.	16. Investment and reporting on HCV proceeds.
17. Storage of HCV records and adherence to federal and/or state records retention requirements.	17. Storage of HCV records and adherence to federal and/or state records retention requirements.
18. Development and oversight of office furniture, equipment and vehicle replacement plans.	18. Development and oversight of office furniture, equipment and vehicle replacement plans.
19. Insurance costs for fidelity or crime and dishonesty coverage for COCC employees based on a reasonable allocation method.	19. Insurance costs for fidelity or crime and dishonesty coverage for IS employees based on a reasonable allocation method.
20. Commissioners' stipend and non-training travel.	20. Commissioners' stipend and non-training travel.
21. Commissioners' training that exceed HUD standards	21. Commissioners' training that exceed HUD standards

Matrix: HUD's Tables 7.2: Direct expense
HUD vs. SHA Local Asset Management Program (LAMP)

Low-income public housing		
Direct expense per HUD		**Direct expense per SHA LAMP**
1.	Actual personnel costs of staff assigned directly to AMP sites	1. Actual personnel costs of staff assigned directly to AMP sites
2.		2. Area management site costs allocated to AMPs within area
3.		3. Direct procurement staff
4.	Repair & maintenance costs, including: • Centralized maintenance provided under fee for service • Maintenance supplies • Contract repairs e.g. heating, painting, roof, elevators on site • Make ready expenses, including painting and repairs, cleaning, floor replacements, and appliance replacements; • Preventive maintenance expenses, including repairs and maintenance, as well as common area systems repairs and maintenance • Maintenance contracts for elevators, boilers, etc. • Other maintenance expenses, Section 504 compliance, pest	4. Repair & maintenance costs, including: • Centralized maintenance provided under fee for service (IPS) • Maintenance supplies • Contract repairs e.g. heating, painting, roof, elevators on site • Make ready expenses, including painting and repairs, cleaning, floor replacements, and appliance replacements; • Preventive maintenance expenses, including repairs and maintenance, as well as common area systems repairs and maintenance • Maintenance contracts for elevators, boilers, etc. • Other maintenance expenses, Section 504 compliance, pest
5.	Utility costs	5. Utility costs
6.	Costs related to maintaining a site-based office, including IT equipment and software license allocations.	6. Costs related to maintaining a site-based office, including IT equipment and software license allocations.
7.	Advertising costs specific to AMP, employees or other property	7. Advertising costs specific to AMP, employees or other property
8.	PILOT	8. PILOT
9.	All costs of insurance for the AMP	9. All costs of insurance for the AMP
10.	Professional services contracts for audits, rehab and inspections specific to the project.	10. Professional services contracts for audits, rehab and inspections specific to the project.
11.		11. Inspector costs are allocated to the projects as a direct cost.

Low-income public housing

	Direct expense per HUD		Direct expense per SHA LAMP
12.	Property management fees, bookkeeping fees, and asset management fees.	12.	Property management fees, bookkeeping fees, and asset management fees.
13.	Certain litigation costs.	13.	Certain litigation costs.
14.	Audit costs (may be prorated)	14.	
15.	Vehicle expense	15.	Separate Fleet Fee for Service
16.	Staff recruiting and background checks, etc.	16.	Staff recruiting and background checks, etc.
17.	Family self-sufficiency staff and program costs	17.	Family self-sufficiency staff and program costs
18.	Commissioners' training up to a limited amount as provided by HUD	18.	Commissioners' training up to a limited amount as provided by HUD
19.		19.	Building rent

Housing Choice Voucher

	Direct expense per HUD		Direct expense per SHA LAMP
1.	A share of the personnel costs for HCV staff assigned to the COCC.	1.	A share of the personnel costs for HCV staff assigned to Indirect Services (IS). Some executive staff costs allocated to IS.
2.	Establish, maintain and control an accounting system adequate to carryout accounting/ bookkeeping for the HCV program	2.	Establish, maintain and control an accounting system adequate to carryout accounting/ bookkeeping for the HCV program
3.	General maintenance of HCV books and records	3.	General maintenance of HCV books and records
4.	Supervision by COCC management staff of overall HCV program operations	4.	Supervision by IS management staff of overall HCV program operations
5.	Procurement	5.	Centralized Procurement staff
6.	Preparation of monitoring reports for internal and external use.	6.	Preparation of monitoring reports for internal and external use.
7.	Preparation, approval and distribution of HCV payments, not HAP	7.	Preparation, approval and distribution of HCV payments, not HAP
8.	COCC staff training, and ongoing certifications related to HCV program.	8.	IS staff training, and ongoing certifications related to HCV program. Certifications are an ongoing cost of keeping trained staff.
9.	Travel for COCC staff for training, etc. related to HCV program	9.	Travel for IS staff for training, etc. related to HCV program
10.	COCC staff attendance at meetings with landlords, tenants, others regarding planning, budgeting, and program review.	10.	IS staff attendance at meetings with landlords, tenants, others regarding planning, budgeting, and program review.

Housing Choice Voucher	
Direct expense per HUD	**Direct expense per SHA LAMP**
11. Work with auditors and audit preparation.	11. Work with auditors and audit preparation.
12. Indirect cost allocations imposed on the HCV program by a higher level of local government.	12. Indirect cost allocations imposed on the HCV program by a higher level of local government.
13. Hiring, supervision and termination of front-line HCV staff.	13. Hiring, supervision and termination of front-line HCV staff.
14. Preparation and submission of HCV program budgets, financial reports, etc. to HUD and others.	14. Preparation and submission of HCV program budgets, financial reports, etc. to HUD and others.
15. Monitoring and reporting on abandoned property as required by states.	15. Monitoring and reporting on abandoned property as required by states.
16. Investment and reporting on HCV proceeds.	16. Investment and reporting on HCV proceeds.
17. Storage of HCV records and adherence to federal and/or state records retention requirements.	17. Storage of HCV records and adherence to federal and/or state records retention requirements.
18. Development and oversight of office furniture, equipment and vehicle replacement plans.	18. Development and oversight of office furniture, equipment and vehicle replacement plans.
19. Insurance costs for fidelity or crime and dishonesty coverage for COCC employees based on a reasonable allocation method.	19. Insurance costs for fidelity or crime and dishonesty coverage for IS employees based on a reasonable allocation method.
20. Commissioners' stipend and non-training travel.	20. Commissioners' stipend and non-training travel.
21. Commissioners' training that exceed HUD standards	21. Commissioners' training that exceed HUD standards

Appendix C: Compliance documentation

The final version of the 2022 Annual MTW Plan will include the following signed documents. Links to blank forms are included for reference where applicable.

SHA Board of Commissioners Resolution 5225: Resolution Approving the 2022 Moving to Work Annual Plan for the Seattle Housing Authority

Certification of Consistency with the Consolidated Plan (Form HUD-2991)

Certification of Payments (Form HUD-50071)

Certifications of Compliance (Form HUD-50900)

RESOLUTION NO. 5225

RESOLUTION APPROVING THE 2022 MOVING TO WORK ANNUAL PLAN FOR THE
SEATTLE HOUSING AUTHORITY

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has selected the Housing Authority of the City of Seattle (SHA) to participate in the Moving to Work Program (MTW) to design and test new ways of providing housing assistance and services to low-income households;

WHEREAS, as a participant in MTW, SHA is required to develop an MTW Annual Plan for each fiscal year that outlines MTW activities that will be pursued that year along with key operations and financial information;

WHEREAS, the MTW Annual Plan for Fiscal Year 2022 (the "Plan") must be submitted to HUD by October 18, 2021, in the format outlined in HUD Form 50900 to enable SHA to fully use its MTW flexibility;

WHEREAS, the draft Plan was made available for public comment from August 30, 2021 to September 30, 2021 on SHA's website and in hard copy form;

WHEREAS, public comment was sought through a variety of formats including a public hearing on the Plan which was held on September 20, 2021;

WHEREAS, comments have been considered and shared with the Board of Commissioners; and

WHEREAS, a Board Resolution approving the Plan and certifying that the Plan complies with MTW agreement requirements must be included in the Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the City of Seattle as follows:
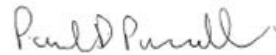
1. The Board of Commissioners approves the Plan and authorizes the Executive Director to finalize and submit the Plan to HUD.

2. The Board of Commissioners certifies that all public notice, public hearing and MTW requirements pertaining to implementation and submission of the Plan have been satisfied and authorizes the Chair of the Board to execute the attached HUD Certification of Compliance with Regulations.

3. The Board of Commissioners authorizes the Executive Director and their designees to make such changes to the Admissions and Continued Occupancy Plan, the Housing Choice Voucher Administrative Plan and any other policy

documents that are necessary or appropriate in such individuals' discretion in order to implement the approved MTW Plan and to give effect to this resolution and the transactions contemplated herein.

4. Any actions of the Authority or its officers prior to the date hereof and consistent with the terms of this resolution are ratified and confirmed.
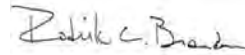
ADOPTED by a majority of all members of the Board of Commissioners and signed by me in open session in authentication of its passage this 11th day of October, 2021.

CERTIFIED BY:

_____
Chair

_____
Secretary/Treasurer

Certification of Consistencm with the Consolidated Plan

U.S. Department of Housing and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Con   solidated Plan. (Type or clearly print the following information:)

Applicant Name: _____

Project Name: _____

Location of the Project: _____

_____

_____

Name of the Federal Program to which the applicant is applying: _____

Name of Certifying Jurisdiction: _____

Certifying Official of the Jurisdiction Name: _____

Title: _____

Signature: _____

Date: _____

form **HUD-2991** (3/98)

Certification of Payments
to Influence Federal Transactions

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Applicant Name

Program/Activity Receiving Federal Grant Funding

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.
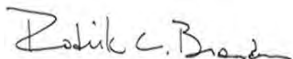
I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Signature

Date (mm/dd/yyyy)

September 21, 2021

Previous edition is obsolete

form HUD 50071 (01/14)
ref. Handbooks 7417.1, 7475.13, 7485.1, & 7485.3

CERTIFICATIONS OF COMPLIANCE

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF PUBLIC AND INDIAN HOUSING

Certifications of Compliance with Regulations:
Board Resolution to Accompany the Annual Moving to Work Plan

Acting on behalf of the Board of Commissioners of the Moving to Work Public Housing Agency (MTW PHA) listed below, as its Chair or other authorized MTW PHA official if there is no Board of Commissioners, I approve the submission of the Annual Moving to Work Plan for the MTW PHA Plan Year beginning 01/01/2022, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

(1) The MTW PHA published a notice that a hearing would be held, that the Plan and all information relevant to the public hearing was available for public inspection for at least 30 days, that there were no less than 15 days between the public hearing and the approval of the Plan by the Board of Commissioners, and that the MTW PHA conducted a public hearing to discuss the Plan and invited public comment.

(2) The MTW PHA took into consideration public and resident comments (including those of its Resident Advisory Board or Boards) before approval of the Plan by the Board of Commissioners or Board of Directors in order to incorporate any public comments into the Annual MTW Plan.

(3) The MTW PHA certifies that the Board of Directors has reviewed and approved the budget for the Capital Fund Program grants contained in the Capital Fund Program Annual Statement/Performance and Evaluation Report, form HUD-50075.1 (or successor form as required by HUD).

(4) The MTW PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.

(5) The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.

(6) The Plan contains a certification by the appropriate state or local officials that the Plan is consistent with the applicable Consolidated Plan.

(7) The MTW PHA will affirmatively further fair housing by fulfilling the requirements set out in HUD regulations found at Title 24 of the Code of Federal Regulations, including regulations in place at the time of this certification, and any subsequently promulgated regulations governing the obligation to affirmatively further fair housing. The MTW PHA is always responsible for understanding and implementing the requirements of HUD regulations and policies, and has a continuing obligation to affirmatively further fair housing in compliance with the 1968 Fair Housing Act, the Housing and Community Development Act of 1974, The Cranston-Gonzalez National Affordable Housing Act, and the Quality Housing and Work Responsibility Act of 1998. (42 U.S.C. 3608, 5304(b)(2), 5306(d)(7)(B), 12705(b)(15), and 1437C–1(d)(16)). The MTW PHA will affirmatively further fair housing by fulfilling the requirements at 24 CFR 903.7(o) and 24 CFR 903.15, which means that it will take meaningful actions to further the goals identified in its Analysis of Impediments to Fair Housing Choice(AI),Assessment of Fair Housing (AFH), and/or other fair housing planning documents conducted in accordance with the requirements of 24 CFR Part 5, that it will take no action that is materially inconsistent with its obligation to affirmatively further fair housing, and that it will address fair housing issues and contributing factors in its programs, in accordance with 24 CFR 903.7(o), and will address impediments to fair housing choice identified in its AI, AFH, and/or other fair housing planning documents associated with any applicable Consolidated or Annual Action Plan under 24 CFR Part 91.

(8) The MTW PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975 and HUD's implementing regulations at 24 C.F.R. Part 146.

(9) In accordance with 24 CFR 5.105(a)(2), HUD's Equal Access Rule, the MTW PHA will not make a determination of eligibility for housing based on sexual orientation, gender identity, or marital status.

(10) The MTW PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.

(11) The MTW PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 75.

(12) The MTW PHA will comply with requirements with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.

(13) The MTW PHA will comply with requirements with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.

(14) The MTW PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

(15) The MTW PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).

(16) The MTW PHA will provide HUD or the responsible entity any documentation needed to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58. Regardless of who acts as the responsible entity, the MTW PHA will maintain documentation that verifies compliance with environmental requirements pursuant to 24 Part 58 and 24 CFR Part 50 and will make this documentation available to HUD upon its request.

(17) With respect to public housing and applicable local, non-traditional development the MTW PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.

(18) The MTW PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.

(19) The MTW PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.

(20) The MTW PHA will comply with the policies, guidelines, and requirements of 2 CFR Part 225 (Cost Principles for State, Local and Indian Tribal Governments) and 2 CFR Part 200.

(21) The MTW PHA must fulfill its responsibilities to comply with and ensure enforcement of Housing Quality Standards, as defined in 24 CFR Part 982 or as approved by HUD, for any Housing Choice Voucher units under administration.

(22) The MTW PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the Moving to Work Agreement and Statement of Authorizations and included in its Plan.

(23) All attachments to the Plan have been and will continue to be available at all times and all locations that the Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the MTW PHA in its Plan and will continue to be made available at least at the primary business office of the MTW PHA.

___*Seattle Housing Authority*_____   _____*WA-001*_____
MTW PHA NAME   **MTW PHA NUMBER/HA CODE**

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.
WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802).

___*Paul Purcell*_____   ____*Chair, Board of Commissioners*_____
NAME OF AUTHORIZED OFFICIAL   **TITLE**

_____   _____
                                                  October 13, 2021
SIGNATURE   **DATE**

*   *Must be signed by either the Chair or Secretary of the Board of the MTW PHA's legislative body. This certification cannot be signed by an employee unless authorized by the MTW PHA Board to do so. If this document is not signed by the Chair or Secretary, documentation such as the by-laws or authorizing board resolution must accompany this certification.*

for projects.

2022 HUD NOFO

FINAL_Phase-II-CoC-Ranking-Values-and-Project-Priorities_8.3.22   **Download**

2022_CoC-Phase-II-Application-Introduction   **Download**

2022-Local-Process-Timeline   **Download**

2022 CoC Convenings

KCRHA's first **Continuum of Care convening** of 2022 was on **Saturday, May 14th 10AM – 2PM**. This was a **virtual**, half-day session, and we are also planning a full-day convening for September.

To view a video recording of the plenary session from May, click here.

2022 Seattle-King County
Continuum of Care (CoC) Program Renewal Overview

Phase II: Local Application
Due Wednesday, August 24, 2022 by 11:59pm

Phase II Application Submission Information
2022 Phase II Application **Submit through SmartSheets**

Each year, the U.S. Department of Housing and Urban Development (HUD) provides funding for homeless programs authorized under McKinney Vento as amended by the Homeless Emergency and Rapid Transition to Housing (HEARTH) Act through a competitive Continuum of Care (CoC) NOFO process (Notice of Funding Opportunity). The NOFO details the requirements for all Continua of Care (CoC) and the individual applicants included in the CoC's application. In preparation for the NOFO, Seattle and King County, on behalf of the Seattle-King County CoC, also conduct an annual local evaluation process.

The Seattle-King County 2022 renewal process consists of three parts:

1. **Phase I – 2022 SeattleKing County CoC Program Local Intent to Renew Process closed June 20, 2022.**
   The Phase I application results in the preliminary CoC performance-based rank order. Project HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key CoC Program indicators affirmed by the Seattle-King County CoC System Performance Committee as part of the 2022 Local Process.

2. **Phase II – 2022 HUD CoC Program Phase II Application due Wednesday August 24, 2022**
   Phase I and Phase II data and information will be used to assess project performance according to the key CoC Program indicators endorsed previously by the System Performance Committee and the CoC Application and Rank Order Committee. Phase II collects the following information:
   a. <u>Non-HMIS generated project information</u> related to efficiency/effectiveness measures, one of the rating and review factors necessary to the preliminary rank order; and
   b. <u>Other project specific information</u> needed to respond effectively to the NOFO.

3. **Phase III – Submittal of a 2022 HUD NOFO Project Application due August 30, 2022**
   HUD requires all projects selected for renewal to submit all materials for the HUD CoC project application to the CoC no later than 30 days prior to the NOFO deadline of September 30, 2022.

Please direct your questions <u>via email</u> to <u>coc.questions@kcrha.org</u>.

2022 Local Process Guidance

2022 Project Review and Tiering

Each year the U.S. Department of Housing and Urban Development (HUD) releases a Notice of Funding Opportunity (NOFO), signifying the beginning of a funding competition among Continua of Care (CoC) across the country. Before the application is submitted to HUD, each CoC is required to hold a local funding process that rates and ranks all projects according to local criteria. This local review determines which project applications will be included in the consolidated application, along with their relative priority. This results in the priority listing.

Here is what to expect with the 2022 NOFO:
- Tier 1/ Tier 2 ranking approach. All CoC's will again be required to place projects into one of two required "Tiers". Tiers are financial thresholds based on the value of the CoC annual renewal demand (ARD) minus a percentage reduction (Tier 2) determined by HUD and published in the Federal Register. Tier 1 will be 95% of the ARD.

- CoCs must rate and rank projects. HUD will then apply its own selection priorities to the tiered ranking, especially for project placement in Tier 2. HUD is prioritizing the following for 2022:
  - Housing type preference (Permanent Supportive Housing and Rapid Rehousing);
  - Principles of Housing First (no service participation requirements or preconditions to entry);
  - Advancing racial equity and enhancing access and support for LGBTQ+ participants;
  - Performance and rapid placement and stabilization in permanent housing; and
  - Serving those who are literally homeless, coming from streets or shelter, or fleeing DV.

- Reallocation. New projects can be created through re-allocation but only to: (1) create new Permanent Housing projects, either Permanent Supportive Housing (PSH) projects for chronically homeless, (2) Rapid Rehousing serving homeless individuals and families who come directly from streets or shelter, or (3) a Rapid Rehousing / Transitional Housing Program ("Joint Component").

- DV Bonus funding. The DV Bonus will be targeted to projects that further HUD's strategic goals - rapid rehousing projects and supportive service projects providing coordinated entry are eligible new projects.

Preliminary Rank Order

HUD's evaluation and selection process has been focused on how well a CoC demonstrates that its projects and investments align with and help achieve HUD's strategic goals and priorities, especially those related to permanent housing (i.e., permanent supportive housing and rapid rehousing). HUD is focused on individual projects and system-wide performance with a strong focus on housing performance. To remain competitive the Seattle-King County CoC process must be strategic in the use of CoC Program funding within our community and be prepared for the 2022 national CoC Program competition.

The CoC rank order will be based on individual project scores which are tightly linked to HUD and the Seattle King County CoC priorities. In addition, the CoC reserves the right to consider additional factors

that may adjust the final rank. This would be done to achieve a strong and balanced HUD application that achieves local priorities, maximizes points, and thus funding for the entire Continuum. Additional factors that will be considered include:

- The geographic and population diversity of the projects;
- Preserving the ability to serve a spectrum of sub-populations:
  - Young Adults;
  - Survivors of Domestic Violence; and
  - Chronically Homeless Persons.
- The potential impact of the loss of housing units on the CoC homeless system;
- The opportunity to respond to local CoC priorities and HUD strategic goals for this fund source, including:
  - The degree to which projects have identified any barriers to participation (e.g., lack of outreach) faced by persons of various races and ethnicities; particularly those over-represented in the local homelessness population, and are taking or will take steps to eliminate the identified barriers;
  - No or low barrier to housing;
  - Serving literally homeless persons; and
  - Rapid exits to permanent housing or long/term housing stability in permanent housing.

Local Values

Following are the values and prioritization considerations voted for adoption or adjustments by the CoC Advisory Committee on August 3, 2022. These not only frame CoC Program Policies and Priorities but will guide the development of the FY 2022 Project Priority Listing.

1. Center our **theory of change** - *If* we create a homelessness response system that centers the voices of people who have lived experience of homelessness, *then* we will be able to focus on responding to needs and eliminating inequities, *in order to* end homelessness for all - in the planning, programming and evaluation of Continuum of Care services.
2. Promote our **mission** to significantly decrease the incidence of homelessness throughout King County, using equity and social justice principles.
3. Promote equitable access and service provision with an intersectional and anti-racist approach, serving those who are the most vulnerable to the experience of homelessness in our community, ***including but not limited to***: the BIPOC community, the LGBTQ community, people living with disabilities, people exiting the foster care system, the aging, people with carceral system involvement, people living with behavioral health conditions and substance use disorders, and all immigrant and refugee communities.
4. Maximize our community response to homelessness while aiming to maintain as much HUD Continuum of Care Program funding in our CoC as possible.
5. Promote human-centered practices and partnerships with a Housing First approach instead of further displacement or the criminalization of our unhoused neighbors.
6. Prioritize projects that:
   a. Elevate the voices of people with lived experience as experts in the development and implementation of planning, programming and evaluation.
   b. Focus on those who are literally homeless (streets, shelter, transitional housing for homeless, and includes people fleeing domestic violence);

c. Actively participate in the Continuum of Care through demonstrable racial equity and social justice oriented practices that center community and are in alignment with values of community accountability, trauma-informed care, harm reduction, prevention and whole person care through focusing on what is meaningful to the individual.

d. Demonstrate commitment to power-sharing and deference to people with lived experience in organizational design and policy development processes through actions such as dedicated board seats or management positions.

e. Advance the collective goals of the CoC, including addressing racial disproportionality, and achieving equitable outcomes for Indigenous, Black, Pacific Islanders, and other people of color and the LGBTQ+ community.

f. Have movement to permanent housing and subsequent stability, including economic stability, as the primary focus;

g. Do not replace mainstream resources;

h. Work to connect people served with community-based, culturally responsive resources;

i. Participate in the HMIS with complete, high quality data per HUD data standards;

j. Demonstrate alignment with HUD Housing First standards (including screening, program entry, person-centered services, and termination policies);

k. Perform well against HUD Continuum of Care goals and positively impact *local* system performance and equity outcomes;

l. Consistently meet and exceed operational standards for spending, match, occupancy, and reporting.

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Community Meeting/Sharing Results

The results of the local Phase I and Phase II process will be used to strengthen our HUD NOFO application and help us to respond to HUD's announced priorities. The 2022 project rank order status will be determined before we submit the CoC response to the HUD's FY 2022 NOFO. These preliminary results will be shared with applicants in a community meeting on September 14, 2022.

Local Review and Key Indicators

HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key indicators that populate the Annual Performance Review (APR). Additional efficiency and effectiveness measures will also be considered. The following review elements were approved by the Seattle-King County CoC System Performance Committee.

The CoC will assess projects in six categories, outlined as follows:

2022 Indicator Measures	95 points
1. Movement to Housing: Measured against HUD standards and local performance targets for persons obtaining or maintaining housing.	
● PSH: % remaining in PSH for at least 12 months	Up to 15

● TH: % moving to PH (zero points if less than 50%). Full points to meet/exceed system target of 85%	
● RRH: % moving to PH (zero point if less than 50%). Full points to meet/exceed system target of 85%	

● Bonus:
   ○ % TH to PH in 90 days or less
   ○ % PSH moving to other PH destinations
   ○ % RRH moving to PH in 30 days or less
	5

● Extent to which the project is meeting system expectations for length of stay:
   ○ PH: Participants stay at least 12 months or move to other permanent housing
   ○ TH: The project meets or exceeds performance targets
     ■ Single Adult Target = 90 days
     ■ Family Target = 90 days
     ■ Young Adult = 180 days
   ○ RRH: Participants meet or exceed system target of 120 days
	5

● Extent to which participants exit to a known destination.	7
● Extent to which persons who exit homelessness to permanent housing destination return to homelessness meets or exceeds system target for program and population type.	5
2. Income Progress: Measures the extent to which participants show positive changes in income	
● Exits with Earned Income: Extent to which adults in the program exit with employment income	3
● Exits with Non-earned income: Extent to which adults in the program exit with cash income from other sources (e.g. TANF, SSDI) or non-cash (e.g. EBT, Medicaid)	3
● No Financial Resources: Extent to which no more than 10% of participants exit with "no financial resources" (cash or non-cash)	3
3. Participant Outreach	
● Proportion of Households served coming from streets and/or Emergency Shelter	10
4. HMIS Data Quality/Completeness: Measures complete/quality data reported in HMIS (this criterion is waived for confidential DV programs).	
● No more than 5% reported missing/not collected etc., for data in any element (excluding Name, SSN, HIV /AIDS status)	7
5. HUD / System / Program Component Priority Measure	

● Program Component Priority:
   ○ Permanent Supportive Housing Project = 14pts
   ○ Rapid Rehousing for Families, Individuals, and Young Adults = 12pts
   ○ Transitional Housing = 8pts
● Program Population Priority
	Up to 25

○ 100% of units are dedicated / prioritized for Chronically Homeless Persons =3pts
○ 100% of units serve Youth and Young Adults= 1pt
○ 100% of units operate as "Recovery Based" Housing = 1pt
○ 100% of households are fleeing Domestic Violence or Sex Trafficking = 1 pt
● Priority Narratives
   ○ Housing First/Housing First Narrative = 2pts
   ○ Program Termination/Low Barrier Housing Narrative = 2pts
   ○ Participant Participation/Feedback Narrative = 2pts
   ○ Racial Equity Narrative = 2pts	

6. Project Efficiency and Effectiveness Measure	
● Project Expenditures: Extent to which the project drew down 100% of HUD funds. ● Occupancy: Extent to which the project maintains capacity/occupancy (zero points if less than 85%). Full points if meet/exceed 95%. Note: RRH scores are determined by move-in rate.	7

Deadline and Office Hours Information

Whether you are a direct HUD grantee/recipient or a sub-recipient of the City of Seattle or King County, you must submit your **Phase II: 2022 Local CoC Program Application** by the deadline in order to be considered for inclusion in the Seattle-King County consolidated HUD CoC Program application.

★ A deadline is a deadline. Submit your Phase II Application via SmartSheets by **11:59pm on Wednesday, August 24, 2022.** Late responses will **not** be reviewed and the project will be ranked in a non-competitive position and placed at the bottom of the local priority rank order.

★ Start early. Join the CoC Application Team for **"Virtual Office Hours"** on Friday**, August 19th from 2:00-3:00pm**. This meeting is optional.

2022 CoC NOFO Local Process Timeline

June 20 , 2022	<u>DUE DATE</u>: *2022 Phase I Application* – Notice of Intent to Renew Funding *June 1, 2022 by 11:59pm via SmartSheets*
August 17, 2022	**2022 Mandatory HUD CoC Program NOFO Workshop for Renewal** *Wednesday, August 17, 2022 from 10:00am to 11:30am*
August 19, 2022	**2022 Phase II Application Office Call-in Hours via Google Meets** *Friday, August, 19 2022 from 2:00pm to 3:00pm*
	Training Workshop CoC Project Application--Direct Grantees Only: Accessing the 2022 NOFO Application in e-snaps and preparing your HUD application
August 24, 2022	<u>DUE DATE</u>: **Phase II Application: 2022 CoC Program Renewal Grants** *Wednesday, August 24, 2022 by 11:59pm* via Smartsheets
August 25-31 2022	<u>CoC staff will:</u> 1. Review HMIS Data and Phase II information; and 2. Prepare preliminary renewal rank order
August 30, 2022	<u>DUE DATE</u>: **All CoC program applications complete and ready for submittal to e-snaps:** ★ Upload federal forms/current 501c.3 documents ★ Complete and submit PDF of e-snaps application (direct grantees only)
September 14, 2022	**2022 CoC Program Community Meeting** ★ Presentation of final priority rank order ★ All projects notified of final CoC Application Project Listing results
September 30, 2022	**2022 Seattle-King County NOFO Application Due to HUD**
Please be responsive to all CoC Program Alerts! All notifications or requests will come via email.	

2022 CoC Program NOFO Project Application Process Guidance

Be Ready for Your HUD NOFO Application:

You will be notified as soon as the 2022 HUD CoC Application is available in e-snaps. This is expected to happen during August. Your HUD Application and Certifications will be due soon after. Timelines are very short and quick turn-around is essential to meet the HUD deadline.

All projects will be expected to complete their applications using e-snaps, HUD's online application tool. Seattle and King County staff do this for their project sub-recipients. Those who contract directly with HUD for project funding (i.e., direct grantees) are responsible for submitting their "CoC Program" renewal application into e-snaps.

A Note to Direct Grantees: Don't wait—review now!

The HUD electronic application system e-snaps is not ready for the 2022 applications yet. Use this time to get ready. You will have limited time once the process starts.

- Get ready.
  - Determine who is responsible for submitting the electronic application(s) and ensure they can access e-snaps. This means reviewing your usernames and passwords to ensure they are active.
  - Review your Applicant Profile in e-snaps and update accordingly. This is especially important if there have been changes including a new Executive Director, Agency name change, address changes, etc.
- Ensure the accuracy of information in your most recent e-snaps Application (i.e., FY 2022) to prepare for 2022.
  - Review your budget. Did your budget change during the 2021 HUD Grant Agreement process? Did you add a new activity or increase/decrease FTE staffing to your services budget?
  - Did anything else change that must be brought forward for 2022?

REMINDER: Additional training will be provided to direct HUD grantees when the NOFO is released to help make sure the electronic application process goes as smoothly as possible, especially for first time users.

2022 Notice of Funding Availability (NOFA)
Continuum of Care (CoC) Permanent Supportive Housing Bonus Funding
Letter of Interest (LOI)
August 18, 2022

Overview

The King County Regional Homelessness Authority (KCRHA) is pleased to announce a Notice of Funding Availability (NOFA) to support a countywide regional proposal for new federal grant funding under the U.S. Department of Housing and Urban Development (HUD) 2022 Continuum of Care Competition (CoC) and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants. Agencies with experience and an interest in providing additional Permanent Supportive Housing (PSH) operations and support services are encouraged to submit a Letter of Interest (LOI). Successful applicants will propose programs targeted to further HUD's strategic goals in furthering options for individuals and families with at least one member of the household (adult or child) with a disability, who also experience "chronic homelessness".

Up to $2,576,329 in new HUD Continuum of Care (CoC) Bonus funds will be allocated through an upcoming LOI process. Selected proposals will be notified, and successful proposers will be required to submit complete proposals that meet HUD requirements. The amount available for this funding process will be determined by HUD's final award amount to the Seattle-King County CoC.* The KCRHA expects to make at least two (2) local contract awards upon award by HUD. If you have questions, please email coc.questions@kcrha.org.

Guided by KCRHA's Theory of Change, the 2022 CoC PSH LOI is intended to extend the Seattle-King County continuum of comprehensive, person-centered housing solutions. The KCRHA expects to award funds for organizations that will:

- Ensure individuals and families receive ongoing support services and operating funds which help residents achieve housing stability and maintain as much independence as possible;
- Ensure all households meet HUD's definition of 'chronic homelessness' at time of intake;
- Provide services grounded in a Housing First, Trauma-Informed, holistic support;
- Demonstrates how they include or plan to include people with lived expertise of homelessness and disability in policy and program development.
- Advance equity for Black, Indigenous, and other people of color as well as individuals who identify as LGBTQ+ and individuals with disabilities.

2022 Funding Opportunity	Funding Process Release Date	Funding Amount Available	Funding Process Type	LOI Due Date	Full Proposals Due**	Anticipated Contract Start Date
CoC PSH Bonus	August 19, 2022	Up to $2,576,329	Letter of Interest (LOI)	August 24, 2022	August 31, 2022	Winter 2023

*These are estimated funding process release dates and funding amounts, and both are subject to change. Please visit kcrha.org regularly for formal funding opportunity announcements. ** Full proposals will only be requested from agencies whose LOIs rate and rank among the highest.

2022 Notice of Funding Availability (NOFA)
Continuum of Care (CoC) Domestic Violence, Dating Violence, Sexual Assault, and Stalking (DV Bonus) Request for Proposal (RFP)

August 16, 2022

I.   Overview

The King County Regional Homelessness Authority (KCRHA) is pleased to announce a Notice of Funding Availability (NOFA) to support a countywide regional proposal for new federal grant funding under the Department of Housing and Urban Development (HUD) 2022 Continuum of Care Competition (CoC) and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants. Successful applicants will propose programs targeted to further HUD's strategic goals in furthering - rapid re-housing projects and supportive service projects providing coordinated entry for survivors of domestic violence (DV), sexual assault, dating violence and stalking.

Up to $1,204,787 in new HUD Continuum of Care (CoC) DV Bonus funds will be contracted through an upcoming Request for Proposals (RFP). The amount available for this RFP will be determined by HUD's final award amount to the Seattle-King County CoC.* The KCRHA expects multiple local contract awards. If you have questions, please email coc.questions@kcrha.org.

Guided by KCRHA's Theory of Change, the **CoC DV Bonus RFP** is intended to extend the Seattle-King County continuum of comprehensive, person-centered housing solutions. The KCRHA expects to award funds for organizations that will:

- Ensure survivors of domestic violence, sexual assault (including sex trafficking), dating violence, and stalking who meet HUD's definition of 'homeless' have access to permanent housing through rapid re-housing;
- Provides services grounded in a Housing First, Trauma-Informed, confidential approach;
- Demonstrates how they include or plan to include survivors with lived expertise in policy and program development

2022 Funding Opportunity	Anticipated Funding Process Release Date	Anticipated Funding Process Due Date	Anticipated Funding Amount Available	Anticipated Contract Start Date	Anticipated Funding Process Type
CoC DV Bonus RFP	August 19, 2022	August 24, 2022	Up to $1,204,787	Winter 2023	Request for Proposal (RFP)

These are estimated funding process release dates and funding amounts, and both are subject to change. Please visit kcrha.org regularly for formal funding opportunity announcements.

2022 RFP (HUD CoC NOFA) Renewal Project Scoring Metrics

Measure and Scoring					Applies to which Project Types?			
Measure	Details	Points	Scoring	Target	Emergency	Transitional	Rapid Re-	Permanent
Core Measures								
Exits to Permanent Housing	Scoring treshold based on *% of system target*	5	50-74%	SA	0.25	0.43	0.43	0.45
				Fam	0.40	0.43	0.43	0.45
				YYA	0.25	0.43	0.43	0.45
		10	75-99%	SA	0.38	0.64	0.64	0.68
				Fam	0.60	0.64	0.64	0.68
				YYA	0.38	0.64	0.64	0.68
		15	100%	SA	0.50	0.85	0.85	0.90
				Fam	0.80	0.85	0.85	0.90
				YYA	0.50	0.85	0.85	0.90
Average Length of Stay	Full points for meeting or exceeding system target	5	100%	SA	30	90	120	N/A
				Fam	30	90	120	N/A
				YYA	20	180	120	N/A
Permanent Housing for 12+	Full points for meeting or exceeding scoring threshold	5	>=85%	N/A	N/A	N/A	N/A	0.85
Return to Homelessness	Full points for meeting or being below system target	5	100%	SA	0.08	0.08	0.03	0.03
				Fam	0.08	0.08	0.03	0.03
				YYA	0.05	0.05	0.05	0.05
Eligibility (Literally Homeless	Full points for meeting or exceeding system target	10	100%	N/A	0.9	0.95	0.95	0.95
Utilization		2	85-89%	N/A	0.85	0.85	N/A	0.85
		3	90-94%	N/A	0.9	0.9	N/A	0.9
		5	>=95%	N/A	0.95	0.95	N/A	0.95
RRH Move In Rate		2	85-89%	N/A	N/A	N/A	0.85	N/A
		3	90-94%	N/A	N/A	N/A	0.9	N/A
		5	>=95%	0%	N/A	N/A	0.95	N/A
Stability Bonus	ES to PH is <= 30 days TH to PH is <=90 days RRH to move-in is <=30 days PSH: % exit to PH	5	>=50%	N/A	0.5	0.5	0.5	0.5
Data Completeness	% of universal data elements that are 'missing' - e.g.	7	<=5%	N/A	0.05	0.05	0.05	0.05
Exits with no resources	% with no resources either earned or non-earned at	3	<=10%	N/A	0.1	0.1	0.1	0.1
	Total Core Points	65						
CoC-Specific								
Unknown Exits	% of clients that exit to "unknown". No points if more	7	<=5%		X	X	X	X
Exits with Earned Income	% with income from employment	3	>=20%		X	X	X	X
Exits with Non-earned	% with other income such as cash (e.g. TANF, SSDI) or	3	>=95%		X	X	X	X
Spending	Were grant funds fully expended?	2			X	X	X	X
System Priorities	Program component, population served, Housing First,	15			X	X	X	X
	Total CoC-Specific Points	30						
	Total Points	**95**						

Element	Data Source	Calculation
Exits to Permanent Housing: ES, TH and RRH	HMIS	**Universe:** All households who exit during the timeframe. **Calculation:** # of households who exit to a permanent housing/Total # of exits in the timeframe. Permanent housing destination based on the recorded exit destination in HMIS. **Need to exclude clients with Exit Destination = Deceased from denominator. Should exclude from all measures that are based on exits.**
Exits to Permanent Housing: PSH	HMIS	**Universe:** All households active in the timeframe. **Calculation:** (# of households who exited to permanent housing during the timeframe + # of households who were still enrolled as of the end of the timeframe)/ Total # of households who were active in the timeframe
Average Length of Stay	HMIS	**Universe**: All households active in timeframe. **Calculation**: <u>Night-by-Night shelters</u>: Sum of bed nights in timeframe/ # of households active in timeframe. <u>All Other Projects</u>: Numerator for leavers: Sum of days from project entry-project exit. Numerator for stayers: Sum of days from project entry - last day in timeframe. (Numerator leavers + Numerator stayers)/ # of households active in timeframe.
Permanent Housing for 12+ months	HMIS	**Universe:** All households active in PSH, PH with Supports, or Other PH in timeframe. **Calculation:** (# of leavers with length of enrollment >=12 months + # of stayers with length of enrollment >=12months) /total # of active households w/ enrollment entry date at least >=12 months prior to end of period
Returns to Homelessness	HMIS	**Universe:** All households who exit during the timeframe (*NOTE: Returns timeframe is shifted 6 months earlier than reporting timeframe for all other measures, and returns are only calculated for households who consent to share identifying information. Therefore total number of exits may not match other measures.) **Calculation:** # of consenting households who exit to PH and return within 6 months/Total number of exits
Eligibility	HMIS	**Universe**: All households active in the timeframe. **Calculation**: # households who come from a literally homeless prior residence (coming from streets, shelter, safe haven)/# of households active in the timeframe. Literally homeless status is based on Category 4 - fleeing domestic violence Housing Status and Prior Residence recorded in HMIS upon program entry. Single Adult Overnight shelters given full points under the assumption that only literally homeless clients stay at congregate shelters.
Utilization	HMIS	**Universe:** All households active during timeframe and units in HMIS inventory. **Calculation:** (Numerator:
RRH Move-Ins	HMIS	**Universe:** All households enrolled in timeframe. **Calculation:** # of households with a residential move-in date between start of timeframe and ~~90~~ 30 days after the end of timeframe/Total # of households enrolled in timeframe.
Stability bonus	HMIS	**ES to PH: Universe**: all households who exit to permanent housing during the timeframe. **Calculation:** # of households who exit to PH in <=30 days/# of clients who exit to PH.
		TH to PH: **Universe:** all households who exit to permanent housing during the timeframe. **Calculation:** # of households who exit to PH in <=90 days/# of clients who exit to PH.
		RRH to Move-in: Universe: all households with residential move-in date during the timeframe. **Calculation:** # of households where project entry date to residential move-in date is <=30 days/# of households ~~who exit to PH.~~ with residential move-in date during the timeframe.
		PSH to PH: Universe: all households with exits during timeframe. **Calculation:** # of households exiting to PH/# of households with exits during timeframe
Data Completeness	HMIS	**Universe**: Universal data elements at program entry for all households active during the timeframe.
Exits with no resources	HMIS	**Universe**: All households who exit during the timeframe. **Calculation:** # of households with no resources either earned or non-earned at exit/ Total # of exits
Unknown exits	HMIS	**Universe**: All households who exit during the timeframe. **Calculation**: # households that exit to "unknown"
Exits with Earned Income	HMIS	**Universe**: All households who exit during the timeframe. **Calculation**: # of households with earned income
Exits with Non-earned Income	HMIS	**Universe**: All households who exit during the timeframe. **Calculation**: # of households with other income

| Spending | Local Application | **Calculation:** Were grant funds fully expended?Partial credit for extenuating circumstances (eg., new project |
| System Priorities | Local Application | **Universe:** Program component, population served, Housing First, advancing racial equity and supporting |

2022 Renewal Projects - Local Rating Template

HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key indicators that populate the Annual Performance Review (APR). Additional efficiency and effectiveness measures will also be considered. The following review elements were reviewed and approved by the Seattle-King County CoC System Performance and NOFO Application and Ranking Committees.

The CoC will assess projects in six categories, outlined as follows:

Project Rated:				
2022 Indicator Measures 1. Movement to Housing: Measured against HUD standards and local performance targets for persons obtaining or maintaining housing.	**Max. Points**	**Scoring Ranges**	**Project Score**	**Source**
● PSH: % remaining in PSH for at least 12 months	Up to 15	★ 15 points = meets or exceeds ★ 10 points = nearing goal ★ 5 points = does not meet expectations		HMIS
● TH: % moving to PH (zero points if less than 50%). Full points to meet/exceed system target of 85%				HMIS
● RRH: % moving to PH (zero point if less than 50%). Full points to meet/exceed system target of 85%				HMIS

● Bonus:
  ○ 50% or more move from TH to PH in 90 days or less
  ○ 50% or more PSH moving to other PH destinations
  ○ 50% or more RRH moving into housing in 30 days or less
	5	★ Full points: meets threshold.
		 ★ No partial points**.
				HMIS

	Max. Points		Project Score	Source

● Extent to which the project is meeting system expectations for length of stay:
  ○ PH: Participants stay at least 12 months or move to other permanent housing
  ○ TH: The project meets or exceeds performance targets
    ■ Single Adult Target = 90 days
    ■ Family Target = 90 days
    ■ Young Adult = 180 days
  ○ RRH: Participants meet or exceed system target of 120 days
	5	★ Full points = meets or exceeds system target.
		★ No partial scores**.
				HMIS

● Extent to which participants exit to a known destination.	7	★ Full points = Less than 5% of clients that exit to "unknown". ★ No points if more than 5% exit to unknown.		HMIS
● Extent to which persons who exit homelessness to permanent housing destination return to homelessness meets or exceeds system target for program and population type.	5	★ Full points = meets or exceeds system target. ★ No partial scores**.		HMIS
2. Income Progress: Measures the extent to which participants show positive changes in income	**Max. Points**		**Project Score**	**Source**
● Exits with Earned Income: Extent to which adults in the program exit with employment income.	3	★ Full points = More than 20% exited with earned income. ★ No partial scores**.		HMIS
● Exits with Non-earned income: Extent to which adults in the program exit with cash income from other sources (e.g. TANF, SSDI) or non-cash (e.g. EBT, Medicaid)	3	★ Full points = More than 95% exited with non-earned income. ★ No partial scores**.		HMIS

	Max. Points		Project Score	Source
● No Financial Resources: Extent to which no more than 10% of participants exit with "no financial resources" (cash or non-cash)	3	★ Full points = Fewer than 10% exited with no income. ★ No partial scores**.		HMIS
3. Participant Outreach	**Max. Points**		**Project Score**	**Source**
● Proportion of Households served coming from streets and/or Emergency Shelter	10	★ Full points = 100% population served coming from homelessness. ★ No partial scores**.		HMIS
4. HMIS Data Quality/Completeness: Measures complete/quality data reported in HMIS (this criterion is waived for confidential DV programs).	**Max. Points**		**Project Score**	**Source**
● No more than 5% reported missing/not collected etc., for data in any element (excluding Name, SSN, HIV /AIDS status)	7	★ Full Points = Less than 5% of universal data elements that are 'missing' - e.g. data not collected, client doesn't know, client refused. ★ No partial scores**.		HMIS
5. HUD / System / Program Component Priority Measure	**Max. Points**		**Project Score**	**Source**

● Program Component Priority:
  ○ Permanent Supportive Housing Project = 14pts
  ○ Rapid Rehousing for Families, Individuals, and Young Adults = 12pts
  ○ Transitional Housing = 8pts
 	
● Program Population Priority
  ○ 100% of units are dedicated/prioritized for Chronically Homeless Persons =3pts
	Up to 25	Program Component:
		★ Full points based on component type.
		★ No partial points**..
		
		Program Population:
		★ 3 points = 100% of units dedicated to or prioritized for chronic homelessness
				Local Application Response

	Max. Points		Project Score	Source

○ 100% of units serve Youth and Young Adults= 1pt
○ 100% of units operate as "Recovery Based" Housing = 1pt
○ 100% of households are fleeing Domestic Violence or Sex Trafficking = 1 pt
 	
● Priority Narratives
  ○ Housing First/Housing First Narrative = 2pts
  ○ Program Termination/Low Barrier Housing Narrative = 2pts
  ○ Participant Participation/Feedback Narrative = 2pts
  ○ Racial Equity Narrative = 2pts
		★ 1 point = 100% dedicated to other population type
		
		Priority Narratives:
		★ 2 points = active practice and policies in alignment with CoC
		★ 1 point = organization demonstrates clear effort to move practices and policies to align with CoC expectations.
		★ 0 points = organization does not clearly demonstrate alignment or movement to CoC expectations		

6. Project Efficiency and Effectiveness Measure	**Max. Points**		**Project Score**	**Source**
● Project Expenditures: Extent to which the project drew down 100% of HUD funds.= 2pts ● Occupancy: Extent to which the project maintains capacity/occupancy (zero points if less than 85%). Full points if meet/exceed 95%. Note: RRH scores are determined by move-in rate. = 5pts	7	Project Expenditures: ★ 2 points = fully expended grant ★ 1 point = Partial credit for extenuating circumstances (eg., new project start-up) ★ No points for unspent and no extenuating circumstance Occupancy: ★ 5pts = Occupancy of 95% or more (RRH based on move-in rate) ★ 3pts = Occupancy of 90-94% (RRH based on move-in rate)		Local App HMIS

		★ 2pts = Occupancy rate of 85-89% (RRH based on move-in rate) ★ No points for less than 85% occupancy (RRH based on move-in rate)		

**Please note that consolidated grants and grants with multiple subgrantees may have partial points as the Project Score is averaged.

RATER INSTRUCTIONS

Thank you for serving on the rating committee for the FY2022 Seattle-King County Continuum of Care (CoC) Renewal and Bonus Funding Rating and Ranking Process. Please use the criteria and scoring schema included in this document to rate the DV and PSH Bonus Applications. Please keep in mind that organizations have different resources available for grant writing, and organizations with poor writing may nonetheless offer strong programs that are culturally competent and impactful. Scores should be based on the information provided by the organization in their response, and not the quality of writing in the response. Each rater has been assigned an alias to be used instead of their name on all rating documents. Please be aware that the rating process is only semi-anonymous even with the use of the assigned alias; raters will be able to see one another's scores and comments during the group discussion. Rater's names and their rating forms may also be released if KCRHA receives a public disclosure request related to this funding process.

Important: Rater Comments

As you're rating each section, enter comments into the box labeled "Rater Comments", located under the questions in each section.   Comments are very important! Comments justify the score you give, and must be related directly to how the applicant answered the questions. Comments are particularly important to justify low scores. Once finished inputting your scores, tranfer your scores and comments to the tab labeled, "Rater's Scores" for each application you review.

_____

Your comments may be provided to applicants after the funding process is complete, to help them improve future applications. You will need to refer to your comments to be able to participate in the group review discussion.

KCRHA

If you have questions, please reach out to the CoC Co-leads at coc.questions@kcrha.org

There are four sections for this rating tool: "DV RRH Bonus Criteria & Scoring", "DV Bonus DVCHAP LOI Criteria & Scoring", "PSH Bonus Criteria & Scoring", and a "Rater's Scores" Section. **Each rater must provide and submit scores for all assigned proposals.** For each question, enter your score in the grey box labeled "Rater's Score" within each of the criteria & scoring tabs. Your scores for each question will be automatically subtotaled at the bottom of each scoring tool. All final scores, agency information, and rater's comments **must be manually added to "Rater's Scores" tab. Email your completed "Rater's Scores" tab to the CoC Co-leads at coc.questions@kcrha.org no later than Wednesday, August 31st by 11:50pm.**

2022 DV Bonus (PH-RRH) RFP Criteria & Scores

Provide a rating for each agency applying. Copy their final score on the "Rater's Scores" Tab

	Maximum Points	Rater's Score			
A. Need For the Project/ Project Narrative			**Low (0-3)**	**Medium (4-7)**	**High (8-10)**
Demonstrates a clear need for the project or project expansion; Demonstrates experience and expertise in providing proposed services and survivors of DV, sex trafficking, stalking, dating violence, and/or sexual assault; Proposes to serve survivors who meet HUDs definition of "homeless"; The project plan is clearly addresses the housing and supportive services needs in a clear and logical manner;	10		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
B. Quality of the Project Applicant Experience & System Coordination			**Low (0-3)**	**Medium (4-7)**	**High (8-10)**
Demonstrated the ability to collaborate with Victim Service Providers and others within the CoC; Demonstrates how staff are kept systematically up-to-date regarding mainstream resources available for survivors experiencing homelessness (e.g., Food Stamps, SSI, TANF, substance abuse programs); and Proposal explains collaborations with healthcare (including behavioral health) organizations to assist survivors with enrolling in health insurance, and effective utilization of Medicaid and other benefits.	10		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
C. Demonstration of commitment to advancing race and social justice			**Low (0-8)**	**Medium (9-16)**	**High (17-25)**
Board members and qualifications reflect the communities they serve; Advances equity for Black, Indigenous, and other people of color as well as individuals who identify as LGBTQ+ and individuals with disabilities. Proposal incorporates activities to advance racial equity and social justice; and Proposal includes a plan to outreach and support people from marginalized communities, particularly LGBTQ+.	25		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
D. Demonstration of inclusion of victim/survivor-centered practices			**Low (0-8)**	**Medium (9-16)**	**High (17-25)**

			Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
Demonstrates how the program will assist survivors in remaining in permanent housing that addresses their particular needs and includes trauma-informed, survivor-centered approaches which also maintain confidentiality; and Clearly explains how the proposal plans addresses the housing and safety needs of survivors by adopting victim/survivor-centered practices (e.g., Housing First, Trauma-Informed Care, Confidentiality).	25				
E. Demonstration of plan to include survivors with lived expertise			**Low (0-7)**	**Medium (8-15)**	**High (16-20)**
Demonstrates how they are already adopting victim-centered practices and participation, or they explain a plan to address how they will do this.	20		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or
	100	0			

Rater Comments/ Clairfying Question

Rater:

Agency Applying:

DV Bonus DVCHAP CE Letter of Interest (LOI) Criteria & Rating

Provide a rating for each agency applying. Copy their final score on the "Rater's Scores" Tab

	Maximum Points	Rater's Score			
A. Overview of Project Scope			**Low (0-7)**	**Medium(8-15)**	**High (16-20)**
Demonstrates how the expansion will further improve the implementation of policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of people experiencing homelessness due to DV, sex trafficking, stalking, dating violence, and/or sexual assault; Proposal demonstrates a plan to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different; and Provides services grounded in a Housing First, Trauma-Informed, confidential approach.	20		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
B. CoC Collaboration with Victim Service Providers			**Low (0-3)**	**Medium (4-7)**	**High (8-10)**
Demonstrates a need for the expansion of the project in a clear and compelling way; and Demonstrates a strong collaboration with organizations serving survivors of DV, sex trafficking, stalking, dating violence, and/or sexual assault.	10		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
C. Demonstration of Commitment to Include Survivors With Lived Experience			**Low (0-5)**	**Medium (6-10)**	**High (11-15)**
Demonstrates how they incorporate or plan to incorporate survivors with lived experience into their program planning and operations; and Advances equity for Black, Indigenous, and other people of color as well as individuals who identify as LGBTQ+ and individuals with disabilities.	15		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
D. Budget & Budget Narrative			**Low (0-5)**	**Medium (6-10)**	**High (11-15)**
Demonstrates cost effectiness; Costs and budget request seems logical for the scope of the proposal; and Demonstrates a complete rational and breakdown for all line items.	15		Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
	60	0			

Rater Comments/Clairfying Questions:

Rater:
Agency Applying:

Permanent Supportive Housing (PSH) Bonus Letter of Interest (LOI) Criteria & Rating

Provide a rating for each agency applying. Copy their final score on the "Rater's Scores" Tab

	Maximum Points	Rater's Score		Low (0-7)	Medium(8-15)	High (16-20)
A. Overview of Support Services						
Proposes to serve individuals and families who meet HUD's definition of "chronically homeless", AND at least one member in the household has a disabilty; Applicant proposes to provide Permentant Support Housing (PSH) rental assistance, services and/or operations; The number and confirmation of units will fit the needs of the program participants; and Demonstrates a commitment to a Housing First approach.	20			Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
B. Demonstration of Permenant Housing Outcomes				Low (0-3)	Medium (4-7)	High (8-10)
Demonstrates a history to operating PSH; supportive services that will be offered to program participants will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source; Demonstrates the ability to keep residents housed permanently.	10			Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
C. Demonstration of Commitment to Include Residents & Others w/ Lived Experience				Low (0-5)	Medium (6-10)	High (11-15)
Demonstrates how they incorporate or plan to incorporate people with lived experience into their program planning and operations; and Advances equity for Black, Indigenous, and other people of color as well as individuals who identify as LGBTQ+ and individuals with disabilities.	15			Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
D. Budget & Budget Narrative				Low (0-5)	Medium (6-10)	High (11-15)
Demonstrates cost effectiveness? Demonstrates a complete rational and breakdown for all line items?	15			Does not meet and/or address the critieria.	Adequately addresses the criteria.	Demonstrates excellence in all and/or most of the criteria.
	60	**0**				

Rater Comments/Clairfying Questions:

2022 Local Rating Template

HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key indicators that populate the Annual Performance Review (APR). Additional efficiency and effectiveness measures will also be considered. The following review elements were reviewed and approved by the Seattle-King County CoC System Performance and NOFO Application and Ranking Committees.

The CoC will assess projects in six categories, outlined as follows:

Project Rated: Anita Vista				61
2022 Indicator Measures	**Max. Points**	**Scoring Ranges**	**Project Score**	**Source**
1. Movement to Housing: Measured against HUD standards and local performance targets for persons obtaining or maintaining housing.				
● PSH: % remaining in PSH for at least 12 months	Up to 15	★ 15 points = meets or exceeds ★ 10 points = nearing goal ★ 5 points = does not meet expectations	15	HMIS
● TH: % moving to PH (zero points if less than 50%). Full points to meet/exceed system target of 85%				HMIS
● RRH: % moving to PH (zero point if less than 50%). Full points to meet/exceed system target of 85%				HMIS
● Bonus: ○ 50% or more move from TH to PH in 90 days or less ○ 50% or more PSH moving to other PH destinations ○ 50% or more RRH moving into housing in 30 days or less	5	★ Full points: meets threshold. ★ No partial points**.	0	HMIS

	Max. Points		Project Score	Source

● Extent to which the project is meeting system expectations for length of stay:
  ○ PH: Participants stay at least 12 months or move to other permanent housing
  ○ TH: The project meets or exceeds performance targets
    ■ Single Adult Target = 90 days
    ■ Family Target = 90 days
    ■ Young Adult = 180 days
  ○ RRH: Participants meet or exceed system target of 120 days
	5	★ Full points = meets or exceeds system target.
		★ No partial scores**.
			0	HMIS

● Extent to which participants exit to a known destination.	7	★ Full points = Less than 5% of clients that exit to "unknown". ★ No points if more than 5% exit to unknown.	7	HMIS
● Extent to which persons who exit homelessness to permanent housing destination return to homelessness meets or exceeds system target for program and population type.	5	★ Full points = meets or exceeds system target. ★ No partial scores**.	5	HMIS
2. Income Progress: Measures the extent to which participants show positive changes in income	**Max. Points**		**Project Score**	**Source**
● Exits with Earned Income: Extent to which adults in the program exit with employment income.	3	★ Full points = More than 20% exited with earned income. ★ No partial scores**.	3	HMIS
● Exits with Non-earned income: Extent to which adults in the program exit with cash income from other sources (e.g. TANF, SSDI) or non-cash (e.g. EBT, Medicaid)	3	★ Full points = More than 95% exited with non-earned income. ★ No partial scores**.	0	HMIS

	Max. Points		Project Score	Source
● No Financial Resources: Extent to which no more than 10% of participants exit with "no financial resources" (cash or non-cash)	3	★ Full points = Fewer than 10% exited with no income. ★ No partial scores**.	3	HMIS
3. Participant Outreach	**Max. Points**		**Project Score**	**Source**
● Proportion of Households served coming from streets and/or Emergency Shelter	10	★ Full points = 100% population served coming from homelessness. ★ No partial scores**.	0	HMIS
4. HMIS Data Quality/Completeness: Measures complete/quality data reported in HMIS (this criterion is waived for confidential DV programs).	**Max. Points**		**Project Score**	**Source**
● No more than 5% reported missing/not collected etc., for data in any element (excluding Name, SSN, HIV /AIDS status)	7	★ Full Points = Less than 5% of universal data elements that are 'missing' - e.g. data not collected, client doesn't know, client refused. ★ No partial scores**.	7	HMIS
5. HUD / System / Program Component Priority Measure	**Max. Points**		**Project Score**	**Source**

● Program Component Priority:
  ○ Permanent Supportive Housing Project = 14pts
  ○ Rapid Rehousing for Families, Individuals, and Young Adults = 12pts
  ○ Transitional Housing = 8pts
 	
● Program Population Priority
  ○ 100% of units are dedicated/prioritized for Chronically Homeless Persons =3pts
  ○ 100% of units serve Youth and Young Adults= 1pt
	Up to 25	Program Component:
		★ Full points based on component type.
		★ No partial points**.
		
		Program Population:
		★ 3 points = 100% of units dedicated to or prioritized for chronic homelessness
		★ 1 point = 100% dedicated to other population type
			19	Local Application Response

	Max. Points		Project Score	Source

○ 100% of units operate as "Recovery Based" Housing = 1pt
○ 100% of households are fleeing Domestic Violence or Sex Trafficking = 1 pt
 	
● Priority Narratives
  ○ Housing First/Housing First Narrative = 2pts
  ○ Program Termination/Low Barrier Housing Narrative = 2pts
  ○ Participant Participation/Feedback Narrative = 2pts
  ○ Racial Equity Narrative = 2pts
		Priority Narratives:
		★ 2 points = active practice and policies in alignment with CoC
		★ 1 point = organization demonstrates clear effort to move practices and policies to align with CoC expectations.
		★ 0 points = organization does not clearly demonstrate alignment or movement to CoC expectations		

6. Project Efficiency and Effectiveness Measure	**Max. Points**		**Project Score**	**Source**
● Project Expenditures: Extent to which the project drew down 100% of HUD funds.= 2pts ● Occupancy: Extent to which the project maintains capacity/occupancy (zero points if less than 85%). Full points if meet/exceed 95%. Note: RRH scores are determined by move-in rate. = 5pts	7	Project Expenditures: ★ 2 points = fully expended grant ★ 1 point = Partial credit for extenuating circumstances (eg., new project start-up) ★ No points for unspent and no extenuating circumstance Occupancy: ★ 5pts = Occupancy of 95% or more (RRH based on move-in rate) ★ 3pts = Occupancy of 90-94% (RRH based on move-in rate) ★ 2pts = Occupancy rate of 85-89% (RRH based on move-in rate)	2 0	Local App HMIS

		★ No points for less than 85% occupancy (RRH based on move-in rate)		

**Please note that consolidated grants and grants with multiple subgrantees may have partial points as the Project Score is averaged.

NOTES/COMMENTS:

Termination policy reads like a "3 strikes rule" and seems punitive if not providing context for why this policy was developed and the rationale for terminating at the 3rd "infraction." Also, it does not call out how participants are involved in the exit planning process.

Little to no explanation of how AV conducts outreach to LGBTQ+ participants. Glad to see that there is dedicated space for this community, but how do they engage the community in their service provision?? Holding space is great but not enough to uplift and support the community.

2022 Local Rating Template

HMIS data was pulled for the operating period **4/1/21 to 3/31/22**. This data will be used to assess project performance according to the key indicators that populate the Annual Performance Review (APR). Additional efficiency and effectiveness measures will also be considered. The following review elements were reviewed and approved by the Seattle-King County CoC System Performance and NOFO Application and Ranking Committees.

The CoC will assess projects in six categories, outlined as follows:

Project Rated: YWCA Supportive Housing				
2022 Indicator Measures	**Max. Points**	**Scoring Ranges**	**Project Score**	**Source**
1. Movement to Housing: Measured against HUD standards and local performance targets for persons obtaining or maintaining housing.				
● PSH: % remaining in PSH for at least 12 months	Up to 15	★ 15 points = meets or exceeds ★ 10 points = nearing goal ★ 5 points = does not meet expectations	15	HMIS
● TH: % moving to PH (zero points if less than 50%). Full points to meet/exceed system target of 85%				HMIS
● RRH: % moving to PH (zero point if less than 50%). Full points to meet/exceed system target of 85%				HMIS
● Bonus: ○ 50% or more move from TH to PH in 90 days or less ○ 50% or more PSH moving to other PH destinations ○ 50% or more RRH moving into housing in 30 days or less	5	★ Full points: meets threshold. ★ No partial points**.	5	HMIS

	Max. Points		Project Score	Source

● Extent to which the project is meeting system expectations for length of stay:
  ○ PH: Participants stay at least 12 months or move to other permanent housing
  ○ TH: The project meets or exceeds performance targets
    ■ Single Adult Target = 90 days
    ■ Family Target = 90 days
    ■ Young Adult = 180 days
  ○ RRH: Participants meet or exceed system target of 120 days
	5	★ Full points = meets or exceeds system target.
		★ No partial scores**.
			5	HMIS

● Extent to which participants exit to a known destination.	7	★ Full points = Less than 5% of clients that exit to "unknown". ★ No points if more than 5% exit to unknown.	7	HMIS
● Extent to which persons who exit homelessness to permanent housing destination return to homelessness meets or exceeds system target for program and population type.	5	★ Full points = meets or exceeds system target. ★ No partial scores**.	5	HMIS
2. Income Progress: Measures the extent to which participants show positive changes in income	Max. Points		Project Score	Source
● Exits with Earned Income: Extent to which adults in the program exit with employment income.	3	★ Full points = More than 20% exited with earned income. ★ No partial scores**.	0	HMIS
● Exits with Non-earned income: Extent to which adults in the program exit with cash income from other sources (e.g. TANF, SSDI) or non-cash (e.g. EBT, Medicaid)	3	★ Full points = More than 95% exited with non-earned income. ★ No partial scores**.	3	HMIS

	Max. Points		Project Score	Source
● No Financial Resources: Extent to which no more than 10% of participants exit with "no financial resources" (cash or non-cash)	3	★ Full points = Fewer than 10% exited with no income. ★ No partial scores**.	3	HMIS
3. Participant Outreach	**Max. Points**		**Project Score**	**Source**
● Proportion of Households served coming from streets and/or Emergency Shelter	10	★ Full points = 100% population served coming from homelessness. ★ No partial scores**.	0	HMIS
4. HMIS Data Quality/Completeness: Measures complete/quality data reported in HMIS (this criterion is waived for confidential DV programs).	**Max. Points**		**Project Score**	**Source**
● No more than 5% reported missing/not collected etc., for data in any element (excluding Name, SSN, HIV /AIDS status)	7	★ Full Points = Less than 5% of universal data elements that are 'missing' - e.g. data not collected, client doesn't know, client refused. ★ No partial scores**.	7	HMIS
5. HUD / System / Program Component Priority Measure	**Max. Points**		**Project Score**	**Source**

● Program Component Priority:
   ○ Permanent Supportive Housing Project = 14pts
   ○ Rapid Rehousing for Families, Individuals, and Young Adults = 12pts
   ○ Transitional Housing = 8pts
 	
 ● Program Population Priority
   ○ 100% of units are dedicated/prioritized for Chronically Homeless Persons =3pts
   ○ 100% of units serve Youth and Young Adults= 1pt
	Up to 25	Program Component:
		 ★ Full points based on component type.
		 ★ No partial points**..
		
		 Program Population:
		 ★ 3 points = 100% of units dedicated to or prioritized for chronic homelessness
		 ★ 1 point = 100% dedicated to other population type
			25	Local Application Response

	Max. Points		Project Score	Source
○ 100% of units operate as "Recovery Based" Housing = 1pt ○ 100% of households are fleeing Domestic Violence or Sex Trafficking = 1 pt ● Priority Narratives ○ Housing First/Housing First Narrative = 2pts ○ Program Termination/Low Barrier Housing Narrative = 2pts ○ Participant Participation/Feedback Narrative = 2pts ○ Racial Equity Narrative = 2pts		Priority Narratives: ★ 2 points = active practice and policies in alignment with CoC ★ 1 point = organization demonstrates clear effort to move practices and policies to align with CoC expectations. ★ 0 points = organization does not clearly demonstrate alignment or movement to CoC expectations		
6. Project Efficiency and Effectiveness Measure	**Max. Points**		**Project Score**	**Source**
● Project Expenditures: Extent to which the project drew down 100% of HUD funds.= 2pts ● Occupancy: Extent to which the project maintains capacity/occupancy (zero points if less than 85%). Full points if meet/exceed 95%. Note: RRH scores are determined by move-in rate. = 5pts	7	Project Expenditures: ★ 2 points = fully expended grant ★ 1 point = Partial credit for extenuating circumstances (eg., new project start-up) ★ No points for unspent and no extenuating circumstance Occupancy: ★ 5pts = Occupancy of 95% or more (RRH based on move-in rate) ★ 3pts = Occupancy of 90-94% (RRH based on move-in rate) ★ 2pts = Occupancy rate of 85-89% (RRH based on move-in rate)	5	Local App HMIS

		★ No points for less than 85% occupancy (RRH based on move-in rate)		

**Please note that consolidated grants and grants with multiple subgrantees may have partial points as the Project Score is averaged.

Project Name Groups for 2022 NOFO	HMIS Project Name	Project Type_GROUP	HMIS ID	Avg. EPH Rate S	Stability Bon	Avg. LOS Sco	Avg. Unknow Return Rate S	Earned Incor	Non-Earned I	No Resource	Percent Hom	Data Comple	Avg. Utilizati	5. HUD/Sysem/Progra	6. Project Ex	Total Score
Anita Vista TH/RRH	Anita Vista	Transitional Housing	2047	15	0	0	7	5	3	0	3	0	7	0	19	2	61
Arbor House (New Ground Bothell)	New Ground Bothell	Transitional Housing	1590	0	0	0	7	5	3	0	0	0	7	0	22	1	38
Auburn Family PSH	YWCA Auburn Family PSH	Permanent Supportiv	4181	15	5	5	7	5	3	0	3	0	7	3	24	5	82
Avalon Place	Avalon Place II	Permanent Supportiv	1736	10	0	5	7	5	3	3	3	0	7	3	25	4	75
Broadview Transitional Housing Program FY2021 (WA	Broadview Transitional	Transitional Housing	2154	10	0	0	7	5	3	0	0	10	0	25	2	62
Cascade Women's Supportive Housing	Cascade Women's PSH	Permanent Supportiv	3254	15	5	5	7	5	0	0	0	10	7	5	21	7	87
Coming Home	Coming Home	Transitional Housing	1948	15	0	0	7	5	0	0	0	0	7	0	25	2	61
DESC Clement Place Consolidated	Clement Place - CoC	Permanent Supportiv	3879	15	0	5	7	5	0	0	0	0	7	5	25	7	76
DESC Clement Place Consolidated	Clement Place CoC 2	Permanent Supportiv	3880														0
DESC Clement Place Consolidated	Clement Place CoC 3	Permanent Supportiv	3881														0
DESC Consolidated PSH Portfolio #1	Aurora House - CoC	Permanent Supportiv	1605	15	0	5	0	5	0	0	0	0	7	5	23	6	66
DESC Consolidated PSH Portfolio #1	Rainier House - CoC	Permanent Supportiv	1638	15	0	5	0	5	0	0	0	0	7	5	23	6	66
DESC Consolidated PSH Portfolio #1	Interbay Supportive Hous	Permanent Supportiv	2058	15	0	5	0	5	0	0	0	0	7	5	23	6	66
DESC Consolidated PSH Portfolio #1	The Estelle - CoC	Permanent Supportiv	3348	15	0	5	0	5	0	0	0	10	7	5	23	6	76
DESC Consolidated PSH Portfolio #2	1811 Eastlake - CoC	Permanent Supportiv	1569	15	5	5	0	5	0	0	0	10	7	0	25	3.75	75.75
DESC Consolidated PSH Portfolio #2	Cottage Grove - CoC	Permanent Supportiv	1607	15	5	5	0	5	0	3	3	10	7	5	25	3.75	81.75
DESC Consolidated PSH Portfolio #2	Evans House - CoC	Permanent Supportiv	1611	15	0	5	0	7	5	0	0	0	7	5	25	3.75	65.5
DESC Consolidated PSH Portfolio #2	Canaday House - CoC	Permanent Supportiv	1626	15	0	5	0	5	0	0	0	0	7	5	25	3.75	65.75
Family Village Redmond PSH for Families	Family Village Redmond P	Permanent Supportiv	2409	15	5	5	7	5	3	0	0	0	7	3	22	5	77
Harbor House - Safe Haven	The Inn Safe Haven	Permanent Supportiv	4327	10	5	0	0	0	0	0	0	10	7	2	21	1	56
Hickman House Joint Component RRH/TH	Hickman House - JC-TH	Transitional Housing	4189	10	0	0	7	5	0	0	3	10	7	0	22	3.5	67.5
Hickman House Joint Component RRH/TH	Hickman House - JC-RRH	Rapid Re-Housing	4190	15	5	0	7	5	3	0	3	10	7	5	22	3.5	85.5
Hobson Place	Hobson Place - CoC	Permanent Supportiv	4283	15	0	5	7	5	0	0	0	0	7	5	22	6	72
Home Safe Rapid Rehousing	Rapid Re-Housing DV	Rapid Re-Housing	3165	15	0	0	7	5	3	0	0	10	0	24	1		65
Kerner Scott House	Kerner Scott Safe Haven	Permanent Supportiv	1588	15	0	5	7	5	0	0	0	10	7	5	24	5	83
King County Consolidated Rapid Rehousing Program	Connections Rapid Rehou	Rapid Re-Housing	1644	0	5	0	0	5	3	0	0	0	0	25	0		38
King County Consolidated Scattered Sites Supportive H	King County Scattered Site	Permanent Supportiv	1670	15	0	5	7	5	0	0	0	10	7	5	25	6	85
King County Shelter Plus Care Program - SRA	Shelter Plus Care - SRA	Permanent Supportiv	1704	15	5	5	7	5	0	3	3	0	7	0	25	2	77
King County Shelter Plus Care Program - TRA	Shelter Plus Care - TRA	Permanent Supportiv	1953	15	0	5	7	5	0	0	3	0	7	5	19	7	73
Lyon Building	Lyon Building - CoC	Permanent Supportiv	1395	15	0	5	7	5	0	0	0	0	7	5	25	6	75
Martin Court	Martin Court	Transitional Housing	1928	15	0	0	7	5	0	0	0	10	7	0	24	1	69
Mi Casa	Mi Casa	Transitional Housing	2018	5	0	0	7	5	0	3	3	10		13	0		46
My Friend's Place TH/RRH	My Friend's Place JC-	Rapid Re-Housing	3949	5	0	0	0	5	0	0	0	10	0	19	1		40
My Friend's Place TH/RRH	My Friend's Place JC-	Transitional Housing	3967	0	0	0	0	5	0	0	0	0	0	19	1		25
Noel House at Bakhita Gardens	Noel at Bakhita - CoC	Permanent Supportiv	1222	15	5	5	7	5	0	3	3	10	7	3	23	7	93
Nyer Urness	Nyer Urness - CoC	Permanent Supportiv	1482	15	5	5	7	5	0	0	0	10	7	5	24	6	89
Ozanam House Consolidated PSH	Ozanam - HUD	Permanent Supportiv	1224	15	5	5	7	5	0	3	3	10	7	5	25	6	96
Ozanam House Consolidated PSH	Ozanam 2	Permanent Supportiv	1223														0
Patrick Place	Patrick Place - HUD	Permanent Supportiv	1997	15	0	5	7	5	0	0	0	10	7	0	23	7	84
PHG 7th and Cherry	Plymouth on First Hill	Permanent Supportiv	3139	15	0	5	7	5	0	0	3	10	7	3	25	4	84
Rapid Rehousing for Young Adults	Sea/King RRH for YA - THS	Rapid Re-Housing	2865	15	0	0	0	5	3	0	0	0	7	0	25	3	53
Rapid Rehousing for Young Adults	Sea/King RRH for YA - YMC	Rapid Re-Housing	2866	15	0	0	7	5	3	0	0	0	7	0	25	3	60
Rapid Rehousing for Young Adults	Sea/King RRH for YA - FOY	Rapid Re-Housing	2867	10	5	0	7	5	3	0	0	0	7	0	25	3	65
Rapid Rehousing for Young Adults	Sea/King RRH for YA - You	Rapid Re-Housing	2863	0													0
Ravenna House (WA0046L0T001912)	ISIS / Ravenna House	Transitional Housing	2045	5	0	0	0	0	3	0	0	0	7		19	2	36
Regional RRH for DV	Lifewire Regional RRH-DV	Rapid Re-Housing	3994	15	0	0	7	5	3	0	0	10	7	0	23	3.17	73.17
Regional RRH for DV	YWCA Regional RRH-DV (C	Rapid Re-Housing	3995	15	0	0	7	5	0	0	0	10	7	0	23	3.17	70.17
Regional RRH for DV	Broadview Regional RRH-I	Rapid Re-Housing	3996	15	0	0	7	5	3	0	3	10	0	23	3.17		69.17
Regional RRH for DV Expansion	YWCA Regional RRH-Expa	Rapid Re-Housing	4568	0	0	0	0	5	0	0	3	10	7	5	23	3.17	56.17
Regional RRH for DV Expansion	Lifewire Regional RRH-Exp	Rapid Re-Housing	4569	15	5	0	7	5	0	0	3	10	0	2	23	3.17	71.17
Regional RRH for DV Expansion	SG Regional DV RRH-Expa	Rapid Re-Housing	4696	10	5	0	7	5	3	0	0	10	0	23	3.17		66.17
Ronald Commons	Ronald Commons - CoC	Permanent Supportiv	2377	15	5	5	7	5	0	0	0	10	7	5	25	6	90
Rose of Lima House	Rose of Lima - HUD	Permanent Supportiv	1221	15	5	5	7	5	0	3	3	10	7	5	23	7	95
Salvation Army William Booth	William Booth Center (TL	Transitional Housing	1722	5	0	0	7	5	0	0	0	10	7	0	23	1	58
Sandpoint Families Supportive Housing	Sand Point Families PSH	Permanent Supportiv	2378	15	5	5	7	5	3	0	3	0	7	5	24	7	86
Sandpoint Youth Group Homes	New Ground Sandpoint	Transitional Housing	1591	0	0	0	7	5	3	0	0	0	7	0	19	3.5	44.5
Sandpoint Youth Group Homes	Passages	Transitional Housing	2050	5	0	0	7	0	0	0	0	0	7	5	19	3.5	42.5
Scattered Site Leasing	DESC Scattered Sites Leas	Permanent Supportiv	1355	15	0	5	7	5	0	3	3	0	7	3	23	4	75
Seattle Rapid Rehousing for Families Consolidated Proj	Journey Home RRH - Seat	Rapid Re-Housing	2086	15	0	0	7	5	3	0	0	10	7	0	25	1	73
Seattle Rapid Rehousing for Families Consolidated Proj	Wellspring RRH - Seattle F	Rapid Re-Housing	2144	15	0	0	7	0	3	0	0	10	7	0	25	1	68
Seattle Rapid Rehousing for Families Consolidated Proj	Neighborhood House CoC	Rapid Re-Housing	2994	10	0	0	0	5	3	0	0	10	7	0	25	1	61
Severson Program	YMCA Severson Program	Transitional Housing	1194	0	0	0	7	5	3	0	3	0	7	0	25	1	51
St. Martin's on Westlake	St. Martin's on Westlake	Permanent Supportiv	1267	15	0	5	7	5	0	3	3	0	7	3	22	7	77
Straley House (WA0057L0T0019121276)	Straley House / Catalyst	Transitional Housing	1276	0	0	5	0	5	0	0	0	0		11	2		21
Thea Bowman Apartments	Thea Bowman Apartment	Permanent Supportiv	4363	15	5	0	7	5	0	0	0	0	7	3	22	5	69
Valley Cities Landing	Valley Cities Landing	Permanent Supportiv	1423	15	5	5	7	0	0	0	0	10	7	3	25	5	85
Williams Apartments	Williams Apartments - Co	Permanent Supportiv	1979	15	5	5	0	5	0	0	0	0	7	5	23	6	71
YWCA Supportive Housing	Opportunity Place and Se	Permanent Supportiv	2984	15	5	5	7	5	0	3	3	0	7	3	25	5	83

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

Re: Confirmation - CoC Bonus Permanent Supportive HousingLetter of Interest

Jenn Ozawa <jenn.ozawa@kcrha.org>   Tue, Sep 6, 2022 at 3:02 PM
To: Jon Grant <jon.grant@lihi.org>
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Hello Jon,

Thank you for following up. The rating panel for this year's CoC renewal and bonus applications finalized their scores and put forth a final ranking order late last week. The full CoC Advisory Council will review and vote on the rank order tomorrow. Unfortunately, LIHI's PSH application was not ranked high enough to be included in this year's ranking and consolidated application. Attached is the denial letter for your records. Please let us know if you have any questions.

We also encourage all applications to consider applying for the open 2022 Unsheltered Homelessness & Encampment Housing & Services RFP.

Kind regards,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

[Quoted text hidden]

📄 **Friendship Heights Sr. PSH_LIHI_Denial Letter_NOFO.pdf**
100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

Fwd: 2022 CoC Permanent Supportive Housing LOI - Follow-Up

Jenn Ozawa <jenn.ozawa@kcrha.org>
To: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

Wed, Sep 21, 2022 at 7:43 AM

Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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---------- Forwarded message ---------
From: **Jenn Ozawa** <jenn.ozawa@kcrha.org>
Date: Tue, Sep 6, 2022 at 3:13 PM
Subject: 2022 CoC Permanent Supportive Housing LOI - Follow-Up
To: <ssawyer@pocaan.org>

Dear Steven :

We hope this email finds you well. Thank you so much for submitting a Letter of Interest for the 2022 CoC Renewal and Bonus funding process. The rating panel for this year's CoC renewal and bonus applications finalized their scores and put forth a final ranking order late last week. The full CoC Advisory Council will review and vote on the rank order tomorrow.

Unfortunately, your agency's PSH application was not ranked high enough to be included in this year's ranking and consolidated application because it did not meet the program model criteria. Attached is the denial letter for your records. Please let us know if you have any questions.

Kind regards,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

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King County Regional Homelessness Authority

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📄 **Get Off the Streets_POCAAN_Denial Letter_NOFO.pdf**
99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

Fwd: 2022 CoC Permanent Supportive Housing LOI - Follow-Up

Jenn Ozawa <jenn.ozawa@kcrha.org>   Wed, Sep 21, 2022 at 7:42 AM
To: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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---------- Forwarded message ---------
From: **Jenn Ozawa** <jenn.ozawa@kcrha.org>
Date: Tue, Sep 6, 2022 at 3:18 PM
Subject: 2022 CoC Permanent Supportive Housing LOI - Follow-Up
To: <emma.york-jones@youthcare.org>

Dear Emma:

We hope this email finds you well. Thank you so much for submitting a Letter of Interest for the 2022 CoC Renewal and Bonus funding process. The rating panel for this year's CoC renewal and bonus applications finalized their scores and put forth a final ranking order late last week. The full CoC Advisory Council will review and vote on the rank order tomorrow.

Unfortunately, your agency's PSH application was not ranked high enough to be included in this year's ranking and consolidated application. Attached is the denial letter for your records. Please let us know if you have any questions.

We also encourage all applications to consider applying for the open 2022 Unsheltered Homelessness & Encampment Housing & Services RFP.

Kind regards,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

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King County Regional Homelessness Authority

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📄 **Community Based Housing for Young Adults_YouthCare_Denial Letter_NOFO.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

Fwd: 2022 CoC Permanent Supportive Housing LOI - Follow-Up

Jenn Ozawa <jenn.ozawa@kcrha.org>   Wed, Sep 21, 2022 at 7:41 AM
To: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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---------- Forwarded message ---------
From: **Jenn Ozawa** <jenn.ozawa@kcrha.org>
Date: Tue, Sep 6, 2022 at 3:09 PM
Subject: 2022 CoC Permanent Supportive Housing LOI - Follow-Up
To: <publicgrants@plymouthhousing.org>

Dear Community Partner:

We hope this email finds you well. Thank you so much for submitting a Letter of Interest for the 2022 CoC Renewal and
Bonus funding process. The rating panel for this year's CoC renewal and bonus applications finalized their scores and put
forth a final ranking order late last week. The full CoC Advisory Council will review and vote on the rank order tomorrow.

Unfortunately, your agency's PSH application was not ranked high enough to be included in this year's ranking and
consolidated application. Attached is the denial letter for your records. Please let us know if you have any questions.

We also encourage all applications to consider applying for the open 2022 Unsheltered Homelessness & Encampment
Housing & Services RFP.

Kind regards,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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📄 **Plymouth_ Blake House_Denial Letter_NOFO.pdf**
    100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

2022 CoC Permanent Supportive Housing LOI - Follow-Up

Jenn Ozawa <jenn.ozawa@kcrha.org>   Tue, Sep 6, 2022 at 3:10 PM
To: Alain Chan <achan@desc.org>
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Dear Alain:

We hope this email finds you well. Thank you so much for submitting a Letter of Interest for the 2022 CoC Renewal and
Bonus funding process. The rating panel for this year's CoC renewal and bonus applications finalized their scores and put
forth a final ranking order late last week. The full CoC Advisory Council will review and vote on the rank order tomorrow.

Unfortunately, your agency's PSH application was not ranked high enough to be included in this year's ranking and
consolidated application. Attached is the denial letter for your records. Please let us know if you have any questions.

We also encourage all applications to consider applying for the open 2022 Unsheltered Homelessness & Encampment
Housing & Services RFP.

Kind regards,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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📄 **DESC Woodland_DESC_Denial Letter_NOFO.pdf**
100K

September 6, 2022

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We regret to inform you that the following CoC Bonus application was not selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Community-based Housing for Young Adults
>
> Applicant Name: YouthCare

The KCRHA received a total of eight applications for the 2022 CoC Bonus Permanent Supportive Housing (PH-PSH) funds. Unfortunately, this year's funding requests exceeded the amount of Bonus funding available, and your proposal was not rated high enough to be moved forward to the HUD consolidated application. We strongly encourage you to consider applying for the 2022 Unsheltered Homelessness & Encampment Health & Housing Services RFP.

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

If you have questions about the process or HUD's priorities, please feel free to contact us at coc.questions@kcrha.org.

We look forward to working with you in the future. Please also check our website for additional funding opportunities which may become available, www.kcrha.org. Thank you.

Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 6, 2022

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We regret to inform you that the following CoC Bonus application was not selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: DESC Woodland

Applicant Name: Downtown Emergency Service Center (DESC)

The KCRHA received a total of eight applications for the 2022 CoC Bonus Permanent Supportive Housing (PH-PSH) funds. Unfortunately, this year's funding requests exceeded the amount of Bonus funding available, and your proposal was not rated high enough to be moved forward to the HUD consolidated application. We strongly encourage you to consider applying for the 2022 Unsheltered Homelessness & Encampment Health & Housing Services RFP.

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 6, 2022

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We regret to inform you that the following CoC Bonus application was not selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Friendship Heights Senior PSH

> Applicant Name: Low Income Housing Institute (LIHI)

The KCRHA received a total of eight applications for the 2022 CoC Bonus Permanent Supportive Housing (PH-PSH) funds. Unfortunately, this year's funding requests exceeded the amount of Bonus funding available, and your proposal was not rated high enough to be moved forward to the HUD consolidated application. We strongly encourage you to consider applying for the 2022 Unsheltered Homelessness & Encampment Health & Housing Services RFP.

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

If you have questions about the process or HUD's priorities, please feel free to contact us at coc.questions@kcrha.org.

We look forward to working with you in the future. Please also check our website for additional funding opportunities which may become available, www.kcrha.org. Thank you.

Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 6, 2022

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We regret to inform you that the following CoC Bonus application was not selected for inclusion in the 2022 KCRHA application to HUD.

        <u>Project Name</u>: Get Off The Streets (GOTS) Project

        <u>Applicant Name</u>: People of Color Against AIDS Network

The KCRHA received a total of eight applications for the 2022 CoC Bonus Permanent Supportive Housing (PH-PSH) funds. Unfortunately, this year's funding requests exceeded the amount of Bonus funding available, and your proposal was not rated due to not being the PSH model requirements. Based on this criteria, your application will not be included in the HUD consolidated application this year.

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

If you have questions about the process or HUD's priorities, please feel free to contact us at coc.questions@kcrha.org.

We look forward to working with you in the future. Please also check our website for additional funding opportunities which may become available, www.kcrha.org. Thank you.

Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 6, 2022

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We regret to inform you that the following CoC Bonus application was not selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Blake House
>
> Applicant Name: Plymouth Housing

The KCRHA received a total of eight applications for the 2022 CoC Bonus Permanent Supportive Housing (PH-PSH) funds. Unfortunately, this year's funding request exceeded the amount of Bonus funding available, and your proposal was not rated high enough to be moved forward to the HUD consolidated application. We strongly encourage you to consider applying for the 2022 Unsheltered Homelessness & Encampment Health & Housing Services RFP.

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

If you have questions about the process or HUD's priorities, please feel free to contact us at coc.questions@kcrha.org.

We look forward to working with you in the future. Please also check our website for additional funding opportunities which may become available, www.kcrha.org. Thank you.

Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

2022 HUD NOFO

CoC Local Process:

WA-500 Final 2022 Rank Order – as distributed.xlsx – Table 1   **Download**

Approved CoC Local Values and Project Priorities

2022 Local Process Timeline

Grantee Meeting: CoC Program Local Application Agenda

Grantee Meeting PowerPoint: FY22 CoC NOFO Local Application Workshop

2022CoC Local Application Introduction

2022CoC Local Application Submission

2022 Grant Inventory Worksheet

2022 Unsheltered Homelessness & Encampment Housing & Services RFP

CoC Bonus Opportunities:

KCRHA NOFA: FY 2022 CoC PSH Bonus Funding

CoC PSH Bonus: Letter of Intent (LOI) Submission

From: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>
Sent: Friday, September 9, 2022 3:19 PM
Cc: Jenn Ozawa <jenn.ozawa@kcrha.org>; Peter Lynn <peter.lynn@kcrha.org>
Subject: CoC Alert! Rated and Ranked Order Posted

Hi all,

The CoC Advisory Committee reviewed and voted on the FY22 Rated and Ranked order that is now listed on our website. We will hold a community meeting on September 14 to also review this.

Please note that the YHDP Projects are included in this ranked list; however, their funding will be outside of the tiers - therefore we will ultimately have the first 6 projects in Tier 2 wind up in Tier 1.

Looking forward to connecting on September 14!

Thank you all!
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

2022 HUD Continuum of Care Final Rank Order

Rank	Sponsor	Project Name	Target Pop.	Area	Type	Score	Cost	Aggregate $
Tier 1 — $45,839,005								
1	Archdiocesan Housing Authority	Rose of Lima House	Disabled Adults	Sea	PSH	95	$ 115,830	$ 115,830
2	Catholic Community Services	Noel House at Bakhita Gardens	Chronic	Sea	PSH	93	$ 220,908	$ 336,738
3	Compass Housing Alliance	Ronald Commons	CH - families	BOC	PSH	90	$ 183,530	$ 520,268
4	Compass Housing Alliance	Nyer Urness	Chronic	Sea	PSH	89	$ 690,799	$ 1,211,067
5	Compass Housing Alliance	Cascade Women's Supportive Housing	Chronic	Sea	PSH	87	$ 116,182	$ 1,327,249
6	Solid Ground	Sandpoint Families Supportive Housing	CH - families	Sea	PSH	86	$ 393,823	$ 1,721,072
7	Valley Cities	Valley Cities Landing	Disabled Adults	BOC	PSH	85	$ 221,596	$ 1,942,668
8	King Co DESC / REACH / CCS / Hviw / PHG	King County Consolidated Scattered Sites Supportive Housing	Chronic	Reg	PSH	85	$ 7,201,398	$ 9,144,066
9	Plymouth Housing	PHG 7th and Cherry	Chronic	Sea	PSH	84	$ 265,297	$ 9,409,363
10	YWCA	YWCA Supportive Housing	Disabled Adults	Sea	PSH	83	$ 231,080	$ 9,640,443
11	Downtown Emergency Service Center	Kerner Scott House	Disabled Adults	Sea	SH	83	$ 443,471	$ 10,083,914
12	Catholic Community Services	Patrick Place	Disabled Adults	Sea	PSH	84	$ 182,238	$ 10,266,152
13	YWCA	Auburn Family PSH	Families	BOC	PSH	82	$ 57,540	$ 10,323,692
14	Plymouth Housing	King County Shelter Plus Care Program - SRA	Disabled - All	Reg	PSH	77	$ 1,439,954	$ 11,763,646
15	Archdiocesan Housing Authority	St. Martin's on Westlake	Disabled Adults	Sea	PSH	77	$ 197,739	$ 11,961,385
16	YWCA	Family Village Redmond PSH for Families	CH - families	BOC	PSH	77	$ 117,819	$ 12,079,204
17	The Salvation Army	Hickman House Joint Component RRH/TH	Families - DV	Sea	Joint	76.5	$ 339,606	$ 12,418,810
18	YWCA	Anita Vista TH/RRH	Families - DV	BOC	Joint	61	$ 322,856	$ 12,741,666
19	KCRHA	WA-500 YHDP - Bridge Housing	Young Adult	Reg	Joint	**	$ 1,747,706	$ 14,489,372
20	Downtown Emergency Service Center	DESC Clement Place Consolidated	Chronic	Sea	PSH	76	$ 1,609,303	$ 16,098,675
21	Downtown Emergency Service Center	Lyon Building	Chronic	Sea	PSH	75	$ 524,317	$ 16,622,992
22	Transitional Resources	Avalon Place	Chronic	Sea	PSH	75	$ 47,457	$ 16,670,449
23	Downtown Emergency Service Center	Scattered Site Leasing	Chronic	Sea	PSH	75	$ 818,722	$ 17,489,171
24	Plymouth Housing	King County Shelter Plus Care Program - TRA	Disabled - All	Reg	PSH	73	$ 9,805,243	$ 27,294,414
25	Downtown Emergency Service Center	DESC Consolidated PSH Portfolio #2	Chronic	Sea	PSH	72.25	$ 2,492,645	$ 29,787,059
26	Downtown Emergency Service Center	Hobson Place	Chronic	Sea	PSH	72	$ 552,406	$ 30,339,465
27	Plymouth Housing	Williams Apartments	Disabled Adults	Sea	PSH	71	$ 673,870	$ 31,013,335
28	KCRHA Lifewire/Solid Ground/New Beginnings/YWCA	Regional RRH for DV Consolidated	DV	Reg	RRH	70.84	$ 2,791,543	$ 33,804,878
29	Low Income Housing Institute	Martin Court	SA & Families	Sea	TH	69	$ 105,000	$ 33,909,878
30	Catholic Community Services	Thea Bowman Apartments	Chronic	Sea	PSH	69	$ 207,657	$ 34,117,535
31	Downtown Emergency Service Center	DESC Consolidated PSH Portfolio #1	Chronic	Sea	PSH	68.5	$ 4,077,812	$ 38,195,347
32	KCRHA NH/SG/Wellspring	Seattle Rapid Rehousing for Families Consolidated Project	Families	Reg	RRH	67.33	$ 1,857,485	$ 40,052,832
33	New Beginnings	Home Safe Rapid Rehousing	Families - DV	Reg	RRH	65	$407,240	$ 40,460,072
34	KCRHA Lifewire/Solid Ground/New Beginnings/YWCA	Regional RRH for DV Expansion	DV	Reg	RRH	64.5	$ 1,120,577	$ 41,580,649
35	YMCA	Severson Program	Young Adult	BOC	TH	51	$ 123,286	$ 41,703,935
36	Catholic Community Services	Ozanam House Consolidated PSH	Chronic	Sea	PSH	48	$ 439,282	$ 42,143,217
37	KCRHA FOY / LCYC / YMCA	WA-500 YHDP - YET & Nav/Div Consolidated	Youth / YA	Reg	**	**	$ 1,194,037	$ 43,337,254
38	KCRHA	WA-500 HMIS	All	Reg	HMIS	**	$ 403,714	$ 43,740,968
39	KCRHA	WA-500 Coordinated Entry	All	Reg	SSO - CE	**	$ 1,872,500	$ 45,613,468
40	KCRHA CEGBV	WA-500 Coordinated Entry - DV	DV	Reg	SSO - CE DV	**	$ 173,000	$ 45,786,468
41	Solid Ground Washington	Broadview Transitional Housing Program FY2021	Families - DV	Sea	TH	62	$ 50,089	**$ 45,836,557**
Tier 2 — $5,389,402								
41	Solid Ground Washington	Broadview Transitional Housing Program FY2021	Families - DV	Sea	TH	62	$ 108,531	$ 45,945,088
42	Plymouth Housing Group	Coming Home	Single Adults	Sea	TH	61	$ 488,420	$ 46,433,508
43	Salvation Army	Salvation Army William Booth	Single Adults	Sea	TH	58	$ 253,988	$ 46,687,496
44	Catholic Community Services	Harbor House - Safe Haven	Disabled Adults	Sea	SH	56	$ 348,156	$ 47,035,652
45	KCRHA FOY / YMCA	Rapid Rehousing for Young Adults	Young Adult	Sea	RRH	44.5	$ 1,587,563	$ 48,623,215
46	Friends of Youth	Arbor House (New Ground Bothell)	Young Adult	BOC	TH	38	$ 123,062	$ 48,746,277
47	KCRHA	WA-500 YHDP Behavioral Health Crisis Response	Youth / YA	Reg	SSO	**	$ 96,188	$ 48,842,465
48	LifeWire	My Friend's Place TH/RRH	Families - DV	BOC	Joint	32.5	$ 396,264	$ 49,238,729
49	Consejo Counseling	Mi Casa	Families - DV	BOC	TH	46	$ 64,613	$ 49,303,342
50	KCRHA FOY/YouthCare	Sandpoint Youth Group Homes	Young Adult	Sea	TH	43.5	$ 324,869	$ 49,628,211
51	Downtown Emergency Service Center	King County Consolidated Rapid Rehousing Program	Single Adults	Reg	RRH	38	$ 1,340,290	$ 50,968,501
52	YouthCare	Ravenna House (WA0046L0T001912)	Young Adult	Sea	TH	36	$ 151,856	$ 51,120,357
53	YouthCare	Straley House (WA0057L0T0019121276	Young Adult	Sea	TH	21	$ 105,602	**$ 51,225,959**
CoC Bonus $2,564,476 + $63,556 reallocation	Friends of Youth	Francis Village Permanent Supportive Housing	Young Adult	Sea	PSH	--	$ 125,000	$ 51,350,959
	Open Doors for Multicultural Families	Multicultural IDD Integrated Support Team	Develop. Disabled	Reg	PSH	--	$ 695,904	$ 52,046,863
	Downtown Emergency Service Center	Greenlake	Chronic	Sea	PSH	--	$ 1,807,128	**$ 53,853,991**
DV Bonus $1,410,272	KCRHA YWCA / API Chaya	DV/SA Rapid Rehousing Program	DV	Reg	RRH	--	$1,318,774	$ 55,172,765
	KCRHA CEGBV	WA-500 Coordinated Entry - DV Expansion	DV	Reg	SSO-CE	--	$ 91,498	**$ 55,264,263**
CoC Planning $1,250,000	KCRHA	CoC Planning (non-competitive / not part of tiering)					$ 1,250,000	$ 56,514,263

Application TOTAL $ 56,514,263

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY NOFO - YHDP Behavioral Health Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Fri, Sep 9, 2022 at 2:03 PM
To: John Chapman <john@friendsofyouth.org>, Scott Schubert <sschubert@seattleymca.org>

Hello,

Sending to you both as finalize subrecipient for the renewal

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: WA-500 YHDP Behavioral Health Crisis Response

> <u>HUD Grant #</u>: WA0486Y0T002100

Please see the attached letter for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **WA-500 YHDP Behavioral Health Crisis Response Letter_NOFO.docx.pdf**
101K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Ravenna and Straley Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:46 AM
To: Emma York-Jones <emma.york-jones@youthcare.org>, Degale Cooper <Degale.Cooper@youthcare.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal applications were selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Ravenna House
>
> HUD Grant #: WA0046L0T002114
>
> Project Name: Straley House
>
> HUD Grant #: WA0057L0T002114

Please see the attached letters for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

2 attachments

📄 **Ravenna House Letter_NOFO.docx.pdf**
100K

📄 **Straley House Letter_NOFO.docx.pdf**
100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 Accepted Renewals - 3 of 3

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:01 AM
To: "Speltz, Kate" <Kate.Speltz@kingcounty.gov>, "Roy, Rebecca" <rroy@kingcounty.gov>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hi all,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal applications were selected for inclusion in the 2022 KCRHA application to HUD.

Family Village Redmond PSH for Families	WA0320L0T002106
PHG 7th and Cherry	WA0344L0T002105
Cascade Women's Supportive Housing	WA0364L0T002105
DESC Clement Place Consolidated	WA0384L0T002103
Thea Bowman Apartments	WA0390L0T002102
Hobson Place	WA0410L0T002102
Auburn Family PSH	WA0466L0T002102

Please see the attached letters for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

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King County Regional Homelessness Authority

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7 attachments

Auburn Family PSH Letter_NOFO.docx.pdf
100K

Cascade Women's Supportive Housing Letter_NOFO.docx.pdf
100K

DESC Clement Place Consolidated Letter_NOFO.docx.pdf
99K

Thea Bowman Apartments Letter_NOFO.docx.pdf

100K

PHG 7th and Cherry Letter_NOFO.docx.pdf
100K

Family Village Redmond PSH for Families Letter_NOFO.docx.pdf
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Hobson Place Letter_NOFO.docx.pdf
99K

Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 Accepted Renewals - 2 of 3

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 10:55 AM
To: "Speltz, Kate" <Kate.Speltz@kingcounty.gov>, "Roy, Rebecca" <rroy@kingcounty.gov>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hi all,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal applications were selected for inclusion in the 2022 KCRHA application to HUD.

Avalon Place	WA0228L0T002111
Ozanam House Consolidated PSH	WA0239L0T002111
Williams Apartments	WA0244L0T002109
Patrick Place	WA0259L0T002109
King County Consolidated Scattered Sites Supportive Housing	WA0297L0T002107
Ronald Commons	WA0316L0T002106
Sandpoint Families Supportive Housing	WA0318L0T002106

Please see the attached letters for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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7 attachments

Avalon Place Letter_NOFO.docx.pdf
99K

Ozanam House Consolidated PSH Letter_NOFO.docx.pdf
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Williams Apartments Letter_NOFO.docx.pdf
100K

Patrick Place Letter_NOFO.docx.pdf
100K

King County Consolidated Scattered Sites Supportive Housing Letter_NOFO.docx.pdf
100K

Ronald Commons Letter_NOFO.docx.pdf
99K

Sandpoint Families Supportive Housing Letter_NOFO.docx.pdf
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 Accepted Renewals - 1 of 3

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 10:48 AM
To: "Speltz, Kate" <Kate.Speltz@kingcounty.gov>, "Roy, Rebecca" <rroy@kingcounty.gov>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hi all,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal applications were selected for inclusion in the 2022 KCRHA
application to HUD.

Valley Cities Landing	WA0001L0T002112
Dorothy Day House	WA0014L0T002114
DESC Consolidated PSH Portfolio #2	WA0018L0T002114
King County Shelter Plus Care Program - SRA	WA0033L0T002114
King County Shelter Plus Care Program - TRA	WA0034L0T002114
YWCA Supportive Housing	WA0045L0T002114
Scattered Site Leasing	WA0053L0T002114
Noel House at Bakhita Gardens	WA0213L0T002111
Nyer Urness	WA0227L0T002108
DESC Consolidated PSH Portfolio #1	WA0345L0T002104

Please see the attached letters for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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10 attachments

📄 **Nyer Urness Letter_NOFO.docx.pdf**
99K

📄 **Scattered Site Leasing Letter_NOFO.docx.pdf**
100K

Noel House at Bakhita Gardens Letter_NOFO.docx.pdf
99K

King County Shelter Plus Care Program - TRA Letter_NOFO.docx.pdf
99K

Dorothy Day House Letter_NOFO.docx.pdf
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DESC Consolidated PSH Portfolio #2 Letter_NOFO.docx.pdf
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DESC Consolidated PSH Portfolio #1 Letter_NOFO.docx.pdf
100K

King County Shelter Plus Care Program - SRA Letter_NOFO.docx.pdf
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Valley Cities Landing Letter_NOFO.docx.pdf
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YWCA Supportive Housing Letter_NOFO.docx.pdf
100K

Noel House at Bakhita Gardens Letter_NOFO.docx.pdf
99K

King County Shelter Plus Care Program - TRA Letter_NOFO.docx.pdf
99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - RRH for Families Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:13 PM
To: Laura Black <laurab@solid-ground.org>, Shannon Rae <shannonr@solid-ground.org>, Cobie Howard
<choward@wellspringfs.org>, Cecilia Heine <ceciliah@nhwa.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA
application to HUD.

Project Name: Seattle Rapid Rehousing for Families Consolidated Project
HUD Grant #: WA0295L0T002107

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Seattle Rapid Rehousing for Families Consolidated Project Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - HMIS Renewal

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 2:18 PM
To: Peter Lynn <peter.lynn@kcrha.org>

Hi Peter,

Here is the renewal letter for HMIS.

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **WA-500 HMIS Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - CE Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 2:17 PM
To: Peter Lynn <peter.lynn@kcrha.org>
Cc: Celestine Berrysmith <celestineb@solid-ground.org>, Shalimar Gonzales <shalimarg@solid-ground.org>, Eileen
McComb <eileenm@ccsww.org>, Ryan Key <RyanK@ccsww.org>, Jana Lissiak <JanaL@ccsww.org>, Maju Qureshi
<majuq@mschelps.org>, Storm Wilder <swilder@ywcaworks.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA
application to HUD.

Project Name: WA-500 Coordinated Entry
HUD Grant #: WA0343L0T002106

Attached is a letter for your records.

Best,
Kelsey

**Please note, as the project applicant and providing the match, KCRHA has compiled all needed documentation for
the renewal grant.
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **WA-500 Coordinated Entry Letter_NOFO.docx.pdf**
100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - CE for DV Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>
To: Merril Cousin <merril@endgv.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Thu, Sep 8, 2022 at 2:14 PM

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: WA-500 Coordinated Entry - DV
HUD Grant #: WA0413D0T002103

Please see the attached letter for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **WA-500 Coordinated Entry - DV Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - St. Martin's and Rose of Lima Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:49 AM
To: Emily Meyer <EmilyM@ccsww.org>, Eileen McComb <eileenm@ccsww.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal applications were selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: St. Martin's on Westlake
HUD Grant #: WA0056L0T002114

Project Name: Rose of Lima House
HUD Grant #: WA0048L0T002114

Please see the attached letters for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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2 attachments

Rose of Lima House Letter_NOFO.docx.pdf
99K

St. Martin's on Westlake Letter_NOFO.docx.pdf
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - YHDP YET & Nav/Div Consolidated Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:57 PM
To: John Chapman <john@friendsofyouth.org>, Scott Schubert <sschubert@seattleymca.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: WA-500 YHDP - YET & Nav/Div Consolidated
HUD Grant #: WA0485Y0T002100

Please see that attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

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📄 **WA-500 YHDP - YET & Nav_Div Consolidated Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - YHDP Bridge Housing Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:55 PM
To: Jenna Gearhart <jgearhart@unitedindians.org>, Degale Cooper <Degale.Cooper@youthcare.org>, Emma York-Jones <emma.york-jones@youthcare.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: WA-500 YHDP - Bridge Housing
HUD Grant #: WA0484Y0T002100

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **WA-500 YHDP - Bridge Housing Letter_NOFO.docx.pdf**
   100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - RRH for DV Consolidated AND Expansion Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:51 PM
To: Storm Wilder <swilder@ywcaworks.org>, Jeanice Hardy <jhardy@ywcaworks.org>, Brian Hughes <brianh@lifewire.org>, Public Funding <publicfunding@lifewire.org>, Shalimar Gonzales <shalimarg@solid-ground.org>, Charlisse H <charlisseh@solid-ground.org>, Deleana OtherBull <dotherbull@newbegin.org>, Aja Osita <aosita@newbegin.org>, Ginny Ware <gware@newbegin.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Regional RRH for DV - Consolidated
HUD Grant #: WA0412D0T002103

Project Name: Regional RRH for DV Expansion
HUD Grant #: WA0451D0T002102

Please recall that the consolidated grant is the original grant and the newest expansion.

Attached are letters for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

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2 attachments

📄 **Regional RRH for DV - Consolidated Letter_NOFO.docx.pdf**
99K

📄 **Regional RRH for DV Expansion Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Mi Casa Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:05 PM
To: Grants <grants@consejocounseling.org>, Mario Paredes <MarioParedes@consejocounseling.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Mi Casa
HUD Grant #: WA0041L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Mi Casa Letter_NOFO.docx.pdf**
   99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Hickman House TH/RRH Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:21 PM
To: Victoria Delucia <victoria.delucia@usw.salvationarmy.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Hickman House Joint Component RRH/TH
HUD Grant #: WA0411L0T002103

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Hickman House Joint Component RRH_TH Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - My Friend's Place TH/RRH Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:20 PM
To: Brian Hughes <brianh@lifewire.org>, Public Funding <publicfunding@lifewire.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: My Friend's Place TH/RRH
HUD Grant #: WA0392L0T002104

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **My Friend's Place TH_RRH Letter_NOFO.docx.pdf**
100K

Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Consolidated RRH Program Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:18 PM
To: DESC Contracts Manager <contractsmanager@desc.org>, Regan Farnsworth <rfarnsworth@desc.org>, Dan Burton
<dburton@desc.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA
application to HUD.

Project Name: King County Consolidated Rapid Rehousing Program
HUD Grant #: WA0366L0T002105

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **King County Consolidated Rapid Rehousing Program Letter_NOFO.docx.pdf**
   100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - Home Safe RRH Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:16 PM
To: Deleana OtherBull <dotherbull@newbegin.org>, Aja Osita <aosita@newbegin.org>, Ginny Ware <gware@newbegin.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Home Safe Rapid Rehousing
HUD Grant #: WA0363L0T002105

Please see the attached letter for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Home Safe Rapid Rehousing Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - RRH for Young Adults Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:14 PM
To: John Chapman <john@friendsofyouth.org>, Scott Schubert <sschubert@seattleymca.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Rapid Rehousing for Young Adults
HUD Grant #: WA0319L0T002106

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Rapid Rehousing for Young Adults Letter_NOFO.docx.pdf**
100K

 Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - Severson Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:11 PM
To: Scott Schubert <sschubert@seattleymca.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hi Scott,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Severson Program
HUD Grant #: WA0054L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Severson Program Letter_NOFO.docx.pdf**
100K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - Sandpoint Youth Group Homes Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:09 PM
To: John Chapman <john@friendsofyouth.org>, Emma York-Jones <emma.york-jones@youthcare.org>, Degale Cooper
<Degale.Cooper@youthcare.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA
application to HUD.

Project Name: Sandpoint Youth Group Homes
HUD Grant #: WA0052L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Sandpoint Youth Group Homes Letter_NOFO.docx.pdf**
100K

Gmail	**Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - William Booth Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>	Thu, Sep 8, 2022 at 11:59 AM
To: Victoria Delucia <victoria.delucia@usw.salvationarmy.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Salvation Army William Booth
HUD Grant #: WA0023L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Salvation Army William Booth Letter_NOFO.docx.pdf**
99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Martin Court Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:03 PM
To: Lynne Behar <lynneb@lihi.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Martin Court
HUD Grant #: WA0037L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Martin Court Letter_NOFO.docx.pdf**
99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Kerner Scott Safe Haven Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 12:01 PM
To: DESC Contracts Manager <contractsmanager@desc.org>, Regan Farnsworth <rfarnsworth@desc.org>, Dan Burton <dburton@desc.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Kerner Scott House
HUD Grant #: WA0032L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Kerner Scott House Letter_NOFO.docx.pdf**
99K

 Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Harbor House (The Inn) Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:58 AM
To: Emily Meyer <EmilyM@ccsww.org>, Eileen McComb <eileenm@ccsww.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Harbor House - Safe Haven
<u>HUD Grant #</u>: WA0020L0T002114

Please see the attached letter for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

 Harbor House - Safe Haven Letter_NOFO.docx.pdf
99K

 Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

FY22 NOFO - Coming Home Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:55 AM
To: Public Grants <publicgrants@plymouthhousing.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Coming Home
HUD Grant #: WA0012L0T002114

Please see the attached letter for your records.

Best,
Kelsey
--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

 Coming Home Letter_NOFO.docx.pdf
99K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 NOFO - Lyon Building Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:42 AM
To: DESC Contracts Manager <contractsmanager@desc.org>, Regan Farnsworth <rfarnsworth@desc.org>, Dan Burton
<dburton@desc.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has
completed its review of project proposals to be submitted under the 2022 local renewal application process in response
to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity
(NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA
application to HUD.

Project Name: Lyon Building
HUD Grant #: WA0036L0T002114

Please see the attached letter for your records.

\--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

![KCRHA logo] KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Lyon Building Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

FY22 Broadview Transitional Housing Renewal Acceptance

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>   Thu, Sep 8, 2022 at 11:39 AM
To: Shalimar Gonzales <shalimarg@solid-ground.org>, Charlisse H <charlisseh@solid-ground.org>
Cc: Peter Lynn <peter.lynn@kcrha.org>

Hello,

The King County Regional Homelessness Authority (RHA), as the Seattle - King County Continuum of Care (CoC), has completed its review of project proposals to be submitted under the 2022 local renewal application process in response to the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Broadview Transitional Housing Program
HUD Grant #: WA0009L0T002114

Please see the attached letter for your records.

Best,
Kelsey

--
Kelsey Beckmeyer | she / her
Program Performance Manager
King County Regional Homelessness Authority
Email: kelsey.beckmeyer@kcrha.org
Mobile: (206) 735-9026
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

📄 **Broadview Transitional Housing Program Letter_NOFO.docx.pdf**
100K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

CoC Bonus Funding Notice & Information Request

Jenn Ozawa <jenn.ozawa@kcrha.org>   Fri, Sep 9, 2022 at 2:30 PM
To: dannie@apichaya.org, priya@apichaya.org
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Dear API Chaya,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition. Please note, for strategic reasons, we plan to combine all DVSA RRH projects under the same grant. This will help us be more competitive as a CoC.

Next Steps:
Attached is a list of additional questions/information. Kelsey will be sending a SmartSheets link by the end of today. Please review and submit your final answers in the SmartSheet document no later than the end of business day, **Friday September 16th.** Please let us know if you have any questions.

Congratulations again on being awarded a position in this year's competition! We will be in touch as more information and decisions are made available by HUD.

Respectfully,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

---

2 attachments

📄 **New Project Application_PSH & RRH.docx**
23K

📄 **API Chaya_DVSA RRH_Award Letter_NOFO.docx.pdf**
98K

 Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

CoC Bonus Funding Notice & Information Request

Jenn Ozawa <jenn.ozawa@kcrha.org>
To: Alain Chan <achan@desc.org>
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Fri, Sep 9, 2022 at 2:16 PM

Dear Alain,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

Next Steps:
Attached is a list of additional questions/information. Kelsey will be sending a SmartSheets link by the end of today. Please review and submit your final answers in the SmartSheet document no later than the end of business day, **Friday September 16th.** Please let us know if you have any questions.

Congratulations again on being awarded a position in this year's competition! We will be in touch as more information and decisions are made available by HUD.

Respectfully,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

---

2 attachments

 DESC_Greenlake PSH_Award Letter_NOFO.docx.pdf
98K

 New Project Application_PSH & RRH.docx
23K

M Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

CoC Bonus Funding Notice & Information Request

Jenn Ozawa <jenn.ozawa@kcrha.org>   Fri, Sep 9, 2022 at 2:24 PM
To: alexis@friendsofyouth.org
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Dear Alexis,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and
Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

Next Steps:
Attached is a list of additional questions/information. Kelsey will be sending a SmartSheets link by the end of today.
Please review and submit your final answers in the SmartSheet document no later than the end of business day, **Friday
September 16th.** Please let us know if you have any questions.

Congratulations again on being awarded a position in this year's competition! We will be in touch as more information and
decisions are made available by HUD.

Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

KCRHA
King County Regional Homelessness Authority

Email communications with KCRHA employees are public records and may be subject to disclosure.

---

2 attachments

📄 **New Project Application_PSH & RRH.docx**
23K

📄 **FOY_Francis Village PSH_Award Letter_NOFO.docx.pdf**
98K

 Gmail

Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>

CoC Bonus Funding Notice & Information Request

Jenn Ozawa <jenn.ozawa@kcrha.org>   Fri, Sep 9, 2022 at 2:32 PM
To: phayden@ywcaworks.org
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Dear Patricia,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

Next Steps:
Attached is a list of additional questions/information. Kelsey will be sending a SmartSheets link by the end of today. Please review and submit your final answers in the SmartSheet document no later than the end of business day, **Friday September 16th.** Please let us know if you have any questions.

Congratulations again on being awarded a position in this year's competition! We will be in touch as more information and decisions are made available by HUD.

Respectfully,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

---

2 attachments

 YWCA_DVSA RRH_Award Letter_NOFO.docx.pdf
98K

 New Project Application_PSH & RRH.docx
23K

M Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

CoC Bonus Funding Notice & Information Request

Jenn Ozawa <jenn.ozawa@kcrha.org>   Fri, Sep 9, 2022 at 2:18 PM
To: Olga Lindbom <olgal@multiculturalfamilies.org>, Paul Tan <pault@multiculturalfamilies.org>
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Dear Olga and Paul,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition.

Next Steps:
Attached is a list of additional questions/information. Kelsey will be sending a SmartSheets link by the end of today. Please review and submit your final answers in the SmartSheet document no later than the end of business day, **Friday September 16th.** Please let us know if you have any questions.

Congratulations again on being awarded a position in this year's competition! We will be in touch as more information and decisions are made available by HUD.

Respectfully,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
King County Regional Homelessness Authority
Email: jenn.ozawa@kcrha.org
Mobile: 206-867-6233
@KC_RHA | Facebook | LinkedIn

Email communications with KCRHA employees are public records and may be subject to disclosure.

---

2 attachments

📄 **New Project Application_PSH & RRH.docx**
23K

📄 **Open Doors_Multicultural IDD Intergrated Support Team PSH_Award Letter_NOFO.docx.pdf**
98K

 Gmail   **Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>**

CoC Alert! DV Bonus Ask

Jenn Ozawa <jenn.ozawa@kcrha.org>   Fri, Sep 9, 2022 at 2:08 PM
To: Merril Cousin <merril@endgv.org>, Lea Aromin <lea@endgv.org>, Jenn Dela Cruz <jenn@endgv.org>
Cc: Kelsey Beckmeyer <kelsey.beckmeyer@kcrha.org>, Peter Lynn <peter.lynn@kcrha.org>

Hello again everyone,

Attached is official notification regarding your application being submitted in the FY 2022 U.S. Department of Housing and Urban Development (HUD) CoC Notice of Funding Opportunity (NOFO) competition. Congratulations again on being awarded a position in this year's competition. We will be in touch as more information and decisions are made available by HUD.

Please be sure to get us the additional quested information, so KCRHA can successfully submit our consolidated application on time.

Respectfully,
Jenn Ozawa, MSW | She/Her
Procurement and Policy Manager
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On Fri, Sep 9, 2022 at 1:31 PM Merril Cousin <merril@endgv.org> wrote:
[Quoted text hidden]

 CEGBV_DVCE_Award Letter_NOFO.docx.pdf
99K

September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Williams Apartments
>
> <u>HUD Grant #</u>: WA0244L0T002109

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

Final recommendations, as approved by the CoC Advisory Committee on September 7, 2022, funded a priority order that is best positioned to maximize our potential to receive funding this year and in the future. It considered HUD priorities, target populations, equity, barriers to housing, such as housing placement and income growth. Other factors reviewed were project efficiency measures such as occupancy, grant expenditures, and HMIS data quality and completeness.

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Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 8, 2022

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We are writing to inform you that the following renewal application was reallocated in the 2022 KCRHA application to HUD.

Project Name: Watson Manor Transitional Housing

HUD Grant #: WA0014L0T002114

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: WA-500 YHDP - YET & Nav/Div Consolidated
>
> <u>HUD Grant #</u>: WA0485Y0T002100

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: WA-500 YHDP - Bridge Housing
>
> <u>HUD Grant #</u>: WA0484Y0T002100

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KCRHA
King County Regional Homelessness Authority

September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

      Project Name: WA-500 HMIS

      HUD Grant #: WA0050L0T002114

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: WA-500 Coordinated Entry

<u>HUD Grant #</u>: WA0343L0T002106

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: WA-500 Coordinated Entry - DV

<u>HUD Grant #</u>: WA0413D0T002103

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Valley Cities Landing
>
> HUD Grant #: WA0001L0T002112

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

      <u>Project Name</u>: Thea Bowman Apartments

      <u>HUD Grant #</u>: WA0390L0T002102

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Straley House

<u>HUD Grant #</u>: WA0057L0T002114

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: St. Martin's on Westlake
>
> HUD Grant #: WA0056L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

      <u>Project Name</u>: Severson Program

      <u>HUD Grant #</u>: WA0054L0T002114

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Sincerely,

Peter Lynn
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King County Regional Homelessness Authority
peter.lynn@kcrha.org
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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Seattle Rapid Rehousing for Families Consolidated Project
>
> HUD Grant #: WA0295L0T002107

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

      <u>Project Name</u>: Scattered Site Leasing

      <u>HUD Grant #</u>: WA0053L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Sandpoint Youth Group Homes
>
> HUD Grant #: WA0052L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Sandpoint Families Supportive Housing

> <u>HUD Grant #</u>: WA0318L0T002106

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Salvation Army William Booth

> <u>HUD Grant #</u>: WA0023L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Rose of Lima House
>
> HUD Grant #: WA0048L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Ronald Commons

<u>HUD Grant #</u>: WA0316L0T002106

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Regional RRH for DV Expansion

HUD Grant #: WA0451D0T002102

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<u>Project Name</u>: Regional RRH for DV - Consolidated

<u>HUD Grant #</u>: WA0412D0T002103

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

       <u>Project Name</u>: Ravenna House

       <u>HUD Grant #</u>: WA0046L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: YWCA Supportive Housing
>
> <u>HUD Grant #</u>: WA0045L0T002114

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> <u>Project Name</u>: Nyer Urness
>
> <u>HUD Grant #</u>: WA0227L0T002108

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Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

King County Regional Homelessness Authority

September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Noel House at Bakhita Gardens
>
> HUD Grant #: WA0213L0T002111

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: My Friend's Place TH/RRH

HUD Grant #: WA0392L0T002104

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Mi Casa
>
> HUD Grant #: WA0041L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

>   Project Name: Martin Court
>
>   HUD Grant #: WA0037L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Lyon Building

> HUD Grant #: WA0036L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Rapid Rehousing for Young Adults

<u>HUD Grant #</u>: WA0319L0T002106

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

    <u>Project Name</u>: PHG 7th and Cherry

    <u>HUD Grant #</u>: WA0344L0T002105

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Patrick Place

<u>HUD Grant #</u>: WA0259L0T002109

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Ozanam House Consolidated PSH
>
> HUD Grant #: WA0239L0T002111

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: King County Shelter Plus Care Program - SRA

HUD Grant #: WA0033L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: King County Consolidated Scattered Sites Supportive Housing

> HUD Grant #: WA0297L0T002107

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: King County Consolidated Rapid Rehousing Program

<u>HUD Grant #</u>: WA0366L0T002105

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Sincerely,

Peter Lynn
Chief Program Officer
King County Regional Homelessness Authority
peter.lynn@kcrha.org
https://www.kcrha.org

September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Kerner Scott House

HUD Grant #: WA0032L0T002114

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

Final recommendations, as approved by the CoC Advisory Committee on September 7, 2022, funded a priority order that is best positioned to maximize our potential to receive funding this year and in the future. It considered HUD priorities, target populations, equity, barriers to housing, such as housing placement and income growth. Other factors reviewed were project efficiency measures such as occupancy, grant expenditures, and HMIS data quality and completeness.

Additionally, we are seeking CoC Bonus funding for three Permanent Supportive Housing projects. These projects not only address HUD funding priorities, but support our goal of ending disparities, making homelessness rare, and for those who become homeless, ensuring it is brief and one-time occurrence. In addition, our CoC is also applying for HUD DV Bonus funds, made available in the FY 2022 NOFO for the fourth year in a row.

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Home Safe Rapid Rehousing

<u>HUD Grant #</u>: WA0363L0T002105

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Hobson Place
>
> <u>HUD Grant #</u>: WA0410L0T002102

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Hickman House Joint Component RRH/TH

HUD Grant #: WA0411L0T002103

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

       <u>Project Name</u>: Harbor House - Safe Haven

       <u>HUD Grant #</u>: WA0020L0T002114

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Family Village Redmond PSH for Families

> <u>HUD Grant #</u>: WA0320L0T002106

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: King County Shelter Plus Care Program - TRA
>
> <u>HUD Grant #</u>: WA0034L0T002114

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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September 8, 2022

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We are writing to inform you that the following renewal application was reallocated in the 2022 KCRHA application to HUD.

>   Project Name: Dorothy Day House

>   HUD Grant #: WA0014L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: DESC Consolidated PSH Portfolio #2
>
> HUD Grant #: WA0018L0T002114

Nationally, CoC funding is increasingly competitive, and HUD is directing its resources toward housing as made clear in their NOFO processes and funding priorities. HUD emphasizes low barrier housing and rapid movement to permanent housing, with a focus on performance and strategic use of resources. The RHA CoC Advisory Committee affirms the local values and priorities for these funds.

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: DESC Consolidated PSH Portfolio #1
>
> <u>HUD Grant #</u>: WA0345L0T002104

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: DESC Clement Place Consolidated

> HUD Grant #: WA0384L0T002103

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Coming Home

HUD Grant #: WA0012L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Cascade Women's Supportive Housing
>
> HUD Grant #: WA0364L0T002105

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September 8, 2022

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Broadview Transitional Housing Program

<u>HUD Grant #</u>: WA0009L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> Project Name: Avalon Place
>
> HUD Grant #: WA0228L0T002111

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: Auburn Family PSH

<u>HUD Grant #</u>: WA0466L0T002102

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

> <u>Project Name</u>: Arbor House (New Ground Bothell)

> <u>HUD Grant #</u>: WA0005L0T002114

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We are pleased to inform you that the following renewal application was selected for inclusion in the 2022 KCRHA application to HUD.

Project Name: Anita Vista TH/RRH

HUD Grant #: WA0483D0T002100

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We are pleased to inform you that the following new Bonus application was selected for inclusion in the 2022 KCRHA application to HUD.

<u>Project Name</u>: API Chaya

<u>Agency Name:</u> DV/SA Rapid Rehousing Program

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> <u>Project Name</u>: Coalition Ending Gender Based Violence
>
> <u>Agency Name</u>: WA-500 Coordinated Entry - DV Expansion

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> <u>Project Name</u>: Downtown Emergency Service Center
>
> <u>Agency Name:</u> Greenlake

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<u>Project Name</u>: Francis Village Permanent Supportive Housing

<u>Agency Name:</u> Friends of Youth

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<u>Project Name</u>: YWCA

<u>Agency Name:</u> DV/SA Rapid Rehousing Program

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<u>Project Name</u>: Multicultural IDD Integrated Support Team

<u>Agency Name:</u> Open Doors for Multicultural Families

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2022 HUD Continuum of Care Final Rank Order

	Rank	Sponsor	Project Name	Target Pop.	Area	Type	Score	Cost	Aggregate $
Tier 1 $45,839,005	1	Archdiocesan Housing Authority	Rose of Lima House	Disabled Adults	Sea	PSH	95	$ 115,830	$ 115,830
	2	Catholic Community Services	Noel House at Bakhita Gardens	Chronic	Sea	PSH	93	$ 220,908	$ 336,738
	3	Compass Housing Alliance	Ronald Commons	CH - families	BOC	PSH	90	$ 183,530	$ 520,268
	4	Compass Housing Alliance	Nyer Urness	Chronic	Sea	PSH	89	$ 690,799	$ 1,211,067
	5	Compass Housing Alliance	Cascade Women's Supportive Housing	Chronic	Sea	PSH	87	$ 116,182	$ 1,327,249
	6	Solid Ground	Sandpoint Families Supportive Housing	CH - families	Sea	PSH	86	$ 393,823	$ 1,721,072
	7	Valley Cities	Valley Cities Landing	Disabled Adults	BOC	PSH	85	$ 221,596	$ 1,942,668
	8	King Co DESC / REACH / CCS / Hviw / PHG	King County Consolidated Scattered Sites Supportive Housing	Chronic	Reg	PSH	85	$ 7,201,398	$ 9,144,066
	9	Plymouth Housing	PHG 7th and Cherry	Chronic	Sea	PSH	84	$ 265,297	$ 9,409,363
	10	YWCA	YWCA Supportive Housing	Disabled Adults	Sea	PSH	83	$ 231,080	$ 9,640,443
	11	Downtown Emergency Service Center	Kerner Scott House	Disabled Adults	Sea	SH	83	$ 443,471	$ 10,083,914
	12	Catholic Community Services	Patrick Place	Disabled Adults	Sea	PSH	84	$ 182,238	$ 10,266,152
	13	YWCA	Auburn Family PSH	Families	BOC	PSH	82	$ 57,540	$ 10,323,692
	14	Plymouth Housing	King County Shelter Plus Care Program - SRA	Disabled - All	Reg	PSH	77	$ 1,439,954	$ 11,763,646
	15	Archdiocesan Housing Authority	St. Martin's on Westlake	Disabled Adults	Sea	PSH	77	$ 197,739	$ 11,961,385
	16	YWCA	Family Village Redmond PSH for Families	CH - families	BOC	PSH	77	$ 117,819	$ 12,079,204
	17	The Salvation Army	Hickman House Joint Component RRH/TH	Families - DV	Sea	Joint	76.5	$ 339,606	$ 12,418,810
	18	YWCA	Anita Vista TH/RRH	Families - DV	BOC	Joint	61	$ 322,856	$ 12,741,666
	19	KCRHA	WA-500 YHDP - Bridge Housing	Young Adult	Reg	Joint	**	$ 1,747,706	$ 14,489,372
	20	Downtown Emergency Service Center	DESC Clement Place Consolidated	Chronic	Sea	PSH	76	$ 1,609,303	$ 16,098,675
	21	Downtown Emergency Service Center	Lyon Building	Chronic	Sea	PSH	75	$ 524,317	$ 16,622,992
	22	Transitional Resources	Avalon Place	Chronic	Sea	PSH	75	$ 47,457	$ 16,670,449
	23	Downtown Emergency Service Center	Scattered Site Leasing	Chronic	Sea	PSH	75	$ 818,722	$ 17,489,171
	24	Plymouth Housing	King County Shelter Plus Care Program - TRA	Disabled - All	Reg	PSH	73	$ 9,805,243	$ 27,294,414
	25	Downtown Emergency Service Center	DESC Consolidated PSH Portfolio #2	Chronic	Sea	PSH	72.25	$ 2,492,645	$ 29,787,059
	26	Downtown Emergency Service Center	Hobson Place	Chronic	Sea	PSH	72	$ 552,406	$ 30,339,465
	27	Plymouth Housing	Williams Apartments	Disabled Adults	Sea	PSH	71	$ 673,870	$ 31,013,335
	28	KCRHA Lifewire/Solid Ground/New Beginnings/YWCA	Regional RRH for DV Consolidated	DV	Reg	RRH	70.84	$ 2,791,543	$ 33,804,878
	29	Low Income Housing Institute	Martin Court	SA & Families	Sea	TH	69	$ 105,000	$ 33,909,878
	30	Catholic Community Services	Thea Bowman Apartments	Chronic	Sea	PSH	69	$ 207,657	$ 34,117,535
	31	Downtown Emergency Service Center	DESC Consolidated PSH Portfolio #1	Chronic	Sea	PSH	68.5	$ 4,077,812	$ 38,195,347
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	33	New Beginnings	Home Safe Rapid Rehousing	Families - DV	Reg	RRH	65	$407,240	$ 40,460,072
	34	KCRHA Lifewire/Solid Ground/New Beginnings/YWCA	Regional RRH for DV Expansion	DV	Reg	RRH	64.5	$ 1,120,577	$ 41,580,649
	35	YMCA	Severson Program	Young Adult	BOC	TH	51	$ 123,286	$ 41,703,935
	36	Catholic Community Services	Ozanam House Consolidated PSH	Chronic	Sea	PSH	48	$ 439,282	$ 42,143,217
	37	KCRHA FOY / LCYC / YMCA	WA-500 YHDP - YET & Nav/Div Consolidated	Youth / YA	Reg	**	**	$ 1,194,037	$ 43,337,254
	38	KCRHA	WA-500 HMIS	All	Reg	HMIS	**	$ 403,714	$ 43,740,968
	39	KCRHA	WA-500 Coordinated Entry	All	Reg	SSO - CE	**	$ 1,872,500	$ 45,613,468
	40	KCRHA CEGBV	WA-500 Coordinated Entry - DV	DV	Reg	SSO - CE DV	**	$ 173,000	$ 45,786,468
	41	Solid Ground Washington	Broadview Transitional Housing Program FY2021	Families - DV	Sea	TH	62	$ 50,089	**$ 45,836,557**
Tier 2 $5,389,402	41	Solid Ground Washington	Broadview Transitional Housing Program FY2021	Families - DV	Sea	TH	62	$ 108,531	$ 45,945,088
	42	Plymouth Housing Group	Coming Home	Single Adults	Sea	TH	61	$ 488,420	$ 46,433,508
	43	Salvation Army	Salvation Army William Booth	Single Adults	Sea	TH	58	$ 253,988	$ 46,687,496
	44	Catholic Community Services	Harbor House - Safe Haven	Disabled Adults	Sea	SH	56	$ 348,156	$ 47,035,652
	45	KCRHA FOY / YMCA	Rapid Rehousing for Young Adults	Young Adult	Sea	RRH	44.5	$ 1,587,563	$ 48,623,215
	46	Friends of Youth	Arbor House (New Ground Bothell)	Young Adult	BOC	TH	38	$ 123,062	$ 48,746,277
	47	KCRHA	WA-500 YHDP Behavioral Health Crisis Response	Youth / YA	Reg	SSO	**	$ 96,188	$ 48,842,465
	48	LifeWire	My Friend's Place TH/RRH	Families - DV	BOC	Joint	32.5	$ 396,264	$ 49,238,729
	49	Consejo Counseling	Mi Casa	Families - DV	BOC	TH	46	$ 64,613	$ 49,303,342
	50	KCRHA FOY/YouthCare	Sandpoint Youth Group Homes	Young Adult	Sea	TH	43.5	$ 324,869	$ 49,628,211
	51	Downtown Emergency Service Center	King County Consolidated Rapid Rehousing Program	Single Adults	Reg	RRH	38	$ 1,340,290	$ 50,968,501
	52	YouthCare	Ravenna House (WA0046L0T001912)	Young Adult	Sea	TH	36	$ 151,856	$ 51,120,357
	53	YouthCare	Straley House (WA0057L0T0019121276	Young Adult	Sea	TH	21	$ 105,602	**$ 51,225,959**
CoC Bonus $2,564,476 + $63,556 reallocation		Friends of Youth	Francis Village Permanent Supportive Housing	Young Adult	Sea	PSH	55	$ 125,000	$ 51,350,959
		Open Doors for Multicultural Families	Multicultural IDD Integrated Support Team	Develop. Disabled	Reg	PSH	45	$ 695,904	$ 52,046,863
		Downtown Emergency Service Center	Greenlake	Chronic	Sea	PSH	55	$ 1,807,128	**$ 53,853,991**
DV Bonus $1,410,272		KCRHA YWCA / API Chaya	DV/SA Rapid Rehousing Program	DV	Reg	RRH	93	$1,318,774	$ 55,172,765
		KCRHA CEGBV	WA-500 Coordinated Entry - DV Expansion	DV	Reg	SSO-CE	58	$ 91,498	$ 55,264,263
CoC Planning $1,250,000		KCRHA	CoC Planning (non-competitive / not part of tiering)					$ 1,250,000	$ 56,514,263

Application TOTAL $ 56,514,263

	Sponsor	Project Name	Target Pop.	Area	Type	Score	Cost	
Projects Reallocated	Kent Youth and Family Services	Watson Manor	Youth / YA	BOC	TH	--	$38,134.00	
	Catholic Community Services	Dorothy Day House	Disabled Adults Sea	Sea	PSH	--	$25,422	

	Sponsor	Project Name	Target Pop.	Area	Type	Score	Cost	
Projects Not Selected	Downtown Emergency Service Center	Woodland	Chronic	Sea	PSH	0*	$3,374,902.12	
	Low Income Housing Institute	Friendship Heights Senior PSH	Chronic Seniors	Sea	PSH	26	$1,285,000	
	People of Color Against AIDS Network	Get Off the Streets (GOTS) Project	Single Adults	Sea	TH	0*	$2,191,090	
	Plymouth Housing	Blake House	Chronic	Sea	PSH	45	$2,190,855.01	
	YouthCare	Community-Based Housing for Young Adults	Young Adult	Sea	PSH	41	$1,017,772	

*Projects not rated due to being outside timeline and/or scope of NOFO.

2022 HUD Continuum of Care Final Rank Order

	Rank	Sponsor	Project Name	Target Pop.	Area	Type	Score	Cost	Aggregate $
Tier 1 $45,839,005	1	Archdiocesan Housing Authority	Rose of Lima House	Disabled Adults	Sea	PSH	95	$ 115,830	$ 115,830
	2	Catholic Community Services	Noel House at Bakhita Gardens	Chronic	Sea	PSH	93	$ 220,908	$ 336,738
	3	Compass Housing Alliance	Ronald Commons	CH - families	BOC	PSH	90	$ 183,530	$ 520,268
	4	Compass Housing Alliance	Nyer Urness	Chronic	Sea	PSH	89	$ 690,799	$ 1,211,067
	5	Compass Housing Alliance	Cascade Women's Supportive Housing	Chronic	Sea	PSH	87	$ 116,182	$ 1,327,249
	6	Solid Ground	Sandpoint Families Supportive Housing	CH - families	Sea	PSH	86	$ 393,823	$ 1,721,072
	7	Valley Cities	Valley Cities Landing	Disabled Adults	BOC	PSH	85	$ 221,596	$ 1,942,668
	8	King Co DESC / REACH / CCS / Hviw / PHG	King County Consolidated Scattered Sites Supportive Housing	Chronic	Reg	PSH	85	$ 7,201,398	$ 9,144,066
	9	Plymouth Housing	PHG 7th and Cherry	Chronic	Sea	PSH	84	$ 265,297	$ 9,409,363
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	46	Friends of Youth	Arbor House (New Ground Bothell)	Young Adult	BOC	TH	38	$ 123,062	$ 48,746,277
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CoC Bonus $2,564,476 + $63,556 reallocation		Friends of Youth	Francis Village Permanent Supportive Housing	Young Adult	Sea	PSH	--	$ 125,000	$ 51,350,959
		Open Doors for Multicultural Families	Multicultural IDD Integrated Support Team	Develop. Disabled	Reg	PSH	--	$ 695,904	$ 52,046,863
		Downtown Emergency Service Center	Greenlake	Chronic	Sea	PSH	--	$ 1,807,128	**$ 53,853,991**
DV Bonus $1,410,272		KCRHA YWCA / API Chaya	DV/SA Rapid Rehousing Program	DV	Reg	RRH	--	$1,318,774	$ 55,172,765
		KCRHA CEGBV	WA-500 Coordinated Entry - DV Expansion	DV	Reg	SSO-CE	--	$ 91,498	**$ 55,264,263**
CoC Planning $1,250,000		KCRHA	CoC Planning (non-competitive / not part of tiering)					$ 1,250,000	$ 56,514,263

Application TOTAL   **$ 56,514,263**

Memorandum of Understanding between King County Housing Authority, Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential

This Memorandum of Understanding (hereinafter MOU) has been entered into effective September 30, 2022, and remains in effect for the duration of the Project-Based Voucher Housing Assistance Payment (hereinafter PBV HAP) Contract #2011-PSH-0012. This MOU is entered into by and between the following Parties:

King County Housing Authority (hereinafter KCHA)
600 Andover Park West
Tukwila, WA 98188

Friends of Youth
13116 NE 132nd St
Kirkland, WA 98034

Imagine Housing
12531 NE 124th St
Kirkland, WA 98034

Totem Lake Phase I, LLC
10604 NE 38th Pl Suite 215
Kirkland, WA 98033

Allied Residential
1601 E Valley Rd #180
Renton, WA 98057

WHEREAS, KCHA is the local Public Housing Authority in King County, outside of the cities of Seattle and Renton, providing rental assistance and housing to more than 21,000 low-income households; and

WHEREAS, Friends of Youth is a non-profit that serves youth and young families facing circumstances of homelessness, foster care, and behavioral health challenges; and

WHEREAS, Imagine Housing is the sole member of Ruby LLC, the managing member of Totem Lake Phase I, LLC, the owner of the Francis Village property at 12601 NE 124th Street, Kirkland, Washington 98034, which consists of sixty-one (61) units; and

WHEREAS, on December 27, 2011, KCHA and Totem Lake Phase I, LLC, entered into PBV HAP Contract #2011-PSH-0012 wherein KCHA allocated ten (10) project-based vouchers to the Francis Village and Totem Lake Phase I, LLC, agreed to set-aside ten (10) units, split between one (1) and (2) bedroom units, for program participants; and

WHEREAS, on August 24, 2020, Totem Lake Phase I, LLC, entered into a contract with Allied Residential to provide property management services at Francis Village; and

WHEREAS, on December 8, 2011, Imagine Housing and Friends of Youth entered into an MOU wherein Friends of Youth agreed to provide case management and supportive services to 16 units at Francis Village, including 10 units attached to KCHA Project-Based Vouchers referenced herein; and

WHEREAS, the sole purpose of this MOU is to set forth the current expectations and understandings of the Parties regarding eligibility determinations, the referral process, and case management as they relate to the permanent supportive housing program at this property; and

WHEREAS, this MOU is not a binding legal agreement, however it is intended as a non-binding statement of the Parties' roles and responsibilities and the expectations for implementing the program. Nevertheless, the Parties will act in good faith to abide by the provisions of this MOU, and, as necessary, amend this MOU in writing to reflect the Parties' evolving expectations and understandings. This MOU will automatically terminate upon the expiration of PBV HAP Contract #2011-PSH-0012;

NOW, THEREFORE KCHA, Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential enter into the MOU to ensure efficient, equitable, and effective collaboration in administering the permanent supportive housing program at Francis Village.

I. STATEMENT OF COOPERATION

KCHA, Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential are committed to administering the permanent supportive housing program at Francis Village in accordance with all program requirements, with an emphasis on serving young adults who are experiencing homelessness or at risk of homelessness. As Parties to this MOU, KCHA, Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential are committed to the success of this program and agree to: dedicate an appropriate level of resources and staff towards this effort; engage in open and ongoing communication; continually collaborate to improve the program structure and participant services; create efficiencies; and develop new strategies as necessary to ensure adequate service supports for program applicants and participants.

II. GOALS AND STANDARDS FOR SUCCESS

The goals and standards of success in administering this program are to achieve full, equitable, and timely use of project-based vouchers at Francis Village, and to provide affordable housing augmented with supportive services to young adults who are experiencing homelessness or at risk of homelessness. These goals will be achieved by facilitating access to the permanent supportive housing program at Francis Village for eligible participants and ensuring that participants have the appropriate level of service and support.

III. WHAT EACH PARTY BRINGS

A. **KCHA** is the recipient and controller of ten (10) HUD vouchers to be project-based at Francis Village.

B. **Friends of Youth** will provide supportive service and case-management to supportive housing program at Francis Village.

Memorandum of Understanding between King County Housing Authority,
Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential

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C.   **Imagine Housing** will provide general Resident Services to the entire Francis Village Community. Additionally, Imagine Housing will provide oversight of the third party Property Management Company.

D.   **Totem Phase I, LLC** is the owner of Francis Village will make ten (10) units, split between one (1) and (2) bedroom units, for program participants, and provide office space for FOY staff to use onsite.

E.   **Allied Residential** will provide property management duties, which include responsiveness for health and safety matters at the site, process eligibility, lease signing, facility maintenance including work orders, and capital needs.

IV.   CLIENT ELIGIBILITY, APPLICATION PROCESS, UNIT AVAILABILITY AND LEASE UP PROCESS

A.   The Unit Availability Notification Process

1.   Allied Residential property management staff will notify the partnership team (via an email distribution list that includes Friends of Youth, Totem Lake Phase I, LLC, and KCHA's Senior Housing Specialist) of all upcoming unit vacancies at the properties that are under PBV HAP contract.

2.   The Friends of Youth caseworker will be responsible for matching unit availability to need and coordinating the application process for applicants. The Friends of Youth caseworker will identify eligible applicants in partnership with King County's Coordinated Entry for All (CEA) system. In the event that an eligible applicant cannot be identified through the CEA system, the Friends of Youth team reserves the right to refer an eligible applicant outside of the CEA system in accordance with the CEA's external fill process.

3.   The Friends of Youth caseworker will alert Allied Residential property management staff via email within five (5) business days of when they will make a referral of a Friends of Youth program applicant for an upcoming unit vacancy. It is the expectation of all Parties that referrals to upcoming vacancies be made as quickly as possible.

All Parties agree to strive to maintain 100% utilization of the PBV-contracted units at all times.

B.   Application and Eligibility Process

In order to be accepted into the program, applicants must meet the eligibility criteria of Friends of Youth, Totem Lake Phase I, LLC, and KCHA. To be eligible for the program, the applicant must satisfy the eligibility criteria of all three agencies.

Eligibility determinations will be made in the following order, and the applicant must be determined to be eligible at each step:

_____

1. **Friends of Youth Eligibility Screening**

Friends of Youth staff will conduct an eligibility screening to determine if the applicant:

- Has a household income at or below the set-aside percentage of Area Median Income for the identified unit.

- Meets the HUD definition of homelessness

- Is aged 18-24 at the time of eligibility screening.

If the applicant meets all the criteria outlined above, Friends of Youth will have the applicant sign a voluntary Release of Information (ROI) authorizing Friends of Youth, Totem Lake Phase I, LLC, Allied Residential, and KCHA to share information as necessary to determine eligibility and facilitate the application process and delivery of services in the event that the applicant is determined eligible. Friends of Youth will send a copy of the signed ROI to MOU parties listed as the designated contact person for each agency in Section VII of this MOU.

Friends of Youth will also refer the applicant to Allied Residential property management staff, to complete screening on behalf of Totem Lake Phase I, LLC.

If Friends of Youth deems the applicant to be ineligible, they will notify the applicant of the decision in writing within ten (10) business days and specify the basis for the denial. The written notice will also outline the process for appealing the decision.

2. **Allied Residential Eligibility Screening**

Allied Residential property management staff will conduct an eligibility screening on behalf of Totem Lake Phase I, LLC. The eligibility screening will be for the following criteria:

- Must be eligible for subsidized housing;
- No source of income requirement;
- No credit rating/score required;
- No increased deposit requirement;
- No employment requirement;

Identification:
Valid identification with full name, date of birth and photo, and full social security number and/or valid, verifiable work visa, alien registration receipt card, temporary resident card, employment authorization card, taxpayer's identification card or other identifications that could be used to verify

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Memorandum of Understanding between King County Housing Authority,
Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, and Allied Residential

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applicants' eligibility and suitability. Falsification or lack of verifiable document will result in denial.

Mitigating Circumstances:

Applicants that do not meet the above criteria may request Allied Residential to consider any mitigating circumstances that the applicant may wish to provide before a final decision to accept or deny the application is made.

Grounds for denials:
- Income determined to be above set-aside limit for the unit

If the applicant meets all the criteria outlined above, Allied Residential property management staff will refer the applicant to KCHA staff to complete their eligibility screening.

If Allied Residential, on behalf of Totem Lake Phase I, LCC, deems the applicant to be ineligible, they will notify the applicant and Friends of Youth of the decision in writing within five (5) business days and specify the basis for the denial. The written notice will also outline the process for appealing the decision.

This process for appealing a decision consists of sending an Appeal Request to Imagine Housing's Asset Manager within five (5) business days of receiving a notice of denial. The Appeal Request shall include an explanation of why applicant's denial reason should get special consideration. Imagine Housing leadership will consider this Appeal Request, keeping in mind the mission of the organization.

3.   **KCHA Eligibility Screening**

Once an applicant has been approved for occupancy at the property, KCHA will screen to determine eligibility for the PBV program. The Friends of Youth caseworker working with the applicant will assist them with the completion of KCHA's Project-based Voucher program application and correspond with KCHA staff and address any questions that arise as KCHA staff is determining applicant eligibility.

KCHA will screen applicants for eligibility based on the following criteria:

a) Valid Photo identification for all adult household members;

b) Verification of Social Security Number (SSN) for each household member;

c) Total household income at or below 80% of Area Median Income (AMI);

_____

d) Sex Offender screening to ensure that no member of the household is subject to a lifetime registration requirement under a state sex offender registration program. KCHA shall verify this through the United States Department of Justice Dru Sjodin National Sex Offender Public Website at http://www.nsopw.gov/en-US

e) No member of the household convicted of methamphetamine production;

f) Owing money to a Public Housing Authority, unless a repayment plan has been established.

Once KCHA has determined that the applicant is eligible based on the above criteria, KCHA staff will notify Friends of Youth staff of the approval, the tenant rent potion, and the amount of housing assistance payments to be paid by KCHA for the unit.

If KCHA determines the applicant to be ineligible, they will notify the applicant of the decision in writing with five (5) business days and specify the basis for the denial. The written notice will also outline the process for appealing the decision. At this time, KCHA will also notify Allied Residential and Friends of Youth that the applicant is ineligible.

C.   The Lease-Up Process

1.   Once an applicant has been determined to be eligible based on the screening process as outlined above, Allied Residential Staff will work with the applicant and Friends of Youth to complete all necessary paperwork and Allied Residential Staff will forward all paperwork required, including the Request for Tenancy Approval (RFTA) to initiate the Housing Quality Standard (HQS) inspection to KCHA's Senior Housing Specialist via email.

2.   Upon receipt of the RFTA, KCHA's Senior Housing Specialist will forward to KCHA's inspection department to initiate the inspection process. The KCHA HQS Inspector will contact Allied Residential property management staff to schedule the inspection.

3.   KCHA's HQS Inspector will notify Allied Residential staff and KCHA's Senior Housing Specialist of the results of the inspection.

4.   Once the unit has passed inspection, KCHA's Senior Housing Specialist will email all required KCHA documents to Property Management staff to complete the lease up process. Allied Residential staff will work with the client to complete the family responsibilities and will complete the Housing Assistance Payment contract during the time of lease signing. The Property Management staff will return all of KCHA documents with the signed lease to the Senior Housing Specialist.

5. KCHA's Senior Housing Specialist will contact the client directly to arrange for an individual briefing about the Section 8 Project-based Voucher program.

V. SUPPORTIVE SERVICES TO BE MADE AVAILABLE TO THE TENANT

Friends of Youth case managers will, as indicated and at the sole determination of Friends of Youth, assist the residents in formulating and achieving goals to overcome barriers for housing stability, which include providing methods to increase income and job readiness, overcoming substance abuse, mental and physical health, legal, and credit issues. Friends of Youth utilizes multiple tools to measure progress toward achieving outcomes related to client self-sufficiency.

A. Friends of Youth will serve as the liaison between the client, KCHA, and Allied Residential staff, for any housing issues that arise, including move-in and move-out procedures.

B. Friends of Youth staff will assist the applicant with completing applications and providing supporting documentation to determine eligibility.

C. Friends of Youth staff will assist the participant with completing KCHA paperwork and responding to inquiries from KCHA.

D. Friends of Youth staff will assist the participant to address any lease issues or concerns brought to their attention by Allied Residential, Totem Lake Phase I, LCC, and KCHA staff.

E. Communication, service provision, and skill building with Friends of Youth clients not related to the tenant/landlord will be the sole responsibility of Friends of Youth staff.

F. Friends of Youth will assist clients in accessing community resources available including food, move-in assistance and life skills training.

G. Friends of Youth staff will serve as the primary contact for all other agencies working with the client including Housing Authorities, employers, healthcare providers, etc.

H. KCHA staff and Allied Residential staff will notify the Friends of Youth caseworker as soon as possible of any problems the client may be having that jeopardizes the client's ability to stay in the unit. The caseworker will work with the client to ameliorate the problem(s) to the extent possible. If the problem(s) cannot be resolved, the caseworker will assist the client to transition out of the unit and off Project-based Voucher subsidy. If a formal eviction process becomes necessary, KCHA staff will notify the caseworker that the process has started. Friends of Youth will take all reasonable steps to assist KCHA staff with an eviction proceeding.

Friends of Youth will continue to provide supportive services until the participant no longer require services, moves out, or is terminated from the supportive services program due to violation of program rules.

Friends of Youth primarily serves youth up to the age of twenty-five (25). Permanent supportive housing is non-time limited, and participants do not age out of services. When participants have achieved housing stability goals, Friends of Youth staff will provide support to identify housing options and transition out of supportive services and into independent housing.

Participants in the program create a service plan with their case manager and are expected to follow through with that service plan. If a participant is repeatedly non-compliant with the service plan, the participant may, at the caseworker's discretion, be placed into a thirty (30) day probationary period, at the end of which, supportive services may be terminated. If Friends of Youth terminates supportive service for a participant, they will immediately notify Allied Residential, Totem Lake Phase I, LLC, and KCHA of the termination via email.

In the event that a participant's supportive services are terminated, the Section 8 subsidy will remain in place. If the participant has breached the lease, Allied Residential may issue a notice and move towards eviction. However, if the lease has not been breached, the participant may continue to reside at Francis Village with continued subsidy through the PBV program.

In the event that a participant is found to be non-compliant with lease terms, including non-payment of rent, Allied Residential will issue notice(s) in accordance with Washington State law. Allied will notify the Friends of Youth caseworker and provide a copy of the notice. The Friends of Youth caseworker will offer assistance to provide the participant with appropriate support to resolve the issue.

Allied Residential will make a good faith effort to include Friends of Youth on all updates and communications with FOY program participants regarding issues affecting their tenancy, so that Friends of Youth is made aware of any potential problems or issues as soon as they arise and can provide appropriate support.

VI.   MUTUAL COMMITMENTS

In addition to the roles and responsibilities outlined in earlier sections of this MOU, all Parties agree to the following:

A.   Coordinate and consult with MOU Parties in developing the plan for program implementation and coordinating support to be offered to program participants;

B.   Commit sufficient staff and necessary resources to support program and participant success;

C.   Designate a staff member to serve as the lead liaison to Parties of this MOU;

D.   Administer the PBV HAP contracts in accordance with applicable federal, state, and local regulations and requirements; and

E.   Update MOU Parties in advance regarding any changes in policy and procedures that may have an impact on the administration of this program.

VII. COMMUNICATION BETWEEN KING COUNTY HOUSING AUTHORITY, FRIENDS OF YOUTH, TOTEM LAKE PHASE I, LLC, AND ALLIED RESIDENTIAL

It is the expectation that all Parties of this MOU build an appropriate and collaborative working relationship. All Parties to the MOU will work together to proactively address any issues of

concern in a timely manner and before issues elevate to eviction proceedings through regular communication by email, phone, or in-person visits as necessary.

The Parties of this MOU have designated the following staff positions who will serve as the lead liaisons for the permanent supportive housing program at Francis Village. The Parties will promptly notify each other if there is a change in operations affecting this MOU, or a change in the operational/administrative contact person.

	Name	Title	Responsibilities	Phone	Email
KCHA	Kristy Johnson	Senior Director for Policy, Research, and Social Impact Initiatives	Program Oversight	206-574-1357	KristyJ@kcha.org
	Teri Ekenman	Senior Housing Program Manager	Voucher Administration Oversight	206-214-1317	TeriE@kcha.org
	Kerrie Rene	Interim Senior Housing Program Manager	Program Management	206-574-1260	KerrieR@kcha.org

	Name	Title	Responsibilities	Phone	Email
FRIENDS OF YOUTH	Alexis Harden	Director of Housing & Employment Services	Program Oversight	(425) 588-8914	alexis@friendsofyouth.org
	Amanda Launay	Program Manager, Housing Support Services	Program Management	(425) 658-6896	amanda@friendsofyouth.org

	Name	Title	Responsibilities	Phone	Email
TOTEM LAKE PHASE I, LCC & IMAGINE	Bruce Fischer	Asset Manager	Property management oversight	425-521-5201	brucef@imaginehousing.org
	Kristin Granstrand	Director of Residential Services	Imagine Housing Case manager oversight	425-521-5220	kristing@imaginehousing.org

	Name	Title	Responsibilities	Phone	Email
ALLIED RESIDENTIAL	Billie Abers	Portfolio Manger	Property Management	253-203-4118	babers@alliedresidential.com
	Katerra Lanier	Property Manager	On site Property Management	425-820-1733	francisvillage@alliedresidental.com

VIII. DATA SHARING & REPORTING

All parties to this MOU agree to the following:

- To share data and ensure data security at all times in accordance with Exhibit A to this MOU, Data Sharing Agreement.
- To maintain relevant data and provide access to the data as required for reconciliation and program evaluation purposes.

Friends of Youth will have the applicant sign a voluntary Release of Information (ROI) authorizing Friends of Youth, Totem Lake Phase I, LLC, Allied Residential, and KCHA to share information as necessary to determine eligibility and facilitate the application process and delivery of services in the event that the applicant is determined eligible. Friends of Youth will send a copy of the signed ROI to MOU parties listed as the designated contact person for each agency in Section VII of this MOU.

Friends of Youth will maintain documentation of participant goals and plans, services delivered, and other statistical and financial information.

Friends of Youth will release information, as needed to complete King County Funding Reports and fulfill HMIS reporting requirements within five (5) business days of a participant's program exit/entrance.

Information Friends of Youth will need to maintain includes, but is not limited to, the following:

- Race
- Ethnicity
- Refugee/immigration status
- Gender
- Veteran status
- Disability status
- Services Received

_____

- Cause of homelessness
- History of homelessness episodes
- Chronically homeless status
- Exit destination
- Reason for leaving the program.

IX. DURATION

This MOU has been entered into effective September 30, 2022, and remains in effect for the duration of PBV HAP Contract #2011-PSH-0012.

X. TERMINATION

This MOU will automatically terminated upon the expiration of the HAP contract.

A. This MOU may be terminated by any of the Parties to the MOU without cause, in whole or in part, prior to termination of PBV HAP Contract #2011-PSH-0012 by giving the other Parties sixty (60) days' advance written notice of the termination.

B. Any party to the MOU may terminate the MOU, in whole or in part, by giving the other Parties five (5) days advance written notice in the event that: (1) either party materially breaches any duty, obligation, or service required pursuant to this MOU, or (2) the duties, obligations, or services required herein become impossible, illegal, or not feasible.

XI. COMPENSATION

No party will receive compensation for services provided under this MOU. Nothing in this MOU will constitute a promise or intent of compensation for services now or in the future.

XII. COMPLIANCE

All Parties to this MOU will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. δδ1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. δ794) which prohibit discrimination on the basis of handicaps; (d) the Age Discrimination Act 1975, as amended (42 U.S.C. δδ6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) δδ523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. δδ290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. δδ3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made,

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and (j) the requirements on any other non-discrimination Statute(s) which may apply to the application.

XIII. NOTICES

Whenever notice is to be provided by one party to another, such notice shall be in writing directed to the Chief Executive Officer or designee of the other Parties to this MOU. Notice shall be considered delivered three (3) working days after being posted in the US mail.

XIV. AMENDMENTS

Any party may request changes to this MOU. Proposed changes shall be submitted in writing to contacts listed above as providing MOU oversight. Proposed changes that are agreed upon shall be incorporated by written amendments to this MOU.

XV. ENTIRE MOU/WAIVER OF DEFAULT

The Parties agree that this MOU contains all the terms and conditions agreed upon by all Parties. No other understanding, oral or otherwise, regarding the subject matter of this MOU shall be deemed to exist or to bind any of the Parties.

XVI. ASSURANCES

The Parties signing this Agreement warrant and represent for themselves and for their respective organizations that they are duly authorized to sign this MOU, and that upon such signing their respective organizations are bound thereby. Roles and responsibilities as noted above will remain in place for the duration of this MOU, including any extensions, unless changes are made by mutual consent from all Parties to this MOU.

Signatures on following page.

_____

King County Housing Authority

By: _____   _____

      Dan Watson   Date

      Advisor to the Executive Director

Friends of Youth

DocuSigned by:

Paul Lwali

By: _____   9/22/2022
      D504D4F632114A4...   _____

      Paul Lwali   Date

      President & CEO

Imagine Housing

By: _____   _____

      Sean Heron   Date

      Interim CEO

Totem Lake Phase I, LLC, a Washington limited liability company
By: Ruby LLC Its: Managing Member
By: Imagine Housing Its: Sole Member and Manager

By: _____   _____

      Sean Heron   Date

      Interim CEO

Allied Residential

DocuSigned by:

Colleen Carr

By: _____   9/19/2022
      7644CD75C827487...   _____

      Colleen Carr   Date

      Senior Vice President

Exhibit A: Data Sharing Agreement between Friends of Youth, Imagine Housing, Totem Lake Phase I, LLC, Allied Residential, and King County Housing Authority

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This Exhibit establish an agreement between **Friends of Youth,** "Data Requestor," **Imagine Housing,** "Data Requestor," **Totem Lake Phase I LLC,** "Data Requestor," **Allied Residential,** "Data Requestor," and **King County Housing Authority**, "Data Provider"—also referred to individually as "Party" and collectively as "Parties" —to share data for the purpose of administering the Friends of Youth Permanent Supportive Housing Program and facilitating supportive services for program participants.

The Parties agree to the following:

A. BACKGROUND AND PURPOSE

The Data Provider seeks to support tenant housing stability and protect individual privacy.

This Exhibit is intended to facilitate secure data sharing between the Data Requestor and the Data Provider in support of the Friends of Youth Permanent Supportive Housing Program and any other project-related programming.

This Exhibit outlines the data to be shared, sets requirements for data transmission, use, security, and insurance, and establishes protections for confidentiality of personally identifiable information (PII).[1]

B. DEFINITIONS

i. "**Aggregate**" or "**data reported in aggregate**" means numerical or non-numerical information compiled into a summary measure such a way that it can't be decomposed to identify its component data. With only justified exceptions, all cell counts must attain at least 5.

ii. "**Data**" refers to all the data released by the Data Provider to the Data Requestor under this MOU. Some or all of this data may be PII.

iii. "**Encrypt**" means to encode data into a format that can only be read by those processing a "key": a password, digital certificate, or other mechanism available only to authorized users.

iv. "**Personally identifiable information**" (PII) refers to information that can be used to distinguish or trace an individual's identity, such as their name, Social Security number, biometric records, etc., alone or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother's maiden name, etc.

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[1] Notice PIH-2015-06 of the U.S. Department of Housing and Urban Development Office of Public and Indian Housing (HUD) provides guidance for data security requirements of public housing authorities. https://www.hud.gov/sites/documents/PIH2015-06.PDF

    v. "**Protection**" in the context of confidentiality of the data means that the information is protected against unauthorized use by the Data Requester, and secured by the Data Requester against unauthorized disclosure to a third party.

    vi. "**Subcontractor**" means a person or entity not employed by the Data Requestor who performs any services or duties that require access to the data that is the subject of this MOU.

C. DATA TO BE SHARED

The Data Provider will share the following data elements with the Data Requestor for the Friends of Youth Permanent Supportive Housing Program and related programs:

Data Element
Household size and individual names
Current address
Age of household members
Contact information including phone number and email
Household ID
Voucher number
Unit Number
Date of Birth
Last 4 of SSN
Sources of Income & Amounts
Assets and Value

D. DATA USE

The Data Requestor and its subcontractors will not use, publish, transfer, sell, or otherwise disclose any data gained through this Exhibit for any purpose not directly connected with the purpose and justification of this Exhibit, except as provided by law. Evaluation and the reporting of aggregate data are included as authorized uses under this Exhibit. Any disclosure of data contrary to this Exhibit is unauthorized and is subject to penalties identified in law.

E. DATA SECURITY

The Data Requestor and its subcontractors will take reasonable security precautions to prevent unauthorized persons from accessing to the data described in this Exhibit. This includes protection and maintenance of the data against unauthorized use, access, disclosure, modification, or loss. Reasonable security precautions include, but are not limited to:

i. Allowing access only to employees or subcontractors who have an authorized business requirement to view the data gained by reason of this Exhibit, and ensuring each employee or subcontractor can no longer access the data when that employee or subcontractor's need to access the data is complete.

ii. Ensuring that all employees or subcontractors who will have access to the data due to this Exhibit (both employees who will use the data and IT support staff) are made aware of the use restrictions and protection requirements of this Exhibit before gaining access to the data.

iii. Physically securing any computers, documents, or other media containing the data.

iv. Encrypting all data carried on any computer or device.

v. Installing a firewall that meets commercially available best practices to permit or deny network transmissions based on a set of rules.

vi. Establishing and enforcing well-defined data privilege rights which restrict users' access to only the data necessary for them to perform their job functions.

vii. Installing anti-virus software to protect the network.

The Data Requestor will require all entities involved in the provision of services to sign an Exhibit outlining acceptable data access and use.

F. TRANSMISSION

i. Prior to any transmission of data between the Parties, the Parties will mutually agree upon a secure transmission method consistent with this Exhibit.

ii. Examples of secure transmission include Secure File Transfer Protocol (SFTP) or encrypted email.

G. DATA DISPOSITION

i. Upon termination of this agreement, the Data Requestor must securely and permanently dispose of the data, including destroying all hard copies and deleting all soft (electronic) copies, except as required to be maintained for compliance or accounting purposes.

ii. The Data Requestor agrees to require all employees, subcontractors, or agents of any kind using the data to comply with this provision.

iii. The Data Requestor agrees to document the methods used to purge the data, and provide certification to the Data Provider that the data has been disposed.

H. COMPLIANCE WITH APPLICABLE LAWS

All Parties will comply with all applicable laws, ordinances, rules, regulations, requirements, and orders or all municipal, county, state, or federal authorities or agencies to the conduct contemplated by this Exhibit.

I. DATA SHARED WITH SUBCONTRACTORS

The **following guidelines apply only to PII** and not data reported in aggregate or reported as required by law.

    i. The Data Requestor will not enter into any subcontract that relies on the use of Data Provider data without the written permission of Data Provider, which will approve or deny the proposed contract at its discretion.

    ii. If data access is to be provided to a Subcontractor under this Exhibit, the Data Requestor must include all of the data security terms, conditions, and requirements set forth in this Exhibit in any such Subcontract.

    iii. In no event will a subcontract release or reduce the liability of the Data Requestor to Data Provider for any breach data security.

J. DATA BREACH NOTIFICATIONS AND OBLIGATIONS

    i. Known or suspected breach of data shared under this Exhibit must be reported to the Data Provider's Disclosing Officer as soon as possible and **within one business day of discovery**. The Data Provider's Privacy Officer can be contacted at Gary Leaf, Director of Information Technology, garyl@kcha.org, 206-574-1175.[2]

    ii. The Data Requestor must mitigate the risk of loss and any known harmful effects any unauthorized access, including, but not limited to, taking steps necessary to stop further unauthorized access.

    iii. The Data Requestor must comply with any notification or other requirements imposed by applicable law or reasonably requested by Data Provider in order to meet its regulatory obligations.

    iv. The Data Requestor must indemnify and hold harmless the Data Provider for any damages caused by unauthorized use or disclosure of confidential information by the Data Requestor, its officers, directors, employees, subcontractors, or agents.

K. INSURANCE REQUIREMENTS

The following are the types and amounts of insurance coverage that must be maintained by **both parties** during the term of this agreement. Data Requestor will name the Data Provider as an additional insured on a primary and non-contributory basis on all liability policies. Both parties must provide acceptable evidence of coverage before beginning work under this agreement.

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[2] This provision aligns with KCHA's Cyber Incidence Response Plan.

i. **Commercial General Liability Insurance.** A policy of Commercial General Liability insurance including bodily injury, property damage, and products/completed operations, written on an occurrence form, with the following minimum coverage:

$1,000,000 each occurrence, and

$2,000,000 aggregate

Coverage will extend to cover the use of all equipment on the site or sites of the work of this agreement.

ii. **Employers Liability or Washington Stop Gap Liability.** A policy of Employers Liability or a Washington Stop Gap Liability insurance endorsement with the following minimum coverage:

$1,000,000 each occurrence, and

$2,000,000 aggregate

iii. **Commercial Automobile Liability Insurance.** A policy of Commercial Automobile Liability Insurance, including coverage for owned, non-owned, leased or hired vehicles written on an insurance industry standard form or equivalent, with the following minimum coverage:

$1,000,000 combined single limit (CSL) coverage

iv. **Commercial Crime.** A policy that insures Data Requestor for dishonest acts including loss due to theft of money, securities, and property; damage to buildings and property; fraud; and alteration of documents. With the following minimum coverage:

$1,000,000 per claim

v. **Workers Compensation.** Statutory requirements of the State of Washington, or qualified self-insurance.

vi. **Cyber Liability Insurance.** Coverage must include loss resulting from data breach, unauthorized access, denial of service attacks, introduction of virus and malicious code, dissemination or destruction of electronic data, business interruption, privacy law violations, disclosure of nonpublic, personal or confidential information, identity fraud, loss of income due to system crashes, breach of contract and acts by rogue employees. Coverage must include notification and other expenses incurred in remedying a breach as well as costs to investigate and restore data. This coverage can be either stand alone or included within a professional liability policy with the following minimum coverage:

$1,000,000 each occurrence/aggregate

L. **PROOF OF INSURANCE AND INSURANCE EXPIRATION**

Data Requestor will furnish certificates of insurance and policy endorsements as evidence of compliance with the insurance requirements of this agreement. Such certificates and endorsements must be signed by a person authorized by the insurance company to bind coverage on its behalf.

M. INDEMNIFICATION

Data Requestor will hold harmless, defend, and indemnify Data Provider and its officers, officials, employees, and volunteers from and against all claims, damages, losses, and expenses including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the Data Requestor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of the Data Requestor.

N. TERMINATION

i. This Exhibit may be terminated by reasons of mutual agreement.

ii. Either party may terminate this Exhibit for convenience with thirty (30) calendar days' written notice to the other. However, once data is accessed by the Data Requestor, this Exhibit is binding as to the confidentiality, use and disposition of all data received as a result of access, unless otherwise agreed in writing.

iii. This Exhibit may be terminated by any Party upon written notice for another Party's breach of its material obligations hereunder, provided that it will have first given written notice of such breach to the breaching party in reasonable detail, and the breaching Party will have failed to cure such breach within thirty (30) days of receipt of such notice.

O. AMENDMENT

This Exhibit may only be modified by a subsequent written agreement executed by the duly-authorized representatives of the Parties.

P. ASSIGNMENT

This Exhibit will inure to the benefit of and be binding upon each Party's successors and assignees.