

# Seattle-King County CoC Board

## Regular Meeting

### Theory of Change

If we create a homelessness response system that centers the voices of people with lived experience of homelessness, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness.

### Context

The Seattle King County Continuum of Care Board (referred to as the Advisory Committee in the Interlocal Agreement) serves as our region's CoC Board and carries out mandatory functions required by HUD regulations. The CoC Board plays an important role in ensuring that King County receives federal funding. Under HUD regulations, the full CoC membership has authority over the continuum's work and the CoC Board.

### Date/Time

September 6, 2023; 2:00-4:00pm

### Location

Hybrid: KCRHA + [Zoom](#)

### Agenda - Final

Time	Intent	Weight	Topic	Presenter
2:00pm	Convening	N/A	Welcome, Roll Call, & Sabbatical Update	Zsa Zsa Floyd Marvin Futrell
2:05pm	Grounding	N/A	Land Acknowledgement	Tamara Bauman
2:10pm	Meeting Intentions	N/A	Agenda Review	Zsa Zsa Floyd Marvin Futrell
2:12pm	Vote Decisional	High Influence Low Impact	Minutes Review	Zsa Zsa Floyd Marvin Futrell
2:15pm	Open Forum	N/A	Public Comment	Zsa Zsa Floyd Marvin Futrell
2:25pm	Vote Decisional	Medium Influence Low Impact	Affirm KCRHA as HMIS Lead	Janelle Rothfolk
2:30pm	Update	Low Influence Low Impact	Coordinated Entry (CE) Update	Alex Ebrahimi
2:45pm	Update	Low Influence Low Impact	NOFO Update	Kelsey Beckmeyer Jenn Ozawa
3:00pm	Vote Decisional	High Influence High Impact	CoC Annual Meeting Workgroup	Kelsey Beckmeyer
3:15pm	Feedback	High Influence Medium Impact	CoC Board Project Timeline & Discussion	Mia Bryant Kelsey Beckmeyer
4:00pm	Closing	N/A	Adjourn + Next Steps	Zsa Zsa Floyd Marvin Futrell

### Next Regular Meeting

October 4, 2023; 2:00-4:00pm





# Seattle-King County CoC Board

## Regular Meeting – Minutes

### Date/Time

August 2<sup>nd</sup>, 2023; 2:00-4:00pm

### Roll Call

Name	Present
Patricia Barnes-Sam	X
Tamara Bauman	X
Kenyatta CarrollHillman	X
Leeze Castro	X
Zsa Zsa Floyd	X
Marvin Futrell	
Kristi Hamilton	
Antoinette Lambert	X
Dorsol Plants	X
Ruby Romero	X
Martha Sassorossi	X
Kristina Sawyckyj	X
Sherry Tillman	
Galena White	X

- Quorum was met (8)
- 2:40 pm - Two members came in (10) quorum is met
- 2:50pm – 1 member came in (11) quorum is met

### Land Acknowledgement (Zsa Zsa Floyd)

### Public Comment

- Mike Mathias expressed pressing needs for wraparound services and urges CoC Board to review Housing First Score Card and request additional resources from HUD

### Review and Approve Meeting Minutes - May 3, 2023

- Last meeting's minutes are approved

### **Sabbatical request (Jenn Ozawa)**

- Vote to allow a current board member to take a sabbatical did not occur at this meeting due to the board's need for more information and more clarity on the charter rules

### **Vote on new CoC Co-Chair (Jenn Ozawa)**

- Zsa Zsa Floyd (6 votes) and Tamara Bauman (5 votes) were both nominated by the board for the open co-chair
- Galena White self-nominated
- Kenyatta CarrollHillman self-nominated
- Each nominee provided a statement
- The group motioned to hold (11) (an additional vote for the second co-chair position since the initial chairs were not voted in once the CoC board happened.
- Zsa Zsa Floyd was voted in as a new Co-Chair

### **Update from System Performance Committee (Tamara Bauman)**

- Working on NOFO rating and ranking tool and a methodology for the next/ upcoming PIT count
- Working on an appeal to give access for an agency that is petitioning for access
- Planning for upcoming Hit
- Working on wellbeing analysis tool that may help with RFP questions and contract monitoring assessment of how well programs are incorporating the wellbeing pillars

### **CoC Memo For CoC Coordinator Role (Kelsey Beckmeyer)**

- A motion was made to remove language from the memo that amends the language that gives the IB authority to appoint or vote in CoC Board members. Several board members expressed the need for more information sharing from the IB. No second to the motion was made.
- A motion was made to remove language which suggested a decrease in the number of people with lived expertise on the board.
- Patricia suggested an edit to recommendation #3 – add inclusion for sex trafficking as part of the training. Training to address racial discrimination training is also suggested. Add “people of color” as part of language on #4
- Martha requests that CEA Policy Action Group stood up be added to the timeline as well as the YAB
- Kristina pointed out that an accessible copy of the meeting materials have not been provided so she cannot participate. Accessible materials are required
- Dorsol would like immigrant and refugee trainings be added for the list of board training
- Tamara suggested adding an offboarding section. Clarity was provided about term limits that are laid out in the Charter

### **NOFO Evaluation and Ranking Timeline, and Process Vote (Kelsey Beckmeyer & Ruby Tuesday)**

- Kelsey provided an overview of the FY23 NOFO
- NOFO application is due 9/28/23 @ 5pm PST
- CoC Planning budget was increased from last year

- FY16 YHDP project may be renewed or replaced based on this year's NOFO – does not apply to our CoC
- Emergency transfers were granted related to WAWA
- Change in the federal relay services has changed to Federal Communications Commission
- Amendment of “Homeless” criteria to include the expansion of “other types of violence” in relation to the displacement that some survivors may experience.
- Racial equity emphasis remains
- Emphasis on support for LGBTQ+
- Tiering is Required as usual
- Program Components include: Permanent Housing (RRH) and Joint Transitional Rapid-Rehousing Component
- Working with public officials to address the criminalization of homelessness
- Two major changes in this year's program priorities are: System performance rating factors, and parting with healthcare related services (including behavioral health and substance treatment centers)
- There are about \$56M in renewable agencies
- There are a total of 63 projects
- 21 total recipients
- 7 direct recipients
- There may be up to 3-4 current awards that may undergo reallocation due to a voluntary
- There is a total of \$1,512,343 in DV Bonus funds; correction PSH is not eligible for the DV Bonus funds
- Joint Component is a single project that is doing both TH and RRH. It can be housed in one site or scattered sites. A household does not have to be in both components. There is a 24-mo limit total
- Provided an overview of the Reallocation Policy
- The total reallocation amount is TBD but so far it is about \$2M
- A motion was made to hold a special meeting on to determine the reallocation proposals. A date two weeks from today was suggested
- An overview of the timeline was given
- Local application rating and ranking tool is being developed by the System Performance Committee this year
- Ruby provided an overview of the changes to the rating and ranking tool. A greater emphasis to incorporate the Full Frame Initiative Wellbeing Blueprint factors into the RFP.
- Vote: Re-Allocation Policy Yes (10) No (0) – Pass
- Vote: NOFO process Yes (10) No (0) – Pass

### **Next Steps & Adjourn**

- Eli will be in touch with next steps for special session. We will aim for 2-4pm on Wed in two weeks



# Seattle-King County CoC Board

## Special Meeting - Minutes

### Date/Time

August 9<sup>th</sup>, 2023; 12:00-1:00pm

### Roll Call

Name	Present
Patricia Barnes-Sam	X
Tamara Bauman	X
Kenyatta CarrollHillman	
Leeze Castro	
Zsa Zsa Floyd	X
Marvin Futrell	X
Kristi Hamilton	
Antoinette Lambert	X
Dorsol Plants	
Ruby Romero	X
Martha Sassorossi	X
Kristina Sawyckyj	X
Sherry Tillman	X
Galena White	X

- Roll Call - 8 members present – 6 members absent
  - Quorum is Met
- 12:15 pm - Board member joined
  - 9 members present – 5 members absent
  - Quorum is met
- 12:35pm – Board member joined
  - 10 members present – 4members absent

### Land Acknowledgement (Tamara Bauman)

### Reallocation Recommendation (Kelsey Beckmeyer)

- Reallocation Recommendation
  - Present recommendations for fy2023
  - Ask for vote on recommendation
- Reallocation Policy Review (slide 3)
  - Approved on 8/2/23 by CoC Board
- Galena would like to be a rater

- Martha Questions
  - For the purposes for process, does it matter to make a distinction between those receiving reallocated or bonus dollars
  - Kelsey – distinction will be made under number 5.
- Are these flexible for providing services, not just permanent housing?
  - Reallocation dollars have to follow rules for eligible expenses by HUD rules. Supportive services are an allowed cost for PSH and can be applied for. There are some restrictions regarding education and training.
- Motion to approve the reallocation recommendation.
- Vote:

<b>Name</b>	<b>Vote</b>
Patricia Barnes-Sam	X
Tamara Bauman	X
Kenyatta CarrollHillman	
Leeze Castro	
Zsa Zsa Floyd	X
Marvin Futrell	X
Kristi Hamilton	
Antoinette Lambert	
Dorsol Plants	
Ruby Romero	X
Martha Sassorossi	X
Kristina Sawyckyj	X
Sherry Tillman	X
Galena White	X

### **HUD TA Next Steps (Mia Bryant)**

- Provide recommendations for next steps
- Larger TA team: Susan, Derek, Sakinah, Mia meeting on what can be helpful governance side of work
- Specific dates needed
  - 2<sup>nd</sup> CoC Member Convening
- Propose to work with Eli, Jenn, Kelsey to map out key dates
- What needs to happen in preparation for meetings
  - First public meeting as this board
  - Planning for meetings
    - Agenda, agenda items, mapping out key dates
    - Develop draft with KCRHA staff and bring to board to finalize
      - Identify gaps or roles that may need to be filled
      - How far out
      - Biweekly TA meeting with KCRHA

- Governance and other technical assistance when it
    - Next step for workplan – bring to KCRHA to inform behind the scenes work, when can it be brought to board
- Questions/Comments:
  - Galena: Can board members attend?
    - Need to redefine what support can look like for board members and have discussions
  - Marvin: Want to be action oriented, and have a better understanding of current governance and how it should work based on HUD standards and regulations
  - Marvin: There needs to be better understanding between CoC Board and Collaborative applicant.
    - Mia: Plan is being created as it is known that roles need to be clarified – who is filling what role and why, and who needs to be involved.
- Next step
  - TA + KCRHA staff meet to discuss capacity and report back to the board next meeting.

### **Next Steps & Adjourn**

- Next regular meeting 9/6/23 from 2:00-4:00pm



# KCRHA

King County Regional Homelessness Authority

## CoC Convening Workgroup Scope

### Introduction & Background

Continua of Care (CoCs) are expected by the Federal Department of Housing and Urban Development (HUD) to convene two times a year at a minimum. [24 CFR § 578.7 \(a\)\(1\)](#) states that CoCs are to “Hold meetings of the full membership, with published agendas, at least semi-annually.”

The Seattle-King County CoC (S-KC CoC) held the first CoC Member Convening of this year on June 23<sup>rd</sup>, 2023. This was the first CoC Member Convening since KCRHA became the lead agency of the S-KC CoC. The S-KC CoC made an invitation for new members to join a few months before the Convening took place.

### Workgroup Logistics

#### *Name*

The workgroup will be titled “CoC Convening Workgroup.”

#### *Timeframe*

The workgroup will start once approved by the CoC Board and up to a month after the second Convening of the year takes place. The suggested date of the Convening is the last week of October or first month of November as well as to not run into the barriers that the holiday season creates. The workgroup will meet approximately September 4th through November 30th.

#### *Suggested Workgroup Members*

Work group members will include CoC board members, KCRHA staff, and relevant CoC members, and below is a suggested list. Once the scope of work has been approved, possible workgroup members will be reached out to. The makeup of the workgroup may change based on suggested workgroup members capacity and availability at this time.

It is important to note that the work group reports to the CoC board, but the work group may decide amongst itself a lead if needed. While four CoC board members are suggested in this scope, the max amount of CoC Board members is six due to OPMA regulations, as seven members meets quorum for the CoC Board. The CoC Charter limits the amount of work group members to 12 at maximum.

- 4 CoC Board members
- 1 KCRHA Subregional team member
- 1 KCRHA Communications team member
- 1 KCRHA Admin Staff member
- 1 Implementation Board member
- 1 Governing Committee Member
- 1 Youth Action Board member
- 2 representatives of CoC partner organizations
  - Suggestions: Seattle/King County Coalition on Homelessness, Coalition Ending Gender-Based Violence





## Deliverables

### *Convening Timeline*

The work group will develop a suggested date along with a timeline for work leading up to the convening. Due to a limited timeline it is suggested that the convening be virtual or hybrid at most and this be incorporated into the timeline.

### *Convening Invitation*

The work group will develop a convening invitation to all CC members as well as interested parties.

### *Convening Agenda*

The work group will also develop the convening agenda, presentations, or work with presenters.

### *Miscellaneous*

The work group will also develop any miscellaneous work that is related to the CoC convening.

DRAFT