

Seattle/King County CoC Governance Charter Overview



What is a CoC governance charter?

Document that formally documents how responsibilities are assigned within the Continuum of Care, and the expectations associated with how the work will be conducted.

- Should allow all members of the CoC to understand how the CoC is operated and how decisions are made
- Should make the CoC's operating procedures and decision-making processes transparent to anybody who is interested in reviewing them

More on CoC Governance Charters [Here](#)

CoC Governance: Governance Charter

CoC Values

- Recommendations and decisions will reflect the diversity of people experiencing homelessness.
- The CoC will promote equity for communities of color disproportionately affected by homelessness.
- Decisions and recommendations made by the CoC will reflect a cross-sector and regional approach.
- The CoC will operate with transparency and inclusiveness.
- The CoC will promote shared responsibility and accountability.
- CoC leadership will establish clearly defined roles and responsibilities and communicate decisions clearly and widely

Theory of Change

- "If we create a homelessness response system that centers the voices of people who have lived experience of homelessness, then we will be able to focus on responding to needs and eliminating inequities, in order to end homelessness for all."

The Charter also includes...

CoC Membership

Decision-making Authority

CoC Board Membership and Responsibilities (and role as AC)

CoC Workgroups and Committees

Membership

- CoC membership will have two levels: individual and organization.
- Individuals will have one vote. Organizations will have one vote with an individual representative.
- No organization may have staff or board members make a majority of a vote



Decision-Making Authority

CoC Board/ Advisory Committee

It will function as the CoC Board for actions required under the HUD regulations at [24 CFR 578.7 and 578.9](#), including approval of committee recommendations that do not have appropriation/political components.

It will apprise the Governing Committee and Implementation Board on policy and technical issues on which it has made decisions, and forward for approval any committee recommendations that it identifies as sensitive or political in nature, or for which it does not have decision-making authority

Continuum of Care (CoC)

In the CoC Program interim rule, the CoC has been given responsibility for all of the system-level duties, all of which are critical to the CoC's long-term success. However, it's unlikely that the CoC will do everything itself and therefore the CoC will need to decide who should take on the day-to-day responsibility for each duty.

- Including Operating the CoC, Designating and operating an HMIS, CoC Planning, and preparing an application to HUD for funds.



CoC Designations to KCRHA

01

HMIS Lead The eligible applicant and operator of the HMIS on behalf of the CoC will be the Regional Authority, to become effective at such time that the Regional Authority has sufficient capacity to carry out these duties

02

Collaborative Applicant The Collaborative Applicant on behalf of the CoC will be the Regional Authority

03

Coordinated Entry Operator The Coordinated Entry Operator on behalf of the CoC will be the Regional Authority. The Coordinated Entry Board will oversee Coordinated Entry work, and report to the CoC Board.

CoC Board Membership



Seats (19)

Lived Experience of Homelessness

Homeless Service Providers and Partners

Subpopulation Representation

Faith Based Organization/Community Partner

Youth Action Board appointed seat

Public/Private Funder Seat

Black/African American Community representative

American Indian/Alaskan Native Community representative



Terms (1-3 Years)

Term **begins at the first regular CoC Board meeting after being confirmed by CoC membership**

Terms for Board members are staggered

Co-Chairs term is one year from the date of nomination, with the option of serving one additional year

Board members vote on co-chairs



Selection Process

Application Open to CoC Membership

Ad-Hoc Committee (with at least 3 current Board members) reviews apps and makes recommendation

CoC Membership votes on nominees during CoC Covening

CoC Workgroups and Committees



System Performance Committee (SPC)

Coordinated Entry Committee

CoC Application Workgroup

Cross-cutting Policy Workgroup

Convening Committee