



# Seattle-King County CoC Board Regular Meeting Minutes

## Theory of Change

If we create a homelessness response system that centers people with lived experience of homelessness, then we will be able to respond to needs and eliminate inequities, in order to end homelessness for all.

## Land Acknowledgment

The King County Continuum of Care Board acknowledges that we work on the unseated traditional lands of the Coast Salish peoples, especially the first peoples of Seattle, the Duwamish people. The original stewards of the land, past and present. We honor with gratitude the land itself and the Duwamish tribe. This acknowledgement only becomes meaningful when combined with accountable relationships and informed action and is the first step in honoring the land that we today sit on and their peoples.

## Date & Time

June 3, 2026; 2:00 – 4:00 pm PT

## Roll Call

| Name             | Present |
|------------------|---------|
| Patricia Sam     | A       |
| Tamara Bauman    | P       |
| Zsa Zsa Floyd    | P       |
| Amaiya Leonor    | P       |
| Elizabeth Maupin | P       |
| Dorsol Plants    | P       |

|                     |   |
|---------------------|---|
| Ruby Tuesday Romero | P |
| Martha Sassorossi   | P |
| Kristina Sawyckyj   | P |
| Victor Loo          | P |
| Amy Thomas          | P |
| Valerie Sasson      | P |
| Rocco DeVito        | P |
| Jen Carl            | P |
| John Urquhart       | P |

- Roll Call – 14 members present – 1 absent.
- Quorum Met – Yes

### Amend Agenda:

- Motion: Move the Coordinated Entry Assessment as the last agenda item and advance all other agenda items – Zsa Zsa Floyd
- Second: Amy Thomas
- The motion carried with 14 affirmative votes

### Meeting Minutes Review:

- Motion: To Approve May 2026 Meeting Minutes – Amaiya Leonor
- Second: Zsa Zsa Floyd
- The motion carried with 14 affirmative votes

**Public Comment:** No public comments were made during the meeting or submitted in writing.

### Workgroup and Committee Updates:

**System Performance Committee (SPC) – May Meeting Minutes shared via email**

**Next SPC Meeting – June 17, 2026 – 2-4pm**

**Coordinated Entry Committee (CEC) – May Meeting Minutes shared via email**

**Next CEC Meeting – June 25, 2026 – 10-11:30am**



## Meeting Topic: Selection Committee Presents Board Application Recommendations – Amaya Leonor, Tamara Bauman, and Victor Loo

The Selection Committee presented its recommendations for candidates to fill vacancies on the Continuum of Care (COC) Board and provided an overview of the nomination and voting process.

### Selection Committee Overview

- The Selection Committee was established as a time-limited ad hoc committee to recommend candidates for new COC Board seats.
- Committee members:
  - Amaya Leonor
  - Tamara Bauman
  - Victor Loo
- Administrative support was provided by KCRHA.
- Committee members completed implicit bias orientation training prior to reviewing applications.

### Application Review Process

- Applicant names and contact information were redacted to support an unbiased review focused on experience, skills, leadership, and qualifications.
- Each application was reviewed by two committee members.
- Final nominees were selected using a consensus-based decision-making process.
- The committee conducted a 2.5-hour debrief session following the review process.

### Applicant Pool

- 28 applications were received for 9 available board seats.
- 27 applicants were determined to be seat eligible.
- 1 applicant withdrew before committee review.
- 3 additional applicants later withdrew due to capacity or bandwidth constraints.
- 16 applicants met the committee's established 60% evaluation threshold.



## Board Seat Categories

The committee reviewed candidates across several board seat categories, including:

- Individuals with lived experience of homelessness
- Local funders of the Continuum of Care
- Homeless service providers
- Elected officials
- Law enforcement/public safety representatives

## Nominee Recommendations

Final nominees were presented for:

- Lived Experience of Homelessness seats
- Local Funder seat
- Homeless Service Provider seats

Recruitment remains open for the elected official representative seat through mid-July, and the committee will continue reviewing applications received for that category.

## Specialty Representation

Specialty representation areas identified include:

- Recovery and sober living organizations
- Workforce development organizations
- Specialty courts

Specialty areas aligned with guidance included in HUD's recent Notice of Funding Opportunity (NOFA) and are intended to strengthen board representation.

## Voting and Confirmation Process

- Candidates must receive at least 60% approval of votes cast to be eligible for confirmation.
- Candidate eligibility is first assessed based on seat requirements and a committee evaluation rubric.
- For seat categories with more candidates than available positions, candidates receiving the highest vote percentages above the threshold will be selected.
- A maximum of 7 new board members will be confirmed during this election cycle.
- Seats for law enforcement/public safety and elected officials will be preserved.



- The board may remain smaller if insufficient candidates meet approval requirements.

### **Candidate Advancement Process**

- Candidates are grouped into three seat types to ensure balanced representation.
- The highest vote-getter in each seat type automatically advances.
- Remaining candidates are ranked by total votes regardless of seat type to fill available seats.
- Every vote may impact final seat allocation due to limited positions.

### **Upcoming Dates**

- A special convening is scheduled for June 17, 2026, from 10:00 a.m. to 1:30 p.m.
- Community members were encouraged to sign up for KCRHA email updates for additional election information.

### **Additional Context**

KCRHA staff clarified that specialty seat designations were informed by HUD guidance encouraging broader representation on Continuum of Care governance boards. Existing candidates already represent some of these specialty areas, allowing the board to incorporate these perspectives without reopening the nomination process.

## **Meeting Topic: Update - Charter Review Workgroup - Victor Loo**

The workgroup was facilitated by Victor Loo, Kelsey Beckmeyer (KCRHA), and HUD consultant Shantae White with Abt Global.

Victor emphasized that all charter revision recommendations were developed and determined by the workgroup members through a consensus-based process. Facilitators did not influence the workgroup's decisions and served only to support discussion and process.

The Charter Revision Workgroup concluded its final meeting in May 2026.

Following the final meeting, Victor Liu, Kelsey Beckmeyer, and Shantae White met on May 29, 2026, to finalize the recommendations that emerged from the workgroup discussions.

The final draft recommendations were distributed to workgroup members for review on June 4, 2026.

Workgroup members have until June 10, 2026, to provide feedback or request changes.



After the review period concludes, the recommendations will follow the established approval process:

1. Presentation to the COC Board for review.
2. Advancement to COC membership for consideration at a special convening, with the date to be determined.

Victor thanked all workgroup participants, including board members who served on the group, for their engagement and contributions throughout the multi-month charter revision process.

## Meeting Topic: Coordinated Entry Assessment – Tom Regan, KCRHA Coordinated Entry System Manager

Tom Regan provided an update on the development of new Coordinated Entry prioritization assessments that are intended to replace the current interim prioritization framework, which primarily relies on the length of time a household has experienced homelessness, followed by domestic violence status and unsheltered status as tiebreakers.

### Assessment Development Overview

- Draft assessments are currently under review by KCRHA staff and cross-system partners, including Public Health, Healthcare for the Homeless, Jail Health Services, and King County's Behavioral Health and Recovery Division.
- The proposed model introduces a **two-phase assessment process** to better evaluate housing needs and prioritize households for available resources.

### Phase 1: Triage and Housing Barriers Assessment

The first assessment phase will:

- Verify informed consent, HMIS documentation, and assessor information.
- Identify language interpretation needs and connect participants to translation services when needed.
- Screen for domestic violence or intimate partner violence and connect participants with specialized DV resources and crisis services.
- Collect information on:
  - Current living situation and homelessness status.
  - Household composition and family structure.
  - Income, insurance, and benefits.



- Physical and behavioral health conditions.
- Substance use impacts.
- Eviction history and landlord debt.
- Legal barriers to housing.
- Interest in culturally specific services.
- Social support networks.
- Contact and secondary contact information.

The assessment is designed to:

- Determine whether a household meets homelessness eligibility requirements for housing programs.
- Identify appropriate interventions such as diversion, transitional housing, rapid rehousing, or referral for further assessment.

### **Phase 2: Permanent Supportive Housing (PSH) Assessment**

Households identified as potentially needing more intensive support would complete a second assessment focused on Permanent Supportive Housing eligibility and vulnerability.

Key features include:

- Adaptation of the DESC Vulnerability Assessment Tool (VAT).
- Structured dropdown-response format to improve consistency, scoring reliability, and data collection.
- Assessment domains include:
  - Activities of daily living and mobility.
  - Medical conditions and mortality risk indicators.
  - Mental health history and treatment engagement.
  - Substance use patterns and treatment history.
  - Social functioning and behavioral risks.
  - Homelessness history and duration.

Tom emphasized that questions regarding medical or functional needs are **not intended to screen participants out of PSH**, but rather to identify situations where additional supports or higher levels of care may also be necessary.



## Assessment Design Goals

- Create a more conversational and trauma-informed assessment process.
- Improve consistency and reliability across assessors.
- Capture meaningful vulnerability data beyond length of homelessness.
- Better align housing interventions with participant needs.
- Generate quantifiable data that can be used for prioritization and system planning.

## Proposed Implementation Timeline

Tom shared a preliminary timeline for:

- Final review and revisions of the assessment tools.
- Community and committee approval processes.
- Presentation of a final proposal for endorsement.
- Potential implementation during the spring and summer following approval.

## Closing Remarks

Tom noted that while no assessment tool will perfectly capture every household's circumstance, the proposed assessments represent a significant improvement over the current prioritization system and are intended to support more equitable and needs-based housing placements.

## Next Regular Meeting

**July 1, 2026; 2:00 – 4:00 pm PT**

