



Seattle-King County CoC Board Regular Meeting Minutes

Date/Time

June 5th, 2024; 2:00 PM – 4:00 PM

Roll Call:

Name	Present
Patricia Sam	x
Tamara Bauman	x
Kenyatta CarrollHillman	
Leeze Castro	x
Zsa Zsa Floyd	
Marvin Futrell	x
Antoinette Lambert	
Dorsol Plants	x
Ruby Romero	x
Martha Sassorossi	x
Kristina Sawyckj	x
Sherry Tillman	
Lacee Morgan	

- Roll Call – [8] members present – [4] members absent
- Quorum is (Met)

Land Acknowledgement & Theory of Change (Patricia Sam)

- **Land Acknowledgement:** The King County Continuum of Care Board acknowledges that we work on the unseated traditional lands of the Coast Salish peoples, especially the first peoples of Seattle, the Duwamish people. The original stewards of the land, past and present. We honor with gratitude the land itself and the Duwamish tribe. This acknowledgement only becomes meaningful when combined with accountable relationships and informed action and is the first step in honoring the land that we today sit on and their peoples.
- **Theory of Change** – If we create a homelessness response system that centers people who have lived experience of homelessness, then we will be able to meet needs and eliminate inequities, in order to end homelessness for all.



Seattle-King County CoC Board Regular Meeting Minutes

May 1st CoC Meeting & May 22nd CoC Special Meeting Review:

- Vote: Approved
- Motion: To approve the May 1st & May 22nd meeting minutes

Name	Present
Patricia Sam	Y
Tamara Bauman	Y
Kenyatta CarrollHillman	
Leeze Castro	Y
Zsa Zsa Floyd	
Marvin Futrell	Y
Antoinette Lambert	
Dorsol Plants	Y
Ruby Romero	Y
Martha Sassorossi	Y
Kristina Sawyckyj	Y
Sherry Tillman	Y

Continuum of Care Board Nomination Results – Kelsey Beckmeyer:

- New member nomination results went out on Monday. There were 8 new members who were elected to the board that met the 60% super majority threshold outlined in the Governance Charter. They will be joining us for the July 3rd CoC Meeting. New members are: Titi White, Amy Thomas, Elizabeth Maupin, Amaiya Leonor, Victor Loo, Tamara Bauman, Kristina Sawyckyj, and Bella Irons. We will be onboarding new members through June. We will be reaching out to them to coordinate.
- There were some next steps regarding the remaining 3 board seats. At the Convening, the Membership voted to open the Charter to review three things.
 - Term limits for current board members
 - We will be reviewing and clarifying the overall selection process
 - Providing clarity around the ability to do nominations from the floor at the CoC Convening.
- These pieces will be opened through a CoC Charter Work Group that board members & CoC members will be a part of. We will be putting up an application to join in the next couple of days. Once the Charter is reviewed and then voted and amended by the CoC Membership, then those three seats will be reopened for consideration in the revised selection process. Regarding notes from the convening, a summary of the motions and



Seattle-King County CoC Board Regular Meeting Minutes

voting has been posted to the website along with the recording of the convening with captions.

ADA KCRHA Updates – Ruby Romero & Kristina Sawyckyj:

1. KCRHA will bring in an outside impartial partner/entity to evaluate the disability services and ADA compliance for CoC Board Members
 - a. **UPDATE:** KCRHA has reached out to the the following organizations for an assessment of ADA compliance:
 - i. Northwest ADA Center
 - ii. the ADA Coordinators with King County and the City of Seattle
 - iii. Disability Empowerment Center
 - iv. UW Disability Support Services
 - v. Seattle Disability Commission
 - vi. Center for Continuing Education in Rehabilitation Accessible Design and Innovative Inclusion (ADII)
 1. KCRHA is working closely with ADII to complete an assessment and transition plan, which may take 6 months or more to fully complete
2. KCRHA will seek to increase internal staffing capacity to respond to and address ADA accommodation requests from CoC Board Members and aligned CoC working groups and committees.
 - a. **UPDATE:** To meet this need, the focus of the CoC Coordinator has been adjusted to provide greater support to CoC Board members including assistance with ADA accommodation requests for Board members, committee members, and workgroup participants. KCRHA continues to work to find opportunities to increase staffing capacity.
3. KCRHA will submit a request to add an ADA coordinator position through the FY 25 City of Seattle budgeting process.
 - a. **UPDATE:** The CoC Coordinator role will act as the ADA Coordinator until KCRHA can secure funding for a separate position.

KCRHA is committed to ensuring reasonable accommodation is met robustly and time-sensitively. We will continue to actively engage with all Board members seeking support.



Seattle-King County CoC Board Regular Meeting Minutes

- Board Member Kristina Sawyckj: Catherine is working on getting her ADA Certification and we will have someone in position soon enough. States that Catherine has been great at getting and providing training. If you need ADA accommodation as a Board Member, please reach out to Catherine Todd. Anybody on this call can get free training on how to become a ADA Coordinator. States that Catherine & Alex have been great about completing the requested reasonable ADA requests as they come in.
- CoC Coordinator Catherine Todd: Thanks Kristina and is grateful for getting the opportunity to work with her. ADA information will be provided in the binders that will be given to new oncoming board members as well as current members.

Welcome Lacey Morgan – Youth & Young Adult Program Specialist Trevon Fields:

- Welcoming Lacey Morgan as a new CoC Board Member. She has been with the YAB since the beginning. She helped with recruiting and also helped to set up the structure that supports the YAB. Can't think of a better YAB member to represent the YAB as a CoC Board Member. Lacey selflessly advocates for youth and young adults, young single mothers, and any person who is going through hardship.

Youth Action Board (YAB) Updates - President of the King County Youth Action Board – Caitlyn Adkinson:

- One of the main focuses of the YAB is improving their internal operations. The board votes on members to represent them in spaces. They were all appointed by YAB members to represent not only the YAB but also King Counties homeless youth and young adults. Another area of their focus is on the Youth & Young Adult Convening. Their main goal is to bring our community together and learn not only about our service providers but the youth and young adults they are serving. They want to be able to educate, entertain, and learn from the insight of our youth in King County so that they can improve the services available to them. They are diligently working on solidifying a date and a venue for the event.

Public Comment & Parking Lot Q&A Review:

- Member of the Public – Harold: Asks for clarification around the equity piece of the new board member nomination process. States that KCRHA should give the work to King County HTH.



Seattle-King County CoC Board Regular Meeting Minutes

- Member if the Public Jade Weise: Raises questions on how the ballot was not legitimate. Says that all 20 people that applied should have been moved through the process. Asks for a convening that supports firing KCRHA as the host and picking a new one.
- New Board Member Elizabeth Maupin – Had heard that we used the process of consensus but reading the Governance Charter the only reference was on page 5. If consensus can not be reached, the board will move to use Roberts Rule of order with 60% majority vote from the membership. Asks if the board has had any training in consensus and would they be open to it?
 - Marvin Futrell – Yes, they are open to training on Roberts Rule.
 - This will be given to all board members and will be a part of the new board member orientation

Point & Time Count (PIT) & Housing Inventory Count (HIC) Review: Daniel Ramos:

- The Presentation & full transcript of this meeting can be found on in the Supplemental Materials section of this meeting. You can also watch the presentation given by Daniel in the recording starting at 52:00 minutes.

Questions:

- Board Member Dorsol Plants: Is asking about the 3% increase in unsheltered homelessness. What is the data showing as to why there was an increase
 - Daniel Ramos: I think you mean 23%. They are currently working on the analysis for that increase. Take that number and compare it to population growth. It does bring it down a few percentage points. We have to take into consideration what is happening across King County.
 - Board Member Dorsol Plants: Showed a percentage that was sheltered NOTES. 3% of people are not choosing or not able to go into shelters.
 - Daniel Ramos: This was the 2022-2024 sheltered/unsheltered stack bar chart. In 2022 of the total folks counted in the PIT 57% were unsheltered and 43% sheltered. In 2024, 60% were unsheltered, and 40% were sheltered. That shift is contextualized by the number of beds that we have too. We will be doing further analysis on the changes of the beds. Why more unsheltered? Is an alysis that has not been completed yet
 - Kelsey Beckmeyer: There was a surge for gov funding for COVID. That finding started to end in 2022 and 2023. While local and state governments were able to find funds to cover, there were funds that were not able to be covered. In turn we did see a loss



Seattle-King County CoC Board Regular Meeting Minutes

of expanded shelter beds. It is due to a lot of sunsetting to a lot of those federal COVID dollars.

- Daniel Ramos to Kristina's Question: The race chart is by percentages and the gender part is by counts. The reason we chose percentages by race is that we are still diving into the best way to represent the racial breakout with HUD's additional racial categories. The change is positive because it gives us an opportunity to see Hispanic or Hispanic Latinx/ Latino population more clearly. Now they added a second Hawaiian Pacific Islander. In that way we are still working on the best way to represent that.
- Titi White – For the PIT count, the family portion, was that strategy drawn up by KCRHA or was it given by HUD to get a headcount of families experiencing homelessness?
 - Do you feel that the way we conducted the headcount for families this year was efficient way to find the families experiencing homelessness?
- Daniel Ramos: Yes, the family phone line was set up in response to the feedback received from the last unsheltered count. We did engage with a lot of different partners who work with these different subpopulations. Mary's Place for example, found this to be an improvement. No families were turned away from any of the 19 hubs. Daniel notes that there was an improvement for families but also for veterans and female identifying individuals. So, really trying to turn input into action in our methodology. There are always lessons to be learned. He invites any feedback.
- Daniel Ramos: Thank you to the volunteers and those with Lived Experience that stepped up to support the work and to Community Impact team who worked so hard to make that happen. He also thanks the board for their support in this work.

System Performance Updates:

- Board Member Tamara Bauman discussed developing new local metrics in alignment with initiatives like the wellbeing blueprint. The presenters refined their idea and returned with helpful questions, including two sets focused on project evaluation and customer service feedback. Bauman emphasized that the person-centered questions should help organizations improve their feedback and program evaluations. The questions aim to measure how well projects align with the five domains of wellbeing: supporting people, social connectedness, safety, stability, mastery, and meaningful access to resources. Specific questions address the alignment of projects with wellbeing, how organizations mitigate system-induced tradeoffs, and how they engage those affected in program design. Bauman wants the system to minimize tradeoffs, allowing individuals to progress



Seattle-King County CoC Board Regular Meeting Minutes

comfortably and productively, defining their own success. Other questions evaluate organizational collaboration and whether the measures reflect community or organizational priorities. The next public SPC meeting is on June 20th from 2 to 4 pm.

NOFO Updates – Kelsey Beckmeyer:

- Kelsey Beckman, Program Performance Manager at KCRHA, discussed updates from the NOFO Planning Work Group. They have been meeting weekly to refine values and priorities, update rating criteria, and key indicators of non-HMIS information based on HUD standards. This year's evaluation focuses on system performance, objective data criteria, and equity areas, specifically racial equity and LGBTQIA+ equity. The updates will be presented to the System Performance Committee on June 20th and, if approved, will go to the CoC Board for a vote in July. The aim is to finalize the rating criteria by June 20th, with a comparison document showing changes from 2023 to 2024 criteria. The NOFO is predicted to be published by HUD on July 8th, with a due date of September 28th. Beckman emphasized the quick pace of this process, the involvement of 60 renewing programs, and the importance of board input. The work group welcomes questions and input, especially from members Tamara, Ruby, Dorsal, and Martha. July and August will focus on project renewals for CoC providers, while September will address the Consolidated Application, encompassing the broader community's efforts.

Interim CoC Co-Chair Nominations:

- Co-Chair Marvin Futrell nominated Ruby Romero.
- Kristina Sawyckj nominates Ruby Romero.
- Leeze Castro nominates Ruby Romero

Vote: Nominate Ruby as the Interim Cochair until the board is fully set

Name	Present
Patricia Sam	Y
Tamara Bauman	Y
Kenyatta CarrollHillman	
Leeze Castro	Y
Zsa Zsa Floyd	
Marvin Futrell	Y
Antoinette Lambert	



Seattle-King County CoC Board Regular Meeting Minutes

Dorsol Plants	Y
Ruby Romero	
Martha Sassorossi	Y
Kristina Sawyckj	Y
Sherry Tillman	Y

Vote is passed

Thank You & Goodbye to Outgoing Board Members:

- Outgoing Board Members include, Marvin Futrell, Leeze Castro & Sherry Tillman.
- Kelsey Beckman, Program Performance Manager at KCRHA, expressed her gratitude to the board members whose terms are ending. She reflected on her 2.5 years working with the board, highlighting the wonderful experience and learning opportunities it provided. She acknowledged the challenges faced as a new CoC lead and emphasized the continuous improvement in collaboration. Beckman conveyed deep appreciation for the departing members' contributions and reassured them that their efforts are highly valued. She thanked them on behalf of the KCRHA staff and looked forward to continuing engagement in other capacities.
- Board Member Ruby Romero thanks outgoing Co-Chair Marvin Futrell for being such a great mentor to her and to the board. Thank you to Leeze, Sherry and Marvin. Please stay involved in the SPC, CE and the NOFO workgroup.
- Board Member Sherry Tillman – Thanks everyone and that it was nice to get to meet the new members.

Next Steps & Adjourn

- Next meeting: Wednesday, July 3rd, 2024; 2:00 PM – 4:00 PM