



**KCRHA**

King County Regional Homelessness Authority

# **2026 Quarter Two Severe Weather and Emergency Response Services RFQ**

Information Session

June 18, 2026

# Agenda

- Timeline
- RFQ Process Overview
- New Emergency Response Policy
- Scope
- Submission Review
- Salesforce
- Q&A



# Timeline

Item	Date
Release Date	June 9, 2026
Information Session	June 18, 2026 and 12:00 PM PST
Last Day for Questions to <a href="mailto:RFP@kcrha.org">RFP@kcrha.org</a>	July 6, 2026, at 5:00 PM PST <i>Q&amp;A available on <a href="#">KCRHA website</a> under "Funding Opportunities" drop-down menu</i>
Application Deadline	July 20, 2026, at 11:59 PM PST
Award/Denial Notification	August of 2026



# RFQual Process Overview

- Review the Severe Weather and Emergency Response Services RFQual for full details!
- Last day for questions is July 6, 2026, at 5:00PM PST
  - RFQ specific questions cannot be responded to after July 6
  - Salesforce issues/bug can be responded to after
  - Contact [rfp@kchra.org](mailto:rfp@kchra.org) with any questions



# RFQ Overview

- This RFQ is seeking qualifications from agencies interested in applying for severe weather and emergency response funding for families, youth, and/or single adults currently experiencing homelessness.
- KCRHA is seeking to pre-approve agencies for severe weather and emergency services response:
  - Shelter, Basic Needs Provisions, and/or Referral and Support Services
  - Emergency response activity includes provision of emergency shelter and/or supplies in response to crisis, emergency response activations for extreme weather conditions, natural disasters, public health crises, hazardous environmental conditions, or other hazards (whether man-made or natural) that create risk to people experiencing homelessness.



# New Emergency Response Policy

- New 2026 policy expands what services are eligible for funding
  - Includes Emergency Service Responses under the categories of Biological Hazards, Geophysical Hazards, Intentional Hazards, Transportation and Infrastructure Hazards, and Poor Air Quality & Wildfire Smoke Activation
- Severe Weather and Climate Hazard Responses are still eligible to receive funding
- [Complete policy](#) can be found on the KCHRA website under "Find Services< For People Experiencing Homelessness"
- Emergency Response Services has been folded into the Severe Weather Policy



# RFQ Process Overview

## RFQ

- Agencies Apply
- If not approved, able to reapply in 6 months
- If approved, move on to Master Service Agreement (MSA)

## MSA

- If no previous MSA, will sign one with KCRHA
- If existing MSA exists, will go through a short amendment process

## RFP

- If approved through Severe Weather RFQ and MSA signed, agencies will be able to apply for severe weather funding
- Shorter RFP process as minimum eligibility has been verified, it will be a 6-week process



# RFQ Process Overview

- Qualified agencies will sign a Master Service Agreement (MSA) with KCRHA, if not currently.
  - Agencies with a current MSA will be required to apply through this process but will not need to sign another MSA until their current MSA expires.
- As funding becomes available, or need arises, KCRHA will run a shortened Request for Proposals (RFP) for agencies identified through this process.



# Note

- **No funding is awarded as part of the 2026 Severe Weather and Emergency Response Services RFQ process,**
  - Nor is there any guarantee of a Project Service Agreement (PSA) to any entity that is successfully approved through this process.
- **Agencies seeking funds for Severe Weather and Emergency Response Services must participate in the RFQ process.**
  - KCRHA will re-open this RFQ twice per year to ensure agencies have ongoing opportunities to submit qualifications.



# Submission Review

- All technically compliant RFQ submissions are then reviewed by a panel of internal evaluators.
- Pass/Fail
  - If an applicant does not pass, they may apply in the next RFQ
- To be approved under this RFQ, the organization must:
  - Pass a Financial Review,
  - Meet Minimum Eligibility Requirements,
  - Meet all of the rating criteria:
    - Operate within King County
    - Operational Management
    - Severe Weather Services and Emergency Services
      - Shelter, Basic Needs Provision, and/or Referral and Support Services



# Minimum Eligibility Documents

- Minimum Eligibility Checklist and further guidance can be found [here](#)
- At least one of:
  - Certificate of Incorporation
  - Federal/State Registry Listing, or
  - Authorizing Documents
- Certificate of Existence
- Minutes from the last three (3) Board Meetings
- Employer Identification Number (EIN) Registration Confirmation from IRS
- Copy of Business License(s)
- KCRHA Certification of Non-Debarment and Suspension
- Proof of active System Award Management (SAM) registration and Unique Identity Number (UEI)



# Financial Documentation


- Current fiscal year's financial statements
  - Balance Sheet,
  - Income Statement, and
  - Statement of Cash Flows, certified by the agency's CFO, Finance Officer, or Board Treasurer
- Most recent audit reports
- Most recent fiscal year-ending Form 990
- Proof of Federal System for Award Management (SAM) registration in good standing



# Salesforce

- Salesforce is our grants and contracts management system which will simplify contracting, invoicing, reporting and the RFP process for service providers.
- **All providers/applicants must register and create an account**
- <https://kcrhagrants.my.site.com/fundingprograms>



 New Agency Registration

Please enter your 12 digit UEI below and hit Enter

\*UEI

Complete this field.

# Salesforce

- Salesforce is our grants and contracts management system which will simplify contracting, invoicing, reporting and the RFP process for service providers.
- All providers/applicants must register and create an account
- Please contact our grant admin team if you experience any technical issues by filling out a ticket located on the Salesforce homepage as seen in the next slide



# Salesforce Technical Assistance Ticket



The screenshot shows the top navigation bar of the KCRHA Grants Management System. The navigation menu includes: Home, My Account, My Applications, My Contracts, My Amendments, My Invoices, and Resources. On the right side, there is a notification bell icon and a user profile icon for 'sara.ma'. Below the navigation bar is a large banner image featuring a city skyline and mountains. The banner text reads: 'KING COUNTY REGIONAL HOMELESSNESS AUTHORITY (KCRHA) GRANTS MANAGEMENT SYSTEM' and 'Building on the Puget Sound region's spirit of innovation and vision of shared prosperity, the KCRHA unifies and coordinates policy, funding, and services for people experiencing homelessness across all of King County.' Below the banner, the text says 'Welcome to the KCRHA Grants Management System (Funding Portal)'. A green arrow points from this text to a 'Need Support?' section. This section contains the following text: 'Need Support? To report an issue or request an enhancement, [Click Here](#) to create a ticket. To schedule an in-person session, [Click Here](#). You can also email [GrantAdmin@KCRHA.org](mailto:GrantAdmin@KCRHA.org)'. At the bottom of the page, there is a thank you message: 'Thank you for your flexibility and partnership as we continue to enhance the tools that support your work!'.

Home My Account My Applications My Contracts My Amendments My Invoices Resources sara.ma

**KING COUNTY REGIONAL HOMELESSNESS AUTHORITY (KCRHA) GRANTS MANAGEMENT SYSTEM**

*Building on the Puget Sound region's spirit of innovation and vision of shared prosperity, the KCRHA unifies and coordinates policy, funding, and services for people experiencing homelessness across all of King County.*

Welcome to the KCRHA Grants Management System (Funding Portal)

**Need Support?**  
To report an issue or request an enhancement, [Click Here](#) to create a ticket.  
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You can also email [GrantAdmin@KCRHA.org](mailto:GrantAdmin@KCRHA.org)

Thank you for your flexibility and partnership as we continue to enhance the tools that support your work!



# Salesforce

## How to log in

- Log in to [new grants management portal](#)
- For your first time logging in, reset password

## How to reset password

- After navigating to the login screen, select the 'forgot password' option.
- Check the email account associated with your username.
- To report bugs or other issues you encounter in the system use the [Intake Request Form](#)



Log In to Your Account

**Sign In**

[Forgot your password?](#)

**PASSWORD RESET**

To reset your password, we'll need your username. We'll send password reset instructions to the email address associated with your account.

**Reset Password**

[Cancel](#)

# Salesforce

- Application Review
- For more information
  - <https://kcrha.org/resources/grants-management-resources/>
    - In-depth System Guide
    - Training Videos
    - Book [Troubleshooting Sessions](#)
      - Best way to get support



Home

My Account

My Applications

My Contracts

My Invoices

Forms Library

APPLY FOR NEW FUNDING OPPORTUNITY



# For More Information

- <https://kcrha.org/resources/funding-opportunities/>
- NOFAs
- Live Funding Opportunities
- Question & Answers



# Questions?





**KCRHA**  
King County Regional Homelessness Authority

# Thank you.

[RFP@kcrha.org](mailto:RFP@kcrha.org)

Scan this QR code to sign up for KCRHA emails →



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@KCRHA

