

RESOLUTION NO. 2023-13

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY ESTABLISHING A SPECIAL SUBCOMMITTEE TO DEVELOP RECOMMENDATIONS TO IMPROVE KCRHA GOVERNANCE STRUCTURES

CO-SPONSORS: Bruce Harrell and Dow Constantine

WHEREAS, in December 2019, the City of Seattle and King County entered into an Interlocal Agreement establishing the King County Regional Homelessness Authority (“KCRHA” or “Authority”), representing a major shift in the way the region approaches strategic planning, program development, and funding for homeless services in the Seattle-King County region; and

WHEREAS, the timeline for agency infrastructure stand-up was greatly impacted by the COVID-19 pandemic, with the founding Chief Executive Officer hired in May 2021 and the transfer of service contracts from the City of Seattle and King County to the Authority occurring in January 2022; and

WHEREAS, continuous improvement involving review of successes and challenges is essential to building and sustaining a successful regional approach to homelessness; and

WHEREAS, the KCRHA is currently in the process of hiring a new Chief Executive Officer, and review of the last 18 months of KCRHA business and administration can ensure the search process proceeds with full transparency and knowledge of the existing working landscape; and

WHEREAS, recent passages of core KCRHA documents including the Five Year Plan, Implementation Board Bylaws, and Continuum of Care Board Charter now allow for system-wide governance review; and

WHEREAS, review of the governance structures should involve officers of the Governing Committee and Implementation Board, and representation of the KCRHA governance structure including King County, City of Seattle, Sound Cities Association, and people with lived experience;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1: Creation of Governance Review Subcommittee and Primary Duties. The Governing Committee hereby establishes a special Governance Review Subcommittee to convene and develop a set of recommendations for immediate and medium-term steps that can be taken to improve KCRHA’s oversight, accountability, and decision making structure and support effective agency operations, all in service of obtaining better outcomes for people experiencing homelessness. To inform recommendations, the Subcommittee should review:

- a) Current governance configuration
- b) Areas of strengths and weaknesses
- c) Workflow and decision making between boards
- d) Best practices

The Subcommittee’s recommendations should include improvements to governance and agency operations.

Section 2: Governance Review Subcommittee Membership.

Members are:

1. Bruce Harrell – Special Subcommittee Co-Chair, representing City of Seattle
2. Dow Constantine – Special Subcommittee Co-Chair, representing King County
3. Ed Prince, representing Sound Cities Association
4. Angela Birney, representing Sound Cities Association
5. Roosevelt McQuarter, representing lived experience
6. Claudia Balducci, representing King County Council
7. Andrew Lewis, representing Seattle City Council
8. Simha Reddy, representing Implementation Board
9. Nate Caminos, representing Implementation Board

Section 3: Governance Review Subcommittee Meetings and Powers. The Governance Review Subcommittee intends to share preliminary findings with the Governing Committee and Implementation Board in early September 2023, and may continue to meet to the extent necessary to develop effective recommendations. The Subcommittee will disband upon release of final recommendations.

Section 4: Governance Review Subcommittee Duration. The Governance Review Subcommittee will disband upon release of their findings, which will be shared with the Governing Committee and Implementation Board in early September 2023.

Section 5: Effective Date. This resolution shall take effect immediately upon passage.

[Results]

Yea: CONSTANTINE, BALDUCCI, MCQUARTER JR., BIRNEY, PRINCE, BACKUS,
LEWIS, HARRELL, HERBOLD, GREEN

Nay:

Abstain:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON



x

Dow Constantine, Chair

ATTEST:



XAustin Christoffersen (Jul 26, 2023 15:49 PDT)

Austin Christoffersen, Clerk of the Authority

Attachments: N/A

RESOLUTION NO. 2023-12

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY ESTABLISHING AN ADVISORY COMMITTEE TO OVERSEE THE RECRUITMENT OF THE CHIEF EXECUTIVE OFFICER

CO-SPONSORS: Bruce Harrell and Dow Constantine

WHEREAS, founding King County Regional Homelessness Authority (“KCRHA” or “Authority”) Chief Executive Officer Marc Dones announced their resignation in May 2023 and had their last day at the Authority on June 16, 2023; and

WHEREAS, Interim Chief Executive Officer Helen Howell has committed to serving in her interim role dependent on an expedient search for a new, permanent Chief Executive Officer; and

WHEREAS, under Article IX, Section 5(b) of the Interlocal Agreement, the Implementation Board shall recommend the Chief Executive Officer to the Governing Committee for confirmation following a recruitment process conducted jointly by the Implementation Board and the Governing Committee; and

WHEREAS, the next Chief Executive Officer will need to lead the Authority in its mission to administer a high-quality, customer-centered homelessness service system, and manage relationships with key partners and collaborators including political entities, government and philanthropic funders, service providers, people with lived experience, and the KCRHA workforce; and

WHEREAS, a recruitment firm will be identified following a competitive selection process, to be approved by the Implementation Board; and

WHEREAS, a search committee with diverse membership can oversee a thorough and mindful recruitment of a new Chief Executive Officer; and

WHEREAS, search committee members should involve representation of the KCRHA governance structure, including the Governing Committee, Implementation Board, King County, City of Seattle, Sound Cities Association, and people with lived experience; and

WHEREAS, search committee members should involve representation of KCRHA partner organizations, including service providers, philanthropy, business, and policy advocacy; and

WHEREAS, considering the new Chief Executive Officer will oversee an agency of more than 100 employees, search committee members should include representation of the KCRHA workforce; and

WHEREAS, considering the work to address homelessness across the region is guided by a theory of change that believes "if we create a homeless response system that centers people with lived experience, then we will be able to focus on responding to needs and eliminating inequities in order to end homelessness for all," the search process should include meaningful engagement with people with lived experience of homelessness; and

WHEREAS, in June 2023, the Governing Committee formally adopted the KCRHA’s 5 Year Plan focused on the goal to “bring people inside – in a way that meets their needs – as swiftly as possible,” guided by stakeholders across the region including those with lived experience of homelessness;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1: Creation of CEO Search Advisory Committee and Primary Duties. The Governing Committee hereby establishes a CEO Search Advisory Committee (“Search Advisory Committee”) to oversee the recruitment of a new Chief Executive Officer. Duties shall include:

- a) Assisting the Implementation Board in the development of a Chief Executive Officer job description, to be adopted by the Implementation Board.
- b) Ensuring the selected recruitment firm meaningfully engages with the following groups:
 - a. KCRHA governance structure caucuses:
 - i. City of Seattle
 - ii. King County
 - iii. Sound Cities Association
 - iv. People with lived experience
 - b. Service providers and contracted partners
 - c. KCRHA workforce
 - d. Key labor partners
- c) Initial review and scoring of top applicants, as facilitated by the selected recruitment firm.
- d) Ensuring the firm identifies 2-5 high-quality candidates that align with the qualities identified through the firm-led stakeholder engagement process to the Implementation Board and Governing Committee, who will be interviewed by the full boards.

Section 2: Search Advisory Committee Membership.

Representation from the Governing Committee and Implementation Board:

1. Bruce Harrell, representing City of Seattle
 - a. Or Designated Alternate Deputy Mayor Tiffany Washington
2. Dow Constantine, representing King County
 - a. Or Designated Alternate Deputy Executive Shannon Braddock
3. Christopher Ross, representing Implementation Board
4. Paula Carvalho, representing Implementation Board
5. Ben Maritz, representing Implementation Board

Representation from:

6. Sound Cities Association
7. Seattle City Council
8. King County Council
9. We Are In
10. Challenge Seattle
11. Seattle Chamber
12. KCRHA Workforce
13. Service Providers

At minimum, one member of the Search Advisory Committee must possess lived experience of homelessness.

The individuals representing organizations and interests 6-13 will be identified by the first convening of the Search Advisory Committee.

Section 3: Search Advisory Committee action and deliberations. The Search Advisory Committee will operate in an oversight capacity of the recruitment process, with recommendations of final 2-5 candidates to be determined by scoring and consensus facilitated by the selected recruitment firm.

Approval of a Chief Executive Officer rests with the full Implementation Board and Governing Committee, pursuant to Article VIII, Section 2 (j)(ix) of the Interlocal Agreement.

Section 4: Search Advisory Committee meetings. The Search Advisory Committee will convene as soon as reasonably possible after establishment to ensure a timely hiring process.

Section 5: Candidate Interviews. Recruitment and initial applicant review will be managed by the selected recruitment firm. The Search Advisory Committee will ensure the recruiting firm recommends 2-5 high-quality candidates to the Implementation Board and Governing Committee for interviews.

Following the recommendation of 2-5 finalists, interviews with each finalist will be conducted by the full Implementation Board and Governing Committee at regular or special meetings of the boards. In accordance with the Open Public Meetings Act, interviews will be conducted in Executive Session.

Additional meet and greet opportunities with final candidates may be arranged with key stakeholder groups listed in Section 1B. Summary feedback from any such session will be compiled by the recruitment firm and shared in the interview materials with the full IB and GC.

Section 6: Confidentiality. Members of the Search Advisory Committee will respect the confidentiality of applicants throughout the process, as is standard in executive level recruitment and consistent with KCRHA hiring practices.

Section 7: Committee Duration. The Search Advisory Committee will disband upon selection of a final candidate by the Implementation Board and Governing Committee.

Section 8: Effective Date. This resolution shall take effect immediately upon passage.

[Results]

Yea: CONSTANTINE, MCDERMOTT, BALDUCCI, MCQUARTER JR, BIRNEY, PRINCE,
LEWIS, HARRELL, HERBOLD, GREEN

Nay:

Abstain:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON

x 

Dow Constantine, Chair

ATTEST:



XAustin Christoffersen (Jul 26, 2023 15:49 PDT)

Austin Christoffersen, Clerk of the Authority

Attachments: N/A