

Governing Committee Business Meeting Agenda



Meeting Date: July 20, 2023

Time	Item
10:00am-10:05am	<p>Welcome and Settling In Welcome, Roll Call of Implementation Board - Members, Mission Statement, and Theory of Change (Dow Constantine)</p> <p>1. Land Acknowledgement (Dow Constantine)</p> <p>2. Public Comment Sign-Up (Dow Constantine) - Public Comment will be 15 minutes - Public Comment must directly address a portion of the agenda. - Each person will have 1 minute for public comment.</p> <p><i>Result: Everyone feels welcomed and participants are confirmed.</i></p>
10:05am-10:10am	<p>Consent Agenda (Dow Constantine)</p> <p>1. April 2023 Meeting Minutes [Pg. 3-4]</p> <p><i>Result: Board members vote to approve/disapprove.</i></p>
10:10am-10:20am	<p>CEO Updates (Helen Howell)</p> <p><i>Result: CEO Helen Howell provides updates to the Board.</i></p>
10:20am-10:35am	<p>Public Comment (Austin Christoffersen)</p> <p><i>Result: Public comment is heard.</i></p>
10:35am-11:00am	<p>Discuss & Vote on Resolution 2023-12 CEO Search Advisory Committee (Dow Constantine & Bruce Harrell)</p> <p><i>Result: The GC will hold a vote on Resolution 2023-12.</i></p>

11:00am-11:35am	<p>Discuss & Vote on Resolution 2023-13 Governance Structure Special Committee (Dow Constantine & Bruce Harrell)</p> <p><i>Result: The GC will hold a vote on Resolution 2023-13.</i></p>
11:35am-11:55am	<p>Subregional Plan Update (Alexis Mercedes-Rinck)</p> <p><i>Result: The Governing Committee will hear a Sub-regional plan update from Alexis Mercedes-Rinck</i></p>
11:55am-12:00pm	<p>Adjourn (Dow Constantine)</p> <p>The next meeting of the Implementation Board will be held on August 9th, 2023. The physical meeting location will be announced on the KCRHA website (Implementation Board section) prior to the meeting.</p>

Board Chair: Dow Constantine

Clerk: Austin Christoffersen

July 20, 2023 (10:00am – 12:00pm)

Mission: The mission of the King County Regional Homelessness Authority is to significantly decrease the incidence of homelessness throughout King County by centering customer voices to respond to needs and eliminate inequities.

Theory of Change: If we create a homeless response system that centers on customer voice, then we will be able to focus on meeting needs and eliminating inequities, in order to end homelessness for all.

NOTICE: The Board can be called in to Executive Session as needed, pursuant to RCW 42.30.110.

KCRHA Governing Committee Meeting Minutes

Thursday, April 20, 2023

10:00am to 12:00pm

Chair: Ed Prince

Roll Call:

Last	First	Present	Absent	Notes
Constantine	Dow	X		
McDermott	Joe	X		
Balducci	Claudia	X		
McQuarter Jr.	Roosevelt	X		
Birney	Angela	X		
Prince	Ed	X		
Backus	Nancy	X		
Lewis	Andrew	X		
Washington	Tiffany	X		Serving as Alternate for Mayor Harrell
Herbold	Lisa	X		
Green	LaMont	X		Serving as an Alternate for a seat of Lived Experience

A quorum is present with 11 members

Welcoming – Ed Prince

Theory of Change – Ed Prince

Land Acknowledgement – Ed Prince

Agenda Alteration

- Member McQuarter Jr. motions to Amend the Agenda to have CEO Updates to go prior to public comment.
 - Seconded by Alternate Member Green
 - Agenda amendment passed unanimously via voice vote.

CEO Update– Marc Dones

- 14 Encampments Resolved by KCRHA over 350 individuals are inside through encampment facing work specifically.

Public Comment – Austin Christoffersen

Public Comment extension of four minutes motioned by Member McQuarter Jr. and passed via unanimous consent

- Elizabeth Maupin
- Maria Arnes
- Zsa Zsa Floyd
- Courtney Love

- Sharon Lee
- Juanita Spotted Elk
- Shanee Colston
- Anitra Freeman

Consent Agenda – Ed Prince

- Approving the February 2023 Meeting Minutes
 - Motioned by Member Backus, Seconded by Member McDermott.
 - Consent Agenda passed unanimously via voice vote.

Five Year Plan Update – Alexis Mercedes Rinck, Mallory Van Abbema, Abby Anderson, Sparrow Carlson, Marc Dones

Budget Discussion—Meg Barclay, Tiffany Brooks, Jeff Simms

Resolution 2023-03— Motioned by Member McQuarter Jr. Seconded by Member Herbold

- Amendment by Member Herbold, Seconded by Member Backus passed unanimously via voice vote
 - "Instruct the RHA to discuss funding for the following outstanding items discussed in this memo and in the attached budget materials with the City of Seattle and King County as the 2024 supplemental budgets are developed and adopted:
 - Funding to continue projects currently supported with one-time funding;
 - Additional administrative funding for RHA staff needed to fully support administrative and policy needs."
- Yea: *Constantine, McDermott, Balducci, McQuarter Jr., Birney, Prince, Backus, Lewis, Washington, Herbold*
- Nay: *None*
- Abstain: *Green*

Meeting Adjourned – 11:49pm

RESOLUTION NO. 2023-12

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY ESTABLISHING AN ADVISORY COMMITTEE TO OVERSEE THE RECRUITMENT OF THE CHIEF EXECUTIVE OFFICER

CO-SPONSORS: Bruce Harrell and Dow Constantine

WHEREAS, founding King County Regional Homelessness Authority (“KCRHA” or “Authority”) Chief Executive Officer Marc Dones announced their resignation in May 2023 and had their last day at the Authority on June 16, 2023; and

WHEREAS, Interim Chief Executive Officer Helen Howell has committed to serving in her interim role dependent on an expedient search for a new, permanent Chief Executive Officer; and

WHEREAS, under Article IX, Section 5(b) of the Interlocal Agreement, recruitment of a Chief Executive Officer of the Authority is to be conducted jointly by the Implementation Board and the Governing Committee; and

WHEREAS, the next Chief Executive Officer will need to lead the Authority in its mission to administer a high-quality, customer-centered homelessness service system, and manage relationships with key partners and collaborators including political entities, government and philanthropic funders, service providers, people with lived experience, and the KCRHA workforce; and

WHEREAS, a search committee with diverse membership can oversee a thorough and mindful recruitment of a new Chief Executive Officer; and

WHEREAS, search committee members should involve representation of the KCRHA governance structure, including the Governing Committee, Implementation Board, King County, City of Seattle, Sound Cities Association, and people with lived experience; and

WHEREAS, search committee members should involve representation of KCRHA partner organizations, including service providers, philanthropy, business, and policy advocacy; and

WHEREAS, considering the new Chief Executive Officer will oversee an agency of more than 100 employees, search committee members should include representation of the KCRHA workforce; and

WHEREAS, considering the work to address homelessness across the region is guided by a theory of change that believes "if we create a homeless response system that centers people with lived experience, then we will be able to focus on responding to needs and eliminating inequities in order to end homelessness for all," the search process should include meaningful engagement with people with lived experience of homelessness; and

WHEREAS, in June 2023, the Governing Committee formally adopted the KCRHA's 5 Year Plan focused on the goal to "bring people inside – in a way that meets their needs – as swiftly as possible," guided by stakeholders across the region including those with lived experience of homelessness;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1: Creation of CEO Search Advisory Committee and Primary Duties. The Governing Committee hereby establishes a CEO Search Advisory Committee (“Search Advisory Committee”) to oversee the recruitment of a new Chief Executive Officer. Duties shall include:

- a) Assisting the Implementation Board in the development of a Chief Executive Officer job description, to be adopted by the Implementation Board.
- b) Ensuring the selected recruitment firm meaningfully engages with the following groups:
 - a. KCRHA governance structure caucuses:
 - i. City of Seattle
 - ii. King County
 - iii. Sound Cities Association
 - iv. People with lived experience
 - b. Service providers and contracted partners
 - c. KCRHA workforce
- c) Initial review and scoring of top applicants, as facilitated by the selected recruitment firm.
- d) Ensuring the firm identifies 2-5 high-quality candidates that align with the qualities identified through the firm-led stakeholder engagement process to the Implementation Board and Governing Committee, who will be interviewed by the full boards.

Section 2: Search Advisory Committee Membership.

Representation from the Governing Committee and Implementation Board:

1. Bruce Harrell, representing City of Seattle
 - a. Or Designated Alternate Deputy Mayor Tiffany Washington
2. Dow Constantine, representing King County
 - a. Or Designated Alternate Deputy Executive Shannon Braddock
3. Christopher Ross, representing Implementation Board
4. Paula Carvalho, representing Implementation Board
5. Ben Maritz, representing Implementation Board

Representation from:

6. Sound Cities Association
7. Seattle City Council
8. King County Council
9. We Are In
10. Challenge Seattle
11. Seattle Chamber
12. KCRHA Workforce
13. Service Providers

At minimum, one member of the Search Advisory Committee must possess lived experience of homelessness.

The individuals representing organizations and interests 6-13 will be identified by the first convening of the Search Advisory Committee. The individuals representing organizations and interests 6-13 will be identified by the first convening of the Search Advisory Committee.

Section 3: Search Advisory Committee action and deliberations. The Search Advisory Committee will operate in an oversight capacity of the recruitment process, with recommendations of final 2-5 candidates to be determined by scoring and consensus facilitated by the selected recruitment firm.

Approval of a Chief Executive Officer rests with the full Implementation Board and Governing Committee, pursuant to Article VIII, Section 2 (j)(ix) of the Interlocal Agreement.

Section 4: Search Advisory Committee meetings. The Search Advisory Committee will convene as soon as reasonably possible after establishment to ensure a timely hiring process.

Section 5: Candidate Interviews. Recruitment and initial applicant review will be managed by the selected recruitment firm. The Search Advisory Committee will ensure the recruiting firm recommends 2-5 high-quality candidates to the Implementation Board and Governing Committee for interviews.

Following the recommendation of 2-5 finalists, interviews with each finalist will be conducted by the full Implementation Board and Governing Committee at regular or special meetings of the boards. In accordance with the Open Public Meetings Act, interviews will be conducted in Executive Session.

Section 6: Confidentiality. Members of the Search Advisory Committee will respect the confidentiality of applicants throughout the process, as is standard in executive level recruitment and consistent with KCRHA hiring practices.

Section 7: Committee Duration. The Search Advisory Committee will disband upon selection of a final candidate by the Implementation Board and Governing Committee.

Section 8: Effective Date. This resolution shall take effect immediately upon passage.

[Results]

Yea:

Nay:

Present:

Excused:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON

x _____
Dow Constantine, Chair

ATTEST:

x _____
Austin Christoffersen, Clerk of the Authority

Attachments: N/A

RESOLUTION NO. 2023-13

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY ESTABLISHING A SPECIAL SUBCOMMITTEE TO DEVELOP RECOMMENDATIONS TO IMPROVE KCRHA GOVERNANCE STRUCTURES

CO-SPONSORS: Bruce Harrell and Dow Constantine

WHEREAS, in December 2019, the City of Seattle and King County entered into an Interlocal Agreement establishing the King County Regional Homelessness Authority (“KCRHA” or “Authority”), representing a major shift in the way the region approaches strategic planning, program development, and funding for homeless services in the Seattle-King County region; and

WHEREAS, the timeline for agency infrastructure stand-up was greatly impacted by the COVID-19 pandemic, with the founding Chief Executive Officer hired in May 2021 and the transfer of service contracts from the City of Seattle and King County to the Authority occurring in January 2022; and

WHEREAS, continuous improvement involving review of successes and challenges is essential to building and sustaining a successful regional approach to homelessness; and

WHEREAS, the KCRHA is currently in the process of hiring a new Chief Executive Officer, and review of the last 18 months of KCRHA business and administration can ensure the search process proceeds with full transparency and knowledge of the existing working landscape; and

WHEREAS, recent passages of core KCRHA documents including the Five Year Plan, Implementation Board Bylaws, and Continuum of Care Board Charter now allow for system-wide governance review; and

WHEREAS, review of the governance structures should involve officers of the Governing Committee and Implementation Board, and representation of the KCRHA governance structure including King County, City of Seattle, Sound Cities Association, and people with lived experience;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1: Creation of Governance Review Subcommittee and Primary Duties. The Governing Committee hereby establishes a special Governance Review Subcommittee to convene and develop a set of recommendations for immediate and medium-term steps that can be taken to improve KCRHA’s oversight and accountability structure and support effective agency operations. This includes:

- a) Current governance configuration
- b) Areas of strengths and weaknesses
- c) Efficiency of workflow and decision making between boards
- d) Opportunities to support effective agency operations

Section 2: Governance Review Subcommittee Membership.

Members are:

- 1. Bruce Harrell – Special Subcommittee Co-Chair, representing City of Seattle
- 2. Dow Constantine – Special Subcommittee Co-Chair, representing King County
- 3. Ed Prince, representing Sound Cities Association

4. Angela Birney, representing Sound Cities Association
5. Roosevelt McQuarter, representing lived experience
6. Claudia Balducci, representing King County Council
7. Andrew Lewis, representing Seattle City Council
8. Simha Reddy, representing Implementation Board
9. Nate Caminos, representing Implementation Board

Section 3: Governance Review Subcommittee Meetings and Powers. The Governance Review Subcommittee will convene as soon as reasonably possible after establishment to ensure timely development and delivery of recommendations.

The Governance Review Subcommittee will operate in an advisory capacity only, with no authority to compel action on any recommendations included in its final report.

Section 4: Governance Review Subcommittee Duration. The Governance Review Subcommittee will disband upon release of their findings, which will be shared with the Governing Committee and Implementation Board in early September 2023.

Section 5: Effective Date. This resolution shall take effect immediately upon passage.

[Results]

Yea:

Nay:

Present:

Excused:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON

x _____
Dow Constantine, Chair

ATTEST:

x _____
Austin Christoffersen, Clerk of the Authority

Attachments: N/A

Sub-Regional Implementation Plans

July 20th, 2023



**Five Year Plan:
"Strategic Roadmap to transform the
system"**

**Sub-Regional
Implementation
Plans**

- How to implement in 7 sub-regions

**KCRHA
Operational
Plans**

- Divisions incorporate into plans



Seven Sub-Regions

1. Seattle
2. North King County (signed ILA)
3. East King County
4. Snoqualmie Valley
5. South King County
6. Southeast King County
7. Unincorporated King County

Engagement & Development Process

Circling back to partners about Five Year Plan:

- Regional Tables
- Sub-Regional System Partner Workshops
- City Partners
- Connect with new system partners implicated by Five Year Plan



Sub-Regional Analytics

Gaps and strengths analysis of service landscape:

- How many beds and rooms?
- Who is served?
- What do the programs offer?
- How do people connect to other services?
- How does severe weather operate?



Resources + Investments

What's Funding the Service Landscape in a Sub-Region?

City Human
Services
Grants

City
Outreach
Staff

KCRHA
Funding

Faith-Based
and
Community
Support

Sub-Regional Planning Activity – Topic Areas

**Severe
Weather**

**Capacity
Building**

Outreach

**Families with
Children**

**Youth &
Young
Adults**

**Temporary
Housing and
Shelter**

Example: Activity Work Plan Table

Five Year Plan Activity	Year 1 Outcome For NKC	Topic	Impact	Lead Entities
(1-2) AX. Coordinate with faith-based communities to identify untapped physical spaces to be used in severe weather shelters.	Identify and establish one space for severe weather shelter that can accommodate X people.	Severe Weather	System-to-System Connections	Faith-based partners KCRHA

Council Engagement



To date, presented and solicited guidance from 11 regional city councils.

Circling back to councils with draft plans before end of year.

Engagement Questions

- What do you want to see in the Sub-Regional Implementation Plan?
- What level of guidance would be useful?
- How would you as a council/committee like to stay informed or involved?
- Which key stakeholders should we engage in the plan development process?

Any other suggestions?



Thank You

www.KCRHA.org
info@kcrha.org

Find us on LinkedIn, Facebook, and Twitter @KingCoRHA