



Coordinated Entry Committee Regular Meeting Minutes

Roll Call - 6/25/2026

Name	
Devin Konick-Seese	P
Noah Fay	Absent - Excused
Eddy Matlock-Mahon	P
Martha Lindner	P
Porscha Anderson	A
Patricia Sam	P
Elliot Hart	P
Kelsey Beckmeyer	P
ZsaZsa Floyd	P
Sherry Tillman	P - Proxy - Yonathan Asmu
Finn Rogers	P - Proxy - Chad Vaculin
Mustafa Mohammed	P

- Roll Call – 10 members present – 2 members absent
- Quorum - Yes

Land Acknowledgement & Theory of Change

- **Land Acknowledgement:** The King County Continuum of Care Board acknowledges that we work on the unceded traditional lands of the Coast Salish peoples, especially the first peoples of Seattle, the Duwamish people. The original stewards of the land, past and present. We honor with gratitude the land itself and the Duwamish tribe. This acknowledgement only becomes meaningful when combined with accountable relationships and informed action and is the first step in honoring the land that we today sit on and their peoples.
- **Theory of Change** – If we create a homelessness response system that centers people who have lived experience of homelessness, then we will be able to meet needs and eliminate inequities, in order to end homelessness for all.

Amend Agenda Vote

- Motion: Amend agenda to include Dr. Sam's message to the CEC -
- Second – Kelsey Beckmeyer
- Vote: Passed via voice vote

Dr. Sam's message to CEC:

To my CE members, it wasn't an easy decision to decline the call to reapply for my board seat. However, the best choice was made due to my current circumstances.

I'm grateful and appreciative for the opportunity to serve with you all. I miss you much.

The work we do is complex and challenging, yet so rewarding. I pray we continue to persevere with compassion, integrity, and faithfulness toward each other, and to those we serve and advocate for each day.

I'll continue to show up and hope to see you in the future in meetings and in community. I wish you all the best personally and professionally.

Blessings and love, Dr. Patricia Sam.

Minutes Review

- Motion: Approve June Meeting Minutes – ZsaZsa Floyd
- Second – Kelsey Beckmeyer
- Vote: Passed via voice vote

Public Comment – No public comments were received in writing or during the meeting's public comment period.

Meeting Topic: Update on the CE Assessment Development Project – Tom Regan

Tom provided an update on the development of the new Coordinated Entry assessment tools and thanked members of the Assessment Development Workgroup for their contributions over the past year. The committee was reminded that the project includes two assessment tools: the Triage and Housing Barriers Assessment Tool and the Permanent Supportive Housing (PSH) Assessment Tool.

Tom reported that both tools have undergone extensive review and feedback from the CEC, CoC Board, KCRHA leadership, behavioral health partners, public health partners, domestic



violence service providers, and Coordinated Entry providers. Feedback is currently being incorporated into the final drafts.

Key themes from the feedback included:

- Strengthening ADA accessibility considerations throughout both assessment phases, including adding questions related to accommodation needs and ensuring assessors can identify and respond appropriately to disability-related needs.
- Revising language related to activities of daily living (ADLs) and medical needs to clarify that such questions are intended to identify support needs and are not used to screen individuals out of Permanent Supportive Housing.
- Updating questions related to domestic violence and interpersonal violence based on recommendations from domestic violence system partners to better capture survivor experiences.
- Ensuring the assessment process is trauma-informed, person-centered, and uses language that is respectful, accessible, and easy to understand.
- Enhancing assessor guidance, training materials, and interview scripts to support consistent administration of the assessments.
- Improving instructions regarding language access and translation services for participants requiring interpretation.
- Incorporating feedback from disability access advocates and individuals with lived experience to improve the user experience of the assessment process.

Tom also discussed a proposal to pilot the assessment tools with a small group of experienced Coordinated Entry assessors and approximately 30–40 participants prior to full implementation. Feedback gathered during the pilot would be used to refine the tools, interview guides, and assessor training materials.

Additional revisions to the PSH Assessment Tool include incorporating questions related to instrumental activities of daily living, reviewing validated assessment frameworks used by behavioral health and public health systems, and evaluating each assessment question to ensure it directly supports prioritization and service matching.

Tom emphasized that implementation of the new assessment tools will be accompanied by an ongoing quality improvement process, including regular stakeholder review and opportunities for continued feedback from disability advocates, domestic violence partners, public health partners, behavioral health partners, providers, and committee members.

Tom provided an update on revisions to the Phase 2 Permanent Supportive Housing (PSH) Assessment Tool based on feedback from community partners, public health, and behavioral health stakeholders.



Key updates include:

- Incorporating questions related to both Activities of Daily Living (ADLs) and Instrumental Activities of Daily Living (IADLs), such as cooking, cleaning, managing finances, grocery shopping, and medication management, to better identify individuals who may benefit from Permanent Supportive Housing services.
- Reviewing and cross-referencing validated assessment tools, including the LOCUS and DLA-20, to inform assessment design and prioritization criteria.
- Refining the assessment to balance the need for comprehensive information gathering with minimizing participant burden and interview length.
- Evaluating assessment questions to ensure they directly support prioritization and resource matching, with consideration given to removing questions that do not contribute to decision-making or service connections.
- Revising language related to cognitive functioning by using broader terminology such as "cognitive impairment" rather than referencing specific diagnoses.

Tom also shared the proposed tiering framework that will replace a traditional point-based scoring model. The assessment will use a four-tier structure:

Phase 1 (Housing Barriers and Triage Assessment):

- Tier 1: Permanent Supportive Housing
- Tier 2: Permanent Housing with Supports
- Tier 3: Rapid Rehousing or Transitional Housing
- Tier 4: Diversion and Problem Solving

Placement within tiers will be based on a combination of homelessness history and identified risk factors, including age, health and behavioral health concerns, experiences of domestic violence, family composition, pregnancy, and length of homelessness.

Phase 2 (PSH Assessment):

- Tier 1: Severe Risk
- Tier 2: High Risk
- Tier 3: Moderate Risk
- Tier 4: Mild Risk

Prioritization will be based on risk domains including mental health, substance use, medical vulnerability, mortality risk, survival skills, basic needs, and organization/orientation (cognitive functioning and ability to navigate daily activities).

Tom emphasized that the tiering structure is intended to guide prioritization while maintaining flexibility through community case conferencing processes. Case conferencing will continue to



allow providers to consider individual circumstances, client preferences, and real-time factors when making housing referrals.

During discussion, clarification was provided that the "Organization and Orientation" domain assesses cognitive functioning, memory, awareness, and an individual's ability to manage appointments, daily tasks, and navigate services independently.

Meeting Topic: Vote

- Motion: To give the Coordinated Entry Committee's endorsement to the CE Assessment proposal presented by Tom Regan – Eddy Matlock-Mahon
- Second – Devin Konick-Seese
- Vote: The motion passed, 7–0, with no abstentions.

Name	Vote
Devin Konick-Seese	Y
Noah Fay	Absent - Excused
Eddy Matlock-Mahon	Y
Martha Lindner	Y
Porscha Anderson	Absent
Patricia Sam	Y
Elliot Hart	Y
Kelsey Beckmeyer	-
ZsaZsa Floyd	Y
Sherry Tillman	Proxy - Yonathan Asmu
Finn Rogers	Proxy - Chad Vaculin
Mustafa Mohammed	Y

Closing Comments from ZsaZsa Floyd

I wanted to close this chapter as Co-Chair. I am no longer going to be on the Continuum of Care Board because my term has ended. In many ways, this is a positive transition, as so many people applied and those selected to serve are fabulous choices.

As a Board member, I was able to serve as your Co-Chair and no longer being a Board member means stepping away from that role.



I want to speak blessings over each of you and thank you for allowing me to share this sacred space of service with you. Your compassion, wisdom, and steady hearts have been a gift to me. Thank you for trusting me, welcoming my voice, and allowing me to grow alongside you. This is a circle of people who care, who hold each other, and who never forget the humanity at the center of this work.

While I am stepping out of this role, I am not stepping away from the mission. I carry love, gratitude, and respect for each of you, and I thank you for letting me be a part of this family.

Next Steps & Adjourn

Motion to adjourn meeting – Mustafa Mohammed
Second - Martha Lindner

- **Next meeting: July 23, 2026; 10:00 AM – 11:30 AM**

