



Seattle-King County Coordinated Entry Committee Meeting Minutes

Date/Time

May 16th, 2024; 10:30 AM – 11:30 AM

Roll Call

Name	Present
Devin Konick-Seese	x
Noah Fay	
Eddy Matlock-Mahon	x
Martha Lindner	x
Porscha Anderson	
Patricia Sam	
Elliot Hart	x
Antoinette Lambert	
Kelsey Beckmeyer	x
Zsa Zsa Floyd	
Kenyatta Carrollhillman	
Sherry Tillman	x

Roll Call – [6] members present – [6] members absent
Quorum is Not Met

Land Acknowledgement & Theory of Change: Alex Pfiffner & Beth Lazar

- **Land Acknowledgement:** I would like to acknowledge that we are on the traditional land of the first people of Seattle, the Duwamish People past and present and honor with gratitude the land itself and the Duwamish Tribe. We make this acknowledgment to remind ourselves that, by being here today, we strive to remedy this injustice through our beliefs and actions in helping to steward our green spaces and communities in Seattle.
- **Theory of Change:** If we create a homelessness response system that centers people who have lived experience of homelessness, then we will be able to meet needs and eliminate inequities, in order to end homelessness for all.



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CES Current State – KCRHA DCPO – Beth Lazar:

- Goal of Coordinated Entry System:
 - To ensure households experiencing homelessness have **equitable access** to housing resources **quickly** to resolve their homelessness.
- Access:
 - RAP Sites
 - Outreach Teams
 - Day Centers
 - Shelters
- Nominations:
 - 3,996 (unique households)
 - 24,520 (duplicate nominations)
- Referral Completion/Move In:
 - 722 (households into units)
- Assessment
 - 14,091 (Unique households enrolled in CES Program)
 - 7,209 (unique households assessed since 4/14/23)
- Referrals
 - 1,838* (Inclusive of duplicate referrals to units)
- Stability

Length of Time:

- Assessment to Referral:
 - 41 days (median)
 - 350 days (high)
 - 7 days (low)
- Referral to Move In:
 - 26 days (median)
 - 641 days (high)
 - 7 days (low)

Denial Reasons:

- **Housing Provider**
- **Navigating Provider**
- **Client**
 - Client Refused – 333
 - Self Resolved- Client Housed – 24
 - Unable to connect with client – 209
 - Ineligible document readiness – 146



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- Provider denied – 158
- Full Capacity/ no availability – 36
- Denial reason unknown – 112
- **KCRHA DCPO - Beth Lazar:** How do we get document readiness more streamlined?
 - Shelter Inventory Project – will help to eliminate units online that aren't actually available. All units will be live for people to see in real time and for us to monitor.
 - **CEC Board Member - Sherry Tillman:** Wants access to the slides. Regarding clients refused, folks will turn down because of location or culture, or reputation of location. Maybe asking them up front what they are looking for so that we don't have so many refusals.
 - **CEC Board Member - Elliot Hart:** Agrees with Sherry. It is the responsibility of referring to know what they want. Also, to landlords to know the requirements and be in communication.
 - **CEC Board Member - Martha Linder:** Wants to know the unknown denial reasons. Is it a HUD requirement for homelessness or criminal history.
 - **KCRHA DCPO – Beth Lazar:** How do we capture that data? Not having too many categories to choose from seems like a good fix to keep us informed.
 - **CEC Board Member - Elliot Hart:** Being able to track denial reasons. Looking at incomplete files and denials. Would be interesting to track who the referring agency was and who they were referred to? Training needed? How do you document chronic homelessness? Or is it the landlord? Is there a misunderstanding of an eligibility point or is there another reason? What can we all do to empower case managers to empower clients on how we can get people in on the first time?
 - **CEC Board Member - Devin Konick-Seese:** Understanding the referrals by the provider and the resource would be helpful. With the county is there is an area for technical support, what is needed? Looking at denial reason by demographics & equity. Wants to see the data to get a better idea of the landscape.
 - **KCRHA Deputy Chief Community Impact Officer - Janelle Rothfolk:** Will take that back to her team to prepare that data. Might be good for this committee to see the changes with the inventory project in regard to new information that is available by providing the housing needs form and the unit information we have been collecting from providers. Normally collected outside of HMIS but this project allows it to be inside of HMIS to allow better matches forward. Had reviewed this Pick List and can bring that back to the group as well for the next meeting. Won't be live but can get a review of what the new fields would look like.

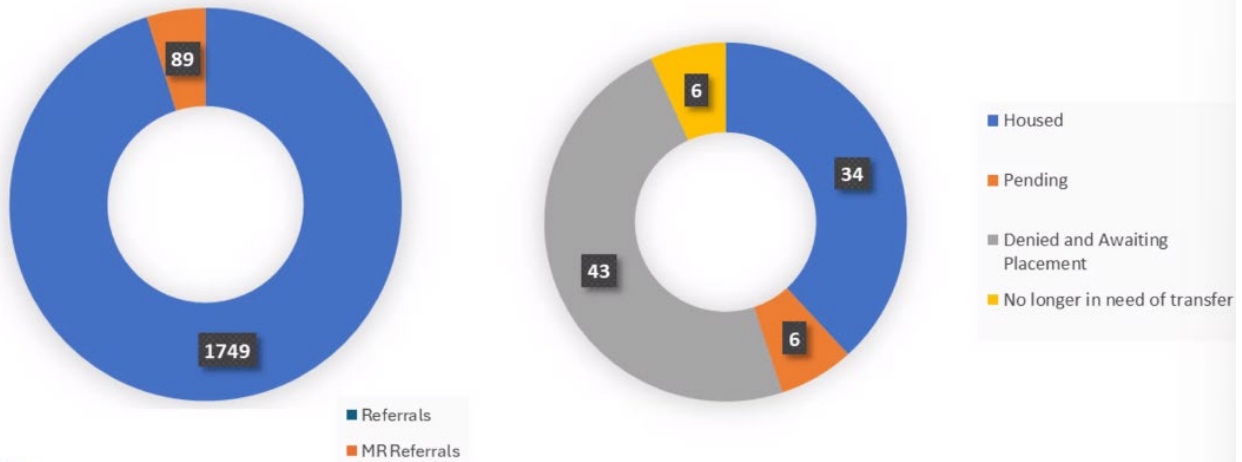
Mobility Requests:

- **KCRHA Program Coordinator - Lia Fakhouri:** One year timeframe through 4/14/23-4/14/24. Data looking at which referrals come from a mobility transfer.



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Mobility Requests



- Looking at folks who received a referral.

Mobility Request Project Types – Housed:

Looking at all populations:

- **Originating Project:**
 - PSH – 7
 - Rapid Re-Housing – 15
 - Transitional Housing – 12
- **Transfer Project:**
 - Permanent Housing – 2
 - Permanent Supportive Housing – 25
 - Rapid Re-Housing – 2
 - Transitional Housing – 5

Questions:

- **KCRHA Program Coordinator - Lia Fakhouri:** We review mobility transfers as a team. An imminent safety risk, change in family size, or aging out, etc. Provider is indicating what type of transfer this is and provide a narrative for them to review and CE team asks questions. Consult with the case manager with the documentation, chronic homelessness status. They need to meet the incoming providers



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documentation requirements. Look at status before they move into RRH to see if they are eligible for PSH.

- https://kcrha.org/wp-content/uploads/2024/01/Mobility-Request-Policy-and-Form-Updated-1_8_24.pdf
- **KCRHA DCPO - Beth Lazar:** Will talk with the CI team to see the demographics in denials. May be a matter of timing if that can be available for next month.
- **CE Board Member - Devin Konick-Seese:** It was helpful to see the mobility request data. Interested where there are MR out of PSH and looking at cases where clients are requesting a transfer from PSH to PSH. In context with service match.
- **KCRHA Deputy Chief Community Impact Officer - Janelle Rothfolk:** Is there anything in particular that would be helpful for the team to narrow in on?
 - Any data on the reason for transfers out of PSH. Is it that more services are needed, risk of harm, etc.
 - **KCRHA Deputy Chief Community Impact Officer - Janelle Rothfolk:** When reviewing matching data, what would be good points that people want to see so the CI team can pull that data.

Follow Up Points:

- Shelter Inventory presentation, to better understand changes/improvements with HMIS that will inform this process (presentation by Janelle)
- Denial Reason: Demographic breakdown related to folks who have a denial reason
- If available, mobility request reasons for PSH to PSH transfers (i.e., location, harm in building, need for more services)
- Denial Reason: Who are the referral agency and housing provider

Adjourn:

Next meeting will be held Thursday June 27th, 2024; 10:30 AM – 11:30 AM