

Governing Committee Business Meeting Agenda



Meeting Date: January 18, 2024

Time	Item
10:00am - 10:10am	<p>Welcome and Settling In Welcome, Roll Call of Implementation Board - Members, Mission Statement, and Theory of Change (Ed Prince)</p> <p>1. Land Acknowledgement (Ed Prince)</p> <p>2. Public Comment Sign-Up (Ed Prince) - Public Comment will be 15 minutes - Public Comment must directly address a portion of the agenda. - Each person will have 1 minute for public comment.</p> <p><i>Result: Everyone feels welcomed and participants are confirmed.</i></p>
10:10am- 10:50am	<p>Executive Session (Ed Prince)</p> <p><i>Result: The GC will enter executive session to discuss collective bargaining negotiations pursuant to RCW 42.30.140(4).</i></p>
10:50am - 11:00am	<p>Consent Agenda (Ed Prince)</p> <p>1. December 2023 Meeting Minutes</p> <p><i>Result: Board members vote to approve/disapprove.</i></p>
11:00am - 11:10am	<p>CEO Updates (Helen Howell)</p> <p><i>Result: CEO Helen Howell provides updates to the Board.</i></p>
11:10am - 11:25am	<p>Public Comment (Austin Christoffersen)</p> <p><i>Result: Public comment is heard.</i></p>

11:25am – 11:35am	<p align="center">2024 Budget Resolution (Austin Christoffersen)</p> <p><i>Result: The GC will vote on Resolution 2024-03 to approve of the budget of the KCRHA.</i></p>
11:35am – 11:45am	<p>Resolution 2024-01 Bylaws Modernization (Bruce Harrell & Dow Constantine)</p> <p><i>Result: The GC will vote on Resolution 2024-01 Amending the Bylaws of the GC.</i></p>
11:45am-11:50pm	<p align="center">Adjourn (Ed Prince)</p> <p>The next meeting of the Governing Committee will be held on a date to be determined. The physical meeting location will be announced on the KCRHA website prior to the meeting.</p>

Board Chair: Ed Prince

Clerk: Austin Christoffersen

January 18, 2024 (10:00am – 12:00am)

Mission: The mission of the King County Regional Homelessness Authority is to significantly decrease the incidence of homelessness throughout King County by centering customer voices to respond to needs and eliminate inequities.

Theory of Change: If we create a homeless response system that centers on customer voice, then we will be able to focus on meeting needs and eliminating inequities, in order to end homelessness for all.

NOTICE: The Board can be called in to Executive Session as needed, pursuant to RCW 42.30.110.

Governing Committee

King County Regional Homelessness Authority

KCRHA Governing Committee Meeting Minutes

Monday, December 21,
2023

10:00am to 12:00pm

Chair: Bruce Harrell

Clerk: Austin Christoffersen

Roll Call:

Last	First	Present	Absent	Notes
Constantine	Dow	X		Alternate Shannon Braddock
McDermott	Joe	X		
Balducci	Claudia		X	
McQuarter Jr.	Roosevelt	X		
Birney	Angela	X		
Prince	Ed		X	
Backus	Nancy	X		
Lewis	Andrew	X		
Harrell	Bruce	X		
Herbold	Lisa	X		
Salcedo	Felicia		X	
Hemphill	Jonathan	X		Alternate Lamont Green

A quorum is present with 9 members

Welcoming – Bruce Harrell

Theory of Change – Bruce Harrell

Land Acknowledgement – Bruce Harrell

Consent Agenda; approving the July Meeting Minutes – Bruce Harrell

- Motioned by Member McDermott, Seconded by Member Birney
 - Passes unanimously via voice vote

CEO Updates- Helen Howell

Public Comment- Austin Christoffersen

- Elisabeth Maupin
- Jade Weise
- Courtney Love
- Tamara Bauman

Motion to pass Resolution 2023-19 Establishing the Governing Committee Meeting Calendar

- Motion by Member Backus, Seconded by Member Birney

Governing Committee

King County Regional Homelessness Authority

- *Passes Unanimously via voice vote*

Motion to pass Resolution 2023-20 re-appointment of Christopher Ross to the Implementation Board

- *Motioned by Member Braddock, Seconded by Member Green*
 - *Passes Unanimously via voice vote*

Budget Briefing– James Rouse & Tiffany Brooks

2023 Annual Report – Helen Howell & Owen Kajfasz

Governance Structure Review Finding- Emily Nolan

Continuum of Care Briefing- Marvin Futrell & Zsa Zsa Floyd

Meeting Adjourned – 11:53am

DRAFT

Resolution 2024-03

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY APPROVING OF THE 2024 BUDGET

WHEREAS, The King County Regional Homelessness Authority (the “Authority”) Implementation Board unanimously passed the five-year plan that has one goal: to bring unsheltered people inside – in a way that meets their needs – as swiftly as possible; and

WHEREAS, the Authority enters its third full year of operation, Authority staff has prepared an annual budget for recommendation to the Implementation Board, to further be approved of by the Governing Committee; and

WHEREAS, this work would not be possible with out the support of our funders, City of Seattle, King County, HUD Continuum of Care, Department of Commerce Right of Way Program, North King County ILA, and Philanthropic Partners;

NOW, THEREFORE, BE IT RESOLVED BY THE IMPLEMENTATION BOARD OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY AS FOLLOWS:

Section 1. **Passing of the Budget.** The Governing Committee hereby approves and confirms the recommendation from the Implementation Board for the passage of the King County Regional Homelessness Authority 2024 Budget in the form attached hereto as Attachment A.

Section 2. **Effective Date.** This resolution shall take effect immediately after passage.

[Results]

Yea:

Nay:

Abstain:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON

x

Ed Prince, Chair

ATTEST:

x

Austin Christoffersen, Clerk of the Authority

Attachments: _2024 Budget Approval Slide

KCRHA 2024 Final Budget

Governing Committee
January 18, 2024



KCRHA
King County Regional Homelessness Authority

Agenda

2023 Budget

2024 Budget
Components of KCRHA's Budget
2024 Budget Timeline
2024 Proposed Budget
2024 Final Budget

Action Needed
Approve the KCRHA 2024 Final Budget

2023 Budget

2023 Budget

Program	2023 Award	2023 Inflation (City) (1)	2023 Inflation One-Time (County)	Total 2023 Funding
RHA Operations and Admin	14,571,539	321,193	-	14,892,732
Partnership for Zero (PfZ)	5,129,662	-	-	5,129,662
Diversion	2,487,076	146,136	-	2,633,212
Enhanced Day Hygiene	10,765,409	178,268	-	10,943,677
Enhanced Shelter	67,733,870	2,297,656	1,780,788	71,812,314
HEN Programs	23,547,820	-	-	23,547,820
Outreach and Engagement	7,313,827	317,724	-	7,631,551
Permanent Supportive Housing	18,513,113	1,492,910	-	20,006,023
Prevention	3,609,464	204,096	-	3,813,560
Rapid Rehousing	37,670,358	883,851	189,231	38,743,439
RAPs	593,534	-	56,978	650,512
Safe Parking	7,386,844	8,005	-	7,394,849
System Functions (e.g., HMIS)	1,447,020	-	48,480	1,495,500
Transitional Housing	5,527,831	162,770	52,977	5,743,578
Villages	12,949,933	-	-	12,949,933
Youth Programs	981,588	-	93,572	1,075,160
Total	220,228,887	6,012,609	2,222,026	228,463,522

(1) Includes \$643,000 one-time inflation for CoC contracts previously administered by the City of Seattle

2024 Original Proposed Budget

Key Components of the KCRHA Budget

Base Budget

Activities that are supported with ongoing funding. Funding in the base budget is generally assumed to continue from year to year. The RHA budget presentation focuses on additional funding provided over and above Base Funding

Continued One-Time Funding

One-time grant funds (largely coronavirus relief funds from the Federal Government) that the City of Seattle and King County allocated to the KCRHA in 2022 to support specific programs across multiple fiscal years, but which will expire in 2023 or 2024

Incremental Changes

Funding for new or enhanced services over and above ongoing funding provided in the Base Budget. Incremental changes funded with ongoing funding will be included in the KCRHA's Base Budget in 2024



2024 Budget Timeline



2024 Original Proposed Budget

Program	2023 Final Budget	2024 Original Proposed Budget	2024 City of Seattle Approved Funding	2024 King County Approved Funding	North King County ILA	HUD Continuum of Care	Department of Commerce Right of Way (2)	Medicaid Reimbursement	Total Proposed Budget
Diversion	2,487,076	6,235,164	2,633,212			3,601,952			6,235,164
Enhanced Day Hygiene	10,765,409	10,943,677	10,943,677						10,943,677
Enhanced Shelter	67,733,870	73,725,863	38,836,522	9,898,235	249,317		24,741,789		73,725,863
HEN Programs	23,547,820	24,041,954		24,041,954					24,041,954
Outreach and Engagement	7,313,827	6,486,621	6,486,621						6,486,621
Permanent Supportive Housing	18,513,113	38,519,458	6,026,058			32,493,400			38,519,458
Prevention	3,609,464	3,813,560	3,813,560						3,813,560
Rapid Rehousing RAPs	37,670,358 593,534	33,718,991 593,534	5,805,021	3,110,207 593,534		24,803,763			33,718,991 593,534
Safe Parking	7,386,844	3,687,249	3,687,249						3,687,249
System Functions (e.g., HMIS)	1,447,020	1,447,020		1,447,020					1,447,020
Transitional Housing	5,527,831	5,527,831	1,760,611	551,840		3,215,380			5,527,831
Villages	12,949,933	13,729,206	13,729,206						13,729,206
Youth Programs	981,588	1,611,990		530,000		1,081,990			1,611,990
RHA Admin and Operations	14,571,539	13,901,775	4,993,150	2,110,502		2,827,362	3,970,761		13,901,775
Partnership for Zero (PfZ)	5,129,662	5,197,920						5,197,920	5,197,920
Inflation	8,234,635	5,952,581	5,952,581						5,952,581
Total	228,463,522	249,134,393	104,667,467	42,283,292	249,317	68,023,847	28,712,550	5,197,920	249,134,393

2024 Final Budget

2024 Final Budget

Program	2023 Budget	2024 Proposed Budget	2024 Final Budget	2024 City of Seattle Approved Funding	2024 King County Approved Funding	North King County ILA	HUD Continuum of Care	Department of Commerce Right of Way (2)	Medicaid Reimbursement	Philanthropic and Other Funding	2024 Final Budget
Diversion	2,487,076	6,235,164	6,235,164	2,633,212	-	-	3,601,952	-	-	-	6,235,164
Enhanced Day Hygiene	10,765,409	10,943,677	10,943,677	10,943,677	-	-	-	-	-	-	10,943,677
Enhanced Shelter	67,733,870	73,725,863	55,027,186	38,836,522 44,879,634	9,898,235	249,317	-	24,741,789	-	-	55,027,186
HEN Programs	23,547,820	24,041,954	17,498,965	-	24,041,954 17,498,965	-	-	-	-	-	17,498,965
Outreach and Engagement	7,313,827	6,486,621	6,486,621	6,486,621	-	-	-	-	-	-	6,486,621
Permanent Supportive Housing	18,513,113	38,519,458	42,305,648	6,050,178	-	-	32,493,400 24,370,050	0 11,885,420	-	-	42,305,648
Prevention	3,609,464	3,813,560	3,813,560	3,813,560	-	-	-	-	-	-	3,813,560
Rapid Rehousing RAPS	37,670,358 593,534	33,718,991 593,534	33,718,991 593,534	5,805,021	3,110,207 593,534	-	24,803,763	-	-	-	33,718,991 593,534
Safe Parking	7,386,844	3,687,249	4,221,249	4,221,249	-	-	-	-	-	-	4,221,249
System Functions (e.g., HMIS)	1,447,020	1,447,020	1,447,020	-	1,447,020	-	-	-	-	-	1,447,020
Transitional Housing	5,527,831	5,527,831	5,527,831	1,760,611	551,840	-	3,215,380	-	-	-	5,527,831
Villages	12,949,933	13,729,206	14,645,206	14,645,206	-	-	-	-	-	-	14,645,206
Youth Programs	981,588	1,611,990	1,611,990	-	530,000	-	1,081,990	-	-	-	1,611,990
RHA Admin and Operations	14,571,539	13,901,775	13,404,416	0 5,129,874	2,110,502 1,933,002	-	3,896,615	3,970,761 2,294,924	-	150,000	13,404,416
Partnership for Zero (PfZ)	5,129,662	5,197,920	1,620,249	5,952,581	1,620,249	-	-	-	5,197,920	-	1,620,249
Inflation	8,234,635	5,952,581	5,332,604	5,332,604	-	-	-	-	-	-	5,332,604
Total	228,463,522	249,134,393	224,433,910	113,321,696	35,562,803	249,317	60,969,750	14,180,344	-	150,000	224,433,910

Note: Gray highlighted number is equal to the originally proposed budget

2024 Final Budget

REVISED

Program	2023 Budget	2024 Proposed Budget	2024 Final Budget	2024 City of Seattle Adopted Budget	2024 King County Approved Funding	North King County ILA	HUD Continuum of Care	Department of Commerce Right of Way	Philanthropic and Other Funding	Subtotal 2024 Final Budget	City of Seattle 2023 Carryforward (CDBG-CV & CLFR)	Grand Total 2024 Final Budget
Diversion	2,487,076	6,235,164	6,235,164	2,633,212	-	-	3,601,952	-	-	6,235,164	-	6,235,164
Enhanced Day Hygiene	10,765,409	10,943,677	10,943,677	10,943,677	-	-	-	-	-	10,943,677	-	10,943,677
Enhanced Shelter	67,733,870	73,725,863	52,827,186	42,679,634	9,898,235	249,317	-	-	-	52,827,186	2,200,000	55,027,186
HEN Programs	23,547,820	24,041,954	17,498,965	-	17,498,965	-	-	-	-	17,498,965	-	17,498,965
Outreach and Engagement	7,313,827	6,486,621	6,486,621	6,486,621	-	-	-	-	-	6,486,621	-	6,486,621
Permanent Supportive Housing Prevention	18,513,113	38,519,458	42,305,648	6,050,178	-	-	24,370,050	11,885,420	-	42,305,648	-	42,305,648
	3,609,464	3,813,560	3,813,560	3,813,560	-	-	-	-	-	3,813,560	-	3,813,560
Rapid Rehousing	37,670,358	33,718,991	32,098,741	4,184,772	3,110,207	-	24,803,763	-	-	32,098,741	1,620,249	33,718,991
RAPs	593,534	593,534	593,534	-	593,534	-	-	-	-	593,534	-	593,534
Safe Parking	7,386,844	3,687,249	4,221,249	4,221,249	-	-	-	-	-	4,221,249	-	4,221,249
System Functions (e.g., HMIS)	1,447,020	1,447,020	1,447,020	-	1,447,020	-	-	-	-	1,447,020	-	1,447,020
Transitional Housing	5,527,831	5,527,831	5,527,831	1,760,611	551,840	-	3,215,380	-	-	5,527,831	-	5,527,831
Villages	12,949,933	13,729,206	14,645,206	14,645,206	-	-	-	-	-	14,645,206	-	14,645,206
Youth Programs	981,588	1,611,990	1,611,990	-	530,000	-	1,081,990	-	-	1,611,990	-	1,611,990
RHA Admin and Operations	14,571,539	13,901,775	13,184,416	4,909,874	1,933,002	-	3,896,615	2,294,924	150,000	13,184,416	220,000	13,404,416
Partnership for Zero (PfZ)	5,129,662	5,197,920	1,620,249	1,620,249	-	-	-	-	-	1,620,249	-	1,620,249
Inflation	8,234,635	5,952,581	5,332,604	5,332,604	-	-	-	-	-	5,332,604	-	5,332,604
Total	228,463,522	249,134,393	220,393,661	109,281,447	35,562,803	249,317	60,969,750	14,180,344	150,000	220,393,661	4,040,249	224,433,910

2024 Proposed and Final Budget Comparison

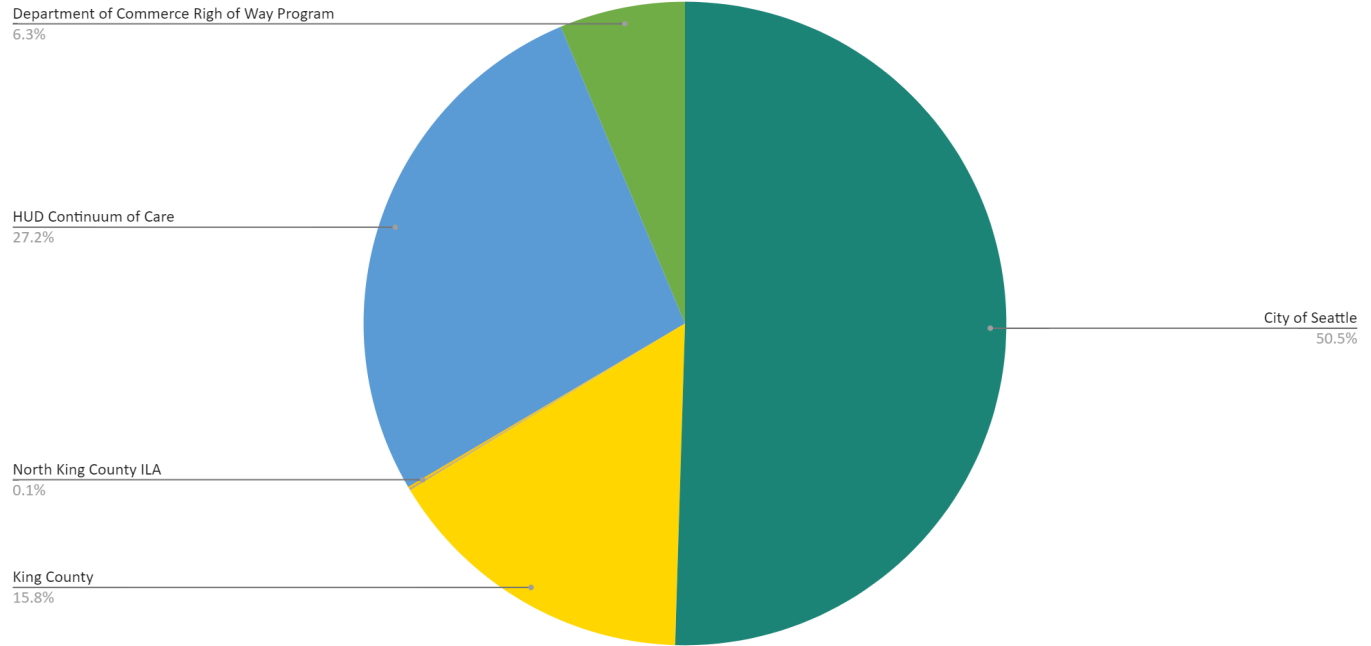
Program	2024 Proposed Budget	2024 Final Budget	Difference	Notes
Diversions	6,235,164	6,235,164	-	
Enhanced Day Hygiene	10,943,677	10,943,677	-	
Enhanced Shelter	73,725,863	55,027,186	(18,698,677)	Corrected categorization of \$11,885,420 State Right of Way (ROW) funds as Permanent Supportive Housing instead of shelter.
HEN Programs	24,041,954	17,498,965	(6,542,989)	Contract is anticipated to transfer in Q2
Outreach and Engagement	6,486,621	6,486,621	-	
Permanent Supportive Housing	38,519,458	42,305,648	3,786,190	Increased due to transfer of CoC contracts to the RHA in 2024 and recategorization of State ROW funding from shelter (\$11,885,420)
Prevention	3,813,560	3,813,560	-	
Rapid Rehousing	33,718,991	33,718,991	-	
RAPs	593,534	593,534	-	
Safe Parking	3,687,249	4,221,249	534,000	RV Storage Program
System Functions (e.g., HMIS)	1,447,020	1,447,020	-	
Transitional Housing	5,527,831	5,527,831	-	
Villages	13,729,206	14,645,206	916,000	Transfer of Rosie Village contract to the RHA
Youth Programs	1,611,990	1,611,990	-	
RHA Admin and Operations	13,901,775	13,404,416	(497,360)	Reduction resulting from discontinuation of one-time State ROW funding and delayed transition of HEN and CoC PSH contracts
Partnership for Zero (PfZ)	5,197,920	1,620,249	(3,577,671)	Wind Down; Rental Assistance
Inflation	5,952,581	5,332,604	(619,977)	Includes City of Seattle Cost of Living Adjustment (COLA) (including inflation for CoC contracts) and wage increase for providers
Total	249,134,393	224,433,910	(24,700,484)	

2023 - 2024 Budget Comparison

Program	2023 Final Budget	2024 Final Budget	Net Change	Notes
Diversion	2,487,076	6,235,164	3,748,088	Increase due to transfer of CoC contracts to the RHA in 2024
Enhanced Day Hygiene	10,765,409	10,943,677	178,268	
Enhanced Shelter	67,733,870	55,027,186	(12,706,684)	Changed categorization of State Right of Way (ROW) funding to PSH (\$11,885,420). Enhanced Shelter is increasing by \$1,772,504
HEN Programs	23,547,820	17,498,965	(6,048,855)	Contract is anticipated to transfer in Q2
Outreach and Engagement	7,313,827	6,486,621	(827,206)	Decrease due to one-time State ROW funding ending and other one-time funding ending
Permanent Supportive Housing	18,513,113	42,305,648	23,792,535	Increased due to transfer of CoC contracts to the RHA in Q2 and includes ROW PSH (\$11,885,420)
Prevention	3,609,464	3,813,560	204,096	
Rapid Rehousing	37,670,358	33,718,991	(3,951,367)	Decrease due to one-time funding ending in 2023, will be replaced with new fund source in 2024 and will be updated after budget is finalized by all funders
RAPs	593,534	593,534	-	
Safe Parking	7,386,844	4,221,249	(3,165,595)	Decrease due to one-time funding ending for new lot stand up costs
System Functions (e.g., HMIS)	1,447,020	1,447,020	-	
Transitional Housing	5,527,831	5,527,831	-	
Villages	12,949,933	14,645,206	1,695,273	Transfer of Rosie Village contract to the RHA
Youth Programs	981,588	1,611,990	630,402	Increase due to transfer of CoC contracts to the RHA in 2024
RHA Admin and Operations	14,571,539	13,404,416	(1,167,123)	Reduction resulting from discontinuation of one-time State ROW funding and delayed transition of HEN and CoC PSH contracts
Partnership for Zero (PfZ)	5,129,662	1,620,249	(3,509,413)	Wind Down; Rental Assistance
Inflation	8,234,635	5,332,604	(2,902,031)	Includes City of Seattle Cost of Living Adjustment (COLA) (including inflation for CoC contracts) and wage increase for providers
Total	228,463,522	224,433,910	(4,029,612)	

Diversifying Funding Sources

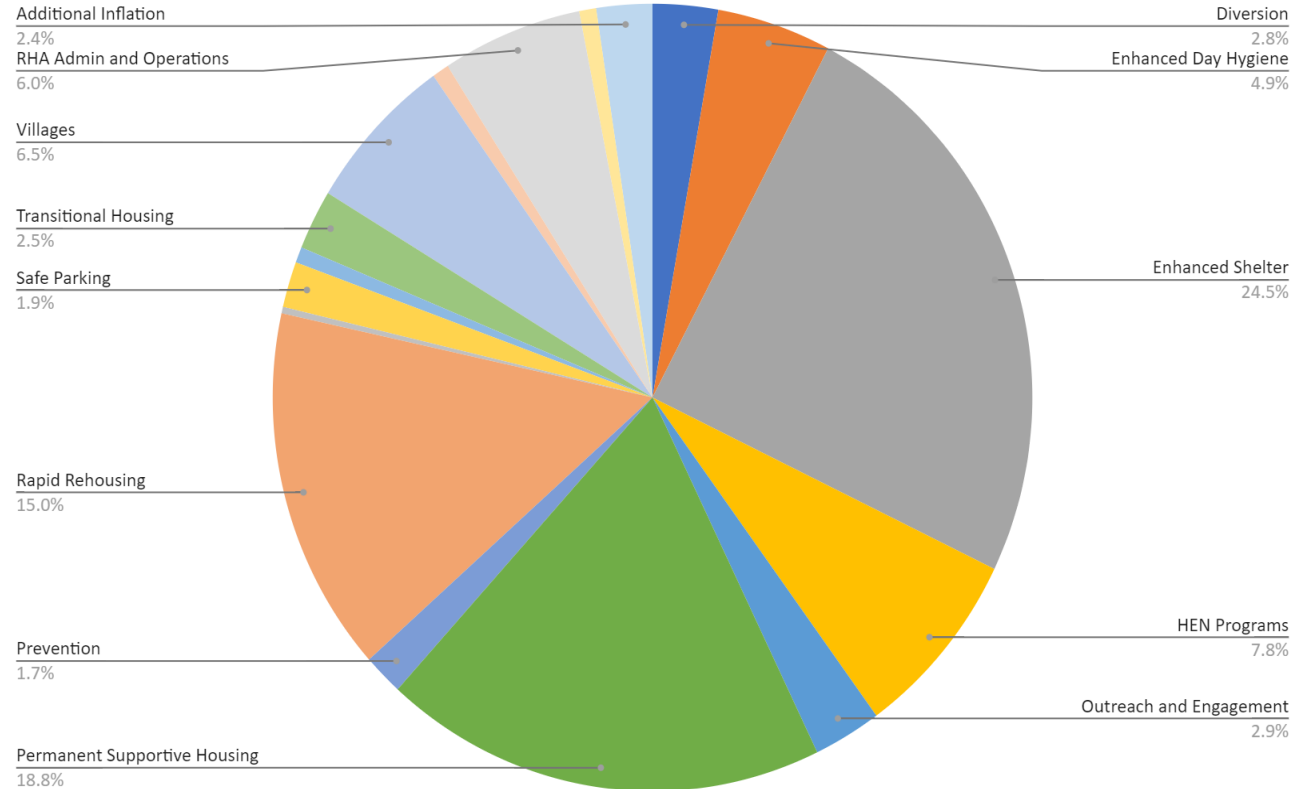
Source	Amount
City of Seattle	\$113,321,696
King County	\$35,562,803
Philanthropic and Other Funding*	\$150,000
North King County ILA	\$249,317
HUD Continuum of Care	\$60,969,750
Department of Commerce Right of Way Program*	\$14,180,344
Total	\$224,433,910



*The KCRHA anticipates receiving up to an additional \$2.5 million from Philanthropic and Other Funding and up to an additional \$22.8 million from the Department of Commerce

Funding by Program

Program	2024 Final Budget
Diversion	6,235,164
Enhanced Day Hygiene	10,943,677
Enhanced Shelter	55,027,186
HEN Programs	17,498,965
Outreach and Engagement	6,486,621
Permanent Supportive Housing	42,305,648
Prevention	3,813,560
Rapid Rehousing	33,718,991
RAPs	593,534
Safe Parking	4,221,249
System Functions (e.g., HMIS)	1,447,020
Transitional Housing	5,527,831
Villages	14,645,206
Youth Programs	1,611,990
RHA Admin and Operations	13,404,416
Partnership for Zero (1)	1,620,249
Additional Inflation	5,332,604
Total	224,443,910



City of Seattle 2024 Funding by Source

[Schedule B]

REVISED

2024 City of Seattle Adopted Budget - \$109,281,447 | 2023 Carryforward - \$4,040,249 | Total City of Seattle Funding- \$113,321,696

Program	CDBG	ESG	General Fund	OH Housing Levy	Short Term Rental Tax	CDBG-CV (2023 Carryforward)	CLFR (2023 Carryforward)
Diversion	-	-	\$2,633,212	-	-	-	-
Enhanced Day Hygiene	-	-	\$10,943,677	-	-	-	-
Enhanced Shelter	\$3,154,270	\$800,474	\$38,724,890	-	-	-	\$2,200,000
HEN Programs	-	-	-	-	-	-	-
Outreach and Engagement	-	-	\$6,486,621	-	-	-	-
Permanent Supportive Housing	-	-	\$2,349,226	-	\$3,700,952	-	-
Prevention	-	-	\$2,451,797	\$1,361,763	-	-	-
Rapid Rehousing	-	-	\$5,376,070	\$428,951	-	1,356,969	263,280
RAPs	-	-	-	-	-	-	-
Safe Parking	-	-	\$4,221,249	-	-	-	-
System Functions (e.g., HMIS)	-	-	-	-	-	-	-
Transitional Housing	-	-	\$1,760,611	-	-	-	-
Villages	-	-	\$14,645,206	-	-	-	-
Youth Programs	-	-	-	-	-	-	-
RHA Admin and Operations	\$24,600	-	\$4,885,274	-	-	-	\$220,000
RHA In-Kind Rent (Admin)	-	-	-	-	-	-	-
Partnership for Zero (PfZ)	-	-	-	-	-	-	-
Additional Inflation	-	-	\$5,332,604	-	-	-	-
Total	\$3,178,870	\$800,474	\$99,810,437	\$1,790,714	\$3,700,952	\$1,356,969	\$2,683,280

King County Funding by Source

[Schedule B]

King County - \$35,562,803 (1)							
Program	DRF	In Kind	RAHP	CHG	ESG	CDBG	HEN (2)
Diversion	-	-	-	-	-	-	-
Enhanced Day Hygiene	-	-	-	-	-	-	-
Enhanced Shelter	\$8,010,530	-	\$473,160	\$1,158,772	\$96,278	\$159,495	-
HEN Programs	-	-	-	-	-	-	\$17,498,965
Outreach and Engagement	-	-	-	-	-	-	-
Permanent Supportive Housing	-	-	-	-	-	-	-
Prevention	-	-	-	-	-	-	-
Rapid Rehousing	\$464,091	-	-	\$2,562,394	\$83,722	-	-
RAPs	\$395,000	-	-	-	-	\$198,534	-
Safe Parking	-	-	-	-	-	-	-
System Functions (e.g., HMIS)	\$1,322,020	-	-	\$125,000	-	-	-
Transitional Housing	\$195,000	-	\$241,840	\$115,000	-	-	-
Villages	-	-	-	-	-	-	-
Youth Programs	\$530,000	-	-	-	-	-	-
RHA Admin and Operations	\$978,000	-	-	-	-	-	\$532,500
RHA In-Kind Rent (Admin)	-	\$422,502	-	-	-	-	-
Partnership for Zero (PfZ)	-	-	-	-	-	-	-
Inflation	-	-	-	-	-	-	-
Total	\$11,894,641	\$422,502	\$715,000	\$3,961,166	\$180,000	\$358,029	\$18,031,465

(1) Funding amounts are based on King County 2023 – 2024 Adopted Budget unless identified otherwise

(2) HEN - KC Updated to reflect King County adopted budget, 2024 funding increase of \$494,133, and anticipated transfer FY24 Q2

Other Funding by Source

[Schedule B]

Program	Other Sources - \$75,549,411			
	North King County ILA	Philanthropic and Other Funding	HUD Continuum of Care	Department of Commerce Right of Way
Diversion	-	-	\$3,601,952	-
Enhanced Day Hygiene	-	-	-	-
Enhanced Shelter	\$249,317	-	-	-
HEN Programs	-	-	-	-
Outreach and Engagement	-	-	-	-
Permanent Supportive Housing	-	-	\$24,370,050	\$11,885,420
Prevention	-	-	-	2
Rapid Rehousing	-	-	\$24,803,763	-
RAPs	-	-	-	-
Safe Parking	-	-	-	-
System Functions (e.g., HMIS)	-	-	-	-
Transitional Housing	-	-	\$3,215,380	-
Villages	-	-	-	-
Youth Programs	-	-	\$1,081,990	-
RHA Admin and Operations	-	150,000	\$3,896,615	\$2,294,924
RHA In-Kind Rent (Admin)	-	-	-	-
Partnership for Zero (PfZ)	-	-	-	-
Inflation	-	-	-	-
Total	\$249,317	\$150,000	\$60,969,750	\$14,180,344

2024 RHA Operations and Admin Budget (6.35 %)

[Schedule D]

Cost Category	2023	2024	Change	
Staffing				
CEO Team	\$2,639,308	\$2,639,308	0%	Includes CEO, Deputy CEO, Chief of Staff, Sub-Regional Planning, Communications and Intergovernmental Relations, and Equity and Justice teams
Programs and Performance	\$4,245,878	\$4,245,878	0%	
Community Impact	\$1,052,291	\$1,052,291	0%	
Ombuds	\$691,200	\$691,200	0%	
Admin	\$2,398,237	\$2,398,237	0%	Includes: Operations, People Ops, Finance, Compliance, and Contracts teams
Subtotal Staffing	\$11,026,914	\$11,026,914	0%	Assumes a 5% vacancy rate on average over the course of the year
Overhead				
Equipment	\$202,240	\$212,240	5%	
Office Expenses	\$269,227	\$289,227	7%	
Other Operating Cost	\$384,864	\$394,864	3%	
Outreach	\$338,500	\$348,500	3%	
Professional Services	\$652,245	\$505,669	-22%	Due to contract services for system rebid that will not be needed in 2024
Software	\$1,274,550	\$204,500	-84%	\$1.2 million HMIS contract shifted to program expenditure in 2024 budget
Rent (In-Kind):	\$423,000	\$422,502	0%	
Subtotal Overhead	\$3,544,625	\$2,377,502	-33%	
TOTAL Operations	\$14,571,539	\$13,404,416	-8%	
Available Funds	\$14,571,539	\$13,404,416		
Operating as % of Program	6.81%	6.35%		Decrease in ROW and CLFR, and delayed transfer of CoC and HEN contracts

2024 Final Budget

REVISED

Program	2023 Budget	2024 Proposed Budget	2024 Final Budget	2024 City of Seattle Adopted Budget	2024 King County Approved Funding	North King County ILA	HUD Continuum of Care	Department of Commerce Right of Way	Philanthropic and Other Funding	Subtotal 2024 Final Budget	City of Seattle 2023 Carryforward (CDBG-CV & CLFR)	Grand Total 2024 Final Budget
Diversion	2,487,076	6,235,164	6,235,164	2,633,212	-	-	3,601,952	-	-	6,235,164	-	6,235,164
Enhanced Day Hygiene	10,765,409	10,943,677	10,943,677	10,943,677	-	-	-	-	-	10,943,677	-	10,943,677
Enhanced Shelter	67,733,870	73,725,863	52,827,186	42,679,634	9,898,235	249,317	-	-	-	52,827,186	2,200,000	55,027,186
HEN Programs	23,547,820	24,041,954	17,498,965	-	17,498,965	-	-	-	-	17,498,965	-	17,498,965
Outreach and Engagement	7,313,827	6,486,621	6,486,621	6,486,621	-	-	-	-	-	6,486,621	-	6,486,621
Permanent Supportive Housing Prevention	18,513,113	38,519,458	42,305,648	6,050,178	-	-	24,370,050	11,885,420	-	42,305,648	-	42,305,648
	3,609,464	3,813,560	3,813,560	3,813,560	-	-	-	-	-	3,813,560	-	3,813,560
Rapid Rehousing	37,670,358	33,718,991	32,098,741	4,184,772	3,110,207	-	24,803,763	-	-	32,098,741	1,620,249	33,718,991
RAPs	593,534	593,534	593,534	-	593,534	-	-	-	-	593,534	-	593,534
Safe Parking	7,386,844	3,687,249	4,221,249	4,221,249	-	-	-	-	-	4,221,249	-	4,221,249
System Functions (e.g., HMIS)	1,447,020	1,447,020	1,447,020	-	1,447,020	-	-	-	-	1,447,020	-	1,447,020
Transitional Housing	5,527,831	5,527,831	5,527,831	1,760,611	551,840	-	3,215,380	-	-	5,527,831	-	5,527,831
Villages	12,949,933	13,729,206	14,645,206	14,645,206	-	-	-	-	-	14,645,206	-	14,645,206
Youth Programs	981,588	1,611,990	1,611,990	-	530,000	-	1,081,990	-	-	1,611,990	-	1,611,990
RHA Admin and Operations	14,571,539	13,901,775	13,184,416	4,909,874	1,933,002	-	3,896,615	2,294,924	150,000	13,184,416	220,000	13,404,416
Partnership for Zero (PfZ)	5,129,662	5,197,920	1,620,249	1,620,249	-	-	-	-	-	1,620,249	-	1,620,249
Inflation	8,234,635	5,952,581	5,332,604	5,332,604	-	-	-	-	-	5,332,604	-	5,332,604
Total	228,463,522	249,134,393	220,393,661	109,281,447	35,562,803	249,317	60,969,750	14,180,344	150,000	220,393,661	4,040,249	224,433,910

DISCUSSION



KCRHA
King County Regional Homelessness Authority

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Resolution 2024-01

A RESOLUTION OF THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY; MODERNIZATION THE BYLAWS OF THE GOVERNING COMMITTEE

WHEREAS, pursuant to the Interlocal Agreement for the Establishment of the King County Regional Homelessness Authority dated December 18, 2019 (the “Interlocal Agreement”) between King County (the “County”) and the City of Seattle (“Seattle”), the County and Seattle formed a governmental administrative agency pursuant to RCW 39.34.030(3) known as the King County Regional Homelessness Authority (the “Authority” or as abbreviated “KCRHA”); and

WHEREAS, under Article VIII, Section 1(b,I,2) of the Interlocal Agreement, the Governing Committee of the Authority has the ability, via resolution, to amend the Bylaws of the Governing Committee; and

WHEREAS, the Bylaws were initially approved of by the Governing Committee on the 15th day of April in the year 2021; and

WHEREAS, the Authority is in a time of transition with the inaugural CEO resigning on the 18th day of May in the year 2023, as well as the unanimous passing of the five-year plan on the 1st day of June in the year 2023; and

WHEREAS, the Governing Structure Review Committee, which was established by the passage of Resolution 2023-13 on the 20th day of July in the year 2023, was charged with finding immediate and medium-term steps to improve the Authority’s structure. The subcommittee found additional role clarity to be necessary, as well as amendments to the bylaws to modernize and streamline the decision-making process; and

WHEREAS, specific changes have been requested to ensure the Bylaws match the language of the Interlocal Agreement, add accountability for the members of the Governing Committee, and provide additional clarity to the procedures of the Governing Committee; and

WHEREAS, Bylaw modernization is a normal procedure for boards to undertake and this resolution is to amend the Governing Committee Bylaws, via resolution in compliance with Article VIII, Section 1(b,I,2) of the Interlocal Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COMMITTEE OF THE KING COUNTY REGIONAL HOMELESSNESS AUTHORITY:

Section 1. Ensuring the Bylaws match that of the Interlocal Agreement

(A) Replace of language in Section 2.01 paragraph 1

- a. STRIKE: “The Lived Experience Coalition shall select representatives of individuals with Lived Experience who shall be appointed by the Advisory Committee to the Governing Committee”

- b. ADD: “The Advisory Committee shall select and appoint three (3) members representing individuals with lived experience.”

(B) Replace of language in Section 4.04 paragraph 1

- a. STRIKE: “Lived Experience Coalition”
- b. ADD: “Coalition of Lived Experience or other groups representing individuals with Lived Experience”

Section 2. Adding accountability to the members of the Governing Committee. The following will improve accountability for members of the board:

(A) ADD new subsection to Article III. “Section 3.06 Consecutive Absences.”

(B) ADD to new Section 3.06: “Any Governing Committee Member who is absent for three consecutive regular meetings without being excused may, by resolution duly adopted by a majority vote of the remaining Governing Committee Members, be deemed to have forfeited their position as Governing Committee Member and that Member’s position shall be vacant.”

Section 3. Providing additional clarity to the procedures of the Governing Committee.

(A) STRIKE: “also” from Section 3.02 paragraph 1.

- a. “In the event of a special meeting of the Governing Committee, the Chair identified as next in the rotation will ~~also~~ be responsible for facilitating the special meeting.”
 - i. Clarifying that the next chair in the rotation will be responsible for facilitating the meeting regardless of if it is a Special or Regular meeting.

(B) STRIKE: “In the event none of the Co-Chairs are able to attend such meeting, the member bloc from which the Chair was selected will designate an alternate to facilitate the meeting.” from Section 3.02 paragraph 3.

(C) ADD: “In the event none of the Co-Chairs can attend and/or run the meeting, the Governing Committee can elect a Chair Pro-Tempore to preside over the meeting with a motion and a simple majority vote. This can also occur during the meeting in an instance where the chair can no longer preside over the meeting.

Section 4. Effective Time.

This Resolution shall take effect immediately upon passage. Resolution 2024-01 was introduced on and [Passed/Failed] by a two-thirds majority vote of the Governing Committee pursuant to the terms of the Interlocal Agreement at a regular meeting held this 18th day of January 2024.

[Results]
Yea:
Nay:
Present:
Excused:

KING COUNTY REGIONAL
HOMELESSNESS AUTHORITY
GOVERNING COMMITTEE
KING COUNTY, WASHINGTON

x _____
Ed Prince, Chair

ATTEST:

x _____
Austin Christoffersen, Clerk of the Authority

Attachments: N/A

Attachment A:
Bylaws with Proposed Amendments

KING COUNTY REGIONAL HOMELESSNESS AUTHORITY

GOVERNING COMMITTEE BYLAWS

Article I. Authority

Section 1.01 Authority; Purpose.

The “Interlocal Agreement for the Establishment of the King County Regional Homelessness Authority” dated December 18, 2019 (as it may be amended and supplemented, the “Interlocal Agreement”) between King County (the “County”) and the City of Seattle (“Seattle”), creates a Governing Committee (a “Governing Committee”). The Governing Committee serves as the administrator of the King County Regional Homelessness Authority (the “Authority”) and provides oversight to the Authority by performing the duties established therein. The purpose of these bylaws (“Bylaws”) is to establish procedures for Governing Committee operations. These Bylaws are adopted by the Governing Committee pursuant to Article VIII, Section 1(b)(i)(3) of the Interlocal Agreement. Capitalized terms not otherwise defined herein shall have the meanings set forth in the Interlocal Agreement.

Section 1.02 Guiding Principles.

Actions of the Authority and its governing bodies, including the Governing Committee, will adhere to and be informed by the Interlocal Agreement, including but not limited to, the Guiding Principles outlined in Article IV, Section 3 of the Interlocal Agreement, an equity-based decision making framework as articulated in Article VIII, Section 2(m) of the Interlocal Agreement, a theory of change, and evidenced-based practices.

Article II. Governing Committee Membership

Section 2.01 Membership Generally.

The Governing Committee is comprised of 12 members appointed pursuant to Article VIII, Section 1(a) of the Interlocal Agreement, representing elected officials and individuals representing those with Lived Experience. ~~The Lived Experience Coalition shall select representatives of individuals with Lived Experience who shall be appointed by the Advisory Committee to the Governing Committee. The Advisory Committee shall select and appoint three~~ (3) members representing individuals with lived experience. All Members of the Governing Committee have equal status, voting rights and authority; provided, however, the Chairs (as defined below) and other officers of the Governing Committee (if any) may have additional responsibilities as set forth herein and in policies and procedures of the Governing Committee.

Section 2.02 Governing Committee Term.

Members of the Governing Committee shall serve terms as provided in Article VIII, Section 1(f) of the Interlocal Agreement, except for Members representing those with Lived Experience. Representatives of individuals with Lived Experience will serve for terms of 24 consecutive months from the date of their appointment, or until replaced, as described in these Bylaws. Representatives of individuals with Lived Experience may be re-appointed by the Lived

Experience Coalition for up to three terms. Any Governing Committee Member may be deemed to have forfeited his or her position as a Governing Committee Member and may be removed from such position as provided in Article VIII, Section 1(g) of the Interlocal Agreement.

Section 2.03 Vacancies.

A vacancy or vacancies on the Governing Committee shall be deemed to exist in the case of the death, disability, resignation, removal by forfeiture or removal by the entity that appointed the Member of any Member of the Governing Committee or if the elected official or individual is no longer eligible for such appointment. Any vacancy on the Governing Committee shall be filled in the same manner as the original appointment, and in accordance with these Bylaws.

Section 2.04 Alternates.

Each Member of the Governing Committee representing those with Lived Experience appointed pursuant to these Bylaws may have one alternate (an “Alternate”) to serve on the Governing Committee in the absence of such Member. Other Members of the Governing Committee may also each appoint one alternate to serve on the Governing Committee, provided that the Seattle Mayor and King County Executive may appoint a representative from within their respective Executive Teams. Each Governing Committee Member is responsible for notifying the Governing Committee of the name of the Alternate, if any, for such Member. For Members representing those with Lived Experience, there may be a total of three alternates who may serve on behalf of any Member of the Governing Committee representing those with Lived Experience. Either the primary Governing Committee Member or such Member’s Alternate may attend meetings; provided, however, if both representatives are in attendance at a meeting of the Governing Committee, only the primary Governing Committee Member shall be included for purposes of establishing a quorum and voting on matters before the Governing Committee. If an Alternate is serving in a meeting on behalf of a the Governing Committee Member, such Alternate shall have all of the rights and authority of the primary Governing Committee Member under the Interlocal Agreement and these Bylaws, including but not limited to establishing a quorum and voting on matters before the Governing Committee. When a Governing Committee Member is represented by a properly-named Alternate, the Member is considered to have an excused absence from the meeting and is not subject to forfeiting their seat as outlined in Article VIII, Section 1(g) in the Interlocal Agreement.

Article III. Governing Committee Officers and Committees

Section 3.01 Officers of the Governing Committee.

The Governing Committee shall have one or more chairs (a “Chair” or “Co-Chair”) as described below. The Governing Committee may elect other officers and assistant officers as may be determined to be necessary. No person may simultaneously hold more than one office. In addition to the powers and duties specified below, the officers shall have such powers and perform such duties as the Governing Committee may prescribe.

Section 3.02 Chairs and Co-Chairs.

No later than January 31, 2021, and annually thereafter, the Governing Committee shall require Lived Experience, Sound Cities Association, County and Seattle to designate from its Governing Committee Members a Chair to serve for a one-year term. The Chair for each Governing Committee meeting will rotate among the four designated members. A calendar of meetings will be established that identifies who will chair each of the meetings as identified on the upcoming year's calendar. In the event of a special meeting of the Governing Committee, the Chair identified as next in the rotation will ~~also~~ be responsible for facilitating the special meeting.

It shall be a Chair's duty to see that the transaction of Governing Committee business is in accordance with law, the Interlocal Agreement, and these Bylaws. A Chair of the Governing Committee shall have the following authority and responsibilities: to preside at regular and special meetings of the Governing Committee; to call special meetings as determined to be appropriate; and to execute documents requiring approval of the Governing Committee (such as resolutions of the Governing Committee). On resolutions approved by the Governing Committee, the signature of the Chair presiding at the meeting where the resolution was approved shall be sufficient to bind the Authority.

(A) If the Chair who is scheduled to preside at a meeting is unable to attend such meeting, the Chair will notify the other Co-Chairs and request that one of the other Co-Chairs chair the meeting. ~~In the event none of the Co-Chairs are able to attend such meeting, the member bloc from which the Chair was selected will designate an alternate to facilitate the meeting.~~ In the event none of the Co-Chairs can attend and/or run the meeting, the Governing Committee can elect a Chair Pro-Tempore to preside over the meeting with a motion and a simple majority vote. This can also occur during the meeting in an instance where the chair can no longer preside over the meeting.

Section 3.03 Removal from Office.

Upon reasonable prior notice to all Governing Committee Members of the alleged reasons for dismissal, the Governing Committee, by an affirmative vote of a majority of the Governing Committee Members, may remove any Chair or other officer of the Governing Committee from such position whenever in its judgment the best interests of the Authority will be served thereby.

Section 3.04 Vacancies.

The Governing Committee shall fill any officer position which becomes vacant with a successor who shall hold office for the unexpired term and until such officer's successor shall have been duly appointed and qualified.

Section 3.05 Committees.

The Governing Committee may, by resolution, establish an executive committee and other committees, each consisting of one or more Governing Committee Members, to advise the Governing Committee. The designation of any such committees and the delegation thereto of authority shall not operate to relieve any Governing Committee Member of any responsibility imposed by law.

Section 3.06 Consecutive Absences.

Any Governing Committee Member who is absent for three consecutive regular meetings without excuse may by resolution duly adopted by a majority vote of the remaining Governing Committee Members, be deemed to have forfeited their position as Governing Committee Member and that Member's position shall be vacant.

Article IV. Meetings of the Governing Committee

Section 4.01 Governing Committee Meetings.

(a) *General.* Regular meetings of the Governing Committee shall be held at least four times per year in accordance with Article X of the Interlocal Agreement. The date, time and place of regular meetings for the upcoming calendar year shall be approved by resolution no later than the last regular meeting of the preceding calendar year. Regular and special meetings of the Governing Committee shall be held and noticed pursuant to the Interlocal Agreement and the chapter 42.30 RCW (“Open Public Meetings Act”).

Consistent with the intent that the work of the Authority be an inclusive, collaborative effort with all members fully involved in this work and key decision making, it is the intent of the Governing Committee that every effort will be made to ensure all voting members will be present at meetings at which discussion and votes on substantive issues, such as decisions related to the budget and plans and policies, will be taken. At any meeting, a hearing of a particular matter may be continued to any subsequent meeting by a majority vote of the Governing Committee present, as provided in RCW 42.30.100. Notice of any continued meeting shall be provided in the same manner as special meetings. Meetings of the Governing Committee that fall on a holiday shall be rescheduled or cancelled by the Governing Committee.

(b) *Executive Sessions.* Executive sessions of the Governing Committee shall not be open to the public. Executive Sessions may be attended by Members of the Governing Committee, Alternates, legal counsel to the Authority, authorized staff members and/or other individuals as authorized by the Chair presiding over the meeting so as long as the attorney client privilege will not be deemed waived by such persons participation in the executive session.

Prior to convening an executive session, the Chair presiding over the meeting shall announce the executive session to those attending the meeting by stating the purpose of the executive session (in sufficient detail to identify the purpose as falling within one of those identified in the Open Public Meetings Act), and the time when the executive session shall end. The executive session may be extended by announcing to the public that it will be extended to a stated time. The Governing Committee shall not reconvene open session until the time stated unless such meeting is reconvened solely for the purpose of ending the meeting without further discussion or action. No final action shall be taken during an executive session. Everything discussed during an executive session, and all written materials reviewed during an executive session, shall be considered confidential by law and shall not be publicly disclosed by any Member of the Governing Committee, any Alternate or attendee of the executive session absent a vote of the Governing Committee on the record in a public meeting. This restriction applies to all executive session discussions and materials regardless of whether the Authority’s counsel is present.

Section 4.02 Quorum.

At all meetings of the Governing Committee, a quorum of the Governing Committee must be present in order to do business on any issue. A quorum shall be defined as nine Governing Committee Members selected pursuant to these Bylaws.

For the sake of clarity, “doing business on any issue” means taking any “action” as defined in the Open Public Meetings Act. As of the date of these Bylaws, “action” is defined in the Open Public Meetings Act (RCW 42.30.020(3)) as “the transaction of the official business of a public agency by a governing body including but not limited to receipt of public testimony, deliberations, discussions, considerations, reviews, evaluations, and final actions. ‘Final action’ means a collective positive or negative decision, or an actual vote by a majority of the members of a governing body when sitting as a body or entity, upon a motion, proposal, resolution, order, or ordinance.”

Section 4.03 Remote Participation in Governing Committee Meetings.

Pursuant to the Interlocal Agreement, meetings of the Governing Committee shall be open to the public to the extent required by the Open Public Meetings Act. Governing Committee Members may participate in a regular or special meeting in person or through the use of any means of communication by which all attending Members and members of the public participating in such meeting can hear each other during the meeting. Any Member participating in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum and taking action as defined in the Open Public Meetings Act.

The Governing Committee may establish procedures for allowing members of the public to remotely participate in its meetings. Such procedures shall include, at a minimum, for telephone access to be provided to members of the public wishing to participate remotely. The telephone number shall be included in the meeting agenda available on the Authority’s website and through other means feasible to the Authority, including on the Authority’s public calendar and through social media, as applicable.

Section 4.04 Conduct of Business.

Meeting agendas will be set by the Chair scheduled to preside over the meeting in consultation with the other Co-Chairs of the Governing Committee and the Chief Executive Officer. The Chief Executive Officer will provide the agenda, previous meeting minutes and other meeting materials to all Members of the Governing Committee at least seven calendar days in advance of any regular meetings. Authority staff will be responsive to Governing Committee Members representing those with Lived Experience and staff hired by the ~~Lived Experience Coalition~~, Coalition of Lived Experience or other groups representing individuals with Lived Experience with requests and support as needed. Regular meeting agendas will include, but are not limited to, the approval of the minutes of the previous regular meeting and any special meetings held during the applicable time period and any other items for Governing Committee consideration and approval. Minutes shall be taken and recorded, whether in writing, by tape recording or by any other method deemed appropriate, for each meeting, and provided upon request as provided in Article X, Section 9 of the Interlocal Agreement.

The Governing Committee may devote part or all of its meeting to an informational study session during which no comments from the audience will be permitted, unless the Chair presiding over the meeting or a majority of the Governing Committee from time to time should decide otherwise.

Article V. Code of Conduct

Section 5.01 Code of Conduct; Ethics.

In accordance with, and as more fully set forth in, Article VIII, Section 4 of the Interlocal Agreement, Governing Committee Members shall conduct themselves in accordance with all applicable laws, including but not limited to, chapter 42.23 RCW (the “Code of Ethics for Municipal Officers”), the Open Public Meetings Act, the Interlocal Agreement, these Bylaws, and policies of the Authority.

Section 5.02 Attorney-Client Privilege and Work Product.

In accordance with, and as more fully set forth in, Article VIII, Section 4 of the Interlocal Agreement, the Authority, and not any individual Member of the Governing Committee, is the holder of any attorney-client privilege with the Authority’s counsel and any attorney work product protection. No individual Member of the Governing Committee shall make any disclosure or release any information which would result in the waiver of the attorney-client privilege or work product protection absent a vote of the Governing Committee majority on the record in a public meeting.

Article VI. Approval of Bylaws

Pursuant to Article III, Section 1(b)(i)(3) of the Interlocal Agreement, these Bylaws were approved by an affirmative vote of the Governing Committee pursuant to Resolution No. _____, adopted on _____, 2021.