Implementation Board Business Meeting Agenda

Meeting Date: November 9, 2022

Time	Item

2:00pm – 2:10pm	**Welcome and Settling In**
	
	1. Welcome, Roll Call of Implementation Board **(Simha Reddy)**
	- Members, Mission Statement, and Theory of Change
	
	2. Land Acknowledgement **(Simha Reddy)**
	
	3. Public Comment Sign-Up
	    - Public Comment will be 10 minutes
	    - Public Comment must directly address a portion of the agenda. - Each person will have 2 minutes for public comment.
	
	Result: Everyone feels welcomed and participants are confirmed.

2:10pm – 2:20pm	**Consent Agenda (Simha Reddy)** 1. October Board Minutes 2. 2023 IB Meeting Calendar (Resolution) *Result: Board members vote to approve/disapprove.*
2:20pm – 2:30pm	**Board Updates (Simha Reddy)** ➔ Bylaws Update ➔ CEO Evaluation Update

2:30pm – 2:40pm	**Public Comment (Simha Reddy)** *Result: Public comment is heard.*
2:40pm – 2:45pm	**KCRHA Staff Introduction: Anne Burkland (Marc Dones)** *Result: All attendees and the IB will meet and receive awareness of Anne Burkland's role within KCRHA*

2:45pm – 3:05pm	**Housing Command Center Update (David Canavan)** *Result: The Board hears a presentation and receives important updates regarding the Housing Command Center.*
3:05pm – 3:15pm	**Budget Status (Meg Barclay & Tiffany Brooks)** *Result: The Board understands how KCRHA priorities are progressing in the City and County budget processes*
3:15pm – 3:55pm	**5 Year Plan & Housing Gap Modeling** - **5 Year Plan Goals & Objectives (Jeff Simms)** - **Cloudburst Gap Analysis (Scott Pruitt)** *Result: The Board receives an update on Cloudburst modeling.*
3:55pm – 4:00pm	**Adjourn (Simha Reddy)** The next meeting of the Implementation Board will be held on December 14, 2022. The physical meeting location will be announced on the KCRHA website (Implementation Board section) prior to the meeting.

Board Chair: Simha Reddy

Note-Taker: Katherine Wells

November 9, 2022 (2:00pm – 4:00pm)

Mission: The mission of the King County Regional Homelessness Authority is to significantly decrease the incidence of homelessness throughout King County by centering customer voices to respond to needs and eliminate inequities.

Theory of Change: If we create a homeless response system that centers on customer voice, then we will be able to focus on meeting needs and eliminating inequities, in order to end homelessness for all.

Housing Command Center

Partnership for Zero
November 2022

KCRHA

Homelessness is Solvable

- **Imagine** if we lived in a place where no matter what you look like or where you come from, you could count on having a roof over your head.

- Providing **housing** to people pushed into homelessness is a proven approach that helps people rebuild their lives.

KCRHA

Partnership for Zero:

- **Path to Permanent Housing:** Focused and coordinated resources on direct placement from street to housing, minimizing reliance on temporary shelter

- **Place-based:** Initial target zone of Downtown Seattle, then scale based on resource availability

- **Person-Centered:** Built on relationships and designed to help people meet needs

- **Emergency Response:** HUD Disaster TA team developing local capabilities using best-practices learned from responses to displacements from natural disasters like hurricanes

The Housing Command Center is how we meet these goals

KCRHA

Partnership for Zero Timeline

Nov 2021 - Feb 2022	March - May 2022	June - August 2022	Sept - Oct 2022	Nov - Dec 2022

Nov 2021 - Feb 2022
- Initial **plan development**
- Community **engagement** with service providers, Lived Experience Coalition, business partners, elected officials
- **Public launch** of the initiative in February

March - May 2022
- HCC **Co-Directors appointed**
- Design **Systems Advocates** program and policies
- **By Name List** platform scoped & in development
- **Ongoing engagement** with Downtown service providers

June - August 2022
- **Challenge Seattle report** calls for a Command Center
- Hiring and onboarding **Systems Advocates**
- Progress updates to partners
- **Ongoing engagement** with service providers
- **Request to HUD** for emergency response assistance approved
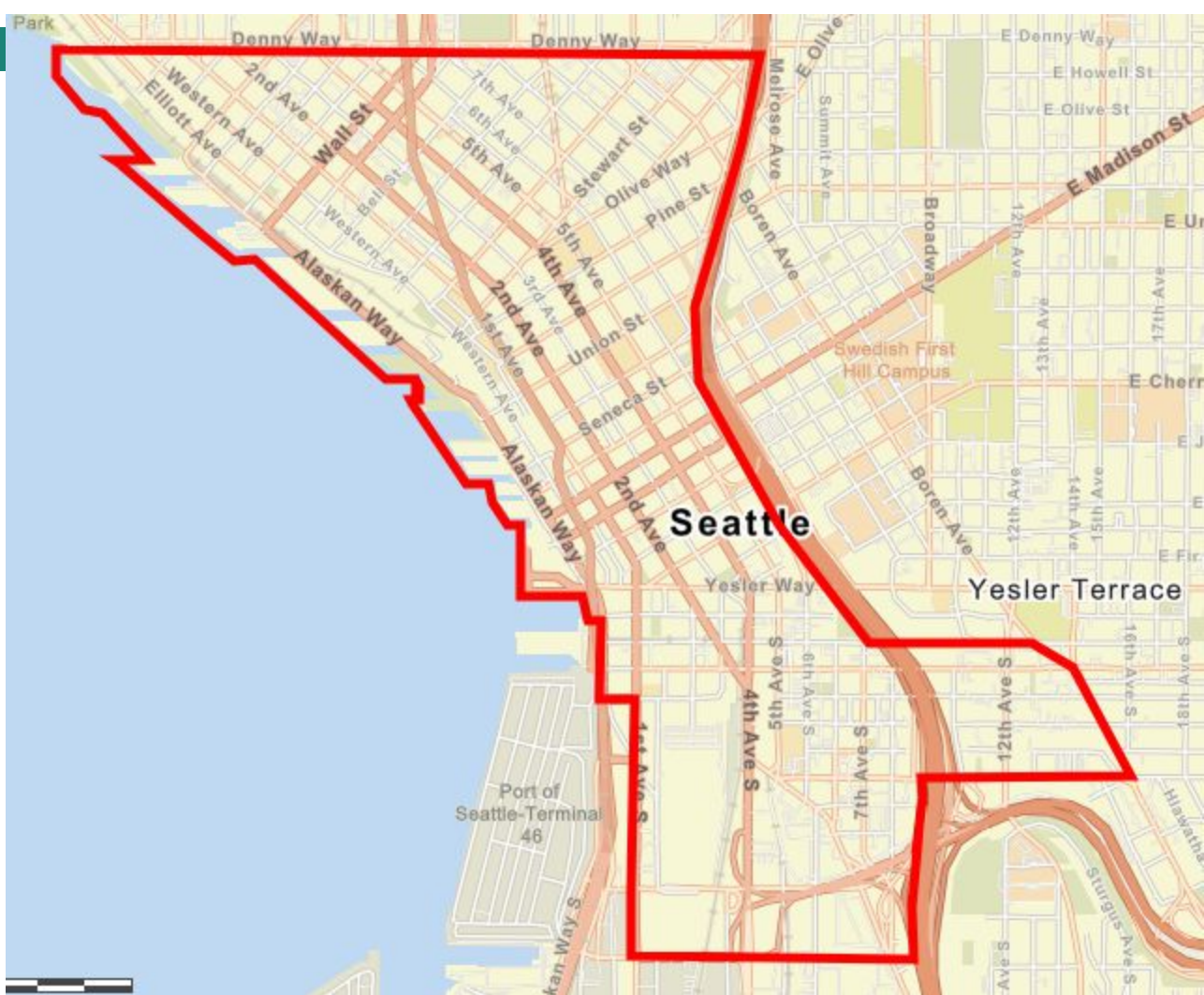
Sept - Oct 2022
- **Housing Command Center** begins operations with HUD support
- **Systems Advocates** fully staffed and operational
- **Ongoing engagement** with service providers
- **By Name List** & dashboard in use

Nov - Dec 2022
- Case planning & Service matching
- **Ongoing engagement** with service providers
- **People are permanently housed**

KCRHA

Downtown Focus Area

Housing Command Center: Actions

1) Identify permanent housing units

2) Identify eligible households

3) Match the households to the housing units

4) People have at least a 12 month lease

Prioritization

- Prioritize Downtown encampments based on multiple criteria
- Gather BNL data
  - BNL data collection is time-limited, expect completion by early October
- Gather documentation required for housing
- Prioritize people for housing using equity-based Coordinated Entry COVID criteria
- Get people housed

KCRHA

Housing Command Center

A collaborative program to establish real-time visibility across all of King County's housing inventory and improve the speed of the move-in process.

Crisis Response Model

Partners with National Experts in disaster response to drive urgency and efficiency (e.g. Hurricanes Harvey & Florence)

Identify Inventory

How many units & subsidies are available in King County?

Analyze Vacancies

How are they being utilized?
Where are they?

Enhance Move-In Process

What changes are needed to rapidly assess, match, and house people?

Housing Command Center - Teams

Every Day!

Leadership & Planning
HUD, Lived Experience Coalition, KCRHA, City of Seattle, King County
Empowered to make decisions about available resources quickly

Housing Acquisition

Identify Units

Landlord Incentives

Streamline Referral Pathways

Finance & Admin

Find the money

Manage the contracts

Field Operations

Identify Eligible Households

Relationships

Data Collection

Prioritization

Data

Identify Eligible Households

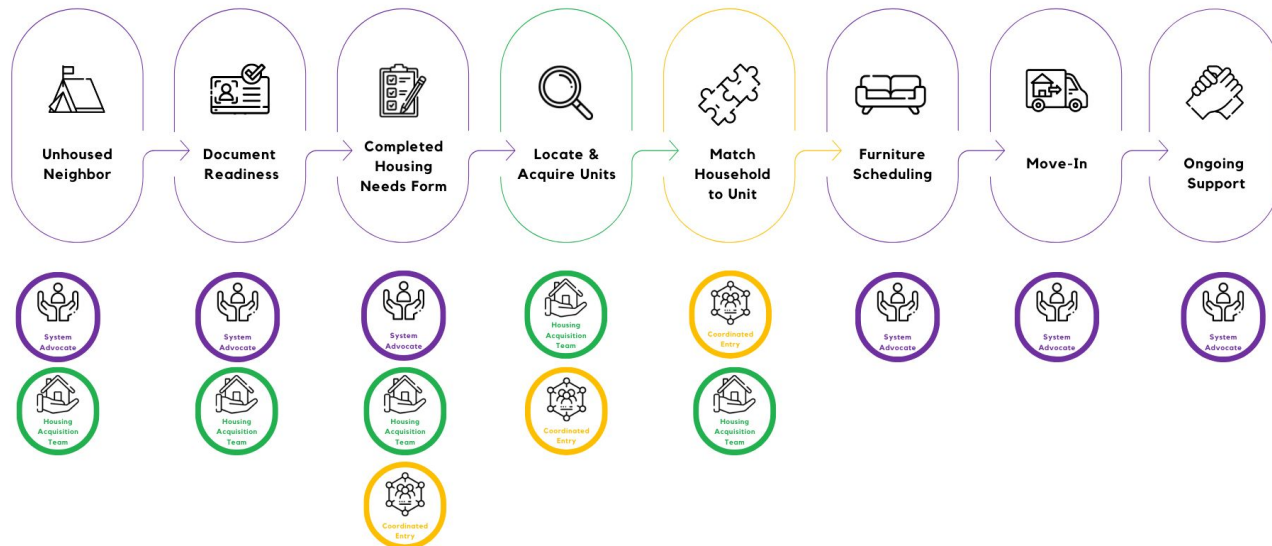By Name List & HMIS

Measure Progress

Comms

Share with the public

Build trust through transparency

# Pathway to Housing: User Experience

Housing System Process

Unhoused Neighbor	Document Readiness	Completed Housing Needs Form	Locate & Acquire Units	Match Household to Unit	Furniture Scheduling	Move-In	Ongoing Support
System Advocate	System Advocate	System Advocate	Housing Acquisition Team	Coordinated Entry	System Advocate	System Advocate	System Advocate
Housing Acquisition Team	Housing Acquisition Team	Housing Acquisition Team	Coordinated Entry	Housing Acquisition Team			
		Coordinated Entry					

This has been designed using resources from Flaticon.com

KCRHA

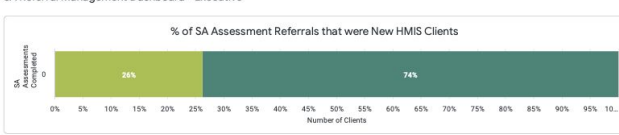# Housing Acquisition: Admin Process
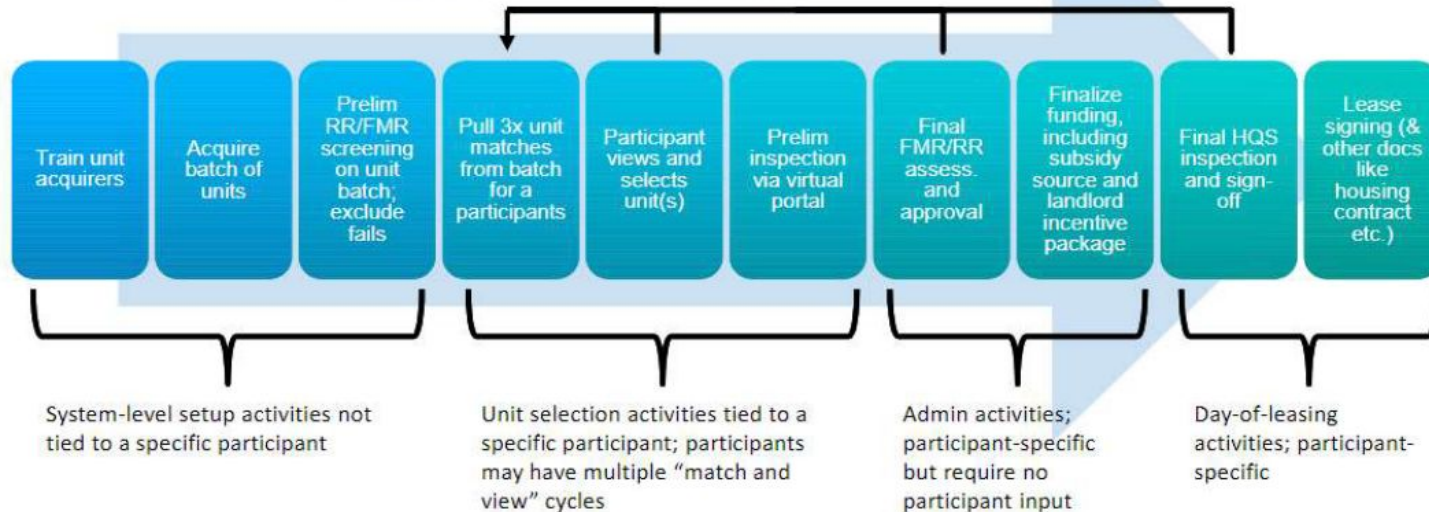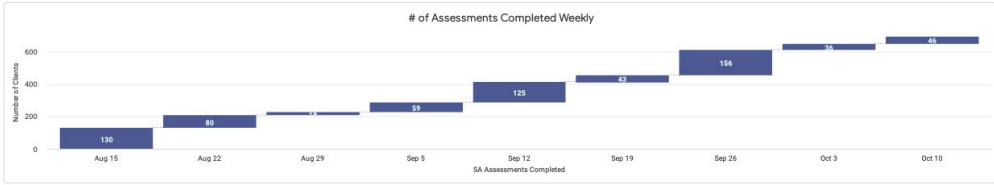
Systems Advocates Role

- **Engage and collaborate** with providers Downtown

- **Map, assess & prioritize** encampments

- Create **By Name List** for encampments

- **Connect** with Coordinated Entry

- **Navigate** unhoused neighbors to housing and provide **ongoing support** for recovery and healing
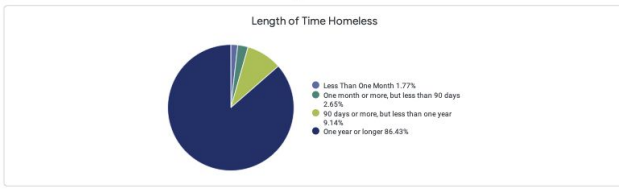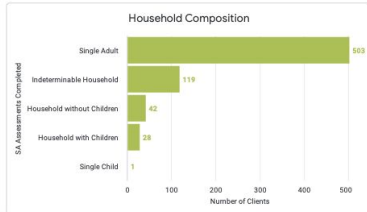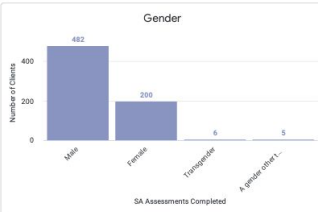
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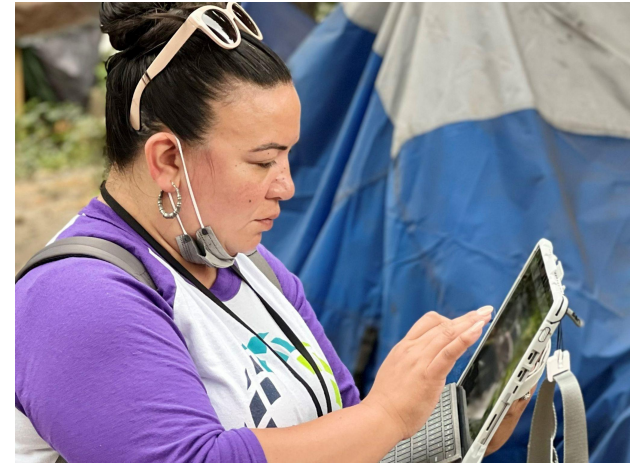
Partnership for Zero: BNL Snapshot

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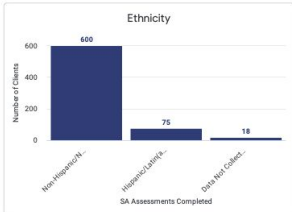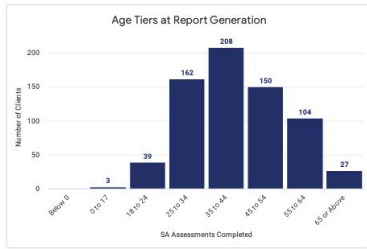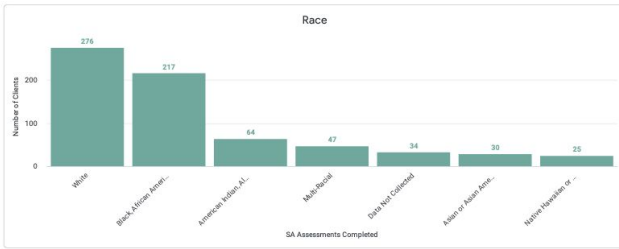
Landlord Incentives

Reduce screening criteria in exchange for incentive payment

- **Landlord Benefits:** Guaranteed on-time rent, good tenant coaching, regular home visits, turnover reduction, mitigation fund, conflict resolution and/or mediation

- **Community Benefits:** Providing homes to unhoused neighbors will help restore private and public areas

- **Leverage Existing Resources:** Washington's Damage Relief Program as part of the package

November Situation Report

Field Team

   # People on the BNL: 748

Housing Acquisition Team

   # Units identified: 310

   # Housing Needs Forms Completed: 97

   # Applications approved pending move-in: 4

   # Leases signed: 4

   # Move ins: 4 individuals across 3 households

Thank You

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2023 Proposed Budget Updates:
City of Seattle & King County

IB Meeting
November 9, 2022

2023 Base Budget for Programs

Source	Grant	City of Seattle	King County	HUD - CoC	Grand Total
Federal	Community Development Block Grant	$3,154,270	$358,029	$0	$3,512,299
	Continuum of Care Program (1)	$0	$0	$27,490,908	$27,490,908
	Coronvavirus State and Local Fiscal Recovery Fund (2)	$10,566,675	$0	$0	$10,566,675
	Emergency Solutions Grant Program	$800,474	$180,000	$0	$980,474
	Emergency Solutions Grant Program - CARES	$278,954	$1,972,718	$0	$2,251,672
	State Emergency Solutions Grant Program	$0	$0	$0	$0
	State Emergency Solutions Grant Program - CARES	$0	$0	$0	$0
Federal Total		**$14,800,373**	**$2,510,747**	**$27,490,908**	**$44,802,028**
Local	City of Seattle - General Fund	$63,328,850	$0	$0	$63,328,850
	Document Recording Fees	$0	$10,194,621	$0	$10,194,621
	Lodging Tax	$0	$0	$0	$0
	OH Housing Levy	$1,624,399	$0	$0	$1,624,399
	Rental Assistance Housing Program	$0	$715,000	$0	$715,000
	Short Term Rental Tax	$3,610,203	$0	$0	$3,610,203
	United Way King County	$0	$200,000	$0	$200,000
	Veterans, Seniors & Human Services Levy	$0	$2,745,100	$0	$2,745,100
Local Total		**$68,563,452**	**$13,854,721**	**$0**	**$82,418,173**
State	Consolidated Homeless Grant	$0	$3,836,166	$0	$3,836,166
	Housing and Essential Needs	$0	$0	$0	$0
	Shelter Program Grant	$0	$1,723,715	$0	$1,723,715
State Total		**$0**	**$5,559,881**	**$0**	**$5,559,881**
Grand Total (3)		**$83,363,825**	**$21,925,349**	**$27,490,908**	**$132,780,081**

(1) HUD CoC amount is subject to change as projects continue to be transferred to the RHA

(2) CLFR funding for multi year projects

(3) Increase from $119M to $133M is due to CLFR multi year funding being included in the program budget above

Mayor's Proposed Incremental Changes

Program Name	2023	2024	One time /Ongoing	KCRHA Proposed Budget Item
Continue Funding for Southend THV	$750,022	779,273	Ongoing	
Sustain Funding for SODO Shelter in 2024		$4,700,000	Ongoing	
McKinney/CoC Contract Inflation	$643,506	-	One-time	
Continue one-time funding for operations at Camp Second Chance THV	$498,000	498,000	Ongoing	
Start-Up and Operating Costs for 50 new THV units	$2,390,000	1,520,000	Ongoing ($1.52M)	
Programing and Operations for Safe Lots	$3,375,000	3,375,000	Ongoing	Safe Parking
Safe Parking - Stand Up	$2,600,000		One-time	Safe Parking
Provider Contract Inflation	$3,300,000		Ongoing	
Total	**$13,556,528**	**$4,700,000**		

Council Proposed Amendments and Additional Incremental Changes

Program Name	2023	2024	Fund Source	One time/ Ongoing
Service provider contract inflation	$7,100,000	$7,100,000	General Fund	Ongoing
Service provider contract inflation	$0	$5,600,000	General Fund	Ongoing
Maintain Homeless Programs	$9,400,000	$9,400,000	General Fund	Ongoing
HSD to provide behavioral health outreach in the Chinatown/International District neighborhood	$220,000	$220,000	General Fund	Ongoing
Support existing tiny home villages	$2,800,000	$2,500,000	General Fund	
Support the purchase of a hotel to be used for non-congregate shelter	$5,000,000	$0	General Fund	One-time
Vehicle residency outreach and parking offense mitigation	$120,000	$120,000	General Fund	Ongoing
Reduce proposed new positions by 5.0 FTE for the expansion of the Unified Care Team in HSD	$1,211,976	$1,211,976	General Fund	Ongoing
Total	**$25,851,976**	**$31,751,976**		

Executive's Proposed Incremental Changes

Program Name	2023	2024	One time /Ongoing
Housing and Essential Needs (HEN)*	$28,083,148	$28,083,148	Ongoing

*NOTE: HEN funding is already allocated to existing programs. As such, this does not represent funding for new services.

Anticipated Additional County CLFR Funding in 2023, Pending Project Completion

- County Department of Community and Human Services is implementing new facilities-based programs with CLFR Funding
  - Sobering Center Program
  - Behavioral Health Crisis Enhanced Shelter
  - Capital and Lease components of other CLFR-funded programs

- Once these facilities open, the services funding will be transferred to KCRHA for ongoing administration

Anticipated Additional County CLFR Funding in 2023, Pending Project Completion

Program Name	Estimated Transfer Amount*	Notes
Enhanced Shelter	$10,000,000	- The Behavioral Health Crisis Enhanced Shelter will stay with DCHS - Operating costs for Sodo Hub, 4th Enhanced Shelter, Charles, Micro & Jefferson, St. Modular Community will transfer to KCRHA when they are completed
Homeless Response Outreach	$2,000,000	Connected to SODO Hub
Family Shelter	$325,000	
Tiny House Village	$2,500,000	
RV Support	$1,300,000	
Total	**$16,125,000**	

*Capital and leasing costs for all programs will remain with King County. Operating costs will be transferred to KCRHA upon completion of each project.

Next Steps

City Budget
- November 7: Public Hearing
- November 8: Budget Committee Hearing on Budget Balancing Package
- November 9: Proposed Amendments to Balancing Package Due
- November 15: Public Hearing
- November 16: Budget Committee Vote on Balancing Package
- November 21: Budget Committee Final Recommendations Released
- November 22: Full City Council Vote on 2023 Budget

King County
- November 7: County Council Strikers Released
- November 8: County Council Striker Amendments Due
- November 10: County Council Committee Action on Striker with Public Comment
- November 15: County Council Action Budget and Related Ordinances w/ Public Hearing
- November 22: Backup date for County Council Action on Budget and Related Ordinances

Thank You

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KCRHA 5-Year Plan

Implementation Board Presentation
November 9, 2022

Items to Cover

- Structure of Plan and Microsite

- Goals, Objectives and Initiatives of the Plan

- "Personas" and Housing Models

- Budget Modeling Assumptions

KCRHA

Current Draft Structure of Plan

I. Regional Context/History
II. Executive Summary
III. Goals, Objectives, Initiatives
   a) Goal
      (1) Objective Summary Chart
         (a) Objective
            (i) Baseline/Starting Point Data
            (ii) Metric
      (2) Supporting Initiatives
         (a) Activities
IV. Timeline Summary Table
V. Appendices
   A. Subpopulation Strategies
   B. Subregional Analytics
   C. Equitable procurement manual
   D. Glossary

Public Accessibility

Web-based report

System Goal 1: Expand Capacity for Services and Supports

(1 – A) Grow and diversify portfolio of service providers.

(1 – B) Increase Public Funding for Services.

(1 – C) Increase philanthropic funding for homelessness services.

(1 – D) Standardize and support increased practice of person-centered healing-based approaches for homelessness service providers.

(1 – E) Stabilize front-line staff workforce in homelessness services.

(1 – F) Increase capacity building support for agencies positioned to provide culturally aware and responsive care.

(1 – G) Develop capacity for a Severe Weather emergency planning and response that meets the needs of people experiencing homelessness.

5

System Goal 1: Evaluation Metrics

(1 - A) Number of years at organization over time, % of staffing vacancies.

(1 - B) % change in funding over time across federal, state and local.

(1 - C) % change in funding over time with a focus on one-time, ongoing, time-limited funding.

(1 - D) Number of providers receiving trainings; Changes in pre- post- assessments.

(1 - E) % increase in the ratio of providers serving disproportionately impacted populations.

(1 - F) Number of providers receiving trainings; Changes in pre- post- assessments; Monitoring provider portfolio held by equity partner organizations; RHA internal or external TA provided.

(1 - G) After action report, evaluate on the basis of responsiveness of emerging needs, turnaround time (standing up services sub-regionally).

6

System Goal 2: Reduce Racial Disproportionalities in Homelessness

(2 - A) Ensure equity in service provision.

(2 - B) Improve data collection methodologies to better account for the scope and nature of homelessness experienced by African American/Black, LGBTQIA2S+, immigrant and refugees, Native American to further inform program evaluation practices.

System Goal 2: Evaluation Metrics

(2 - A) Completion of stated initiatives under this objective; Racial disproportionality by service type; Evaluating Ombuds Office Data.

(2 - B) Data quality and completeness, number of providers that receive trainings on how to support disproportionately impacted and marginalized populations.

System Goal 3: Consolidate Homelessness Response System and Improve System Accountability to People Experiencing Homelessness

(3 - A) Consolidate and streamline funding for homlessness services

(3 - B) Increase supportive transitions for individuals who are exiting King County jails and the Northwest Detention Center who are in need of homelessness services.

(3 - C) Develop, refine, and tailor processes of the Ombuds Office to further provide support to those seeking accountability.

(3 - D) Increase supportive transitions for individuals who are accessing or exiting emergency rooms and healthcare systems.

(3 - E) Increase accountability and transparency to community partners representing disproportionately impacted and underserved communities.

System Goal 3: Evaluation Metrics

(3 - A) Increase in # of regional ILAs; increase %/# of severe weather contracts, measuring centralization of severe weather response

(3 - B) % people exiting to homelessness; % receiving jail release planning, # of individuals assessed for CE, # of assessors conducting assessments in jails.

(3 - C) Survey/focus group feedback from people accessing services on whether they 1) know about Ombuds Office and 2) for those who have accessed the ombuds, rate their experience navigating the process of the ombuds office; % of grievances investigated and outcomes; Annual letter from the ombuds office about the process.

(3 - D) Survey of hospital partners - % identified hospital staff who know of homelessness response resources; % of those identified as experiencing homelessness in ER and healthcare systems connected to resources at discharge.

(3 - E) # of convenings and communication pathways with community partners that represent disproportionately impacted and underserved communities.

System Goal 4: Significantly Reduce Unsheltered Homelessness

(4 - A) Expand Housing to Meet the Need.

(4 - B) Scale Partnership for Zero in order to Achieve Functional Zero Countywide.

(4 - C) Improve longitudinal navigation and support of veterans services for folks who are experiencing homelessness.

(4 - D) Improve housing and wrap-around support for high acuity individuals.

System Goal 4: Evaluation Metrics

(4 - A) # of housing units compared to the Cloudburst modeled housing needs.

(4 - B) % of King County geography covered by PfZ catchment zones; # of people in flowing into unsheltered homelessness compared to number moving out of unsheltered homelessness.

(4 - C) % of veterans households who are housed out of total veteran household population; % Veteran households enrolled in services/programs on BNL; % Veteran households connected to veteran-specific services, funds, opportunities; Reduction in # of veteran households experiencing homelessness over time (active on BNL); Reduce returns of veteran households to the homelessness response system.

(4 - D) The ratio of people experiencing homelessness identified as high-acuity compared to the ratio of services/programs/physical buildings for high-acuity; Reduction in # of individuals considered high-acuity experiencing homelessness (active on BNL) over time.

System Goal 5: End Unsheltered Homelessness for Families and Children in King County

(5 - A) Foster partnerships with healthcare and school systems to improve wrap-around support for families with children experiencing homelessness and to prevent families from becoming homeless.

(5 - B) Expand and pilot programmatic interventions rooted in evidence-based practices to address the needs of families at risk of experiencing homelessness.

(5 - C) Increase/Expand coordination between homeless service providers to ensure families experiencing homelessness have clear and quick pathways to housing.

System Goal 5: Evaluation Metrics

(5 - A)# of active formal agreements (contracts, MOUs, and/or DSAs), *DSAs are measure of improving data connection between homelessness system and school districts.

(5 - B)# of pilots or implemented interventions (and $ invested) for families with children.

(5 - C)Reductions in returns to homelessness, provider report of increased coordination, shorter lengths of homelessness, increase # of families engaged in outreach.

System Goal 6: End Homelessness for Unaccompanied Youth and Young Adults

(6-A) Ensure that all Youth and Young Adults particularly undocumented, disabled, Black, Indigenous, Trans and gender non-conforming youth, have geographic access to homeless services (drop-in, emergency shelter, employment/education, and housing).

(6-B) Develop a coordinating body, supported by KCRHA, to coordinate cross-system alignment and strategy.

(6-C) Expand and support an array of housing and programmatic interventions that are attuned to the developmental needs of Youth Young Adults, based on evidence-based/best practices, and are tied to identified housing/service needs and gaps.

System Goal 6: Evaluation Metrics

(6-A) Documenting changes in landscape analysis of services; Analysis of comparison to population locations; youth and community feedback about accessibility of services.

(6-B) Assess stand-up of YYA coordinating body (inclusion of cross-system partners); implementation of measurement of functional zero progress for YYA.

(6-C) Documentation of implementation of new strategies.

Permanent Housing Models

- Permanent Supportive Housing

- Long-term Care

- Supported Employment

- Shallow Subsidy

- RV Park

- Shared/Communal Housing

- Voucher Bridge

- Affordable Community Housing

🟥	Rely Other System
🟩	KCRHA Role
🟦	KCRHA's Role is Unclear

Personas and Permanent Housing Models

Characteristic or "Persona"   **Housing Model**

Disabling condition and chronically ⟶ Permanent Supportive Housing
homeless

PSH + serious healthcare need impacting ⟶ Long-term Care
activities of daily living

Actively seeking job opportunity or expressed ⟶ Supported Employment
interest in work/education

Income that insufficient to pay rent but does ⟶ Shallow Subsidy
not require health or housing supports

KCRHA

Personas and Permanent Housing Models

Characteristic or "Persona"

Housing Model

Portion of people residing in RVs (assumes want to stay and that RV functions) → RV Park

Individual expressed interest in shared housing situation → Shared/Communal Housing

Voucher holder who requires limited additional subsidy above HUD-defined Fair Market Rent → Voucher Bridge

Experiencing homelessness but not a condition listed above → Affordable Community Housing

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Temporary Housing/Shelter Models

➡ <u>Medical Recuperation:</u> Medically staffed facility for people recovering from active injuries or illnesses. This would be equivalent to supported, outpatient care.

➡ <u>Substance Use Recovery:</u> Safe and medically staffed facility for people to recover or seek treatment for substance use. Services would focus on recovery and harm reduction.

➡ <u>Vehicle Safe Parking:</u> Additional capacity in safe parking that would provide people with access to basic hygiene services and case management.

➡ <u>RV Safe Parking:</u> A model of safe parking where RVs can be fully connected to utilities.

➡ <u>Pallet Shelter/Tiny House:</u> Micro-shelters provided as temporary or transitional option with access to hygiene services and case management.

➡ <u>Emergency Housing/Small Capacity Non-Congregate Shelter:</u> Scaled versions of non-congregate models that would result in less crowded shelter facilities.

KCRHA

Expand Housing to Meet the Need: Gaps Analysis

Type of Housing	Units Needed By 2027*	Current Stock (2022 HIC)	Gap
Temporary Housing	23,018	4,148	**18,870**
Permanent Housing	48,271	3,052	**45,219**

*Estimates of need based on analysis by Cloudburst Consulting on behalf of KCHRA & the WA Dept. of Commerce

DRAFT Estimates Region-wide Permanent Housing Need

Affordable Community Housing 44.6%

Permanent Supportive Housing 17.8%

Long-Term Care 2%

Supported Employment 12.9%

Shallow Subsidy 18.8%

RV Park 1%

Shared/Communal Housing 2%

Voucher Bridge 1%
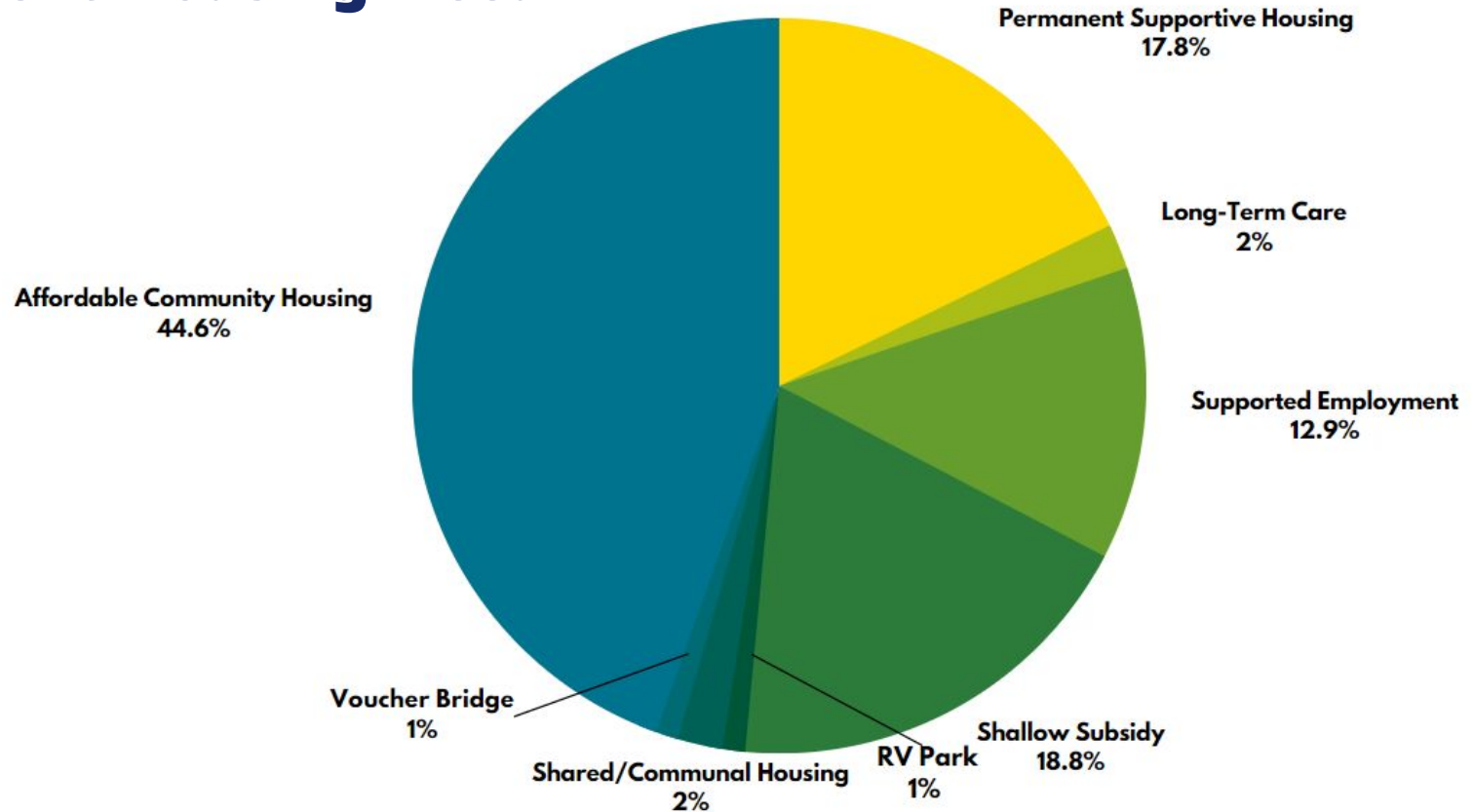
DRAFT Estimates Region-wide Affordable Community Housing

Medical Recuperation
17%

Substance Use Recovery
11%

Emergency Housing
48%

Safe Parking
15%

Tiny Homes
2%

RV Parking
7%
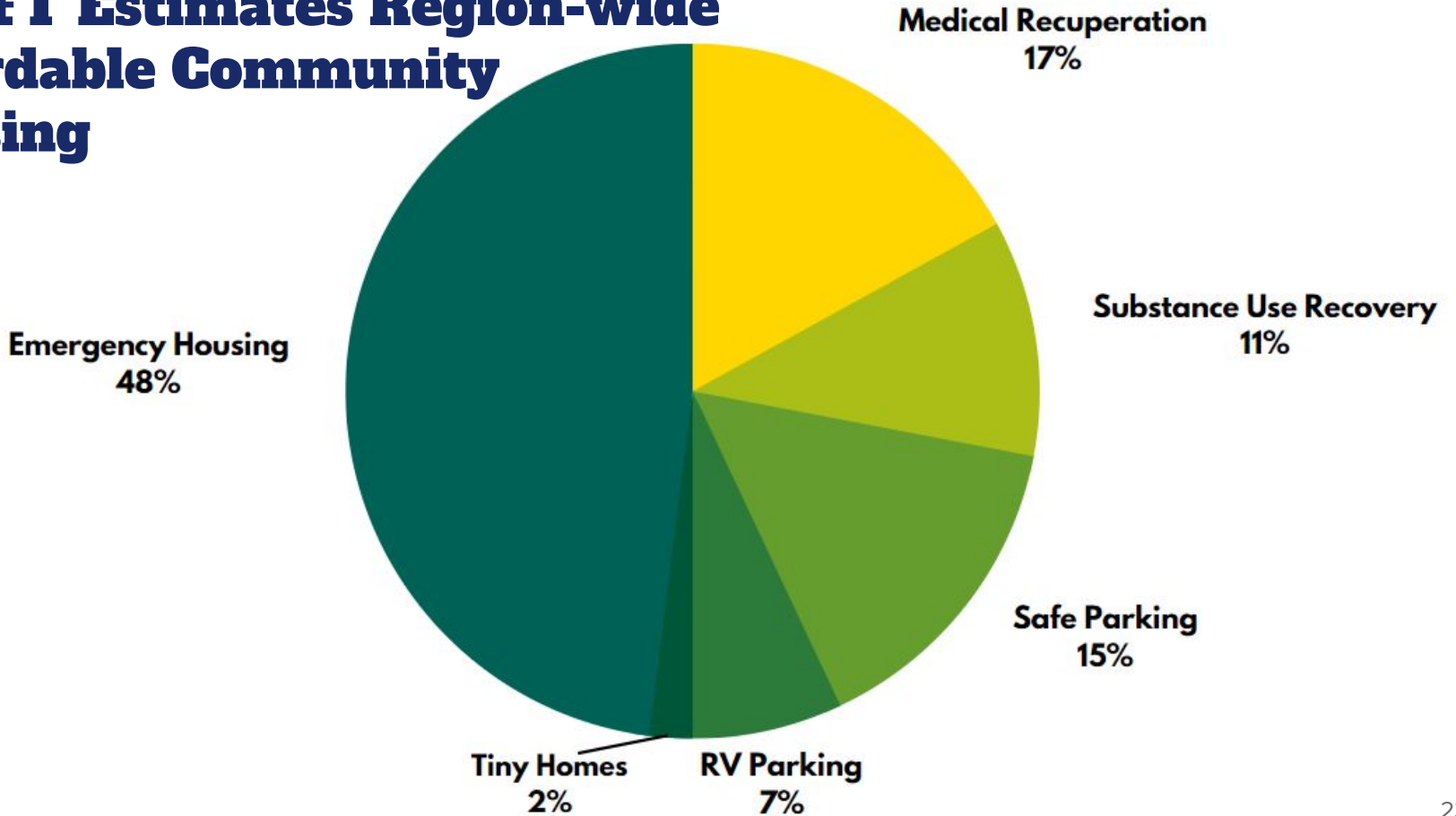
Key Milestones

Staff Teams Complete Draft   Complete - 11/9
Executive Review and Copy Editing   Complete - 11/25

November IB/GC Meetings

- Presentation on Housing Modeling
- Discussion/Input on Model Options

December IB/GC Meetings

- Review and Approval of Five Year Plan

Early 2023 – Community Launch

Coming Soon

- Non-Housing Based Services and Design Considerations (estimating these costs)
- Metrics (for each Objective)
- Text and Narrative elements

Thank You

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Implementation Board
King County Regional Homelessness Authority

KCRHA Implementation Board Meeting Minutes

| Wednesday, October 12, 2022 | 2:00pm to 4:00pm | Virtual Meeting Link Available at https://regionalhomelesssystem.org/ |

Roll Call:

Last	First	Present	Absent	Notes
Anderson	Carey	x		Acknowledged
Brandon	Okeisha	x		
Caminos	Nate	x		
Carvalho	Paula		x	Excused
Chelminiak	John	x		
Maritz	Ben	x		
McHenry	Gordon		x	Excused
Pattenaude	Damien	x		
Ramos	Michael	x		
Rankin	Sara	x		
Reddy	Simha	x		
Ross	Christopher	x		
Spotted Elk	Juanita	x		

A quorum is present with 11 members.

Board recognizes Zsa Zsa joining as Alternate Board Member.

Executive Session - The Implementation Board will meet today during today's public meeting with the Legal Council for 30 minutes to discuss a possible legal matter. Moved/Motion by Sara Rankin; Second by Christopher Ross - vote unanimously approved via voice vote. The Implementation Board will break for a 30 minute executive session after public comment.

Land Acknowledgement - Simha Reddy

Consent Agenda - Simha Reddy
- September Draft Minutes motioned by Pastor Carey Anderson Seconded by Christopher Ross September 14, 2022 Implementation Board minutes passed unanimously via voice vote.

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Public Comment

- **Bill Kirlin-Hackett**
- **John Grant**
- **Elizabeth Maupin**

Implementation breaks for Executive Session

State Auditor's Report

- **Joe Simmons - Program Manager**
- **Sophia Sullam - Audit Supervisor**
- **Daniel Thompson - Audit Lead**

Overview - The State Auditor's office is to look at and be able to provide independent transparent examinations of all the local governments throughout the State of Washington, including auditing the State itself. Our Independent State Agency reports to the State elected official, Pat McCarthy - State Auditor.

Accountability Audit Results - January 1, 2021 through December 31, 2021 - *This report describes the overall results and conclusions for the areas we examined. In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control or area. As a result, no information is provided on the areas that were not examined.*

- In those selected areas, the Authority's operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over safeguarding of public resources.
- Using a risk-based audit approach, for the Authority, we examined the following areas during the period:
    - Open Public Meetings - Compliance with minutes, meeting and executive session requirements
    - Financial Condition - Reviewing for indications of financial distress

Financial Audit Results - January 1, 2021 - December 31, 2021

- **Unmodified Opinion Issued**
    - Opinion issued in accordance with U.S. GAAP
    - Audit conducted in accordance with Government Auditing Standards.
- **Internal Control and Compliance over Financial Reporting**
    - We identified no significant deficiencies in internal control
    - We identified no deficiencies that we consider to be material weaknesses
    - We noted no instances of noncompliance that were material to the financial statements of the Authority
- **Required Communications**
    - We didn't identify any material misstatements during the audit
    - No uncorrected misstatements have been identified
- **The Audit addressed the following risks, which required special consideration**

- Management override of controls
- Implementation of GASB96 (Subscription-based information technology arrangements)

Federal Grant Compliance Audit Results - January 1, 2021 - December 31, 2021

- **Unmodified Opinion Issued**
  - Opinion issued on the Authority's compliance with requirements applicable to its major program
  - Audit conducted in accordance with *Government Auditing Standards* and the Uniform Guidance
- **Internal Control Compliance over Major Programs**
  - We identified no significant deficiencies in internal control
  - We identified no deficiencies that we consider to be material weaknesses
  - We noted no instances of noncompliance that are required to be reported

Major Program Selected for Audit

ALN	Program or Cluster Title	Total Amount Expended
14.267	Continuum of Care Program	$826,790

These costs amount to 100 percent of the total federal expenditures for 2021

Closing Remarks

- **Audit costs are in alignment with our final estimate.**
- **Next Audit: 2022**
  - Accountability for public resources
  - Financial statement
  - Federal Programs

An estimated cost for the next audit has been provided in our exit packet

Office of the Ombuds - *Improving Access to Equitable, Client-Centered and Quality Services -* **Katara Jordan - Chief Ombudsperson - KCRHA.**

Essential Characteristics of an Ombuds

- **Independence - Ombuds is free from interference in the performance of their duties**
- **Confidentiality - Does not disclose and are not required to disclose any information provided in confidentiality, except to address eminent risk or serious harm**
- **Impartiality - Conducts inquires in manner free from bias and conflict of interests**

The Ombuds Office Responsibilities

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- **Promote public confidence in the RHA's ability to serve people experiencing homelessness**
- **Collect data and gather feedback to improve operations and outcomes**
- **Ensure ease of contact for people using services**
- **Resolve concerns**
- **Investigate complaints**
- **Issue Reports**
- **Report independently to the Implementation Board twice a year**

The Ombuds Office Serves

- **Community Members served by an RHA Provider or Contracted Program**
- **Providers who Contract with the RHA**
- **Employees and Contractors of the RHA**

The KCRHA Ombuds Hybrid Approach

KCRHA's Ombuds will:	Classical	Organizational	Advocate	KCRHA
Conduct Investigations	X		X	X
Hold the KCRHA accountable to the public	X		X	X
Collaborate with the agency to make programs better				X
Issue Reports	X	X		X
Support people served by KCRHA service providers as well as providers, contractors and employees	X			X
Advocate for change within the agency	X	X		X
Represent constituents' interest regarding policies and services implemented and provided by the KCRHA			X	X

Functions of the KCRHA Ombuds

- Customer Service
- Community Engagement
- Systems Change

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KCRHA Ombuds - Standard of Practice

- Independence
- Impartiality in Context
- Confidentiality
- Racial Equity and Justice
- Restorative and Transformative Justice

Ombuds Office Charter

- History
- Purpose
- Scope
- Standards of Practice
- Authority and Limits of Ombuds Office
- Office Structure
- Reporting and Oversight

Shared with the Implementation Board as well as the Lived Experience Coalition and larger community. Ombuds Office Charter will be shared among Implementation Board members as well.

What happens when you contact the Ombuds Office

- Ombuds Contacted
- Initial Review & Intake
- Information and Referral - Assistance & Facilitation - Investigation
- Complaint Substantiated - Complaint Unsubstantiated - Investigation Report Findings & Recommendations

Current Activities and Next Steps

- Solidify Joint Office Structure with the LEC
- Finalize Charter - (Approve by Implementation Board)
- Finalize Investigation and Issue Resolution Protocols
- Finalize Complaint Management System
- Develop and Implement Community Engagement Plan

Five Year plan - Update - Alexis Mercedes Rinck

Overview - Regional Action Framework

- One Year of Sub-regional and Provider Engagement
- 40+ Workshops in July
- Base Building Spaces
- KCRHA Vehicle Residency and High Acuity Workgroups
  - The Lived Experience Coalition
  - Youth and Young Adult Cardea Report

  ○ NIS Report

The Plan Framework

- **System Goals** - The vision for system for the next 5 years
- **Objectives** - What we need to accomplish to achieve the vision
- **Initiatives** - The strategic process for how we achieve objectives
- **Activities** - Specific actions that make progress

Proposed System Goals

- Expand Capacity for Services
- Significantly Reduce Unsheltered Homelessness
- End Homelessness for Unaccompanied Youth and Young Adults
- End Unsheltered Homelessness for Families and Children in King County
- Reduce Racial Disproportionality in Unsheltered Homelessness
- Consolidate homeless response system and improve system accountability to people experiencing homelessness

Sub-Population and System Strategies - As part of our legislative requirements and what has be uplifted by community partners is the need to create tailored approaches when it comes to addressing the needs of specific Populations.

High Acuity Individuals	People living with Disabilities	Native/Indigenous Communities	Immigrants and Refugees	Black and African American Communities
Youth and Young Adults	Families with Children	Carceral Systems	Healthcare Systems	Behavioral Health Systems
Vehicle Residents	Veterans	Survivors of Gender-Based Violence	Workforce System	Seniors and Elders

What's happening now:

- **12 KCRHA Staff Groups Drafting Objectives and Initiatives**
  - *Anti-Racist Strategy Chart Tool*
  - *Synthesis of community feedback, data, and strategy chart findings*
- **Sessions with community partners to refine/edit/change and prioritize among the proposed objectives and initiatives**
- **Developing Metrics to Evaluate**

Objective and Initiative Drafting Summary

Community Engagement	Anti-Racist Strategy Chart	Prepare Proposed Objectives + Initiatives	Community Partners Weigh-In	Revisions
1+ Year of Engagement	Staff Teams convened based on area of expertise from work experience to lived experience	Teams synthesize community feedback, data, strategy chart finding to draft objectives and initiatives	70+ Partners Signed up	Staff teams convening to incorporate feedback into drafted language
Regional Tables			Outreach and involvement of LEC, service providers, community partners	
Base Building Spaces				
Workgroups				

Drafted Content Progress

- Sub-Regional Analytics Chapter Drafted
- 20+ Objectives in Draft Form
- 50+ Initiatives in Draft Form
- Metrics Under Development
- Draft Equitable Procurement Manual Completed
    - **Structure of Document**

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- ○ Chapter 1 - Context/History
- ○ Chapter 2 - Sub-Regional Analytics
- ○ Chapter 3 - Goals, Objectives, Initiatives
  - ● Baseline Data
  - ● Metrics for Progress
- ○ Chapter 4 - Timeline - 5 Year Work Plan
- ○ Appendices

Five Year Plan Timeline

September	October	November	December
Draft Goals & Objectives	**Drafting Objectives Initiatives**	**Draft Five Year Plan**	**Review and Approval of Five Year Plan**
Cloudburst Modeling Update	**Community Sessions**	**Revisions and Feedback from partners and boards**	

Motion to Adjourn by Nate Caminos, Second by Damien Pattenaude unanimously approved via voice vote. Next meeting of the Implementation Board will be November 9th.

- Adjourn
    - Motion to adjourn by Sara Rankin Second by Juanita Spotted Elk motion passed uninamiously .
    - Next meeting in October. Conversations & discussions will continue around the Five Year Plan.

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MEMORANDUM

Date: **November 2, 2022**

To: **KCRHA Implementation Board**

From: **Marc Dones, Anne Burkland**

Subject: **Recommended Meeting Calendar for 2023**

The following is our recommendation to the Implementation Board regarding the meeting calendar for 2023. Pursuant to the Interlocal Agreement, the calendar must be formally approved by the Implementation Board and Governing Committee for their respective calendars before the end of 2022.

At the Implementation Board retreat in July, members agreed to move from meeting every month to every other month, and to align meetings with the City and County budget processes. Budget submissions for 2024 must be approved by both the Implementation Board and Governing Committee by May 15, 2023, and final spending authority should be approved by December 31, 2023.

Implementation Board	Governing Committee
January - no board meetings	
February 8, 2023	
March - no board meetings	
April 12, 2023 - Budget Submission	April 20, 2023 - Budget Submission
May - no board meetings	
June 14, 2023	
	July 20, 2023
August 9, 2023	
September - no board meetings	
October 11, 2023	October 19, 2023
November - no board meetings	
December 13, 2023 - Budget approval	December 21, 2023 - Budget approval

Implementation Board

Resolution No. 2022-02

A RESOLUTION OF THE IMPLEMENTATION BOARD OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY REGARDING THE CALENDAR OF MEETINGS FOR 2023.

WHEREAS, Article X Sec. 1(b) of the Interlocal Agreement requires that regular meetings of the Implementation Board be held at least six times per year at a time and place to be determined by resolution, and

WHEREAS, the Implementation Board is required to adopt a resolution that specifies the date, time, and place of regular meetings for the upcoming year no later than the last meeting of the current calendar year, and

WHEREAS, it is within the authority of the Implementation Board to cancel regular meetings or call special meetings as needed,

NOW THEREFORE BE IT RESOLVED BY THE IMPLEMENTATION BOARD OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1: Regular meetings of the Implementation Board shall be provided in a hybrid format, with a physical location and a virtual platform both accessible to the public, unless public health directives require moving to an all-virtual format.
   a) The physical location may rotate to varying locations in King County or be hosted at KCRHA offices.
   b) The virtual platform will be hosted and managed by KCRHA.

Section 2: The time and date of the regular meetings of the Implementation Board shall be as follows:
   a) For 2023, as follows, all times Pacific:
      • February 8, 2023, at 2:00-4:00pm
      • April 12, 2023 at 2:00-4:00pm
      • June 14, 2023 at 2:00-4:00pm
      • August 9, 2023 at 2:00-4:00pm
      • October 11, 2023 at 2:00-4:00pm
      • December 13 at 2:00-4:00pm

Section 3: The Implementation Board reserves the right to cancel regular meetings, call special meetings, or call committee meetings as needed to properly conduct the business and oversight of the King County Regional Homelessness Authority.

Section 4: This resolution shall take effect and be in full force upon passage.

Passed by a majority of the Implementation Board pursuant to the terms of the Interlocal Agreement at a regular meeting held the 9th day of November 2022.

Signed,

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Simha Reddy, Chair, Implementation Board

King County Regional Homelessness Authority