

# Darlene J. Weigle

## SUMMARY

I have a strong track record of accomplishment in non-profit positions. My time working and volunteering for non-profits has been focused on learning, project management, relationship building, documentation, and streamlining processes.

## EXPERIENCE

### **Interim Senior Director Housing Facilities & Homeless Services, YMCA Seattle, May 2023 - Present**

- Lead team of approximately 35 staff and establish regularly scheduled Supervisions with 7 Direct Reports
- Work closely with peer to provide support and unity across entire division
- Continued relationships with outside stakeholders such as Building Owners, Contract Monitors & KCRHA
- Submit Quarterly & Annual Reports to Contract Monitors & Fluxx online
- Organize and implement staff training applicable to housing division leaders
- Ensured staff are providing trauma informed care to all program participants and their team members
- Conducted de-escalation trainings specific to on-site case management services.
- Oversight of budgets, contract renewals and completion of grant applications
- Shared information with Leadership Team about Trauma Informed Supervision
- Continued relationship building with other internal and external programs for continuance of care for program participants.

### **Interim & Program Director III, YMCA, Seattle, May 2022 – May 2023**

- Lead team of approximately 20 staff and establish regularly scheduled Supervisions
- Build relationships with outside stakeholders such as Building Owners, Contract Monitors & KCRHA
- Submit Quarterly & Annual Reports to Contract Monitors & Fluxx online
- Monitored budgets for fiscal compliance.
- Worked with Records department to refine archive file storage system.
- Worked with Admin Staff and internal team to build a more robust rent collection system.
- Worked with CQI Staff to create a more internal file tracking system resulting in better results when internal file audit was conducted.
- Continued to Organize and implement Team Meetings that include Team Updates, Group Consults and Resource Sharing.
- Ensured staff are providing trauma informed care to all program participants and their team members
- Conducted de-escalation trainings specific to on-site case management services.
- Provided software training for various department teams after agency implementation of new electronic health record database.
- Shared information with Leadership Team about Trauma Informed Supervision
- Built relationships with other internal and external programs for continuance of care for program participants.

### **Interim & Program Director II, YMCA, Seattle, WA Aug 2021- April 2022**

- Lead team of 13 Direct Reports and establish regularly scheduled Supervisions
- Complete data review and corrections to meet contract compliance requirements
- Create and Implement Systems for better client tracking and internal data tracking
- Build relationships with external and internal stakeholders
- Organize and implement Team Meetings that include Team Updates, Client Consults and Resource Sharing
- Continue to Train and monitor team member progress in electronic health record system

### **Lead Case Manager, YMCA, Seattle, WA 2021**

- Complete projects for Senior Leadership that are data centered
- Train team members in new electronic record system

- Mentor newer case managers concerning case management best practices and social service topics
- Work with programs to streamline processes
- Participate in CQI process
- Build relationships between YMCA and outside programs to better serve clients.

#### **Case Manager II, YMCA, Seattle, WA 2020**

- Collaborate with UW and YMCA Staff Members to build new juvenile justice involved HSYNC program
- Train team members in new electronic record system
- Mentor newer case managers concerning case management best practices and social service topics
- Work with programs to streamline processes
- Carry caseloads in two programs due to staff shortage while continuing to collaborate with outside stakeholders.
- Build relationships between YMCA and outside programs to better serve clients.

#### **WiSe Wraparound Clinician, CCS, Tukwila, WA**

Engage youth with complex emotional/behavioral needs in an intensive level of therapy, service and supports in weekly sessions..

- 24/7 Crisis Support and in person response when needed.
- Advocate for youth with their families and communities.
- Schedule and facilitate families in the therapeutic process resulting in positive outcomes
- Work with families to identify their strengths and needs to match them with community supports and resources.
- Utilize spreadsheets and assessments to track client contact and progress

#### **WiSe Wraparound Facilitator, Sound, Tukwila, WA**

- Data collection and organization concerning clients and compliance to King County standards and mandates.
- Advocate for clients in the school setting, especially centered around special education and IEP implementation.
- Engage youth, families, and communities in the Wraparound process.
- Help the families create a team of supports from their community to meet their individual needs.
- Schedule and facilitate Child Family Team meetings while utilizing wraparound concepts.
- Create and submit outcome-based Care Plans, SNCs, progress notes and other supporting documentation in a timely manner.
- Utilize CANS to help guide the team and the Care Plan.
- Work with up to 15 families at any given time.

#### **Child Advocate, YWCA, Issaquah, WA**

- Documented meeting notes of meetings with parents, schools, and other stakeholders in Case Management Software.
- Help families navigate the Issaquah School District Special Education department.
- Created tutoring program for child residents using volunteers from the community.
- Organized group birthday parties in partnership with volunteer organization.
- Created a math club and dance program recruiting teachers from the local community.
- Acted as a liaison between schools and the children's program.
- Organized and created an electronic archive of volunteers and event interest.
- Tracked volunteers and coordinated shifts for various events utilizing Excel or Sign Up Genius.

#### **EDUCATION**

- Bachelor of Arts, Calvary Chapel Bible College
- Bachelors Early Childhood Education, Palm Beach Atlantic University

#### **PROFESSIONAL DEVELOPMENT**

- Leadership Development Courses
- Project Management Professional Certification

Darlene Weigle  
Y Social Impact Center

Dear KCRHA,

I am writing to express my interest in the open board positions within KCRHA, as shared in the email sent out by Alex Pfiffner. With my extensive experience in Social Services and my passion for young adults exiting homelessness, I am confident in my ability to contribute effectively to the board's strategic initiatives and overall success.

Throughout my career, I have built on my experience as a homeless young adult to frame and shape my scope of work. These experiences have equipped me with a deep understanding of the homeless community and knowing what it's like to be on both sides of the table. They have also given me the ability to think critically, communicate persuasively, and collaborate with diverse stakeholders to achieve common goals.

Furthermore, I am committed to KCRHA's mission and values, and I am excited about the opportunity to leverage my skills and expertise to support its continued growth and impact. I believe that my lived experience, coupled with my current and previous work history, will make me a valuable addition to the board. I'm interested in both board positions that are currently open.

I look forward to the possibility of serving on the board and contributing to KCRHA's mission in a meaningful way.

Warm regards,  
Darlene Weigle  
Senior Director Facility Based Housing  
Y Social Impact Center  
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